



The May 28, 2015 Board Meeting of the Pleasant Hill Recreation & Park District Board of Directors was called to order by Board Chair Sandy Bonato at 7:03 p.m. in the Conference Room at the Administration Office. Board Chair Bonato announced that the scheduled closed sessions were cancelled.

ROLL CALL

BOARD PRESENT: Bonato, Donaghu, Shess, Sterrett

BOARD ABSENT: Donaghu, Glover

STAFF PRESENT: Berggren, Bradley, Hunn

PUBLIC COMMENT

Stephanie Leal, Resident of Pleasant Hill - Presented to the Board, concerns regarding two large Eucalyptus trees close to her house located at 201 Elderwood Drive along with homes at 199 Elderwood Drive and 404 Sprucewood. Stephanie, her husband Mo, and another neighbor residing at 199 Elderwood Drive, were also in attendance. Stephanie's concern was regarding the safety issues related to the Eucalyptus trees, the droppings, and concern for fire danger. She said one tree is butting up to their fence and drops lots of materials into their yard. Branches are leaning into their yard and if the branches did fall off, they could hit their house. Stephanie has been in contact with Park Superintendent Tom Bradley and Tom has been out to look at the site and look at the trees. She is very concerned and wanted to bring it to the Board's attention. She believes these two trees should be removed and asked, "what's the next steps in this process?" Board Chair Bonato indicated that staff will need to further investigate and research the status of these trees. Chair Bonato appreciated Stephanie's thorough report and thanked her for bringing it to the attention of the District. The General Manager indicated that Eucalyptus trees are not our "favorite" trees as they are not native. He indicated that he will work with the Park Superintendent and the neighbors to hopefully resolve this issue. Park Superintendent Tom Bradley did indicate that in one of the trees, there is a hawk's nest and we would have to be considerate of the bird nesting period.

Mark Lubiszewski, Resident of Pleasant Hill - Mark was concerned about the disc golf at Paso Nogal Park. He asked the Board how they will consider the public testimonies that took place at the Land and Facility Development Committee Meeting with over 250 people that were in attendance. He was hopeful that the Board would take the comments into consideration in their deliberations of the disc golf proposal. Chair Bonato indicated that staff has worked hard in getting the word out regarding the June 4 special meeting regarding the disc golf proposal. Staff has sent emails and regular mail out to the residents that left their information from the Public Hearing. It is also on the District's website on the front page that links to the agenda. Chair Bonato closed the public comment.

EX-OFFICIO MEMBER REPORT, ALLIE NACCARA - COLLEGE PARK HIGH SCHOOL

Allie indicated that this would be her last report and was very grateful to be participating as the Ex-Officio Board Member and is hopeful that she might do it again next year. She announced various activities and programs going on at College Park High School like the change over rally where each class takes over the next year's rally location; Freshmen to Sophomore, Sophomore to Juniors and

Juniors to Seniors. She indicated that graduation is June 9 at the Concord Pavilion. She indicated that the Baccalaureate will be on June 7 at Christ the King. Allie also gave some updates on the Teen Council and she is looking forward to the Masquerade Ball that will be held at the Community Center on Friday. She thinks it will be a great dance and event. They were disappointed in the Middle School Dance that only had 11 participants. She indicated that the Teen Council will be losing four Seniors and understands there has been an excellent group of applicants for Teen Council Members for next school year. The Board thanked Allie for her excellent reports and hoped that she will return next year. Board Chair Bonato presented Allie with her nameplate that has her years of service engraved on it. Allie thanked the Board and expressed that she enjoyed her time as Ex-Officio.

HONOR AND RECOGNIZE THE 2014-2015 TEEN COUNCIL

a. Presentation to Teen Council Members

b. Presentation to Co-Chairs Mayuko Butterfield and Trace Bechter

Recreation Supervisor Katrina Hunn presented certificates and introduced and acknowledged the 21 Teen Council Members for 2014-2015. Teen Council Members indicated some of their favorite events throughout the year and why they enjoyed being on the Teen Council. Some of the Seniors mentioned where they will be attending college. Katrina introduced the Co-Chairs. Mayuko Butterfield was present, but Trace Bechter was on a family trip and was not able to attend.

CONSENT CALENDAR (ACTION)

a. To Approve Bills to be Paid

Board Member Shess questioned the bill to Antai Solutions for \$6,859. The General Manager indicated that it is a monthly payment for the District's IT contract. Board Chair Bonato asked why the window coverings expense was higher than what the Board approved. The General Manager stated that he would get back to the Board with an explanation for the change in expense.

b. To Approve Minutes of March 12, 2015

Regarding the minutes of March 12, 2015, Shess indicated on page 2, the auditors name was misspelled in the section of approval of audit and management letter. Chair Bonato requested in the 3rd paragraph, same section of approval of audit and management letter, there is an explanation by the Senior Club that was not approved that night. The General Manager will add an explanation in the 3rd paragraph. Chair Bonato also indicated that on the Land and Facility Development Committee report, 2nd paragraph, there should be a "reversionary" clause not "revision" clause. Board Chair Bonato also requested the section under Budget & Finance Committee to add "list of proposed" in the section of Board Chair Bonato that Budget & Finance Committee met with the General Manager to review the capital projects. Bonato also requested an addition to the sentence in her Board comments, "staff was relieved from the meeting and the Board's decision not to contract out the park maintenance work."

c. To Approve Resolutions 2015-05-28A - 2015-05-28E, Intention to Order Improvement for Valley High II, Valley High IV, Valley High V, Woodside Hills I and Woodside Hills III

d. To Approve Resolution 2015-05-28F, Intention to Order Improvement for Landscaping and Lighting District #6

Upon motion of Shess/Sterrett, the Board approved the consent calendar with changes to the March 12, 2015 Minutes.

REPORT FROM PH DOG GROUP

Pleasant Hill DOG Group representative Lori Tassano was on hand to give an update regarding Paso Nogal dog park area. Lori did indicate that she felt that the overall attendance is down, more perhaps to other cities now having their own dog parks. She said that the Paso Nogal dog park was the only one around for many years. There was much discussion about the turf with Park Superintendent Tom Bradley and the Board. The discussion was on alternatives for the turf area such as decomposed granite (DG), which is utilized by a number of other dog parks. Bradley stated that the cost of DG is high for that area because it is approximately 2 acres. The turf is struggling and this is an area that is not on recycled water, so the watering will need to be reduced. There was further discussion on whether there are other alternatives and whether we should remain with turf. Bradley reported that Walnut Creek's dog parks have switched to wood chips and both Bradley and Lori Tassano would like to visit that site to see how effective and how it is working.

Chair Bonato questioned Lori regarding many dogs off leash on the trails. Bonato stated this issue was brought up at the disc golf public hearing on May 12. Lori indicated that has always been a difficult issue. Her group only concentrates on the dog park area. She knows there are a number of dogs that go off leash on the trails. She said for some years, Animal Control did ticket people, but they are so under budget and under staffed that they rarely come out to the site. She said it is a problem in the back acreage of Paso Nogal Park Open Space. It was agreed that the Board, Lori and Tom Bradley will continue discussion on whether we keep the turf or come up with other alternatives. Chair Bonato said the news is predicting a better future for rain, but we don't know that for sure. She said we would hate to lose all that turf if we are going to have precipitation again. Lori Tassano agreed that the preference is to remain with turf. The Board thanked Lori for her report.

STAFF REPORTS AND DISCUSSION

a. Fire Protection Plan

Park Superintendent Tom Bradley reported that as of this time all the weed abatement has been completed. He did indicate that the District received an extension from the Fire District from the May 3 deadline, which was one of the earliest deadlines ever for weed abatement. Bradley said because the light rain we had recently had sprouted growth and weeds that they will have to continue to mow some of the areas they have already completed. Tom Bradley also discussed the fire clean up area around Cedar Court. The trees that have died have been removed at this time. Four of the seven trees did leaf out and are still in place at this time. There was discussion on how the fire started and whether residents insurance, would cover the District's costs for the tree removal and clean up due to the fire. Chair Bonato requested that this be an area to visit on the annual board tour of facilities.

b. Pathway Repair Needs For Various District Sites

The Board reviewed Park Superintendent's pathway report. Bradley indicated that the highest priorities are at Pleasant Hill Park, asphalt pathway at the Community Center, Frank Salfingere Park and Rodgers-Smith Park. Bradley said these are high utilized areas that need attention. Board Chair Bonato would like to discuss this with the Budget and Finance Committee and get further estimates and additional priorities for pathways in District parks.

c. Pickleball, PHMS Tennis Court Resurfacing Update

The General Manager gave a brief report on the Pleasant Hill Tennis Club's fundraising efforts of \$135,000 still needing over \$100,000 more to match their initial gift and to pay for the entire project at Pleasant Hill Middle School. The Mt. Diablo Unified School District is going out to bid for the project and the Tennis Club has submitted a deposit of \$125,000 to the School District.

In the discussion regarding Pickleball, the General Manager mentioned that one of the grant applications that the Pleasant Hill Tennis Club has submitted is for not only the resurfacing, but also to surface some Pickleball courts within the District. Staff has met with the Pleasant Hill Tennis Club

to review potential sites where the District could install Pickleball. According to the General Manager, it has been a growing sport, especially with older populations. He said it is becoming very popular and we know the courts would be utilized, but it is difficult to find the best location in the District. Board Member Sterrett suggested that perhaps this could be an amenity that could be added to Chilpancingo Park.

POLICY MANUAL REVIEW

a. To Review Sections 1000-1505 - Introduction - Board Policies

There was much discussion regarding the process of review of the Policy Manual. The current review process is not working and the Board was frustrated on trying to complete this, how much of the Policy should be going to Attorney Curt Kidder, and how much more clarification was needed. After much discussion, it was agreed that this item would be placed on the June 11, 2015 agenda to set a Board Study Session. The goal will be to complete and review the introduction and Board Policy sections and invite Attorney Curt Kidder.

REPORTS AND TO SET BOARD COMMITTEE MEETING DATES

a. Land and Facility Development Committee

The Land and Facility Development Committee briefly discussed the Special Board Meeting on June 4, 2015, at the Community Center concerning disc golf. Board Members Shess and Bonato would like the Land and Facility Development Committee to continue to focus on the discussion regarding the School House, Chilpancingo and Winslow Center.

b. Personnel Committee

There are no future meetings.

c. Budget & Finance Committee

Budget & Finance Committee will be meeting on May 29 at 3pm.

d. Program Committee

Board Chair Bonato encouraged the Program Committee to review and evaluate current programs. Board Member Sterrett said that the first priority is to complete the Fall Spotlight, but it was agreed that perhaps in July, they can start an evaluation of programs.

BOARD ANNOUNCEMENTS AND REQUEST TO STAFF

Board Member **Shess** made the following announcements/questions:

- He asked if a stage is on the capital list.
- He requested a Come Together report on how we did and how much profit the District made.
- He will give a report on the CARPD conference he attended in May at the June 11 Board Meeting.
- He wanted to congratulate staff and volunteers on Wine, Women and Shoes and what a great event it was. He said Bobby Glover and Kendra Luke did an outstanding job as MC's.
- He wanted staff to look at the Pleasant Oaks Park sign on Patterson; he felt that it is too small. Park Superintendent Bradley said that is the size that the City approved.

Board Member **Sterrett** made the following announcements/questions:

- Sherry said that she helps with the newsletter of the Contra Costa Special Districts Association (CCSDA) and pointed out some items to the General Manager regarding the website and mentioned we should send photos to the State CSDA for inclusion in a promotional piece.
- She attended the ARC study session regarding the DVC Plaza and had further discussion with the developer regarding Chilpancingo Park. She gave the information for him to contact the General Manager. At this time, they were interested in having a small dog park and they were interested how Chilpancingo Park could be improved.

- She asked the General Manager to commit to the East Bay Municipal Utilities District's (EBMUD) water conservation program.

Board Chair **Bonato** made the following announcements/questions:

- She commented on Wine, Women and Shoes and how everyone did a great job at the event; saying Bobby Glover and Kendra Luke did a tremendous job and they were terrific. She indicated she worked with Jen on a PowerPoint presentation, but it was still difficult to give a talk with the rowdiness of the crowd. She did appreciate the discussion with Kendra Luke on the designated driver program if anyone needed assistance following the event.
- She also attended the ARC meeting regarding DVC Plaza. She also asked Troy Fujimoto to contact the General Manager regarding the dog park and who would be cleaning up and maintaining that site. Also, there is supposed to be a pathway, landscaping and she was questioning who was going to be maintaining the landscaping.
- She would like to add on the next agenda to schedule a tour of District facilities and suggested the Board Members have ideas of what they would like to visit.
- She appreciated staff that worked on getting the Special Meeting on Disc Golf on the front page of the website and getting that information out to all the people who attended the Public Hearing.

STAFF ANNOUNCEMENTS

The General Manager made the following announcements:

- He reported on the Torch Run for the Special Olympics and that the Special Olympics Torch Committee invited Board Members to attend a special presentation on July 14 at City Hall. Board Chair Bonato indicated that she could attend that final leg presentation on the law enforcement Torch Run for Special Olympics.

ADJOURNMENT

Board Chair Bonato adjourned the meeting at 9:32 p.m.

Robert B. Berggren, Clerk of the Board