



## Board of Directors Meeting Minutes December 5, 2012

The December 5, 2012 Board Meeting of the Pleasant Hill Recreation & Park District Board of Directors was called to order by Board Chair Donaghu at 7:00 p.m. in the Conference Room at the Administration Office.

### **PLEDGE OF ALLEGIANCE**

Board Chair Donaghu led the Pledge of Allegiance.

### **ROLL CALL**

**BOARD PRESENT:** Glover, Bonato, Sterrett, Donaghu

**STAFF PRESENT:** Berggren, Lischeske, Kubota, Luke, Hunn, Miller, Young, Spatz

### **PUBLIC COMMENT**

Members from The Friends Abroad group, a District co-sponsored organization, were present. They announced to the Board that after forty years they will be disbanding their group. From their remaining organization funds they have chosen to give a \$4,000 donation to the Community Center project. The remainder of their money will be given to their sister city Chilpancingo in Mexico. Members from the group presented the Board with a check for \$4,000.

The Board thanked the Club for their very generous donation. They also thanked the members for all the work they have done in the Community.

### **EX-OFFICIO MEMBER REPORT, GENESIS CASSIDY – COLLEGE PARK HIGH SCHOOL**

Genesis Cassidy gave the following report:

- College Park will be participating in a canned food drive. The donations will be given to the Contra Costa Food Bank.
- The Teen Council upcoming fundraising activities include a dance and a fashion show at the new Senior Center.

Board member Sterrett asked Cassidy what she is hearing from other teens regarding the new Teen Center. Cassidy stated that all the teens she has talked to are really enjoying it.

### **TO CONSIDER EASEMENT WITH THE CITY OF PLEASANT HILL REGARDING THE COMMUNITY CENTER (ACTION)**

The General Manager stated that part of the Conditions of Approval for the Community Center project with the City of Pleasant Hill is the requirement to provide a grant deed to limit the development along Taylor Boulevard, which the City has deemed a 50 foot scenic corridor. District Council Mark Cornelius worked with the City of Pleasant Hill's attorney Judith Robbins in completing the deed and he was present at the meeting to answer any questions the Board may have regarding the deed. Board member Sterrett wanted to be sure the District was only deeding the easement and not any land. She was assured her that the deed was only for the easement.

Upon motion of Board Members Bonato & Sterrett, the Board approved the grant deed to the City of Pleasant Hill for the scenic corridor.

**TO ADMINISTER OATH OF OFFICE BY COUNTY SUPERVISOR KAREN MITCHOFF TO ELECTED BOARD MEMBERS SHERRY STERRETT AND DENNIS DONAGHU**

Contra Costa County Board Supervisor Karen Mitchoff was present to administer the Oath of Office to elected Board members Sherry Sterrett and Dennis Donaghu.

**RECOGNITION OF NEW BOARD OFFICERS AND INTRODUCTION OF FAMILIES AND GUESTS BY BOARD OF DIRECTORS**

- a. **CHAIR- BOBBY GLOVER**
- b. **VICE CHAIR- SHERRY STERRETT**
- c. **SECRETARY- SANDRA BONATO**

Outgoing Board Chair Dennis Donaghu introduced the new Board Officers and officially passed on the Board Chair duties to new Chair Bobby Glover. All Board members had family present in the audience. Board member Bonato introduced her husband Jim and daughter Emily, Board member Sterrett introduced her husband Mike, Board member Donaghu introduced his wife Faye, and new Board Chair Glover introduced his wife Stacey.

**PRESENTATION TO HONOR BOARD CHAIR DENNIS DONAGHU FOR 2012**

Board Chair Glover presented outgoing Chair Donaghu with a gift from the District and the Board of Directors thanking him for his term as chair of the Board. The General Manager then acknowledged and introduced the District staff who were present.

There was a short break for refreshments.

Board Chair Glover began the remainder of the meeting at 7:50 p.m.

**CONSENT CALENDAR (ACTION)**

- a. **TO APPROVE BILLS TO BE PAID**

Upon motion of Board Members Bonato & Sterrett, the Board approved the Consent Calendar.

**TO CONSIDER NAMING OPPORTUNITY BY REPUBLIC SERVICES FOR MULTIUSE ROOM #3 AT THE COMMUNITY CENTER (ACTION)**

The General Manager announced that Republic Services (Allied Waste) has agreed to a naming opportunity at the Community Center. They have selected the Multiuse Room #3 for a naming opportunity in the amount of \$25,000 over a five year payment plan. The General Manger stated that they have paid \$5,000 of the first \$25,000.

Upon motion of Board Members Donaghu & Bonato, the Board approved the Republic Services naming opportunity for the Community Center's Multiuse Room #3 in the amount of \$25,000 over a five year period.

## **BOARD ANNOUNCEMENTS AND REQUESTS TO STAFF**

**Sterrett** made the following announcements/questions:

- She handed out the highlights of 2012 from the California Special Districts Association.
- She would like an update from Supervisor Katrina Hunn on the Breakfast with Santa plans regarding the Lion's Club participation in the event.

**Bonato** made the following announcements/questions:

- She asked about pricing for rentals at the Senior Center. She has been approached by the Pleasant Hill Garden Study Club about using a space in the new facility for their meetings. Staff explained that the Garden Study Club was using the Parkside Room at the Community Center for \$50 a meeting, which they had twice a month. Bonato will find out what the club is paying for their current meeting place. Acting Recreation Superintendent Tina Young stated that she will be looking into a regular use rate for the District's clubs and organizations. Bonato would like staff to reach out to the co-sponsored groups again to see if they would like to conduct meetings at the District's facilities again. She would like a list of co-sponsored groups that met at the Community Center on a regular basis. Young said she would like to wait until the new Community Center is on line before contacting the groups.
- She asked about any updated plans there may be regarding the landscaping of the back of the Senior Center. The General Manager explained how the shrubs would be planted around the building. Bonato would like the General Manager to contact the neighbors on Patricia Drive with an update.
- She noted that she appreciated the fact that the Hospice Tree of Lights has been on.
- She asked if there will be more than a summary from RJM Strategic Designs at the Board Study Session tomorrow night. The General Manager explained that the final report has not been completed yet by the group. Bonato would like to see the final report when it is available.

**Donaghu** made the following announcements/questions:

- He asked about the timeline for the completion of the Monument Signs. The General Manager explained that the timing is dependent on the weather, but once the concrete pour is completed the sign will be up very quickly.

## **STAFF ANNOUNCEMENTS**

The General Manager made the following announcements:

- He discussed the process for the Board vacancy. The District can proceed to announce the vacancy, but if the Board wants to call for a Special Election that would need to be an agenda item. Glover asked if staff could do a press release announcing the vacancy and announcing that the Board will be discussing the process on the December 19, 2012 Board meeting. The General Manager said that staff will announce the vacancy.
- He announced that in the newsletter from CAPRI/CARPD there was an announcement that the annual conference will be in Tahoe May 16<sup>th</sup>-18<sup>th</sup>.

## **ADJOURNMENT**

Board Chair Glover adjourned the meeting at 8:28 p.m.

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Robert B. Berggren, Clerk of the Board