

Pleasant Hill Recreation & Park District

Date: July 17, 2014
To: Bond Oversight Committee, Measure E Bond Program
From: Budget Subcommittee – Erin Hirst & Lisa Hagopian
Subject: Report for January 1 to June 1, 2014

BACKGROUND:

The purpose of the Budget Sub-committee is to review construction expenditures as outlined by Measure E, and assigned to the District Bond Oversight Committee. Within those responsibilities the Budget Sub-committee reviews project change orders to: a) to ensure funds are spent in accordance with Measure E Expenditure Policy, b) report impacts of change orders to individual project budget(s) as well as overall Measure E budget.

ACTIVITY:

Description of Documents Reviewed: There were a total of 16 change orders involving two firms processed for the first half of 2014.

Findings: DL Falk's contract for construction of the Community Center was increased by ten change orders, (Nos. 18, 19, 21, 22, 23, 24, 25, 27, 28, & 29; Nos. 20 and 26 were voided) for a total amount of \$233,568.70. All changes orders were in regards to adjustments to the scope of work at the Community Center. In summary these changes brought the final contract amount to \$8,752,385.39.

The contract with Critical Solutions, Inc. was increased by six change orders (Nos. 50-55). Change orders were predominately related to extending project and construction management services from November 17, 2013 to June 1, 2014. In summary these changes resulted in a contract increase of \$114,529 and an extension of 189 days. The final contract amount with Critical Solutions in regards to Measure E funds totaled \$2,259,108.

Conclusion: For the five Measure E Fund projects, (Teen Center \$3.61M, Senior Center\$10.35M, Community Center \$11.44M, Pleasant Oaks Park \$4.2M, Rehabilitation of Park Bathrooms \$0) there is a budgeted overall Measure E project fund surplus of \$27,388 based on information received from CSI and District Staff.