



## Board of Directors Meeting Minutes November 16, 2011

The November 16, 2011 Board Meeting of the Pleasant Hill Recreation & Park District Board of Directors was called to order by Board Chair Bonato at 6:07 p.m. in the Conference Room at the Administration Office.

### **PLEDGE OF ALLEGIANCE**

General Manager Bob Berggren led the Pledge of Allegiance.

### **ROLL CALL**

**BOARD PRESENT:** Bonato, Donaghu, Glover, Shepard, Sterrett

**STAFF PRESENT:** Berggren, Blair, Hunn, Kubota, Luke, Madsen, Miller, Noack, T. Pitcher, Riley, Spatz, Williams, Wusthoff, Young

### **PUBLIC COMMENT**

There was no public comment.

### **TO CONSIDER CHANGING BOND OVERSIGHT COMMITTEE QUARTERLY REPORTS TO BI-ANNUAL REPORTS (ACTION)**

The General Manager asked that this item be tabled until the December 21, 2011 Board Meeting. Bond Oversight Committee Member Hal Jeffrey said that it is a tight time and they are close to completing the quarterly report, but the committee needs a bit more time to complete the report. Board Chair Bonato tabled agenda item #4 until the next board meeting.

### **TO CONSIDER REPLACEMENT FURNITURE FOR SENIOR CENTER AND TEEN CENTER (ACTION)**

MAL MALPASS, Pleasant Hill resident and Senior Club Member – He mentioned the chair that was chosen for the Senior Center is a trip hazard with the legs that are slightly angled, but it is easy to move and has a handle in the back.

GARY KRAFT, Pleasant Hill Senior Club Historian – He commented that the seniors are the ones using the chairs and doesn't feel the board should patronize renters. Also the seniors will be the ones using the furniture everyday and are raising the funds to pay for them. He said it is their jurisdiction. Board Chair Bonato explained that the Board did concur with the senior's choice and they are working with the seniors and their choices are taken into consideration, but the concern is the longevity of the furniture.

PAT WILLIAMS, Walnut Creek resident and Senior Club member – She asked if the seniors can have the final say in the choice of fabric and color combination.

HAL JEFFREY, Pleasant Hill resident and Bond Oversight Committee member – He said the cost of the chair is a concern.

Board Member Shepard said that space and other factors need to be considered. The other style chair stacks higher and it will take up less space.

Upon motion of Glover/Donaghu, the Board approved the Fetch chair with the darker fabric and the warm gray plastic back for the Senior Center, contingent upon the Senior Club Board concurring.

Recreation Supervisor Katrina Hunn presented the Blob style chair and four matching chairs. The discussion of color was brought up and it was agreed that the brown Swiss would be on the sides of the Blob chair.

Upon motion of Glover/Donaghu, the Board approved the Blob chair and four chairs. The sides of the Blob chair will be a Brown Swiss color, the seat will be Santa Gertrudis color with faux leather fabric for the Teen Center.

### **TO CONSIDER SPECIAL MEETING DATE TO REVIEW THE DAHLIN GROUP PLANS FOR THE COMMUNITY CENTER**

The Board discussed several dates to hold the special meeting to review the Dahlin Group plans for the Community Center. The date of December 14, 2011 at the Winslow Center from 2:00 p.m. – 5:00 p.m. was agreed upon.

### **BOND PROJECT UPDATES/STATUS**

#### **a. Fundraising Report**

Campaign Coordinator Sandy Noack reported on the fundraising efforts and mentioned the naming of Tom and Ruby MacDonald Center. She said there is a \$50,000 challenge grant to match of up to \$50,000 for a business and they will have a plaque for this grant. Noack said they had a business committee meeting and reviewed specific expectations. They will train the teens and members that will be going out in teams to present to large businesses. She stated they will target the top six businesses at first and then they will go out to the smaller businesses later. She commented that the brochures are still at the printers.

Noack said they met with the GNU Group, the signage consultants, to review the placement and design of the signs and that they will coincide with the new district logo. Board Member Shepard mentioned to Noack that she saw an article where the Town Family Foundation made a donation and thought she could look into it.

#### **b. Senior Center Update**

#### **c. Teen Center Update**

The General Manager said the Senior and Teen Centers are progressing. He introduced the President and Owner of McFadden Construction Kurt McFadden and the onsite Supervisor and Vice President Dave Baumbach. Board Member Sterrett complimented the construction worker that assisted her when she had a question and approached them. She said he was positive and gave her the information.

#### **d. Community Center Update**

The General Manager stated that there is progress with the Community Center demolition and they are close to completion.

Board Chair Bonato started the regular board meeting at 7:06 p.m.

### **PUBLIC COMMENT**

There was no public comment.

### **EX-OFFICIO MEMBER REPORT, GENESIS CASSIDY - COLLEGE PARK HIGH SCHOOL**

Ex-Officio Member Genesis Cassidy reported that the school will have Thanksgiving break starting November 22 for a week. She announced the Senior Breakfast is on December 16 at Dave & Buster's. She said the girls cross country team won the league and boys cross country placed 2<sup>nd</sup> in

the league. She stated the College Park High School football team is in the playoffs. She said some of the Teen Council members volunteered for the cell phone workshop for the seniors. Board Chair Bonato thanked Cassidy for her report.

### **CONSENT CALENDAR (ACTION)**

- a. To Approve Bills to be Paid**
- b. To Approve Minutes of June 27, 2011 and July 27, 2011**

Upon motion of Sterrett/Glover, the Board approved the bills to be paid and the Minutes of July 27, 2011, but the minutes of June 27, 2011 were pulled for further review.

### **SELECTION OF BOARD OFFICERS (ACTION)**

Board Member Sterrett entertained a motion to have Vice Chair Dennis Donaghu become Board Chair and to have Secretary Bobby Glover become the Vice Chair. She asked if there were any other board members that would be interested in filling the Secretary position and if not, she would be happy to be Secretary.

Upon motion of Sterrett/Shepard, the Board approved the motion as made by Sterrett for Dennis Donaghu as Board Chair, Bobby Glover as Vice Chair and Sherry Sterrett as Secretary.

### **COMMUNICATIONS/MARKETING REPORT**

#### **a. To Consider New District Logo (ACTION)**

The General Manager met with consultant Joan Hurd of Hurd and Associates three times to review the ideas for a new District logo. He said Recreation Supervisors involved also met with Hurd. He explained how they looked at the name and the symbol of the tree and went through the process. Hurd presented the two choices the committee narrowed it down to. The Board expressed their opinions and leaned more towards the logo with the larger image of the tree with Pleasant Hill Rec.

Upon motion of Donaghu/Sterrett, the Board approved logo 1A as the new District logo with Pleasant Hill Rec., the tree and a ball as the period after Rec.

The General Manager stated that the color choices will be brought back to the committee and then presented to the Board at a later date. Board Chair Bonato thanked Joan Hurd for her excellent work.

#### **b. Report on Website and e-Marketing**

The General Manager announced that Recreation Coordinator Jessie Wusthoff will be developing the District's new website and maintaining the site in-house. He thanked Carole Lucido for all her hard work, but the District has decided to handle the website in-house to save money. He explained that Wusthoff handles the Senior trips and was also handling the CC Café program, Recreation Coordinator Holly Frates will handle the CC Café program now. Wusthoff said she has an art major with web graphics background. She studied in England and looks forward to working on the District's website. She reported on the development of the District's new website and e-marketing for the District programs, events, classes and more.

### **TO CONSIDER AGREEMENT WITH MT. DIABLO UNIFIED SCHOOL DISTRICT FOR USE OF PLEASANT HILL MIDDLE SCHOOL POOL AND GYMNASIUM (ACTION)**

The General Manager remarked that the District's Legal Counsel Mark Cornelius has been working with the School District Counsel Greg Rolan to finalize the use agreement for the Pleasant Hill Middle School pool and gymnasium. Board Chair Bonato expressed her concerns that there was not enough time to review the agreement and did not like the procedure. The General Manager explained that the negotiations on this agreement have been going on since 2000. The Recreation

District has been operating on the past agreement that has expired. Legal Counsel Mark Cornelius stated that the School District had both the gym and pool on one agreement. He separated the agreements, one for the gym and one for the pool. School District Counsel Greg Rolen put the two agreements together and said that is how they want the agreement. The General Manager explained that the pool was originally installed by the Recreation District when it was operating as Pleasant Hill High School.

Legal Counsel Cornelius reviewed the agreement and said it is for a five year term for the use of the pool and the gymnasium. He remarked that negotiations were difficult and he got involved when the School District closed the pool and gym for the Recreation District to use. Cornelius stated that there is a 90 day termination clause by either party. He said that Recreation Supervisors Korey Riley and Lance Hurtado did a good job working on this agreement. Board Member Sterrett assumed the Recreation District will take care of the maintenance of the pool as we have in the past. Cornelius said this is what has been the practice in the past and will continue. Board Chair Bonato said there are flaws in the agreement and it is not clear on the labor descriptions and specific jobs our District will handle. Board Member Shepard said there is no financial analysis in the report and she expected expenses in 2012-13. She feels there needs to be more information on future costs to maintain the pool. Bonato said the District needs to develop more aquatic programs at the site. Board Member Glover said we are currently losing revenue by not being able to use the school facilities and he is comfortable with the 90 day termination clause and the agreement. He did ask what the consequences would be if we did not approve the agreement. The General Manager said it would be devastating because not only would there be aquatic programs affected, but the Pleasant Hill Dolphins Swim Team as well. Board Member Sterrett agrees that it would be more detrimental and costly if the agreement was not approved. Cornelius continued to review the rest of the agreement.

BRAD MORRIS, Pleasant Hill resident and Pleasant Hill Dolphins parent – He said he has an 11 year old daughter and a 6 year old son that swim on the Dolphins Swim Team and also participate in other District programs. Morris said he is also in the recreation field and understands the Board's concerns, but as a parent of this community, he feels we need to find ways to have more programs where kids learn to cooperate and work together. He is passionate about recreation and feels that we need to get the ball rolling on this agreement. Board Member Glover thanked him and said there are some issues with the pool and we will continue to work closely with the Dolphins Board.

JENNIFER MCGARRY, Concord resident, past Dolphins coach and Aquatics Supervisor – She said she has been involved with the District for 43 years and was the Dolphins coach for 26 years. She is an extremely active participant in District activities and feels strongly that we need to sign and approve the agreement. She said not to wait and if we do, there will not be a swim team or programs and it will be difficult to get them back. Board Chair Bonato thanked McGarry for her comments.

Board Chair Bonato said the agreement is unfavorable to the District and feels that the agreement does need to be separated. Board Member Sterrett respects Bonato's views, but on the other hand, we need to allow the programs to continue and the agreement needs to be signed and approved now. Board Member Shepard commented that it is a bad agreement. Board Member Glover said if the agreement is not signed then it would be sending a message that we do not support our programs. He said staff and legal counsel have worked hard and the Board would present goodwill by approving the agreement now as it does not commit the District due to the termination clause. He commented that it would be in good faith and the best interest of the District to approve the agreement. Board Member Donaghu said he supports our programs, but not this agreement. Board Chair Bonato stated the public needs to understand the District uses public facilities for many programs. She said we need to put the money towards our own facilities. She said the swim team

does not have the power or money to maintain the facility. She cannot support the agreement, but does support our programs.

Upon motion of Glover/Sterrett, the majority of the Board approved the agreement with the Mt. Diablo Unified School District for use of Pleasant Hill Middle School Pool and Gymnasium. Board Chair Bonato and Board Member Shepard were opposed and voted against the motion to approve the agreement.

### **REVIEW OF SEPTEMBER 30, 2011 QUARTERLY REPORT**

#### **a. Review of Investment Report**

#### **b. Review of Public Agency Retirement Services**

Board Chair Bonato requested to move this agenda item to the December 21, 2012 Board Meeting.

### **REPORT ON WINSLOW CENTER**

Bond Facilities Coordinator Carrie Miller reported that Structural Engineer Al Horeis estimated the epoxy injection repairs for the glulam beams at the Winslow Center to be \$15,000 and for post tensioning bases well over \$100,000. The epoxy injection repairs should be good for five years. She will have some contractors come in to give their estimates for the repairs. Board Chair Bonato said there is no discussion on the time frame when the repairs should be completed. The Board asked about the trellis work in the front of the building as well and consideration to determine the costs of both repairs. She commented that the long range planning of the Center will need to be considered. Miller said the costs for the shoring on the front side of the building is \$24,000 and if the trellis work is taken down it would be about \$10,000 - \$11,000. Board Chair Bonato would like to keep this on for future agendas. She said that repairs need to be considered.

### **REPORT FROM PROGRAM COMMITTEE**

#### **a. To Review Winter/Spring Recreation Programs and Spotlight Cover**

Board Member Sterrett reported on the Program Committee Meeting. She said the Spotlight increased by four pages. She reviewed some of the new programs, and new businesses that are offering classes in partner with the District such as MJ Studios and Studio A. She mentioned that Learning Resources Network (LERN) did a survey of our program catalog (Spotlight) and the District website. They recommended some pointers for our Spotlight and we received high marks for our website. Board Chair Bonato thanked Sterrett for her report.

### **BOARD ANNOUNCEMENTS AND REQUESTS TO STAFF**

Board Member Sterrett said she was in Sacramento on Thursday and Friday for CSDA meetings.

Board Member Donaghu said he is part of a golf group that reserves a site for a barbecue and usually it is held at Pleasant Hill Park. They moved it to Rodgers Smith Park this year and they loved it. He attended the 50<sup>th</sup> Anniversary Dinner Gala that was great and he also attended the Open House at City Hall, which was just as great. He said there were great programs throughout the event with an art exhibit and story boards.

Board Chair Bonato said she received an invitation by Nancy Skinner to celebrate Women's "Right to Vote". She said it was a nice lunch. She mentioned that the Hospice Tree Lighting is on December 3 at 5:30 p.m. and if anyone wants to get a light in memory of someone they can do that with Hospice. Bonato said she received a letter from Ellen Stevahn thanking the Board for the award and recognition that she received for Friends of Rodgers Ranch. Bonato said she also attended the 50<sup>th</sup> Anniversary Dinner Gala and enjoyed the event. She said the "Light Up the Night" event will be on December 1, 2011 at Downtown Pleasant Hill.

## **STAFF ANNOUNCEMENTS**

The General Manager made the following announcements:

- The Employee Holiday Party is on December 8 from 4 – 6pm at Diablo Lanes where the whole family can come and enjoy.
- There is a City Council Staff Report available in reference to the AT&T Cell Tower site.
- There will be an Emergency Operations Training with the City that Recreation Supervisor Tina Young and the General Manager will attend. Board Chair Bonato mentioned that CERT wants to have containers for emergencies for the District.
- Accounting Supervisor Mark Blair and Recreation Supervisor Tina Young attended a webinar on sustaining discipline.
- The Senior Holiday Luncheon is on December 20 at Hillcrest Church. If any Board Members would like to volunteer let Supervisor Kendra Luke know.

## **ADJOURNMENT**

Board Chair Bonato adjourned the meeting at 11:00 p.m.

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Robert B. Berggren, Clerk of the Board