

Holiday Boutique & Craft Fair

2019 Vendor Application

Please note this is only the application- you will be contacted if you are selected to be a vendor. Selections are made by a committee, based on a number of criteria, including the number of like items . Limited number of non-handmade items will be accepted. Please do not submit payment until you are accepted. Please note we cannot have food sales/vendors at this event.

Name of Vendor: _____

Address: _____ City/Zip _____

Preferred Phone: (____) _____ (home/cell/work)

Email: _____ Website: _____

Detailed description of product line(s) to be sold at the event (**include photo of items-can be emailed or a website where we can view examples of your items**):

_____ # of vendor spaces you would like to purchase (1 vendor space=6 feet of table space*)

_____ Spaces in the Chateau Room: \$70 each-6ft table space

_____ Spaces in the Dance Studio & Classrooms: \$50 each-6ft table space

**Based on availability. Will be chosen by order received, not by what you sell (ie: variety of items)

*If you plan to use the space next to your table, you must purchase additional table space. There will NOT be space day of the boutique. Tables & chairs are provided. (One 6ft table per 6ft of space).

_____ Would you need access to an Electrical outlet? (\$15 Added Fee)

Special Accommodations Request: _____

Important Information:

- Holiday Boutique & Craft Fair is on Saturday, November 16, 2019 from 9am to 3pm
- Vendors must be set up and ready to go by 8:30am on Saturday, Nov. 16. Set up the night before is preferred.
- If you are selected to be a vendor at the Holiday Boutique, we will send you a Contract laying out more details.
- Please do not send money with this application. We will collect the money when you return your Contract.
- Please make sure you watch your mail for the Contract. We need the contract returned ASAP because that holds your spot in the Fair. This application does NOT hold your spot beyond 2 weeks of us sending the contract to you.

Return completed forms to:

Pleasant Hill Senior Center, 233 Gregory Lane, Pleasant Hill, CA 94523

Attention: Holiday Boutique & Craft Fair

Questions? Contact Holly, hfrates@pleasanthillrec or 925-798-8788

Pleasant Hill Senior Center

Building Diagram for Holiday Boutique

