

Board of Directors Special Meeting Minutes

July 7, 2015



The July 7, 2015 Special Board Meeting of the Pleasant Hill Recreation & Park District Board of Directors was called to order by Board Chair Sandy Bonato at 4:08 p.m. in the Conference Room at the Administration Office.

PLEDGE OF ALLEGIANCE

Board Chair Bonato led the Pledge of Allegiance.

ROLL CALL

BOARD PRESENT: Bonato, Shess, Glover, Donaghu, Sterrett

STAFF PRESENT: Berggren, Blair, Attorney Curtis Kidder

PUBLIC COMMENT

Kayako Tamaki, Bridge Program Coordinator from Hospice of the East Bay, introduced herself and explained to the Board that they have terrific programs that need space and was hoping the District can help with some space needs. The Board referred her to the General Manager for follow up.

REVIEW OF DISTRICT POLICY MANUAL

The Board reviewed and discussed Policy Nos. 1000-1135. Among other policy issues discussed were (i) the 4/5s vote requirement of the Board to adopt a new policy or amend an existing policy (Policy No. 1000.2), (ii) the binding nature of the policies (Policy No. 1010.1), (iii) the Board's declaration of a seat vacant for a Board member's failure to discharge their duties (Policy No. 1100.2), (iv) the listing of the specific actions to be taken by the Board in the Policy Manual (Policy No. 1110.1), (v) the difference between Board member abstentions and recusals in regards to the quorum requirement (Policy No. 1110.2), (vi) the difference, if any, between formal and informal actions of the Board (Policy No. 1110.3), (vii) the commencement date of Board members' terms (Policy No. 1115.1), (viii) the assistance provided by Board members and staff to new Board members (Policy No. 1115.3), (ix) the addition of a description of closed sessions that may be held by the Board (Policy No. 1120), (x) the clarification that the facilities for Board meetings be compliant with the requirements of the Americans with Disabilities Act, including accommodations for the hearing impaired, (xi) the consolidation of policies related to public comments in one Policy, including the time allotted for public comments and the limits, if any, on the scope of such comments (Policy No. 1125), (xii) the process for members of the public to request items to be placed on the Board's meeting agenda (Policy No. 1125.2), and (xiii) the removal of disruptive persons from Board meetings (Policy No. 1130.4.2).

The Board requested District staff and District Counsel provide revisions/clarifications to certain of the policies for Board consideration. The Board agreed to meet again on July 21, 2015 at 4:00 p.m. to continue the review of the District's Policy Manual.

ADJOURNMENT

Board Chair Bonato adjourned the meeting at 7:12 p.m.