



**Pleasant Hill Recreation & Park District  
Building Maintenance Worker 1  
JOB ANNOUNCEMENT**

Pleasant Hill Recreation & Park District is pleased to announce an opening for a full-time *Building Maintenance Worker 1* position, for immediate hire.

**Position Summary**

Under the direction of the Facilities Manager, the primary role of the Building Maintenance Worker 1 is to perform a variety of skilled maintenance for District facilities, including, but not limited to, carpentry, painting, plumbing, electrical, heating, ventilation, and air conditioning (HVAC). They will also operate a variety of maintenance equipment including hand, power, shop tools, and maintenance vehicles. They also ensure facilities are available for use and consistently maintained in a safe and clean condition.

**Job Type:** In-person position, Full-Time/Exempt

**Salary: \$5,227-\$6,418/month (DOE)**

Annual salary adjustment opportunities for employees who meet annual performance targets

**Benefits:**

Pleasant Hill Recreation & Park District offers an attractive salary compensation and a robust benefits package in a professional, fun, and inclusive environment. View full benefit package here: <https://bit.ly/PHRecBenefits22>

**Work Schedule**

The Building Maintenance Worker1 may be assigned work hours that include early mornings, evening and weekend activities as needed or scheduled.

**Work Location:**

Pleasant Hill Recreation & Park District Community Center, 320 Civic Drive, Pleasant Hill

**IDEAL CANDIDATE**

The ideal candidate will have a balance of hands-on building maintenance skills and the ability to perform a wide range of duties required to ensure our buildings and facilities are safe for public and staff use. The model candidate is also a person who takes pride in a job well done and enjoys helping others have the best experience possible. Our Vision: To be the leaders in providing WOW experiences every day. A person with a healthy sense of humor and a positive attitude is always a welcome addition to the District's energetic and dedicated team.



## **Desired Qualifications**

*The top candidate will have the ability to:*

- Perform skilled facilities maintenance and repair work in a diverse range of trade areas.
- Independently organize work, set priorities, meet deadlines, and follow up on assignments
- Considerable knowledge of the practices, methods, material, tools and equipment of one or more of the building and mechanical trades
- Considerable knowledge of the occupational hazards and related safety precautions in building maintenance and repair work
- Use tact, initiative, and independent judgment to problem solve.
- Establish and maintain positive and effective working relationships with others.
- Remain flexible and adapt as job responsibilities change.
- Perform work as directed in an efficient, effective, safe, and timely manner.
- Make accurate basic arithmetic calculations.

## **Minimum Qualifications**

### Experience

- High school diploma, general education degree (GED) or equivalent; and at least four years recent experience in building maintenance or related trade and/or training; experience and knowledge of equipment and procedures used in carpentry, plumbing, electrical and mechanical applications or equivalent combination of education and experience.
- Must be proficient in the English language with the ability to read, understand simple instructions, and write short correspondence.

### Skills & Abilities

Must possess mobility, strength, and stamina to perform physical work for extended periods of time; to operate a wide variety of tools and equipment, and to operate a motor vehicle; vision to read printed materials and a computer screen; hearing and speech to communicate in person and over the telephone or radio. Finger dexterity needed to operate tools and equipment. Work activities may require standing, walking on uneven and slippery surfaces, reaching, twisting, turning, kneeling, bending, stooping, squatting, crouching, grasping, and making repetitive hand movement in the performance of daily duties. Incumbents must possess the ability to lift, carry, push, and pull materials and objects weighing up to 50 pounds or heavier weights with assistance and/or the use of proper equipment.



### **Licenses, Certificates and Special Requirements**

- Valid California Class C Driver's License with a good driving record. Certificate of current Automobile insurance.
- American Red Cross Adult/Pediatric First Aid/CPR and AED Equivalent certification within 90 days of employment (Training provided).

### **APPLICATION PROCESS**

Submit resume and [District application](#) to:

#### **Christopher Petlock, Administrative Services Manager**

Email to: [cpetlock@pleasanthillrec.com](mailto:cpetlock@pleasanthillrec.com)

Mail/In-Person:

Pleasant Hill Recreation & Park District, 147 Gregory Lane, Pleasant Hill, CA 94523

The most qualified applicants, as determined by initial screening of applications, will be invited to participate in an interview process.

**Questions?** Contact Lance Hurtado at (925) 671-4648

**APPLICATION DEADLINE: September 29, 2023 at 9:00 am**

### **EQUAL OPPORTUNITY EMPLOYER**

Pleasant Hill Recreation & Park District (PHRPD) is an Equal Opportunity Employer. It is the policy of PHRPD to provide equal employment opportunities for all qualified persons. All applicants will be considered without regard to race, color, religion, sex, national origin, age, disability, sexual orientation, gender, gender identity, gender expression, marital status, ancestry, medical condition (cancer and genetic characteristics), genetic information, or denial of medical and family care leave, or any other non-job-related factors.

### **REASONABLE ACCOMMODATIONS**

Pleasant Hill Recreation & Park District is committed to providing reasonable accommodation to applicants as required by the Americans with Disabilities Act (ADA) and the Fair Employment and Housing Act (FEHA). Qualified individuals with disabilities who need a reasonable accommodation during the applications or selection process may contact the Human Resources Department at 925-682-0896 in advance to make accommodation requests.

Learn more about Pleasant Hill Recreation & Park District at [www.pleasanthillrec.com](http://www.pleasanthillrec.com) or follow us on Facebook and Instagram [@pleasanthillrec](#)