

# Board of Directors Meeting Minutes August 11, 2016



The August 11, 2016 meeting of the Pleasant Hill Recreation & Park District Board of Directors was called to order by Board Chair Shess at 7:00 p.m. in the Conference Room at the Administrative Office. Board Chair Shess reported that the Board had met in Closed Session and the Board made no final decisions.

## **PLEDGE OF ALLEGIANCE**

Board Member Donaghu led the Pledge of Allegiance.

## **ROLL CALL**

**BOARD PRESENT:** Bonato, Donaghu, Glover, Shess, Sterrett

**STAFF PRESENT:** Bradley, Miller, Young

## **PUBLIC COMMENT**

There was no public comment.

## **CONSENT CALENDAR (ACTION)**

- a. To Approve Bills to be Paid, warrants #23026-23080
- b. To Approve Minutes of May 26, 2016 and July 28, 2016 and Special Meeting Minutes of May 26, 2016 and July 28, 2016

Upon motion of Bonato and Donaghu, the consent calendar was approved as presented.

## **REPORT FROM CO-SPONSORED CLUB, DIABLO VALLEY MAC USERS GROUP**

Interim General Manager Tina Young introduced Representative Rick Calicura who reported the club continues its activities in the Community, with over 225 members from Contra Costa County and beyond. Aside from the main monthly meeting, which is open to the public, they also have regularly scheduled SIGS (Special Interest Group) meetings at their location at 396 Civic Drive. Rick reported that they have finished their third year at the Pleasant Hill Senior Center providing information, training and help for the Seniors with Apple Macintoshes, iPhones, and iPads. Calicura stated the Senior Center computer lab works well for the trainings and the staff at the Senior Center has been great to work with. It was discussed that the Senior Center does not have Macintoshes and Board Member Bonato suggested that staff make a request to the Senior Club to purchase some for the Senior Center.

## **TO CONSIDER GATE AT DINOSAUR HILL PARK (ACTION)**

Board Member Glover reported that the Land and Facility Development Committee has been working on this project with staff and are ready to recommend to the Board to install a gate at Dinosaur Hill Park, which will be closed by security at dusk each night and opened by park staff each morning. There was discussion by the Board about public notification and signage prior to installation of the gate, and if car is left in parking lot when locked, who to contact. Bonato suggested the less words on the sign, the better, and suggested sign to say, "Gate is locked at dusk."

Upon motion of Donaghu and Glover, the Board approved installation of a gate at Dinosaur Hill Park and amend the budget to add \$6,160 to cover the cost of security from September 2016 – June 2017.

## **REPORTS AND TO SET BOARD COMMITTEE MEETING DATES**

- a. Land and Facility Development Committee** – Glover reported that they continue to meet monthly, looking forward to bringing more to the Board soon.
- b. Personnel Committee** – nothing to report.
- c. Budget & Finance Committee** – nothing to report.
- d. Program Committee** – nothing to report.

## **BOARD ANNOUNCEMENTS AND REQUESTS TO STAFF**

**Bonato** made the following announcements/questions:

- She asked if we have heard from Mrs. Leal and wants us to keep moving on the Tree Preservation Policy. Bonato would like to request to schedule a field trip to look at Aquatic Facilities.

**Sterrett** made the following announcements/questions:

- She announced after 20 years with Pleasant Hill Recreation & Park District she is not going to run for re-election.

**Donaghu** made the following announcements/questions:

- He announced that after 11 years with Pleasant Hill Recreation & Park District, he will not be running for another term. He stated, "It is time to step down."

**Glover** made the following announcements/questions:

- He announced he is looking forward to working with Sherry and Dennis for the next few months and appreciates the years of public service both of them have given.

**Shess** made the following announcements/questions:

- He thanked Sherry and Dennis for their wisdom as the rookie and appreciated the passion they have shown. He look forward to a few more months serving with them.

## **STAFF ANNOUNCEMENTS**

The Interim General Manager made the following announcements:

- She reported CSDA is looking for staff and Board members to contribute on one or more committees and or a feedback team.
- Young announced that Martha E. Clark, known as Ellen Clark was a Board Member of the Senior Club for many years and she passed away recently and Mark Blair received information that she left to the District her IRA in appreciation to the Senior Center services she received.
- Young reminded the Board that the American Car Show is this Sunday with a full group of 91 cars participating.

## **ADJOURNMENT**

Board Chair Shess adjourned the meeting at 8:10 p.m.

---

Tina Young, Acting Clerk of the Board