


Board of Directors Special Meeting Minutes March 28, 2019



 The March 28, 2019 Regular Meeting of the Pleasant Hill Recreation & Park District Board of Directors was called to order by Board Chair Bonato at 7:00 p.m. in the Conference Room at the Administration Office.

ROLL CALL

Present: Sandra Bonato, Bobby Glover, Jennifer Ortega, Zac Shess.

Absent: Andrew Pierce.

PLEDGE OF ALLEGIANCE

Board Member Shess led the Pledge of Allegiance.

PUBLIC COMMENT

There was no public comment.

REPORT FROM EX-OFFICIO KATELYN DOWNING, COLLEGE PARK HIGH SCHOOL

Ex-Officio Downing reported on the Teen Council and College Park High School activities and events.

REPORT FROM THE GENERAL MANAGER (Attachment A)

General Manager Lacy reviewed the report enclosed in the board packet. Lacy added several more items to the report:

- She was invited and pleased on Tuesday to spend part of her day with City Staff and their consultants touring the City to kick-off their General Plan. She also served on the interview panel for the Communications Manager position. It was great to be included in key initiatives for the City.
- She has received plans from Mr. Harper on Surmount Drive for fixing the encroachment on our property. He has submitted plans to the County, which was one of the requirements to move forward on this project. He said that he will complete this project by the June 15 deadline.
- She is looking to plan the next Master Plan Community Meeting on either May 6 or 7 at 7:00 p.m. She asked the Board to please get back to her as soon as they can on the date they prefer.

CONSENT CALENDAR (Attachment B)

- a. Approve Bills to be Paid, warrants #26706-26751 (Exhibit 1)
- b. Approve Minutes of February 14, 2019 (Exhibit 2)

 **Motion: Action:** Approve, **Moved by** Zac Shess, **Seconded by** Jennifer Ortega.


 **Vote:** Motion carried by unanimous roll call vote (**summary:** Ayes = 4).


Ayes: Sandra Bonato, Bobby Glover, Jennifer Ortega, Zac Shess.

Absent: Andrew Pierce.

DESIGNATE NOMINEES FOR THE PLEASANT HILL RECREATION & PARK DISTRICT'S 2018 COMMUNITY SERVICE AND BOARD APPRECIATION AWARDS (Attachment C)

The General Manager mentioned the recommendations of staff to nominate Patrick Reamer, Pleasant Hill Librarian, for the Community Service Award and Rodgers Ranch Heritage Center for the Board Appreciation Award. The Board Members agreed with staff recommendations and discussed some possible nominees for 2019. Lacy suggested to honor the nominees at a future Board Meeting.

 **Motion:** To Approve Patrick Reamer for the Community Service Award and Rodgers Ranch Heritage Center for the Board Appreciation Award for 2018, **Action:** Approve, **Moved by** Bobby Glover, **Seconded by** Jennifer Ortega.

 **Vote:** Motion carried by unanimous roll call vote (**summary:** Ayes = 4).

Ayes: Sandra Bonato, Bobby Glover, Jennifer Ortega, Zac Shess.

Absent: Andrew Pierce

 **VERBAL REPORT FROM COMMITTEE CHAIR AND OPPORTUNITY TO SET MEETING DATES**

- a. **Land and Facility Development Committee** – TBD
- b. **Personnel Committee** - TBD
- c. **Budget & Finance Committee** – April 17, 2019 at 5:00 p.m.
- d. **Program Committee** – TBD
- e. **District/City Liaison Committee** - TBD

 **BOARD ANNOUNCEMENTS AND REQUESTS TO STAFF**

Shess made the following announcements/questions:

- He didn't have anything to report.

Glover made the following announcements/questions:

- He didn't have anything to report.

Ortega made the following announcements/questions:

- She asked about an update on the PHBA storage facility. Lacy reported that she is waiting to hear back from the City Planning department regarding the status of the application which was submitted. It has an official application number and the City has sent the application to other agencies for review and comment.

Bonato made the following announcements/questions:

- She will miss the first meeting in April.
- She asked about the acceptance of the SERP plan and if there were any other employees that signed up for SERP. Lacy stated there were no others and the deadline is April 9.
- She noticed there are monies to be paid for the HVAC system designs for the Senior Center. She asked if the contracts have been signed. Lacy said none of the contracts have been signed and District Legal Counsel is reviewing the contracts.
- She requested the General Manager to visit the courts one evening and speak to bocce players on their dissatisfaction with the courts.
- She asked if we have heard back from Rodgers Ranch Board on the cost to cover the repairs for the Ranch. Lacy has not heard and will follow up with the Rodgers Ranch Board.
- She asked about Laugh, Love and Learn. Lacy will get back to Bonato with the information. The Resource Faire is free, but to attend the lunch and speakers there is a fee.
- She asked if the special events and co-sponsored groups topic can come back to the Board. General Manager Lacy stated the special events will be covered during the budget process. She will bring back co-sponsored groups to a future meeting.

 **ADJOURNMENT**

Board Chair Bonato adjourned the meeting at 7:36 p.m.

Michelle Lacy, Clerk of the Board