



## **Bond Oversight Committee Meeting Minutes-Draft September 19, 2013**

The September 19, 2013 Bond Oversight Committee Meeting of the Pleasant Hill Recreation & Park District (PHR&PD) was called to order by Committee Chair Norman Vanhole at 6:05 p.m. in the Conference Office at the Administration Office.

### **PLEDGE OF ALLEGIANCE**

Committee Chair Norm Vanhole led the Pledge of Allegiance.

### **ROLL CALL**

**MEMBERS PRESENT:** Gorham, Hagopian, Hirst, Jeffrey, Simons, Vanhole, Vardas

**ABSENT:** None

**STAFF & BOARD PRESENT:** None

### **PUBLIC COMMENT**

There was no public comment.

### **REVIEW AND APPROVE MINUTES OF JUN. 26, 2013 MEETING (ACTION)**

Upon motion of Hirst/Vardas, the Committee approved the minutes of June 26, 2013.

### **REVIEW AND APPROVE THE SEMI-ANNUAL BOC REPORT AS OF JUNE 30, 2013 (ACTION)**

Upon motion of Hagopian/Hirst, the Committee approved the Semi-Annual BOC Report as of June 30, 2013.

### **OLD BUSINESS**

Under this item, Chair Vanhole reported he had attended the scheduled tour of the Community Center and Pleasant Hill Park projects on August 22, 2013. Chair Vanhole reported the Community Center project construction was moving along well and the facility is planned to open in January 2014. Chair Vanhole further stated the Pleasant Hill Oaks Park project was also moving along smoothly and he was very impressed with the improvements at both projects with special note of the improved kitchen access at the Community Center project.

Chair Vanhole indicated the District hired a Facilities Manager and a new Marketing person. In response to questions by Member Jeffrey, Chair Vanhole clarified these positions were full time and would serve all facilities not just the Community Center.

Chair Vanhole again stated both projects were moving along well in contrast to the work performed by McFadden on the Senior and Teen Center projects.

### **NEW BUSINESS**

Chair Vanhole asked if there was any "new business". Committee Member Simons responded with a reminder the next BOC meeting is scheduled for December 12, 2013. Member Simons further stated this meeting would be an "update meeting" and would not require the review of a semi-annual report.

Member Gorham arrived at the meeting and Chair Vanhole briefly summarized what had been discussed at the meeting before his arrival.

**ADJOURNMENT**

Committee Chair Vanhole adjourned the meeting at 6:23 p.m.

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Marie Simons, Committee Secretary