

Board of Directors Meeting Minutes October 8, 2015



The October 8, 2015 meeting of the Pleasant Hill Recreation & Park District Board of Directors was called to order by Board Chair Bonato at 7:01 p.m. in the Conference Room at the Administrative Office.

PLEDGE OF ALLEGIANCE

Ex-Officio Naccara led the Pledge of Allegiance.

ROLL CALL

BOARD PRESENT: Shess, Donaghu, Sterrett, Bonato

ABSENT: Glover

STAFF PRESENT: Berggren, Bradley

PUBLIC COMMENT

None

CONSENT CALENDAR (ACTION)

- a. To Approve Bills to be Paid**
- b. To Approve Minutes of July 23, 2015**

Upon motion of Board Members Donaghu & Shess the Board approved the consent calendar.

EX-OFFICIO MEMBER REPORT, ALLIE NACCARA – COLLEGE PARK HIGH SCHOOL

Ex-Officio Naccara gave the following report:

Teen Council news:

- The Teen Council had its annual scavenger hunt in Pleasant Hill on October 5, 2015.
- They will be having a Halloween party.
- The Trunk or Treat event is on October 30, 2015.
- Breakfast with Santa will be December 5, 2015.
- The Holiday Festival will be on December 9, 2015.

College Park news:

- Homecoming week is this week. The theme is The Wizard of Oz.
- Tomorrow there will be a tailgate party before the Homecoming game.
- The Homecoming dance is this Saturday.
- The PSAT will be on October 14, 2015.
- There is no school on October 16, 2015.
- The new class schedule begins next week.
- Mid-quarter progress reports were handed out last Friday.
- College Park will be hosting the ACT on Saturday, October 24, 2015.

Board Member Donaghu asked how the College Park Tennis team was doing. Naccara said they are doing very well.

TO CONSIDER ANDREW TKACHENKO CLAIM (ACTION)

The General Manager reviewed the Tkachenko claim with the Board. Tkachenko's car windshield was broken from a softball on District property. He has filed a claim for his deductible of \$250.

Following CAPRI's procedures the General Manager is recommending that the District reject the claim with action from the Board.

Upon motion of Board Members Donaghu & Sterrett the Board rejected the Andrew Tkachenko claim for damage to his windshield.

TO CONSIDER CANDELARIO RODRIGUEZ CLAIM (ACTION)

The General Manager reviewed the Rodriguez claim with the Board. Rodriguez, a former District employee, is claiming that his car was damaged when Park Superintendent Tom Bradley accidentally spilled some oyster shells on it in the public services yard.

Similar to the Tkachenko claim, the General Manager is recommending the Board of Directors reject the claim.

Upon motion of Board Members Donaghu & Shess the Board rejected the Candelario Rodriguez claim for damage to his car.

TO CONSIDER BIDS FOR PLEASANT HILL PARK PATHWAYS PROJECT (ACTION)

No action was taken on this item, as no bids were received for the project by the September 30, 2015 deadline.

The General Manager is recommending putting the project out to bid again with an alternate bid for concrete instead of pavers.

TO CONFIRM BOARD MEETING DATES FOR NOVEMBER 2015 AND DECEMBER 2015

The Board confirmed the November Board meeting dates as Thursday, November 5, 2015 and Wednesday, November 18, 2015. There will be one meeting in December on Thursday, December 10, 2015.

TO REVIEW BOARD POLICIES

a. To Consider Board Member Policy #1210-Membership in Associations (ACTION)

Upon motion of Board Members Donaghu & Shess the Board approved policy #1210 with the correction of "should" to "will" in the last sentence.

b. To Consider Board Member Policy #1220-Renumeration to the Board of Directors (ACTION)

Upon motion of Board Members Donaghu & Sterrett the Board approved policy #1220 as written.

c. To Consider Board Member Policy #1225-Review of Administrative Duties (ACTION)

Upon motion of Board Members Donaghu & Sterrett the Board approved policy #1225 as written.

REPORTS AND TO SET BOARD COMMITTEE MEETING DATES

- a. Land and Facility Development Committee**
- b. Personnel Committee**
- c. Budget & Finance Committee**
- d. Program Committee**

Land and Facility Development Committee: Board Member Shess reported that the Committee will be meeting again after receiving property appraisals and information from the District's Legal Counsel.

Personnel Committee: The General Manager reported that a Personnel Committee meeting should be scheduled to discuss benefits for new hires.

Budget & Finance Committee: Board Chair Bonato commented that a meeting should be scheduled soon.

Program Committee: Board Member Donaghu reported that a meeting is scheduled for October 21, 2015 at 4:00 p.m. to review the upcoming Spotlight information. Board Chair Bonato commented that she would like the program committee more involved in the Oversight Working Group projects. Board Member Donaghu said that would be a good idea.

BOARD ANNOUNCEMENTS AND REQUESTS TO STAFF

Shess made the following announcements/questions:

- He took part in Community Service Day. He helped clean up Dinosaur Hill, and worked at Rodgers Ranch.
- He commented about the new poles at the Pleasant Hill Park Bocce courts. He feels they can be designed differently. He has received comments from the public that they are obtrusive.
- He commented that the main field at Pleasant Oaks Park is looking a little beat up.
- He complimented Recreation Supervisor Katrina Hunn on her appearance on the "Inside Pleasant Hill" show.

Donaghu made the following announcements/questions:

- He attended the Chamber Mixer at Republic Services before the Board Meeting tonight. He said there was a very small group there.
- He commented that there were lots of positive comments regarding the Art, Jazz, & Wine Festival. He thought it was the best one yet, and the kid zone was incredible.
- He worked the beginning and the end of the Community Service Day event. He felt that less people were checking in at the park.

Sterrett made the following announcements/questions:

- She shared pictures of the Community Service Day.
- She distributed the program from the Senior Center's 60th Anniversary event.
- She commented that she really enjoyed having the Chamber Calendar included in the Board Packet.
- She shared the article that was in the paper regarding the CALPERS Martinez issue. She said Pleasant Hill was listed, too. The General Manager commented that this was regarding the City not the District.

- The next chapter meeting for CSDA will be held at the Community Center.
- She reported that the CSDA Conference had a huge draw of 700 participants this year.

Bonato made the following announcements/questions:

- She asked staff to connect with Rodgers Ranch regarding their fundraising efforts for the barn project.
- She was very impressed with the Senior Center Anniversary event.
- She asked about the directional signs for Pleasant Oaks Park. The General Manager stated that those are the old signs. She asked if the District was involved in the Cities Gateway Project. She would like to see the District logo on the directional signage. The General Manager said he would look into it.
- She was not able to attend the Art, Jazz, & Wine Festival.
- She asked the General Manager if he was pleased with the District projects at the Community Service Day. He said he was.

STAFF ANNOUNCEMENTS

The General Manager made the following announcements:

- The quarterly CSDA meeting will be on October 18, 2015 at the Sanitary District.
- The appraisal for the Oak Park property will be available November 10, 2015.

Board Chair Bonato adjourned the meeting at 8:48 p.m.

Robert B. Berggren, Clerk of the Board