



Board of Directors Meeting Minutes September 26, 2013

The September 26, 2013 Board Meeting of the Pleasant Hill Recreation & Park District Board of Directors was called to order by Board Chair Glover at 6:31 p.m. in the Conference Room at the Administration Office.

PLEDGE OF ALLEGIANCE

Board Chair Glover led the Pledge of Allegiance.

ROLL CALL

BOARD PRESENT: Glover, Shess, Sterrett, Bonato

ABSENT: Donaghu

STAFF PRESENT: Berggren, Lischeske, Young, Miller, Bradley, Spatz

PUBLIC COMMENT

None

TO CONSIDER FLAG POLE INSTALLATION AT THE SENIOR CENTER (ACTION)

The General Manager stated that the Pleasant Hill Senior Club would like to install a flag pole in front of the Senior Center. He commented that the Senior Club is willing to pay for the installation in the amount of \$3,387. He explained that the District would still need approval from the City of Pleasant Hill before the installation begins. The General Manager thanked the Senior Club for taking the initiative on the flag pole purchase and installation. Mal Malpass was present at the meeting. He said placement of the pole is important to make sure there is enough clearance when the flag is at all levels.

Board Member Bonato asked if there will be pavers leading up to the flag pole for staff to safely walk to the pole. The General Manager said this would be something the District would complete.

Board Chair Glover asked if the flag would stay up all the time. The General Manager said the flag would come down at night.

Upon motion of Board Members Bonato & Shess, the Board approved to authorize District staff to work with the Pleasant Hill Senior Club to obtain permits and install the flag pole at the Senior Center.

UPDATES ON BOND PROJECTS

The General Manager made the following comments:

SENIOR CENTER

- The back parking lot paving work has been completed.
- The acoustic work has been completed.
- The meandering walkway will be completed next week.

COMMUNITY CENTER

- Partial paving of the parking lot has been completed.
- The metal roof has been completed.
- The Trespa panels will be arriving next week.
- The window work is 98% completed, but has not been water tested yet.
- A majority of the interior work has begun.
- 60% of the concrete work has been completed.
- The trellis has been erected.
- There have been fourteen change order requests in the last week.

The General Manager commented that he would like to schedule a Board Tour of this site before the Board Meeting on October 10, 2013.

PLEASANT OAKS PARK

- The General Manager stated that Hawthorne Drive is now open, which is ahead of schedule. Pleasant Oaks Bond Coordinator Lynn Spatz said the District is working closely with the contractors on future closures of the road. Board Member Sterrett asked about vehicle access to the park and if there have been safety considerations for the children in the area. Spatz commented that the District staff is working with the middle school, CSI, and the contractor to make sure safety is the top priority. Board Chair Glover and Board Member Shess both commented that the area is much safer now that the sidewalk has been completed. Board Member Bonato asked if the District should hire a crossing guard for the Patterson crossing area. Spatz said the District staff has been acting as crossing guards for the area.

Board Chair Glover started the regular meeting at 7:00 p.m.

PUBLIC COMMENT

None

EX-OFFICIO MEMBER REPORT, GENESIS CASSIDY – COLLEGE PARK HIGH SCHOOL

Ex-Officio Cassidy gave the following report.

- The Community Service Day is this Saturday.
- College Park is currently working on the upcoming Homecoming activities.
- The first Teen Council meeting was September 16, 2013.
- Due to increased school responsibilities this will be her last Board Meeting. Kevin Neys will be taking her place. She is planning on returning to the ex-officio position her senior year.

The Board thanked Genesis for her involvement with the Board and presented her with her name plate from the Board meetings.

CONSENT CALENDAR (ACTION)

- TO APPROVE BILLS TO BE PAID**
- TO APPROVE MINUTES OF JULY 11, 2013**

Upon motion of Board Members Sterrett & Bonato, the Board approved the Consent Calendar.

REPORT FROM THE PLEASANT HILL D.O.G. OWNERS

This agenda item was moved to the October 10, 2013 meeting.

REPORT ON SOUTHERN PLEASANT HILL-AD HOC TASK FORCE MEETING

The General Manager reported that he and Board Member Bonato attended the Southern Pleasant Hill-AD Hoc Task Force quarterly meeting regarding the Flood Control District on Thursday September 19, 2013 at City Hall. He shared the agenda from the meeting with the Board.

He commented that at the meeting it was reported that the project did not receive the funding needed from the Federal Government. The County has collected approximately 1.3 million dollars that will be utilized for smaller flood control projects.

Board Member Shess asked what the impact of the task force's findings will be on the District. Bonato explained that the County and the City of Pleasant Hill are the two leads on the task force and that the District is involved because the District's Brookwood Park was proposed a long time ago as a catch basin.

REPORT ON PLANNING COMMISSION MEETING REGARDING HISTORIC & CULTURAL RESOURCES POLICY WORKSHOP

Board Members Bonato and Shess attended the historic and cultural resource policy workshop hosted by the City of Pleasant Hill on September 17, 2013. Board Members Shess and Bonato reported that this workshop came about because of the Pleasant Hill Dome issue. Board Member Bonato stated that the City of Pleasant Hill was interested in airing the historical and cultural preservation issue in a public forum. The end result of the workshop was that the Planning Commission will do more research into the viability of a historical and cultural commission. They will be meeting again on this issue on October 22, 2013. Bonato felt that it was important for the District to stay involved in this issue. Board Member Shess felt that it was important for the District to show an interest in historical preservation, but to wait on the amount of District involvement until the Planning Commission knows the direction they are heading with the issues at hand. Both Bonato and Shess said they are interested to see how the October 22nd meeting transpires.

Board Chair Glover commented that he appreciated the informational report from the meeting.

TO SCHEDULE CONTINUED DISCUSSIONS REGARDING BUDGET ITEMS

This item was continued from the last Board Meeting. The Board had requested to have more specific information regarding the future discussions on the fiscal year 2013-14 budget. Board Member Bonato distributed copies of the goals of the proposed budget summit. She would like to see the summit broken down into two meetings. The first meeting to give a report/update of Long Range Business Plan/Oversight Working Group Activities, and the second meeting to cover salary/benefits comparisons, potential salary adjustments for positions with enhanced responsibilities, marketing/program, business and partnership development position, grants, ERAF adjustment, building reserves, and the impacts of budget on District goals.

TO REPORT ON ARCHITECTURAL REVIEW COMMISSION REGARDING AT&T WIRELESS COMMUNICATION FACILITY NEAR PASO NOGAL PARK

Board Member Bonato attended the Architectural Review Commission meeting on Thursday September 19, 2013 regarding the AT&T wireless communication situation near Paso Nogal Park. Bonato reported that AT & T has made the following proposal for the cell tower placement on the Water District site.

1. Move the proposed fake tree off the knoll position.
2. Increase the height of the tree by ten feet.
3. Better landscaping plan for the site including placing a redwood fence around the "tree".

Bonato commented that no other devices were proposed as alternatives to the "tree" design. She said she has requested from the Commission and AT& T another walk thru at Paso Nogal Park of the area in question. Bonato commented that there were quite a few neighbors that had public comments at the meeting. She said the commission will be meeting again on October 3, 2013.

BOARD ANNOUNCEMENTS AND REQUESTS TO STAFF

Sterrett made the following announcements/questions:

- She distributed items from the CSDA Conference to the Board Members.
- She thought the District Employee Service Award Luncheon was very fun today.

Shess made the following announcements/questions:

- He attended the Governance Training at the CSDA Conference.
- Saturday is the Pleasant Hill Community Service Day. He will be volunteering at the cleanup of Dinosaur Hill Park.
- He enjoyed the luncheon today, but in the future would like to see a bigger event for the District Staff appreciation.

Bonato made the following announcements/questions:

- She signed up to work at the Pleasant Hill Library for the Community Service Day.
- She would like to revisit the playground equipment options at Pleasant Oaks Park with recommendations from the staff.
- She requested an update on the status of the District bus painting.
- She requested an update on the signage for Rodger's Ranch with their new name.

Glover made the following announcements/questions:

- He attended the first meeting today for the Hospice Tree lighting ceremony on November 21st at 5:30 p.m. He said the committee is working on the staging of the event, and it will be held in honor of Bob Lauderdale.

Due to this event, the Board decided to move the November 21st Board Meeting to Wednesday November 20th.

Board Member Bonato asked about the publicity for the Hospice Tree lighting ceremony. Board Chair Glover said it will be heavily publicized.

STAFF ANNOUNCEMENTS

The General Manager made the following announcements:

- Attorney Mark Cornelius will be retiring at the end of the year.
- Aquatic Supervisor Korey Riley received a grant for supplies for the kid's splashball program.
- CAPRI's Risk Manager for the District, Bob Miller has retired.

ADJOURNMENT

Board Chair Glover adjourned the meeting at 8:50 p.m.

Robert B. Berggren, Clerk of the Board