



Board of Directors Meeting Minutes July 10, 2014

The July 10, 2014 Board Meeting of the Pleasant Hill Recreation & Park District Board of Directors was called to order by Board Chair Sterrett at 7:04 p.m. in the Conference Room at the Administration Office. Sterrett reported that the Board met in Closed Session prior to the regular meeting and that the Board will be meeting again on the subject.

PLEDGE OF ALLEGIANCE

Board Chair Sterrett led the Pledge of Allegiance

ROLL CALL

BOARD PRESENT: Donaghu, Sterrett, Bonato, Shess, Glover

STAFF PRESENT: Blair, Lischeske, Bradley

PUBLIC COMMENT

None

PUBLIC HEARING PRELIMINARY BUDGET FISCAL YEAR 2014 – 2015

No Public was present for comment.

CONSENT CALENDAR (ACTION)

a. To approve bills to be paid

Upon motion of Board Members Donaghu & Shess, the Board approved the Consent Calendar.

TO CONSIDER ADDING E-CIGARETTES OR VAPING TO THE DISTRICT'S NO SMOKING POLICY

Peggy McGurk, resident of Pleasant Hill, was present to address the Board on this item. McGurk commented that she is very supportive of adding the e-cigarettes to the District's no-smoking policy. She said it is important for the safety of the children in our community. McGurk said she is a retired teacher and this issue is very important to her.

Ken Housfeld, resident of Pleasant Hill, was also present to comment on this item. Housfeld commented that "vaping" should be included in the no-smoking policy. He said that vaping is being marketed to youth. He commented that he would like to see it banned in the Recreation & Park areas.

The Board discussed adding e-cigarettes or "vaping" to the policy. It was a unanimous decision to have the item come back to the Board as an action item. Board Member Glover stated that the signage in the park areas would need to be changed as well. He asked McGurk and Housfeld if they would find some signage examples for the Board to review.

Board Member Bonato said she would like the District's legal counsel to review the policy.

REPORT ON DISTRICT'S COMPUTERS AND CONSIDERATION OF NEW EQUIPMENT FOR FISCAL YEAR 2014-15 (ACTION)

The District's IT specialist Richard Miller was not present for a report.

ACKNOWLEDGEMENT OF GRAND JURY REPORT AND RESPONSE (ACTION)

Accounting Supervisor and acting General Manager Mark Blair reported that most of the Grand Jury report does not apply specifically to the District. Board Member Donaghu asked Blair if anyone from the Grand Jury had come to ask questions regarding the report. Blair said they had not.

All the Board members felt that the response letter from the General Manager should be more general and less specific to certain items. The changes were noted to Blair who will give them to the General Manager.

No action was taken on this item. The Board asked that the recommended changes be included in the draft then sent back to the Board.

TO CONSIDER AMENDING RESOLUTION 2014-06-12A, ORDERING EVEN-YEAR BOARD ELECTION; CONSOLIDATION OF ELECTIONS; AND SPECIFICATIONS OF THE ELECTION ORDER (ACTION)

Acting General Manager Blair reported that according to the Contra Costa County Election Department each candidate's word count for their Candidate's Statement is paid for by the candidate. He commented that the difference between a 250 word count and a 300 word count is almost double the cost. He said the approximate cost for 250 words is \$340, and the cost for 300 words is close to \$700. Blair reported that the Board currently has their word count set at 300 words. Board Member Glover commented that he would like to see the word count changed to 250. Board Chair Sterrett commented that she was in favor of the higher word count as it shows the public the candidates are serious about their positions.

Upon motion of Board Members Bonato & Glover, the Board approved to amend Resolution 2014-06-12A to change the word count.

TO CONSIDER ADJUSTMENTS TO FISCAL YEAR 2014 - 2015 PRELIMINARY BUDGET (ACTION)

Accounting Supervisor Blair reported that the Board and District staff are still making adjustments to the preliminary budget. He said the main discussions are on the capital project items. Blair commented that the pathways in Pleasant Hill Park are an item that has been discussed most. Park Superintendent Tom Bradley was present. Bradley distributed updated work proposals for the pathways to the Board. Bradley also distributed a proposal which included pavers in the park. Bradley commented that he would like to use pavers for the pathways.

Board Member Bonato asked if the pavers would require more repair from the tree roots in the park. Bradley commented that the repair work would be minimal.

Board Chair Sterrett commented that from the figures in the proposal it would cost less to use paver/cement work as opposed to cement work only. Sterrett asked if all the pathways could be done at the same time with the pavers. Bradley commented that the pavers would be installed in separate applications.

Board Member Glover asked if the work is done in a piecemeal fashion if the pricing would still be the same. Bradley said it would.

Accounting Supervisor Blair commented that the pathways are now becoming a safety concern for the District.

Board Member Bonato said she would like to see the pathways done in phases.

Board Member Shess commented that he would like to see the pathways as a separate item from the capital items list. He would like more information on the pathways. He stated he would like to table the decision regarding the pathways until more information and money is available.

The Board was all in consensus that the pathways need to be done, but that it is a matter of how much money should be put towards this item. Accounting Supervisor Blair recommended using the reserve money for the pathway project if needed.

The Board discussed other items on the capital project items list including the Rodgers- Smith Park&Dinosaur Hill signage, scoreboard; field prep machine, ceiling projectors, and blinds for the Senior Center.

Upon motion of Board Members Glover & Donaghu, the Board approved the adjustments to the fiscal year 2014-2015 preliminary budget.

BOARD ANNOUNCEMENTS AND REQUESTS TO STAFF

Bonato made the following announcements/questions:

- She enjoyed the Fourth of July event. She said it was nice to see the Aquatic Center so full. She said the 4th of July Commission collected \$4,000.00 in donations at the fireworks that night.
- She commented that Larkey Park in Walnut Creek has a beautiful new sign, and would like the District signage to be comparable. Park Superintendent Bradley said he would take a look at the sign.
- She reported that the Library Task Force met this week, and that mainly it was a time for the sub committees to give their reports. She said the Task Force will meet in another month.

Shess made the following announcements/questions:

- He also said the Fourth of July was a great event.
- He thanked Tom Bradley for getting on the water issue at Pleasant Oaks Park in a timely manner.

Donaghu made the following announcements/questions:

- He said the Fourth of July event was excellent. He said the parade was great and the fireworks were the best ever.

Glover made the following announcements/questions:

- He reported that there was a wrap up meeting with the Hospice Tree of lights committee, but he was not able to attend. He said the date for the lighting is set for November 20, 2014.

Sterrett made the following announcements/questions:

- She said she watched the Fourth of July fireworks from Diablo Valley College. She commented that the Pleasant Hill police did a wonderful job with traffic control.
- She asked Blair to ask the General Manager if he will be sending the new District Organizational Chart to the Board.

STAFF ANNOUNCEMENTS

The Accounting Supervisor/Acting General Manager made the following announcements:

- He distributed the Dolfin's invitations for their 50th Anniversary celebration.
- Tom Bradley distributed information regarding the Woodside Hills weed abatement.

ADJOURNMENT

Board Chair Sterrett adjourned the meeting at 9:10 p.m.

Mark Blair, Acting Clerk of the Board