



**Pleasant Hill
Recreation & Park District**

People, Parks & Programs Since 1951
www.pleasanthillrec.com

Public Services Center
310 Civic Drive
Pleasant Hill, CA 94523
Ph: (925) 671-4646
Fax: (925) 676-7628

NOTICE OF JOB OPENING

POSITION:

PARK MAINTENANCE WORKER II

Performs a variety of skilled, semi-skilled, routine maintenance of park features, facilities and general landscaping including athletic fields; also does other work as required. The work includes a variety of custodial tasks, which are generally physical in nature, and handling heavy equipment and materials. This position requires the ability to perform similar tasks or repetitive work for days or weeks at a time. Applicants may be required to demonstrate their ability to physically perform the required work prior to employment.

QUALIFICATIONS:

Ability to understand and carry out written and verbal instructions. Be in good physical condition. Have a valid California Driver's License and a good driving record with no restrictions on insurance coverage. A DMV printout of your driving record must be submitted with your application. High school diploma or GED, and a minimum of 6 semester units of college study in landscape horticulture.

Requires a minimum of three years' experience in the field of park/landscape maintenance or equivalent combination of education and experience. Must have or possess the ability to obtain a Qualified Applicators Certificate within one year of appointment to this position.

SALARY:

The monthly salary range is \$3,597 to \$4,372, and provides five annual merit step increases. The position will start at Step 1 of the salary range. Benefits include District-paid medical, dental, and vision. The District participates in the California Public Employees Retirement System (CalPERS) and pays the full employee share. Employees receive generous vacation, holiday, and sick leave allowances.

FILING

DEADLINE:

Friday, July 25, 2008 by 4:30 pm

Complete application, including [supplemental questionnaire](#) and printout of DMV driving record, are to be submitted to:

Pleasant Hill Recreation & Park District
Public Services Center
310 Civic Drive
Pleasant Hill, CA 94523-1921

(Note: You can mail or drop off your application and attachments. If the office is closed, put your application package through the mail slot.)

APPLICATION: Use only an official Pleasant Hill Recreation & Park District application form. It must be completed in full; do not put "see resume" on your application. Incomplete applications will be rejected and cannot be revised after the final filing date. All statements made on applications are subject to investigation and verification. False statements will be cause for disqualification or discharge from employment.

After reviewing all complete application packets, the most qualified applicants will be invited to participate in the exam process, which is tentatively scheduled for August 7, 2008.

All applications received will be reviewed and evaluated according to the job requirements and the needs of the position. Substitution of qualifying education and experience will be allowed at the sole discretion of the department. The selection process will consist of a competitive exam, with ranking of candidates for further consideration. Highest ranking candidates will be invited to an Oral Board panel interview. Employment will be contingent upon the successful completion of the following:

- **MEDICAL EXAMINATION:** Must be able to pass a medical examination, which includes an drug and alcohol screen and other "Fitness for Duty" criteria;
- **FINGERPRINTING:** A State of California, Department of Justice background check; and
- **PROBATIONARY PERIOD:** The probationary period of six months is the final phase of the selection process.

IMMIGRATION REFORM AND CONTROL ACT:

Documentation verifying the candidate's legal right to work in the United States will be required and shall be presented after the decision is made to hire a candidate.

THE PROVISIONS OF THIS ANNOUNCEMENT TO DO NOT CONSTITUTE A CONTRACT, EXPRESSED OR IMPLIED, AND ANY PROVISION CONTAINED IN THIS ANNOUNCEMENT MAY BE MODIFIED OR REVOKED WITHOUT NOTICE.

For further information about the position, contact Chris Heck at (925) 671-4646.