

# Board of Directors Meeting Minutes July 28, 2016



The July 28, 2016 meeting of the Pleasant Hill Recreation & Park District Board of Directors was called to order by Board Chair Shess at 7:15 p.m. in the Conference Room at the Administrative Office. Board Chair Shess reported that the Board had met in Closed Session and the Board made no final decisions on pending litigation with Contra Costa County. The Board gave direction to legal counsel. In regards to consider public employee, Board Chair Shess commented that the Board approved to hire Michelle Lacy for the position of General Manager.

## **PLEDGE OF ALLEGIANCE**

Board Member Glover led the Pledge of Allegiance.

## **ROLL CALL**

**BOARD PRESENT:** Glover, Shess, Sterrett

**BOARD ABSENT:** Bonato, Donaghu

**STAFF PRESENT:** Miller, Riley, Young

## **PUBLIC COMMENT**

There was no public comment.

## **CONSENT CALENDAR (ACTION)**

- a. To Approve Bills to be Paid, warrants #22975-23025
- b. To Approve Minutes of April 28, 2016, May 12, 2016 and Special Meeting Minutes of June 9, 2016, July 15, 2016 and July 20, 2016

Upon motion of Sterrett and Glover, the consent calendar was approved as presented.

## **REPORT FROM CO-SPONSORED CLUB PLEASANT HILL GARDEN STUDY CLUB**

Interim General Manager Tina Young introduced past President Debbie Arnold who presented the Board with a written report outlining their events, financials and upcoming goals for the Pleasant Hill Garden Study Club. She reported there are 150 members. Current President of the Club, Richard Ingalls, spoke about their annual plant sale, how they want to continue to meet at the Community Center monthly and that his goal is for the Club to do more community outreach. Board Member Glover thanked Debbie and Richard for their report and expressed his appreciation on such a well written report.

## **UPDATE ON GENERAL MANAGER RECRUITMENT AND CONSIDERATION OF EMPLOYMENT AGREEMENT WITH MICHELLE LACY (ACTION)**

Upon motion of Sterrett and Glover, the Board unanimously approved to hire Michelle Lacy for the General Manager position. Sterrett announced that Michelle Lacy will start on August 29<sup>th</sup>. Michelle Lacy was in the audience and thanked the Board and said she is excited to begin work with the Board and Staff!

## **UPDATE ON PLEASANT HILL AQUATIC PARK POOL DECK PROJECT**

Board Members and staff began their discussion while touring the pool deck and filter room. Riley discussed the history of the architects estimate and some alternatives to filling the cracks on the pool deck. Riley emphasized the time it takes to get plan approvals from the County and

City and the safety concerns with the drainage in the filter room. Board Members directed staff to proceed with the specs and to consider plans with bid alternates splitting out the filter room and the pool decking.

### **REPORT ON THE CONTRA COSTA SPECIAL DISTRICT ASSOCIATION (CCSDA) QUARTERLY MEETING**

Board Member Sterrett attended the CCSDA Quarterly Meeting on Monday, July 18. She reported that this was one of the best meetings of the year. They had a large crowd and the program was on "Resource Recovery and Cowboys". Ironhouse Sanitary District General Manager and Porto Reclamation, Levee and Ranch Superintendent talked about the resource recovery at Ironhouse and the use of reclaimed water for haying and cattle operation on Jersey Island. Also, Sterrett reported that CCSDA received their IRS tax exempt nonprofit status 501©(6). Sterrett said the next meeting is on October 17, 2016.

### **REPORTS AND TO SET BOARD COMMITTEE MEETING DATES**

- a. **Land and Facility Development Committee** – Board Member Glover reported that they will have monthly committee meetings on the 4<sup>th</sup> Tuesday of each month. The tree preservation policy and the gate at Dinosaur Hill Park are going to be coming to the Board for approval soon. The Committee is still working on the Chilpancingo Agreement, Rodgers Ranch Agreement and researching the School House options.
- b. **Personnel Committee** – no report
- c. **Budget & Finance Committee** – no report
- d. **Program Committee** – no report

### **BOARD ANNOUNCEMENTS AND REQUESTS TO STAFF**

**Sterrett** had nothing to report.

**Glover** had nothing to report.

**Shess** made the following announcements/questions:

- He announced that along with Board Member Glover, they will be attending the City/District Liaison Committee Meeting next Wednesday, August 3.
- He complimented the Blues and Brews Event and feels the home brews was a very popular addition and feels it will take off in the future.

### **STAFF ANNOUNCEMENTS**

The Interim General Manager made the following announcements:

- She reported that the Senior Center logged in with 26,267 hours with 180 active volunteers for the 2015-16 fiscal year.
- Young reported the District will have a booth at National Night Out on August 2 at City Hall.
- She reported that Blues and Brews had a very nice crowd and the new, Friday Night Home Brew Contest portion of the event has received very good reviews.

### **ADJOURNMENT**

Board Chair Shess adjourned the meeting at 8:30 p.m.

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Tina Young, Acting Clerk of the Board