

Board of Directors Meeting Minutes

June 9, 2016



The June 9, 2016 meeting of the Pleasant Hill Recreation & Park District Board of Directors was called to order by Board Chair Shess at 7:26 p.m. in the Conference Room at the Administration Office. Board Chair Shess stated he adjourned closed session at 7:25 p.m. and reported that no final decisions were made. The Board gave direction to consultants and legal counsel.

PLEDGE OF ALLEGIANCE

Board Chair Shess led the Pledge of Allegiance.

ROLL CALL

BOARD PRESENT: Bonato, Donaghu, Shess, Sterrett

BOARD ABSENT: Glover

STAFF PRESENT: Bradley, Miller, Riley, Young

PUBLIC COMMENT

There was no public comment.

CONSENT CALENDAR (ACTION)

- a. **To Approve Bills to be Paid, warrants #22771-22826**
- b. **To Approve Minutes of Special Board Meeting May 17, 2016**

Upon motion of Board Members Donaghu and Bonato, the Board approved the Consent Calendar.

REPORT FROM 4TH OF JULY COMMISSION

Representative Chris Tipton was present and reported on the festivities for 4th of July Commission. He shared some photos of past years. He said it is their 40th Anniversary of putting this event on for the community. He has been on the Commission for 3 years now. Tipton reviewed the festivities for the day from the 100 yard dash, Firecracker Run, Parade, festivities in Pleasant Hill Park and the Fireworks show at College Park High School. He mentioned that the proceeds for the Firecracker Run is donated to the local schools. He said they have raised over \$100,000 since the beginning of the Firecracker Run. He expressed his appreciation for the support from Pleasant Hill Recreation. Board Chair Shess thanked Tipton for his report.

TO CONSIDER POOL CHEMICAL BIDS (ACTION)

Aquatics Recreation Supervisor Korey Riley said there were 6 bids received. She reviewed the bids. She recommended Leslie's Poolmart for the Sodium Bicarbonate and Commercial Pool Systems, Inc. for Muriatic Acid.

Upon motion of Donaghu and Bonato, the Board approved to award Commercial Pool Systems for the Muriatic Acid and Leslie's Poolmart for the Sodium Bicarbonate for the Fiscal Year of 2016-17.

TO CONSIDER AMENDMENT TO THE FEE WAIVER ASSISTANCE POLICY (SECOND READING/ACTION)

Interim General Manager Tina Young said there were some changes made to the policy as requested by the Board. Board Bonato asked if staff can redline the changes to documents in the future.

Upon motion of Donaghu and Sterrett, the Board unanimously approved to amend the fee waiver assistance policy as presented.

REPORTS AND TO SET BOARD COMMITTEE MEETING DATES

- a. Land and Facility Development Committee** – Standing meeting date decided for the 4th Tuesday of each month. The Committee requested staff to outline a Public Relations Program for the School House.
- b. Personnel Committee** – Nothing to report.
- c. Budget & Finance Committee** – Shess said they met last night and they received a revised budget. They reviewed the budget and asked questions. They will present the revised budget to review for approval at the next board meeting on June 23, 2016. Accounting Supervisor Mark Blair will be present at that Board Meeting to answer any questions. The Board asked to have an hour for this agenda item at the next Board Meeting.
- d. Program Committee** – June 21, 2016 – 3 p.m.

BOARD ANNOUNCEMENTS AND REQUESTS TO STAFF

Sterrett made the following announcements/questions:

- She asked if there is a packet for the General Manager interviews for tomorrow. Bonato stated that consultant Pam Derby will have them ready for the Board tomorrow.
- She requested to have an update at a future meeting on the storage unit for Pleasant Oaks Park and the appeal process.

Bonato made the following announcements/questions:

- She said that Mr. Gunderson, his property backs up to Rodgers-Smith Park on the East side. He contacted her in regards to his fence and wants the District to pay 50% for a good neighbor fence. His property needs a new fence and she said that the fence is the homeowner's responsibility and their property. Bonato asked staff to write a letter with the District's position.

Donaghu made the following announcements/questions:

- He will try and be at the GM interviews, but will not be able to stay past 6:00 p.m.

Shess made the following announcements/questions:

- He thanked staff for a tremendous retirement party for Bob Berggren. It was a nice send off.
- For Wine, Women and Shoes, he wants to hear about the strengths, weaknesses, and other opportunities in the report, not just numbers.
- He would like to know how Blues and Brews is going.

STAFF ANNOUNCEMENTS

The Interim General Manager made the following announcements:

- She said LAFCO extends a thank you to Special Districts for all their hard work. She said they are asking Board Members on how they would like to vote in the future (i.e. via email, mail, etc.). Board Member Sterrett prefers mail in. She said that is how they handle it with CCSDA and when you have it in hand, it seems to be more important whereas, if it is in an email, it may not be handled right away. The majority of the Board preferred mail and not email.

- She passed out May reports from California Consulting. She asked if they wanted the reports mailed to them or passed out by staff. She announced that the grant requested from the Parks, Land and Water Conservation Fund for the Pleasant Hill Aquatic Park has been declined. She said there is a meeting scheduled to review and get pictures of Rodgers Ranch on the 20th of this month. Bonato requested to have the Board review the report and see if it includes sufficient information. Shess encouraged the Board to review the report and this will be agendized.
- She said the next board packet will be delivered on Monday, June 23 due to the final budget.

ADJOURNMENT

Board Chair Shess adjourned the meeting at 8:11 p.m.

Tina Young, Acting Clerk of the Board