



Pleasant Hill Recreation & Park District

People, Parks and Programs Since 1951
www.pleasanthillrec.com

March 10, 2011

LETTER TO THE PUBLIC FROM THE BOARD OF DIRECTORS

Dear Members of the Public,

The Bond Oversight Committee has posted its Second Quarterly Report of 2010 as of December 31, 2010. We want to acknowledge the fine and committed work of the Committee and its members in diligently overseeing expenditures of bond funds for our District's new Senior, Teen and Community Centers.

The Bond Oversight Committee invited the Board of Directors to respond to a small number of questions and comments raised by the Committee and one of its sub-committees. We do so here.

The Committee's Audit Sub Committee specifically asked us whether a recommended redesign of the Senior and Teen Centers from a slab-on-grade foundation to a mat foundation was started before a March 10, 2010 geo-technical report. The redesign was started after the District received the geo-technical report.

The Bond Oversight Committee noted that the public may be concerned about payment to the District's Community Center architect for time and materials associated with a feasibility study for a small community theater as an amenity in the new Community Center. We appreciate the Audit Sub Committee's conclusion in its contracts analysis that, after reviewing the matter, the expenditures were in fact appropriately related to developing the Community Center project and were well within the \$8,000 budget that the Board had allocated to the study.

The Bond Oversight Committee commented generally on project changes and their ongoing potential impact on the District's project budgets. The Board of course shares this concern and remains committed to ensuring that each of our projects is separately budgeted and accounted for and does not exceed the funding allocated to each.

The Audit Sub Committee reported that, of the 110 invoices it reviewed since the start of our bond projects, all but four are fully supported by proposals or contracts. It further noted that the four exceptions were each for one-time activities and for generally small expenditures. Nevertheless, we are committed to ensuring that all future invoices are fully supported.

Last, we would like to clarify a possible misconception by the Bond Oversight Committee that by closing the Community Center on April 17, 2011, several months earlier than anticipated, the District is saving \$300,000 in bond funds that would otherwise be spent on continued shoring of the building. To be clear, the \$300,000 not spent would have been paid out of District funds, not bond funds. We regret if anything the Board or staff has said led to this mistaken assumption.

Sincerely,
Board of Directors
Pleasant Hill Recreation & Park District

District Office

147 Gregory Lane
Pleasant Hill, CA 94523
(925) 682-0896, Office
(925) 682-1633, Fax

Community Center

320 Civic Drive
Pleasant Hill, CA 94523
(925) 676-5200, Office
(925) 676-5630, Fax

Senior Center

233 Gregory Lane
Pleasant Hill, CA 94523
(925) 798-8788, Office
(925) 798-8837, Fax

Park Maintenance

310 Civic Drive
Pleasant Hill, CA 94523
(925) 671-4659, Office
(925) 676-7628, Fax

Winslow Center

2590 Pleasant Hill Rd.
Pleasant Hill, CA 94523
(925) 937-2707, Office
(925) 937-7812, Fax