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## SUMMER CAMP SUPPLEMENTAL QUESTIONNAIRE

Working with children requires certification in CPR/AED and First Aid. If you have not yet been certified, opportunities for certification will be presented to you. You may submit an application before you complete your certification.

**Application deadline for Summer 2016: 5:00pm on April 15, 2016.**

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*Please type or print in ink:*

Position (s) applied for: Summer Camp Leader Date: \_\_\_\_\_

Age group preferred: Preschool Elementary School Middle School

Name: \_\_\_\_\_ Home phone: \_\_\_\_\_

Address: \_\_\_\_\_ Cell phone: \_\_\_\_\_

Email: \_\_\_\_\_

*\*Note: The majority of correspondence regarding this position will be via email.*

Referred by current District Employee? Yes  No  If Yes, list Employee's full name here: \_\_\_\_\_

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### Supplemental Information

1. Please describe your experience working with children.

2. Indicate your current certifications with expiration dates or dates and class location of course you are registered for. Attach copies of all current certifications.

- **First Aid/CPR/AED:**  My current certification expires \_\_\_\_\_  
 I am registered for a class on (dates) \_\_\_\_\_ at (location) \_\_\_\_\_  
 If hired, I would like to register for the class on June 11, 2016 at the Pleasant Hill Teen Center from 8:30am-2pm. I understand there is a fee of \$50
- **Food Handlers Card:**  My current certification expires \_\_\_\_\_

3. What date can you start? \_\_\_\_\_

4. Give an example of how you will provide excellent customer service to camp participants and parents.

**Work Availability**

There are 10 weeks of summer camps offered by Pleasant Hill Recreation & Park District. Camp sessions vary in time meet Monday–Friday.

Staff should be available for a majority of the days of the entire session in order to be scheduled for it. Please check the box for each session that you will commit to being available for:

- 1. June 13-June 17
- 2. June 20-June 24
- 3. June 27 – July 1
- 4. July 5-July 8
- 5. July 11-July 15
- 6. July 18 – July 22
- 7. July 25 – July 29
- 8. August 1-August 5
- 9. August 8-August 12
- 10. August 15 – August 19

**Camp Session Times Availability**

Please indicate your general availability for the Summer (starting June 14) by checking those time frames that you are available to work.

	Monday	Tuesday	Wednesday	Thursday	Friday
7-8:30am					
8:30am-12:30pm					
12:30pm-5pm					
5-6:15pm					

*Please read and initial:*

I understand that pre-summer new staff orientation training date is mandatory for new hires and I am available to attend the following:

Saturday, June 4, 9a-11am \_\_\_\_\_

I understand that all staff meetings/trainings are mandatory for all staff and will be held Monday, June 13, 9-2pm \_\_\_\_\_

I understand that I will be assigned to shifts according to the needs of the program and that my assignment may change during the course of the summer and may include days, evenings and/or weekends. \_\_\_\_\_

I understand that my performance will be evaluated during the course of my employment and that this evaluation will be used to determine whether I will be invited to continue as Pleasant Hill Recreation & Park District staff. \_\_\_\_\_

\_\_\_\_\_  
*Applicant Signature (original signature required)*

\_\_\_\_\_  
*Date*