



Board of Directors AGENDA

PLEASANT HILL RECREATION & PARK DISTRICT

LOCATION: TELECONFERENCE

Join meeting by PC: <https://zoom.us> Meeting ID 885-9521-8348
Or by Phone 1 (669) 900-9128 Meeting ID: 885-9521-8348

LAND AND FACILITIES COMMITTEE

TUESDAY, AUGUST 31

SPECIAL MEETING – 3:00 p.m.

IN ACCORDANCE WITH THE GOVERNOR'S EXECUTIVE ORDERS ALL BOARD MEMBERS, STAFF, AND MEMBERS OF THE PUBLIC WILL PARTICIPATE IN THIS MEETING BY TELECONFERENCE TO MITIGATE THE SPREAD OF COVID-19

Members of the public may observe and participate in the meeting at the teleconference location above. Members of the public may offer public comment by email to mlacy@pleasanthillrec.com any time prior to the close of the public comment period for the agenda item on which they would like to comment. Staff will share all such comments with the Board and make them part of the record. Alternatively, members of the public may offer public comment orally during the teleconference by using the Zoom "raise hand" (for PC participants) or "*9" function (for phone participants). Members of the public are requested, but not required, to send an email to mlacy@pleasanthillrec.com noting their desire to speak on a given agenda item.

The Board will take public comment on each listed agenda item when the item is taken up. Each speaker will be allotted five minutes for comment per item unless a shorter comment period is specified by the Board at the meeting (e.g., if there is an unusually large number of speakers).

Chair: Bobby Glover
Member: Sandy Vinson

1. Public Comment

This item on the agenda provides an opportunity for members of the public to comment on any item within the jurisdiction of the Board that is not on the agenda. When an item is not listed on the agenda, State law prohibits Board discussion or action. Board members may only "briefly respond" to statements made and questions posed. For example, State law allows Board members to ask questions for clarification and provide a reference to staff or other resources for factual information. Additionally, the Board may direct staff to report back and/or place a matter on a future agenda for discussion.

2. Review and Recommendation Regarding 2021-2022 Capital Improvement Program Priorities and Timeline (Attachment A)

Documents that are disclosable public records required to be made available under California Government Code Section 54957.5 (b) (1) and (2) are available to the public for inspection at no charge during business hours at our administrative office located at 147 Gregory Lane, Pleasant Hill, California.

The Pleasant Hill Recreation & Park District will provide reasonable disability-related modification or accommodations to a person who requires such in order to participate in the meeting of the Board of Directors. Please contact Susie Kubota (925) 682-0896 at least 48 hours before the meeting.

STAFF REPORT



Date: August 31, 2021
To: Land and Facilities Committee
From: Michelle Lacy, General Manager
Re: Review and Recommendation Regarding 2021-2022 Capital Improvement Program Priorities and Timeline

DISCUSSION:

At its August 12, 2021, regular meeting the Board of Directors approved the 2021-2026 Capital Improvement Program (CIP) Projects 2021/22. Staff has developed a proposed timeline for completion of the 2021/22 CIP Projects (Exhibit 1) to ensure that the targeted projects are completed as anticipated during the 2021/22 fiscal year. The proposed timeline includes the Project Manager as well as the anticipated design and construction periods.

At the meeting the Project Manager will provide an update on the scope of work and proposed timeline. It is requested the Committee provide feedback to staff regarding project timelines prior to forwarding the timeline to the full Board.

It is anticipated that Project Managers will provide quarterly updates on project progress to the Land and Facilities Committee.

EXHIBIT 1: 2021/22 Capital Improvement Program Proposed Timeline

Project Manager	SITE	Project Description	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Lacy	Administration	Technology/Computer Upgrades	DESIGN			IMPLEMENTATION						
Lacy	Partnership	Purchase of off-road vehicle for patrol	MOU/NEGOT	PURCHASE								
Herriman	Community Center	Audio Visual Upgrades	DESIGN			CONSTRUCTION						
Herriman	Community Center	CC Repair and Replacement Fund	DESIGN	CONST								
Bradley	Various Park Sites	Replacement of Park Site Furnishings	DESIGN/ORDER			IMPLEMENTATION						
Riley	Pool	Repairs and Equip. Replacement			IMPLEMENTATION							
Herriman	Senior Center	Audio Visual Upgrades						DESIGN	CONSTRUCTION			
Hurtado	Senior Center	Shade Structure in Bocce Courts	DESIGN			CONSTRUCTION						
Hurtado	Senior Center	Replacement of Kitchen Equipment	DESIGN		IMPLEMENTATION							
Bradley	Various Park Sites	Park Monument Signs			DESIGN			CONST				
Bradley	Various Park Sites	Refurbishment of Plant Materials		RSP		POP		CC	PHP/DO			