



Board of Directors Meeting Minutes October 26, 2011

The October 26, 2011 Board Meeting of the Pleasant Hill Recreation & Park District Board of Directors was called to order by Board Chair Bonato at 6:00 p.m. in the Conference Room at the Administration Office.

PLEDGE OF ALLEGIANCE

Board Member Cecile Shepard led the Pledge of Allegiance.

ROLL CALL

BOARD PRESENT: Bonato, Shepard, Sterrett

ABSENT: Donaghu, Glover

STAFF PRESENT: Berggren, Hunn, Kubota, Spatz, Young

PUBLIC COMMENT

There was no public comment.

BOND PROJECT UPDATES/STATUS

a. Fundraising Report

The General Manager remarked that there has been a lot happening in the fundraising area on in the last couple of weeks. Campaign Coordinator Sandy Noack commented that it is an exciting time and they will take the campaign public for the Senior and Teen Centers, which starts in November. She said it will allow the general public to participate in purchasing furniture and make donations towards the Furniture, Fixtures and Equipment (FF&E) for the bond project facilities, which are not covered by the bond measure. She said the need for the two centers is approximately \$850,000. Noack said the campaign brochure will be in the Spare Time Spotlight reaching 68,000 residents and also inserted in the Senior Sounds, 1,500 will be sent out. She said they are selling bricks for the Senior Center and there are other opportunities to donate. She explained they have established a Campaign Business Committee existing of General Manager Bob Berggren, Matt Rinn, Karen Mitchoff, Bobby Glover, John Hanecak, Tom McHale, Tom MacDonald and Steve Leshner and will be meeting soon.

Board Member Shepard had a question in regards to the campaign going public and thought the original plan was to wait. Noack explained that the District is challenged by a major donor foundation to go public, so the plans have changed to start to go to the public earlier. Board Chair Bonato asked about donor specific donations for specific sites. She is concerned that the Community Center be left out if the funding all is directed toward the Senior and Teen Centers. Further discussion followed.

b. Senior Center Update

c. Teen Center Update

Board Member Sterrett thanked Bond Project Facilities Coordinator Carrie Miller for her weekly bond reports. She appreciates the pictures and reports. The General Manager showed the Board where the bricks for the Senior Center will be installed. He said the pouring of the concrete will take two days, which they are preparing for. The concrete pour for the Teen Center will take place on Friday.

d. Community Center Update on Demolition Project

The demolition is continuing. The General Manager said the Dahlin Group is working on plans and should have 60% plans completed by the second week of November. Board Chair Bonato

read a letter that she received from a public member, Sonny vanWestrop, who stated that she believes not putting in a full kitchen at the Community Center was not a good decision and the community would want it, plus there could be more rentals.

TO CONSIDER DATE TO TOUR THE SENIOR CENTER AND TEEN CENTER CONSTRUCTION SITES

Board Chair Bonato stated this agenda item will be brought back to the next board meeting.

Board Chair Bonato started the regular board meeting at 7:04 p.m.

PUBLIC COMMENT

There was no public comment.

INTRODUCTION OF NEW EX-OFFICIO MEMBER GENESIS CASSIDY FROM COLLEGE PARK HIGH SCHOOL

Recreation Supervisor Katrina Hunn introduced Genesis Cassidy, a freshman at College Park High School. Hunn said Cassidy was chosen from the leadership class at College Park High School to be the ex-officio member for Pleasant Hill Recreation & Park District. Cassidy said she is a volunteer at ARF, volunteers at the pool and likes being involved with the community.

a. Ex-Officio Member Report

Cassidy reported College Park High School just had homecoming, they are starting plans for the senior breakfast, the Freshman football team is playing Benicia this week and Varsity is playing Ygnacio Valley High School at home on Friday. Teen Council members are planning on assisting with Breakfast with Santa, assisting in the Cell Phone Workshop Senior Class, the Art, Jazz and Wine Festival and on December 1, they will assist with various activities for the Light Up the Night event in Downtown Pleasant Hill.

CONSENT CALENDAR (ACTION)

A. To Approve Bills to be Paid

B. To Approve Minutes of June 27, 2011

C. To Approve Resolution 2011-10-26, Honoring Friends of Rodgers Ranch on their 20th Anniversary

Upon motion of Sterrett/Shepard, the Board approved the A. Bills to be paid and C. Resolution 2011-10-26, honoring Friends of Rodgers Ranch on their 20th Anniversary. Item B. Minutes of June 27, 2011 were pulled for further review.

PRESENTATION TO FRIENDS OF RODGERS RANCH FOR ACKNOWLEDGMENT OF THEIR 20TH ANNIVERSARY

Board Chair Bonato invited the Friends of Rodgers Ranch Board Members to come up and receive the resolution that was just passed. She thanked the Friends of Rodgers Ranch (FORR) and expressed appreciation from the District. She acknowledged the many accomplishments of FORR and mentioned that they recently received a \$1,250 donation from the Daughters of the American Revolution for the rehabilitation of the kitchen. She said the farmhouse is almost completed. Bonato said it has been a great partnership. FORR Representative Denise Koroslev said the Diablo Valley Woodworkers is building a new cabinet under the sink and will help restore the original hutch in the kitchen. Bonato presented a special award to Ellen Stevahn, one of the founders of Friends of Rodgers Ranch, and to President Denise Koroslev for all their endless efforts in restoring the ranch and for their continued dedication. Bonato read the award for Ellen Stevahn, "Making the Difference – In gratitude and recognition of your spirit and dedication to make Rodgers Ranch a living history and a part of our community." Stevahn and Koroslev thanked the District and Bonato for the special recognition and stated it is quite an honor.

REPORT ON MASTER GARDENERS MEETING AT RODGERS RANCH SITE

The General Manager said staff met with Janet Miller and some other members of the Master Gardeners group. He said the Master Gardeners Group is looking for a new site for their program, so they are taking a look at Rodgers Ranch. He said they are very interested, but there are some drawbacks. He mentioned there may be other opportunities for some other programs such as being a satellite campus, specialty crops, native plant program, or some other options. Bonato said it seemed to lean more towards a definite program site. The one challenge is getting equipment up the hill and accessibility since one area is not level. She said there were discussions to maybe have a community program. Denise Koroslev mentioned that when the barn gets restored and completed, it can be used as a classroom for the Master Gardeners program.

REPORT ON CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) ANNUAL CONFERENCE

Board Member Sterrett reported on the conference where there were 509 attendees. She also passed out some goodies she received at the conference. She attended the opening ceremony, the CSDA board meeting, which discussion and votes were made on whether they would increase their dues. The decision was made to increase their fees by 2.8%. Sterrett said the Leadership Foundation is not going to be able to financially keep it going, but they decided to fold it into their education department and SDRMA is funding it by donating \$50,000. She spoke about the CSDA elections. She said the keynote speaker, Tim Sanders, spoke about building strong relationships now and reaching out to your neighbors, especially during difficult times. She commented that he said hire ones that look you in the eye and smile and "readers are leaders". Another speaker was Libby Gill who spoke about passion, backed by vision and backed by execution and to keep things simple. Sterrett said one issue that was discussed in one of the roundtable sessions was on CSDA Chapters. She said there are 17 strong chapters and one of CSDA's goals is to have 20 chapters. So, she said that chapter presidents received a draft affiliation agreement, which states chapters need to be members of CSDA, also the chapters cannot take a stand against a legislative issue, but a District alone can represent themselves and how they stand on any issue. The chapter leaders came to the session with a negative feeling and did not quite understand this from the affiliation agreement. It was not a good session. She continued to report on the other conference events and courses and said it was a great conference. Board Chair Bonato thanked Sterrett for her report.

REPORT ON CONTRA COSTA SPECIAL DISTRICTS ASSOCIATION QUARTERLY MEETING

Board Member Sterrett attended the CCSDA Quarterly meeting with Bob Doyle of East Bay Regional Park District as the speaker. He gave a history of the EBRPD and said it was established in 1929 and is the largest park district in the State. She spoke about loop trails for elder hikers or physically impaired. She said Gayle Uilkema spoke about an ID Project Device, which is a portable fingerprinting system that is hooked up to the AFID system. She said they use federal funds to purchase the unit and is available to cities and counties. She said that the budget is tight for the chapter and Central Contra Costa Sanitary District, one of the members of CCSDA, volunteered their site at no cost for the quarterly meetings. She did announce that all the meetings will be in the mornings only and the next meeting is January 23, 2012. Sterrett said there will be no fee increases on chapter dues.

BOARD ANNOUNCEMENTS AND REQUESTS TO STAFF

Board Chair Bonato said she attended the Friends of Rodgers Ranch General Meeting where she learned of the 20th Anniversary. She thanked the Board for approving the resolution and to award and recognize all the efforts of the Friends of Rodgers Ranch. She also thanked staff for setting up the meeting and presentation of Rodgers Ranch for the Master Gardeners. She said having this group local would be good.

Bonato continued to report that she attended the Bond Oversight Committee Meeting and they received the Board's response to the third quarterly report. She said the committee talked about going to bi-annual reports. She encouraged them to do a summary report and not add all the attachments. Bonato said the committee is waiting for the District audit to be completed and it will be a combined audit. She said they are shifting to emphasize the construction sub-committee. The BOC thanked the Board and staff for staying on schedule with bond projects. She asked to get a report on retaining a consultant on long range plans. She also wanted a Winslow Center proposal on the glue-lam beams and to talk about the appearance of the front of the building at a future meeting.

STAFF ANNOUNCEMENTS

The General Manager made the following announcements:

- He reported that the Art, Jazz and Wine Festival had good weather and it was a good event with a large crowd. Board Member Sterrett agreed and said it looked like it was successful.
- There is an opportunity for staff, Katrina Hunn (teens) and Kendra Luke (seniors), to make a presentation to a recreation programming class at Cal State East Bay in Concord. They will give a presentation about the District and the class will come up with a marketing plan, trends, analysis of programs and suggest some new classes. The General Manager explained that Hunn and Luke will go back to see the student presentations and help grade them as well as get some ideas for new programs.
- The Hospice Tree Lighting is on December 3, 2011 at 5:30 p.m. Board Chair Bonato wants to have the Recreation District more involved.

ADJOURNMENT

Board Chair Bonato adjourned the meeting at 9:02 p.m.

Robert B. Berggren, Clerk of the Board