

Board of Directors Meeting Minutes August 28, 2014



The August 28, 2014 Board Meeting of the Pleasant Hill Recreation & Park District Board of Directors was called to order by Board Chair Sterrett at 7:01 p.m. in the Conference Room at the Administration Office.

PLEDGE OF ALLEGIANCE

Board Member Bonato led the Pledge of Allegiance

ROLL CALL

BOARD PRESENT: Donaghu, Sterrett, Bonato, Shess, Glover

STAFF PRESENT: Lischeske, Berggren, Bradley, Young

PUBLIC COMMENT

None

Consent Calendar (ACTION)

- a. **To Approve Bills to be Paid**
- b. **To Approve Minutes of May 22, 2014**

Upon motion of Board Members Donaghu & Bonato, the Board approved the Consent Calendar.

PRESENTATION OF CHECK TO HOSPICE OF EAST BAY FROM PROCEEDS OF THE WINE, WOMEN, & SHOES EVENT

Recreation Superintendent Tina Young was present to introduce Cindy Hatton, President and CEO, and Gloria Blecha, Development Associate and staff representative from the Hospice of the East Bay to the Board. Board Chair Sterrett presented Hospice with a check in the amount of \$9,856.80 from the Wine, Women, & Shoes event. Hatton and Blecha thanked the Board and stated that the event was great from beginning to end. The Board thanked the representatives for attending the meeting and for their involvement in the event.

REVIEW AND APPROVE THE LEGAL SERVICES REQUEST FOR PROPOSALS (ACTION)

The General Manager reported that he is planning on distributing the request for proposal for general counsel services during the month of September, with the submission due date of October 2, 2014.

The Board members all felt this gave enough time for firms to apply. The General Manager asked the Board how they would like to proceed with the interview and hiring process. The Board members stated they would like to have a board committee for the selection process. Board Chair Sterrett commented that if there are more than five applicants than the whole Board should be involved. Board Member Glover asked if the Board would need to meet in Closed Session to review the applicants. The General Manager said he will look into the answer, but he believes the process will need to be a public session.

Upon motion of Board Members Donaghu & Glover, the Board approved the proposal as presented

REPORT ON THE LIBRARY TASK FORCE COMMITTEE

Board Member Sandy Bonato, the District's representative to the Library Task Force, has been attending the library meetings and gave an update on the Task Force Meetings to the Board. Board Member Bonato reported that at the last committee meeting the main focus was the location of the proposed new library. She commented that the District's Pleasant Hill Park is a site that the Task Force is seriously considering. She said members of the Task Force met with District staff on August 27, 2014. The District offered comments and stated a number of concerns concerning the library's impact on the park. Bonato commented that the footprint of the proposed library has not been finalized, and therefore a thorough evaluation of the park site could not be completed. She indicated that District staff asked the Task Force to bring back a more complete footprint of the site.

Board Chair Sherry Sterrett reported as the District's alternate representative to the Library Task Force. Sterrett stated that she also attended the committee meetings and that she was in favor of the flood control area site for the library over the District's Pleasant Hill Park site. She indicated that she wanted to be clear she was in favor of the Library, but very much against its location at this particular site. She asked the other Board Members to give their input on the Pleasant Hill Park site. Board Member Bonato noted this was not the time to take a position on the location of the library. Chair Sterrett said she would like to hear the rest of the Board's view on the proposed site and if the rest of the Board felt that the park site was not appropriate, then consideration of it by the Task Force could be dropped.

Board Member Shess commented that it is important to handle this issue in the appropriate manner. Board Member Glover indicated that an action item should be placed on a future agenda. Board Member Glover asked if alternative site locations were discussed by the Task Force and if they were still looking into these sites. Bonato commented that other sites are still being considered.

Board Member Donaghu commented the Task Force would need to include a large incentive for the District for him to consider Pleasant Hill Park as one of the sites. Donaghu asked if there had been a community survey regarding the building of a library given to the community. Bonato said that this has not been completed as of this time.

Board Member Shess did not want to take any position until more information was provided and wanted to allow the process to continue to consider all options. Board Member Glover agreed with Shess that this is still early in the development process, that the item should be agendized as an "action" item, and that the Board needed additional information.

The General Manager explained that the Task Force is in the process of getting the District completed site plans for Pleasant Hill Park. Also, the General Manager indicated that he will be submitting to the Task Force a pros and cons list concerning the Pleasant Hill Park site location.

TO CONSIDER SELECTION OF CHARITY ORGANIZATION FOR 2015 WINE, WOMEN & SHOES EVENT (ACTION)

Recreation Superintendent Tina Young introduced Sandra Sheir and Michelle Hall from the Monument Crisis Center to the Board. Young commented that based on the amount of resources the group has and their mission statement the Wine, Women & Shoes Committee is recommending them to be the Charity Partner for the 2015 event.

Hall gave the Board background on the Monument Crisis Center. Sheir commented that the Wine, Women & Shoes event would be a great partnership for their organization. She distributed folders with more information on the organization to the Board members.

Board Member Glover asked staff why they are recommending this group over STAND. Recreation Superintendent Young commented that the Crisis Center is a group with lots of volunteers and great connections in the Community. She said that STAND utilizes Monument Crisis Center so their organization would still benefit from the event.

Board Member Shess asked the representatives from the Crisis Center if they were prepared for all the work involved in the event. Sheir said they attended this year's event, and their organization is very aware of the huge undertaking of the event.

Upon motion of Board Members Donaghu & Shess, the Board approved to accept the Monument Crisis Center as the Charitable Organization for the 2015 Wine, Women & Shoes event. The Board thanked the group for attending the meeting and for all the hard work they do for the Community.

REPORT ON COOPERATIVE EFFORTS WITH COMMUNITY ORGANIZATIONS

The General Manager reported that there are two cooperative events coming up with the Distinct and local community organizations. He commented that the first one is with the Pleasant Hill Education Imitative where the District will be hosting the film screening of HUGO at the Pleasant Hill Senior Center on October 24, 2014. The General Manager reported that the other cooperation is with CERT on their speaker series. The first of the series will be on October 16, 2014 at the Community Center beginning at 7:00 p.m.

Board Chair Sterrett commented that the CERT date is the same day scheduled for the District's joint meeting with the City of Pleasant Hill. The General Manager said he will talk to the City about changing the date of the joint meeting.

Board Member Bonato asked to have the cooperative events listed on the web site. The General Manager said he will tell the Marketing Department.

BOARD ANNOUNCEMENTS AND REQUESTS TO STAFF

Donaghu made the following announcements/questions:

- He was in Oregon when the last Chamber Meeting took place.

Bonato made the following announcements/questions:

- She would like a FF&E report. The General Manager said he will send one to all the board members.
- She asked how much money the 2014 Wine, Women & Shoes even made for the District. Recreation Superintendent Young said it was \$40,000.
- She attended the Measure E Breakfast, and thought it was a great event.
- She asked the General Manager to contact Simi Valley regarding the train agreement.

Shess made the following announcements/questions:

- He said he was very pleased to see the Teen Center's enrollment at 70 children.

Glover made the following announcements/questions:

- He asked how the Moraga facilities tour went. The General Manager said it went very well, and that Moraga was very impressed with the District facilities.

Sterrett made the following announcements/questions:

- She thanked the General Manager and District staff for the Measure E breakfast.
- She commented on how well the Teen Center's Facebook page is doing.
- She reported that she has received positive feedback on the Moraga tour of the District's facilities.

STAFF ANNOUNCEMENTS

The General Manager made the following announcements:

- He distributed promotional items to the Board from the Dolphins 50th Anniversary event. He commented that he was very impressed with the event. He stated that he had presented the Dolphins with a certificate of appreciation from the District Board.

ADJOURNMENT

Board Chair Sterrett adjourned the meeting at 8:31 p.m.

Robert B. Berggren, Clerk of the Board