

Board of Directors Meeting Minutes August 13, 2015



The August 13, 2015 meeting of the Pleasant Hill Recreation & Park District Board of Directors was called to order by Board Vice Chair Shess at 6:30 p.m. in the Conference Room at the Administrative Office.

The Board and Staff adjourned to a Closed Session at 6:30 p.m.

The regular Board Meeting reconvened at 7:00 p.m. at which point Vice Chair Shess reported that the Board had met in Closed Session and has given the General Manager direction on the item involved.

PLEDGE OF ALLEGIANCE

Board Member Sterrett led the Pledge of Allegiance.

ROLL CALL

BOARD PRESENT: Shess, Donaghu, Sterrett, Glover

ABSENT: Bonato

STAFF PRESENT: Berggren, Young, Luke, Cotruvo

PUBLIC COMMENT

None

CONSENT CALENDAR (ACTION)

- a. To Approve Bills to be Paid
- b. To Approve Minutes of April 9, 2015 and June 11, 2015

Upon motion of Board Members Sterrett & Donaghu the Board approved the consent calendar with corrections to the June 11, 2015 minutes.

REPORT FROM EAST BAY ARTISTS GUILD

The General Manager reported that the representative from the Guild was unable to attend this meeting, but will give a report at a future meeting.

REPORT FROM PLEASANT HILL SENIOR CLUB

Senior Club President Ron Quinn was present to update the Board on the Senior Club's membership and activities at the Senior Center facility. Quinn invited the Board to the 60th Anniversary Celebration of the Senior Center on September 25, 2015. He highlighted the volunteer program and the upcoming fundraisers at the Senior Center.

The Board thanked Quinn and the Senior Club for everything they provide for the Senior Center.

TO CONSIDER REHABILITATION SERVICES OF NORTHERN CALIFORNIA (RSNC) FOR PARTNER IN WINE WOMEN & SHOES 2016 (ACTION)

Recreation Superintendent Tina Young introduced the representatives present at the meeting from the Rehabilitation Services of Northern California. Young introduced the group and the highlights of the Wine Women & Shoes 2016 event with the Board. Young commented that after much research

the Wine Women & Shoes Committee is recommending the RSNC group as the partner for the 2016 Wine Women & Shoes event. She said the Committee was very pleased to have RSNC located in Pleasant Hill.

Representatives of RSNC led by Debbie Toth were present. Toth stated that the group was very excited about the prospect of partnering with the event and the District.

All the Board Members said that they were very impressed with the RSNC organization. Staff also commented on the hard work and dedication to the community the RSNC organization has done.

Board Member Shess commented that it is important for the participants of the Wine Women & Shoes event to realize this is a County event and not just for Pleasant Hill.

Upon motion of Board Members Glover & Donaghu the Board approved the Rehabilitation Services of Northern California for partnership in the 2016 Wine Women & Shoes event. The Board also added to make sure the Committee organizers advertise the event so that participants are more aware of why they are attending.

CONTRA COSTA SPECIAL DISTRICT'S QUARTERLY REPORT

- a. LAFCO Election**
- b. Meeting Report**

Board Member Sterrett reported on the Contra Costa Special District's quarterly meeting on July 20, 2015. She commented that after recruitment for a meeting quorum, Stan Caldwell was elected as the new seat alternate for LAFCO.

Sterrett reported that the chapter meeting was held after the election. She commented that it was a very informative meeting with information on the West Nile Virus and a guest speaker discussing defibrillators. She updated the Board on the new scholarship committee through CSDA. She commented that the next Chapter meeting will be October 18, 2015.

The General Manager reported that the annual CSDA Conference will be in Monterey in September. He asked if any of the Board Members would like to attend as Sterrett will not be available. Vice Chair Shess said he may be available.

REPORT ON DISTRICT'S CAPITAL PROJECTS FOR FISCAL YEAR 2015-16

The General Manager distributed the final budget and the updated Capital Projects list for fiscal year 2015-16 to the Board. He reviewed each item on the Capital Projects list which are:

1. Pleasant Hill Park Pathway replacement project.
2. Pleasant Hill Aquatic Pool Deck replacement.
3. Pleasant Hill basketball court resurfacing.
4. Shade structures at the Teen Center.
5. Aerator & Top dresser machines.
6. Rodgers- Smith restroom.
7. Website upgrade.
8. Community Center Curved Bench Tile replacement.

REPORTS AND TO SET BOARD COMMITTEE MEETING DATES

- a. **Land and Facility Development Committee**
- b. **Personnel Committee**
- c. **Budget & Finance Committee**
- d. **Program Committee**

Land and Facility Development Committee: They will be meeting with the District legal counsel on Thursday August 20, 2015 at 4:00 p.m. Vice Chair Shess commented that they will have a report at the next Board Meeting.

Personnel Committee: Nothing to report at this time.

Budget & Finance Committee: Nothing to report at this time.

Program Committee: The most current issue of the Spotlight has been distributed.

BOARD ANNOUNCEMENTS AND REQUESTS TO STAFF

Sterrett made the following announcements/questions:

- She updated the Board on the last Library Task Force meeting held on August 10, 2015.
- She thanked the General Manager and District staff for producing the new KIDSTOP logo.
- She enjoyed the pictures of the District Staff on the new Catwalk on the Community Center roof.

Donaghu made the following announcements/questions:

- He attended the National Night Out event. He said it was a great event.

Glover made the following announcements/questions:

- He is proud to announce he is going to be an uncle. His sister Kimmy Torres is expecting.

Shess made the following announcements/questions:

- He attended the Traffic Safety Commission meeting regarding Paso Nogal Park.
- He requested a Blues and Brews wrap up report

STAFF ANNOUNCEMENTS

The General Manager made the following announcements:

- He shared a nice note regarding the Jean Hambleton bench.
- He requested Board input on the Rodgers Ranch Heritage signage.

ADJOURNMENT

Vice Chair Shess adjourned the meeting at 8:41 p.m.

Robert B. Berggren, Clerk of the Board