

Board of Directors Meeting Minutes August 27, 2015



The August 27, 2015 meeting of the Pleasant Hill Recreation & Park District Board of Directors was called to order by Board Chair Bonato at 6:00 p.m. in the Conference Room at the Administrative Office.

PLEDGE OF ALLEGIANCE

Board Member Donaghu led the Pledge of Allegiance.

ROLL CALL

BOARD PRESENT: Shess, Donaghu, Sterrett, Bonato

ABSENT: Glover

STAFF PRESENT: Berggren, Riley, Bradley, Blair

PUBLIC COMMENT

Paul Nilsen, resident of Pleasant Hill, spoke to the Board regarding the Old School House. He requested a project timeline and information from District Staff so that he can support the project. Nilsen complimented the District on all the work that has been done thus far on the project.

The Board thanked Nilsen for his involvement in the Old School House project, and explained that the Land and Facilities Committee will be looking into the project in more detail.

The Board and Staff adjourned to a Closed Session at 6:20 p.m.

The regular Board Meeting reconvened at 7:00 p.m. at which point Board Chair Bonato reported that the Board had met in Closed Session and gave direction to District Counsel on:

CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Pursuant to California Government Code Section 54956.8

Assessor's Parcel Number: 149-130-020 to 24, 030 and 149-230-005 008

CONSENT CALENDAR (ACTION)

- a. **To Approve Bills to be Paid**
- b. **To Approve Minutes of June 25, 2015**

Upon motion of Board Members Donaghu & Sterrett the Board approved the consent calendar.

REPORT FROM THE PLEASANT HILL TENNIS CLUB

Tennis Club representative, Tom Butler was present to update the Board on the Club's membership and activities. Butler thanked the District for their support with the resurfacing of the Pleasant Hill Middle School tennis courts. He showed a power point video to the Board of the Grand Opening of the courts.

The Board thanked Butler and the Tennis Club for the presentation and for all they do for the community.

TO CONSIDER SELECTION OF ARCHITECT FOR POOL RESURFACING PROJECT (ACTION)

Aquatic Supervisor Korey Riley reported that she has been interviewing a number of architects for the pool deck resurfacing project. Based on her research and the bid provided, it is her recommendation to hire the firm of Jones & Madhavan in the amount of \$34,000 for the pool deck project.

All the Board members were impressed with the proposal Riley submitted to the Board.

Board Chair Bonato asked about the existing diving boards. Riley explained that once the pool deck is replaced the diving boards will either need to be replaced or removed for compliance reasons.

Board Chair Bonato asked if travel time from Southern California was included in the bid. Nachi Madhavan, representative from Jones & Madhavan was present. He said it was.

Upon motion of Board Members Donaghu & Sterrett the Board approved the firm of Jones & Madhavan in the amount of \$34,000 for the architect design work on the pool deck resurfacing project.

TO CONSIDER GOING OUT TO BID FOR PH PARK PATHWAY PROJECT (ACTION)

Park Superintendent Tom Bradley reviewed the bid process for the Pleasant Hill Park pathway project. The General Manager commented that the pathway project has been on the District's project list for a long time. The General Manager and Bradley reviewed the project design plans from MPA Designs. Bradley explained that there will be additional costs on the project due to drainage issues.

Board Chair Bonato commented that she would like District Counsel to review the contract.

Upon motion of Board Members Sterrett & Donaghu the Board approved to go out to bid for the pathway project, and have the Pleasant Hill Park Pathways Project packets made available for pick up by potential bidders at ARC Western Printing.

TO CONSIDER SIGN FOR RODGERS RANCH (ACTION)

The General Manager reviewed the proposed updates and recommendations from the GNU group for the signage at Rodgers Ranch. He commented that the cost of the signage is estimated at around \$15,000 per sign. The General Manager is recommending using monies from the Rodgers Ranch Funds for the project.

Rodgers Ranch representative Joseph Palmer was present. He updated the Board on the history of the Rodgers Ranch logo and signage.

Board Chair Bonato commented that she would like more input from the Board on logo designs.

The Board asked that the GNU Group produce another sign design based on the Board's recommendations.

The Board thanked the Rodgers Ranch representatives for attending the meeting.

No action was taken on this item until more information is available.

REPORT ON THE CITY OF PLEASANT HILL'S TRAFFIC SAFETY COMMISSION MEETING CONCERNING PASO NOGAL ROAD

Board Member Shess reported on the traffic safety commission meeting he attended concerning the traffic on Paso Nogal road. Shess commented that the neighbors have expressed concern to the commission about people speeding in the area. He reported that the commission conducted a three day speed limit study in the area and concluded that the speed limit was appropriate at 35 MPH. Shess commented that based on neighbor's concerns he feels it would be possible for the District to work with the City of Pleasant Hill on the issue.

The General Manager commented that he will research speed signage in and around park sites with other Recreation and Park Districts and Cities.

Board Chair Bonato asked that the item be agendaized for the September 24, 2015 Board Meeting.

TO REVIEW BOARD POLICIES

a. To Consider Board Member Policies (ACTION)

District Counsel Curtis Kidder was present to review updated Board Member Policies 1100-1205.

Upon motion of Board Members Sterrett & Donaghu the Board approved Board Member Policies 1100-1205 with the exception of 1120 which they asked to be revised and returned to the Board.

REPORTS AND TO SET BOARD COMMITTEE MEETING DATES

- a. Land and Facility Development Committee**
- b. Personnel Committee**
- c. Budget & Finance Committee**
- d. Program Committee**

Land and Facility Development Committee: They have a meeting tentatively scheduled for September 11, 2015 pending Board Member Glover's availability.

Personnel Committee: Nothing to report at this time.

Budget & Finance Committee: Nothing to report at this time.

Program Committee: Nothing to report at this time.

BOARD ANNOUNCEMENTS AND REQUESTS TO STAFF

Sterrett made the following announcements/questions:

- She distributed CAL Trust Fund information.
- She will be attending the Employee Service Award Luncheon on September 17, 2015.
- She announced that CSDA is introducing interactive webinars. The first one will be November 17, 2015 on harassment training.
- She commented that she appreciates the General Manager's Projects reports.

- She reported that a special needs group has been happily utilizing the disc golf course at Walden Park.

Donaghu made the following announcements/questions:

- He would like the District's Measure E information publized.
- He attended the Grand Opening of the PG&E Service Center. He said it was a fascinating facility.

Shess made the following announcements/questions:

- He requested repairs to the Bocce courts in Pleasant Hill Park.

Bonato made the following announcements/questions:

- She attended Rodgers Ranch's unveiling of their monument sign.
- She thanked the General Manager for attending the Tennis Club event.
- She updated the Board on the Elderwood tree issue.
- She announced that she walked the Grayson Woods property, and does not foresee the District getting involved in the project.

STAFF ANNOUNCEMENTS

The General Manager made the following announcements:

- The District received 107 applications for the Special Events Coordinator position.
- KIDSTOP Site Director Elizabeth Hurley has been going through some medical issues. He will be getting a card for the Board to sign.

ADJOURNMENT

Board Chair Bonato adjourned the meeting at 10:21 p.m., and thanked Vice Chair Shess for chairing the last meeting.

Robert B. Berggren, Clerk of the Board