

# Board of Directors Meeting Minutes July 14, 2016



The July 14, 2016 meeting of the Pleasant Hill Recreation & Park District Board of Directors was called to order by Board Vice Chair Donaghu at 7:30 p.m. in the Conference Room at the Administration Office. Board Vice Chair Donaghu stated he adjourned closed session at 7:25 p.m. and reported that no final decisions were made. The Board gave direction to consultants and legal counsel.

## **PLEDGE OF ALLEGIANCE**

Board Vice Chair Donaghu led the Pledge of Allegiance.

## **ROLL CALL**

**BOARD PRESENT:** Bonato, Donaghu, Glover, Sterrett

**BOARD ABSENT:** Shess

**STAFF PRESENT:** Young

## **PUBLIC COMMENT**

There was no public comment.

## **CONSENT CALENDAR (ACTION)**

- a. **To Approve Bills to be Paid, warrants #22892-22974**
- b. **To Approve Minutes of June 10, 2016 Special Board Meeting and June 23, 2016 Special Board Meeting and June 23, 2016 Board Meeting**

Upon motion of Board Members Sterrett and Bonato, the Board approved the Consent Calendar with amendments to the Special Board Meeting Minutes of June 10, 2016 and June 23, 2016.

## **REPORT FROM CO-SPONSORED ORGANIZATION, SOCIETY OF YOUNG MAGICIANS**

Representative Jerry Barrilleaux reported there are thirty five members and they are celebrating 40 years of the Club. They meet at the Veterans Hall once a month. Jerry announced there is also a Young Magicians group, ages 7 – 14, that meets once a month. Four members of the adult magicians go to their meetings to work and mentor the youth. Jerry shared that it has been 24 years that the Society of American Magicians has been offering the Share the Magic program in October for the District. The Society is doing more community outreach and has performed for Juvenile Hall, Boys Clubs, Rotary Clubs, etc. Jerry ended his presentation with a couple of magic tricks.

## **REVIEW JUNE GRANT REPORT FROM CALIFORNIA CONSULTING, LLC**

Interim General Manager Tina Young reported that we have successfully submitted the grant for the Heavy-Duty Zero Emission (ZEV) and we should hear back from them in September. Young reported meetings are on-going with Brian Royer from California Consulting regarding upcoming submittals for the CalRecycle Tire-Derived Grant for outdoor basketball resurfacing at Pleasant Hill Park and Brookwood Park are due in Fall 2016, and the California Dept. of Park and Recreation: Habitat Conservation Fund Program for the removal of the eucalyptus grove and oak restoration is due October 3<sup>rd</sup>. Board members expressed the need for staff to lead California Consulting to pursue grants that are a priority to the District's capital improvement plan.

## **REPORT FROM PROGRAM COMMITTEE**

### **a. Review Fall/Winter Spotlight**

Committee Chair Donaghu walked through the Spotlight to talk about the new activities, features and highlights for Fall. It was pointed out that in the travel section, the same photo was used twice. Young stated that she will make sure to change one out.

## **REPORTS AND TO SET BOARD COMMITTEE MEETING DATES**

- a. Land and Facility Development Committee** – June 28, 2016 – Glover reported that Land and Facility Development Committee is meeting monthly, the 4<sup>th</sup> Tuesday of each month. The Tree Policy, Rodgers Ranch Agreement, and the gate at Dinosaur Hill Park are current items they are working on and will soon be brought to the Board.
- b. Personnel Committee** - Nothing to report
- c. Budget & Finance Committee** – Nothing to report
- d. Program Committee** – Committee reported to Board on the Fall Spotlight tonight.

## **BOARD ANNOUNCEMENTS AND REQUESTS TO STAFF**

**Sterrett** made the following announcements/questions:

- She announced that she will be attending the CSDA Chapter Meeting on July 18, 2016.
- She asked where we are on the Policy Manual. Young said she will check with Mark Blair.

**Bonato** made the following announcements/questions:

- She said she took her grandchildren to Rankin Aquatic Center in Martinez and said it was very nice.
- She asked Young to contact June Catalano, City Manager, and ask if the Council Members will be able to see the story poles at Pleasant Oaks Park from the neighbor's yard.

**Glover** made the following announcements/questions:

- He will be volunteering for the Blues and Brews this weekend.
- He asked that a letter be sent to the City Council by either the Chair, or the entire Board, in support of the PHBA shed project.

**Donaghu** made the following announcements/questions:

- He complimented everybody for the 4<sup>th</sup> of July involvement. He could not attend, but was able to see lots of photos of the event that his son took.

## **STAFF ANNOUNCEMENTS**

The Interim General Manager made the following announcements:

- She reported we received a letter and a donation of \$500 from the Pleasant Hill Garden Study Club to go towards beautifying the District.
- Young announced that Acting KIDSTOP Director, Danny Martinez has been hired as the KIDSTOP Director and will begin his new title on July 16<sup>th</sup>.

## **ADJOURNMENT**

Board Vice Chair Donaghu adjourned the meeting at 9:05 p.m.

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Tina Young, Acting Clerk of the Board