

# Board of Directors Meeting Minutes December 10, 2015



The December 10, 2015 meeting of the Pleasant Hill Recreation & Park District Board of Directors was called to order by Board Chair Bonato at 7:00 p.m. in the Conference Room at the Administrative Office.

## **PLEDGE OF ALLEGIANCE**

Board Member Shess led the Pledge of Allegiance.

## **ROLL CALL**

### **BOARD PRESENT**

Bonato, Shess, Donaghu, Sterrett, Glover

### **STAFF PRESENT:**

Berggren, Young, Miller, Thoits, Cotruvo, Bradley, Kubota, Hunn, Luke, Riley

## **PUBLIC COMMENT**

Kim Brandt, resident of Pleasant Hill, submitted the remaining signatures for the Oak Park property petition to the Board. Brandt commented that the support of the property negotiations from both inside and outside the community has grown to 2000 people.

## **EX-OFFICIO MEMBER REPORT, ALLIE NACCARA – COLLEGE PARK HIGH SCHOOL**

Ex-Officio Naccara gave the following report:

### **Teen Council news:**

- The Council is excited about the Oak Park property negotiations.
- Both Breakfast with Santa and the Holiday Festival District events were very successful.
- The Council will be hosting a Holiday Party on December 18, 2015 at the Teen Center.

### **College Park news:**

- Tomorrow and Saturday there will be a candlelight concert at College Park.
- Progress reports will be distributed this Friday.
- There will be financial aid presentations at the school all this week.
- College Park is currently holding two food drives, a toy drive and a coin drive for charities.
- The PTSA will be holding a Holiday Outreach fundraiser.
- Next week is the Winter Spirit week.
- The Teacher of the Year nominations are due.

## **REPORT ON RODGERS RANCH RAINWATER PROJECT**

Rotary Club spokesperson for the rain barrel project Jim Bonato was present to report to the Board on the rainwater project. He recognized the Rotary Club Members also present at the meeting and commented that the project is being organized by Rotarian Ann Baker. Rodgers Ranch representative Marion Woodard was also present. She reported that the goal of the project is to have a rain barrel at each household in Pleasant Hill. Woodard reported that there will be an event/workshop regarding the project at the ranch on January 17, 2016. District staff commented that the District will help publicize the event.

Board Member Donaghu asked how big the storage containers are. Woodard said they are usually 55 gallon drums which are inexpensive and easy to acquire.

The Board thanked the Rodgers Ranch representatives for attending the meeting, and for their report.

**OUTGOING CHAIR COMMENTS AND BOARD/COMMITTEE APPRECIATION**

Board Chair Bonato thanked the Board and District staff for all their hard work during the past year. She specifically acknowledged the work completed on the District's budget, bond rating, staff appreciations, salary adjustments, the over sight working group, program development, and partnerships with the community. Bonato also acknowledged all the Board Committees' work completed through out the year, and thanked the General Manager for his leadership.

**RECOGNITION OF NEW BOARD OFFICERS AND INTRODUCTION OF FAMILIES AND GUESTS BY BOARD OF DIRECTORS**

- a. **Chair – Zac Shess**
- b. **Vice Chair – Dennis Donaghu**
- c. **Secretary – Bobby Glover**

Incoming Chair Shess introduced his wife Debbie, his two sons, Cole and Jackson, and his neighbors. Incoming Vice Chair Donaghu introduced his wife Faye. Out going Chair Bonato introduced her daughter Emily and her husband Jim.

**PRESENTATION TO HONOR BOARD CHAIR SANDRA BONATO FOR 2015**

Incoming Chair Shess presented Bonato with a gavel plaque in appreciation of her leadership over the past year. Shess thanked Bonato for her year of leadership.

**CONSENT CALENDAR (ACTION)**

- a. **To Approve Bills to be Paid**
- b. **To Approve Minutes of September 10, 2015**

Upon motion of Board Members Donaghu & Bonato the Board approved the Consent Calendar.

**REPORTS AND TO SET BOARD COMMITTEE MEETING DATES**

- a. **Land and Facility Development Committee**
- b. **Personnel Committee**
- c. **Budget & Finance Committee**
- d. **Program Committee**

**Land and Facility Development Committee:** Nothing to report.

**Personnel Committee:** Nothing to report.

**Budget & Finance Committee:** Board Members Bonato and Shess reported that they had met with a grant writing service. They would like to have this item agendized for a future Board Meeting.

**Program Committee:** Board Member Donaghu reported that the latest issue of the Spotlight has been completed and distributed.

Board Chair Shess commented that the Board Members new committee assignments will be agendized for the next Board Meeting.

## **TO SET A DATE FOR THE ANNUAL BOARD STUDY SESSION**

The date for the Board Study Session was set for Tuesday January 26, 2016 at 8:00 a.m.

## **BOARD ANNOUNCEMENTS AND REQUESTS TO STAFF**

**Shess** made the following announcements/questions:

- He read the General Manager's retirement announcement to the Board. The Board Members each thanked the General Manager for his District support over the years, and commented that he will be hard to replace.
- He commented that the Holiday Festival was a great event last night.

**Sterrett** made the following announcements/questions:

- She also commented that the Holiday Festival was great. She specifically thanked Christie Tomlinson for her performance from her class.
- She announced that CSDA will be holding a workshop in Martinez.

**Donaghu** made the following announcements/questions:

- He commented that there will not be a Chamber Meeting in December or January.

**Bonato** made the following announcements/questions:

- She attended the Senior Trip Meeting, and feels that the fee changes issue has been resolved.
- She commented that the Holiday Festival was a great event last night.
- She wished everyone Happy Holidays.

## **STAFF ANNOUNCEMENTS**

The General Manager made the following announcements:

- He reminded the Board about the special meeting Board Meeting on December 22, 2015 at 3:00 p.m.

## **ADJOURNMENT**

Board Chair Shess adjourned the meeting at 8:23 p.m.

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Robert B. Berggren, Clerk of the Board