

# Board of Directors Meeting Minutes September 10, 2015



The September 10, 2015 meeting of the Pleasant Hill Recreation & Park District Board of Directors was called to order by Board Chair Bonato at 6:00 p.m. in the Conference Room at the Administrative Office.

## **PLEDGE OF ALLEGIANCE**

Board Chair Bonato led the Pledge of Allegiance.

## **ROLL CALL**

**BOARD PRESENT:** Shess, Donaghu, Glover, Sterrett, Bonato

**STAFF PRESENT:** Berggren

## **PUBLIC COMMENT**

None

The Board and Staff adjourned to a Closed Session at 6:15 p.m. to discuss:

### **CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

Pursuant to California Government Code Section 54956.8

Assessor's Parcel Number: 149-130-020 to 24, 030 and 149-230-005 008

Agency Negotiator: Bob Berggren, General Manager

Seller: Contra Costa County Flood Control and Contra Costa County  
Public Works

Regarding: Price and terms of payment

The regular Board Meeting reconvened at 7:12 p.m. at which point Board Chair Bonato reported that the Board had met in Closed Session and that no action was taken at this time.

## **CONSENT CALENDAR (ACTION)**

**a. To Approve Bills to be Paid**

**b. To Approve Minutes of July 9, 2015**

Upon motion of Board Members Donaghu & Shess the Board approved the consent calendar.

## **REPORT FROM THE AMERICAN LEGION, POST #331**

American Legion post #331 representatives, Frank Engelsbel and Terry Neidlinger were present to update the Board on the group's membership and activities. Engelsbel requested that the Board allow them exclusive use at no charge of one of the District's buildings for their assembly. He stated that the VFW building was not large enough and they are currently meeting in Concord. They want to come back to Pleasant Hill. Chair Bonato commented that the full Board would need to look into the request at a future date.

The Board thanked Engelsbel and Neidlinger for attending the meeting and for their report.

**TO CONSIDER SIGN FOR RODGERS RANCH (ACTION)**

The General Manager reported that the signage has been reviewed by the Rodgers Ranch group. The General Manager reviewed the updated signage with the Board. Representatives from Rodgers Ranch were present at the meeting. They gave the Board their feedback on the updated signage.

Board Chair Bonato asked how long the signage would take to complete if the Board approved it. The General Manager commented that it should be a two month process.

Upon motion of Board Members Donaghu & Sterrett the Board approved the primary sign as designed, and the DD2.01b sign changing the wording to "home to".

**TO REVIEW BOARD POLICIES**

**a. To Consider Board Member Policies (ACTION)**

The Board reviewed policies 1120.1,1185, 1185.1.1 and 1195.

Board Chair Bonato asked to have the whole Policy Manual agendized once it has been completed.

Upon motion of Board Members Donaghu & Shess the Board approved policies 1120.1, 1185, 1185.1.1 and 1195 with the additional language in 1185.1.1.

**REPORTS AND TO SET BOARD COMMITTEE MEETING DATES**

- a. Land and Facility Development Committee**
- b. Personnel Committee**
- c. Budget & Finance Committee**
- d. Program Committee**

**Land and Facility Development Committee:** Board Member Shess reported on the meeting the Land and Facility Development Committee had with District Legal Counsel on September 8, 2015 regarding property deeds. He reported that the next step would to be to have each property appraised.

Board Chair Bonato stated that she would like the item agendized once the properties have been appraised.

District Legal Counsel Curtis Kidder was present. He said that the initial discussion of the property appraisals would need to be a closed session topic. Once that has been completed there can be a public meeting on the topic.

Board Member Glover commented that he felt a public discussion about the School House property was very important.

**Personnel Committee:** Nothing to report at this time.

**Budget & Finance Committee:** Nothing to report at this time.

**Program Committee:** Nothing to report at this time.

**BOARD ANNOUNCEMENTS AND REQUESTS TO STAFF**

**Shess** made the following announcements/questions:

- He attended the PHBA event for Mark Rollandelli. He said it was a nice event and Rolandelli was very appreciative of the award from the Board.

- He asked about the District's involvement in the upcoming Community Service Day. The General Manager commented that there are four District projects. He will follow up on what they are.

**Sterrett** made the following announcements/questions:

- She may have jury duty the day of the Employee Service Awards.
- She announced that the District's CSDA certification was in the Community Focus.

**Donaghu** made the following announcements/questions:

- He commented that the Hospice sign is in need of repair.

**Bonato** made the following announcements/questions:

- She thanked the General Manager for the Ethics training calendar.

### **STAFF ANNOUNCEMENTS**

The General Manager made the following announcements:

- Sheila Cotruvo was selected for the Special Events Coordinator position.
- The Senior Center's sixtieth Anniversary will be on September 25, 2015.
- The District has reached an agreement with State Farm Insurance regarding Woodside Hills.
- The bids are out for the Pleasant Hill Park Pathways Project.

Board Chair Bonato adjourned the meeting at 8:30 p.m.

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Robert B. Berggren, Clerk of the Board