



Board of Directors Meeting Minutes August 8, 2013

The August 8, 2013 Board Meeting of the Pleasant Hill Recreation & Park District Board of Directors was called to order by Board Chair Glover at 6:34 p.m. in the Conference Room at the Administration Office. Glover announced that the Board met in closed session but no action was taken.

PLEDGE OF ALLEGIANCE

Board Chair Glover led the Pledge of Allegiance.

ROLL CALL

BOARD PRESENT: Glover, Donaghu, Shess, Sterrett

ABSENT: Bonato – Present for the Closed Session

STAFF PRESENT: Berggren, Lischeske, Spatz, Young, Miller,

PUBLIC COMMENT

None

FUNDRAISING UPDATES

The General Manager reviewed the latest revenue and expense fundraising summary report. He commented that he will be adding the Pleasant Oaks Park project to the report.

Recreation Superintendent Tina Young introduced Jen Thoits, the District's new part-time marketing specialist. Thoits gave the Board an overview of her marketing experience over the past few years.

Young gave an update on the Wine, Women, and Shoes fundraising event. She commented that the committee has interviewed four prospective non-profit agencies as possible partners for the event. She said that the Wine, Women, and Shoes committee will be bringing a recommendation to the Board on the August 22nd Board meeting of the organization that they feel will be the best fit for the event.

UPDATES ON BOND PROJECTS

The General Manager made the following comments:

COMMUNITY CENTER

- Reported that work is proceeding as planned.
- Stated that there may be some extensions requested by DL Falk, and he will update the Board if any are received.
- The glass work will start on Monday

Board Chair Sterrett shared an e-mail that she had received regarding the completion of the acoustic work at the Senior Center. The General Manager said he will follow up on the information.

The General Manager announced that there will be a Board Tour of the Community Center Site at 5:00 on August 22nd. The Bond Oversight Committee has been invited to attend the tour.

PLEASANT OAKS PARK

- The General Manager reported that there have been challenges with PG&E which could potentially affect the project. He commented that Park Bond Coordinator Lynn Spatz is working with PG&E to resolve issues.
- The General Manager commented that in general the project is going well, and there have only been a couple of change orders.

Board Chair Glover started the regular meeting at 7:00 p.m.

PUBLIC COMMENT

None

CONSENT CALENDAR (ACTION)

- TO APPROVE BILLS TO BE PAID**
- TO APPROVE MINUTES OF MAY 9, 2013 AND MAY 23, 2013**

Upon motion of Board Members Donaghu & Shess, the Board approved the Consent Calendar.

TO APPROVE RESOLUTION 2013-08-08A, APPROVING THE APPROPRIATION LIMIT FOR FISCAL YEAR 2013-14 (ACTION)

The General Manager reported that on an annual basis, the District is required to set the appropriation limit for each fiscal year. He commented that the appropriation limit is based on population and cost of living.

Upon motion of Board Members Donaghu & Sterrett, the Board approved resolution 2013-08-08A, approving the appropriation limit for fiscal year 2013-14.

TO CONSIDER RESOLUTION 2013-08-08B, APPROVING PLEASANT HILL RECREATION & PARK DISTRICT NOMINATION TO CALIFORNIA ASSOCIATION OF PARK AND RECREATION INDEMNITY (CAPRI) FOR THE POSITION ON BOARD OF DIRECTORS (ACTION)

The General Manager reported that he has been representing the District on the CAPRI board for the last eight years, and that the term is up. He commented that he feels it is important for the District to have representation on the CAPRI board as they handle the District's liability, property damage, and workers compensation programs.

Board Member Sterrett commented that she would be interested in attending one of the CAPRI meetings.

Upon motion of Board Members Donaghu & Sterrett, the Board approved resolution 2013-08-08A, approving Pleasant Hill Recreation & Park District's nomination to the California Association of Park and Recreation Indemnity (CAPRI) for the position on board of directors.

BOARD ANNOUNCEMENTS AND REQUESTS TO STAFF

Sterrett made the following announcements/questions:

- She attended the National Night Out event, which she felt was a huge success.
- She announced that she had been re-elected to the CSDA Board, and that this is her fifth term.

Donaghu made the following announcements/questions:

- He thought Blues & Brews was a great event, and really enjoyed the new Friday night events. He had the opportunity to speak with one of the bands who really enjoyed the event.
- He attended the "Bark for Life" event which is an animal version of the "relay for life".
- He attended the National Night Out event on Tuesday.

Shess made the following announcements/questions:

- He commented that the Blues & Brews event was a lot of fun. He had received a lot of positive feedback on the event, but felt that if the event gets any bigger there will be a need for more volunteers.

Glover made the following announcements/questions:

- He commented that he and the General Manager met with Hospice regarding the tree lighting event in Pleasant Hill. The event is planned for November 21, 2013.
- He attended the Blues & Brews event and thought it was great to see all the families enjoying the park. He felt that the District was well represented.
- He commented that he saw the District's sport's page on Facebook.

STAFF ANNOUNCEMENTS

The General Manager made the following announcements:

- He announced that Ryan Herriman has been hired as the new Facilities Rental Coordinator for the District. Ryan will be in attendance at the next Board Meeting to be introduced to the Board.
- He reported that he was able to meet with the interim Mount Diablo Unified School District Superintendent regarding the relationship between our District and theirs. He felt the meeting was very positive.
- He reported that the City of Pleasant Hill would like to have a liaison committee meeting with our Board.
- He reported that there was a chlorine incident at the pool last night; staff handled the situation very well.
- The American Iron Car Show is this Sunday in downtown Pleasant Hill.
- Registration for the new Spotlight begins on Monday.

ADJOURNMENT

Board Chair Glover adjourned the meeting at 7:30 p.m.

Robert B. Berggren, Clerk of the Board