

Board of Directors Meeting Minutes

April 28, 2016



The April 28, 2016 meeting of the Pleasant Hill Recreation & Park District Board of Directors was called to order by Board Chair Shess at 7:02 p.m. in the Conference Room at the Administrative Office.

PLEDGE OF ALLEGIANCE

Board Member Glover led the Pledge of Allegiance.

ROLL CALL

BOARD PRESENT: Donaghu, Glover, Shess

BOARD ABSENT: Bonato, Sterrett

STAFF PRESENT: Berggren, Bradley, Cooper, Hunn, Hurtado

PUBLIC COMMENT

There was no public comment.

CONSENT CALENDAR (ACTION)

- a. To Approve Bills to be Paid, warrants #22595-22656**
- b. To Approve Minutes of March 10, 2016, April 1, 2016 and April 13, 2016**
- c. To Approve Resolution 2016-04-28 for National Water Safety Month**

Upon motion of Board Members Donaghu and Glover, the Board approved the Consent Calendar.

EX-OFFICIO MEMBER REPORT, ALLIE NACCARA – COLLEGE PARK HIGH SCHOOL

Ex-Officio Naccara announced that she will not be able to attend the next Board Meeting on May 12, 2016. She announced that she decided to go to Colby College in Maine. She gave the following report:

Teen Council news:

- Last week on Thursday, April 21, the Soroptimist Youth Awards were held and all the Seniors on the Teen Council were honored.
- Battle of the Bands will be on May 20, so far there are 4 bands signed up to perform.
- The Teen Council application deadline was extended. Something new this year is the existing Teen Council will assist in the interviews.

College Park news:

- Grad Night deadline for the memory boards is due on June 2.
- Graduation purple orchid leis are on sale for \$20 up until next week.
- Senior Ball is May 14 and Senior Banquet is May 23.
- Senior Awards Night is May 25 and is also when all the scholarships are awarded.
- St. Mary's College Faire is on May 7 with over 150 colleges represented.
- The Foundation for Pleasant Hill Education is having a vocational college and career faire on May 16 in Multi-Use Room from 3 – 4:30 p.m.
- College Park Regional Arts will be featured at the DVC Art Faire, which started earlier this month and will go until July 23 at the DVC Library.
- AP testing is next week and the week after.
- There will be schedule changes for the CASPP testing for the Juniors.

- The Undergraduate Awards Night for Freshmen, Sophomore and Juniors, where teachers nominate students for awards, will be held on May 11.
- On May 20 and 21, there will be a Pops Beach Party concert.

REPORT ON "TEENS ON SCREENS" TRAINING FOR TEEN STAFF

Recreation Supervisor Katrina Hunn brought the guides that were handed out at the training. She said they are preparing for the "Let's Talk Teens" workshops in the Fall which will focus on cyber safety, conflict resolution and bullying prevention. The training was "Teens on Screens; How to Protect your Teens in Today's Cyber World". The presenter was Tracy Webb with the Cyber Crime and Child Abuse prosecution unit, City of Los Angeles District Attorneys Office. Recreation Teen Coordinator Jenny Cooper described in detail what was learned at the training, how they can assist the teens and learned what to look out for in order to protect the teens. Hunn said they will meet with teen staff and make them aware of apps the teens are using. She stated that it is imperative to do a workshop with parents, which they will offer at a future date. She said they can monitor the games and apps that are used on the computers. Cooper said there are rules and a code of conduct that are signed each year by the teen. Hunn said they work with the middle schools and will maybe have some pledges on the wall. This will be an ongoing training.

Board Chair Shess asked to have them keep the Board up to date on this topic and thanked Hunn and Cooper for their report.

REPORT ON CITY/DISTRICT LIAISON COMMITTEE MEETING

Board Chair Shess said he attended the City/District Liaison Committee Meeting with Board Member Glover. They met at the Community Center along with David Durant and Michael Harris from the City of Pleasant Hill. The District gave a brief report on the Oak Park site. He said the City gave a presentation on the City signage project and should have the signs up by the summer. Shess spoke about the storage facility at Pleasant Oaks Park and gave a history of the process. He said they have set up the next Liaison Committee Meeting for May 25 at City Hall.

UPDATE ON GENERAL MANAGER RECRUITMENT PROCESS

The General Manager reported there were 52 applicants. They will narrow the list to about 12 – 13. Board Members Bonato and Sterrett will get the names for the first set of interviews and then will eventually have about 3-4 final candidates to be interviewed by the Board.

Board Chair Shess asked when the interview process will begin. The General Manager will check on the dates. The General Manager said they will go into closed session on May 12 to discuss an interim General Manager.

REPORTS AND TO SET BOARD COMMITTEE MEETING DATES

a. Land and Facility Development Committee – April 19, 2016, 3 p.m.

Board Member Glover said the Chilpancingo Park agreement with MGP was reviewed and representatives were present. MGP said they felt the deed limits them on a lease agreement and Board Member Glover mentioned that Board Member Bonato asked the District to not look past the idea of selling the park. They will work with General Manager on a lease agreement.

Glover said the School House property is being researched for all of our options on what we can do with the property. There were public members present that want to try and preserve the

historical site. The Dinosaur Hill Park gate issue was also discussed. He said the bid to gate the park was close to \$3,500 and about \$7,000-\$8,000/year to hire a service to close the gate each night. The cost of cleaning up the park is also being estimated by the Park Superintendent to bring back to the next meeting. A comparison of costs between having a service and gate installed and staff's time spent to clean the park after many vandalism incidents will be presented.

b. Personnel Committee – Nothing to report

c. Budget & Finance Committee – May 11, 2016, 8 a.m.

d. Program Committee – Nothing to report

BOARD ANNOUNCEMENTS AND REQUESTS TO STAFF

Donaghu made the following announcements/questions:

- The 24th Edition of Star Quest performances were on Saturday and Sunday. He said this year's theme was the Great Broadway Composers and many commented it was the best they have seen. This was his 18th year as Director and admits that the last two rehearsals were a disaster, but it seems to always come together. He said there were no mistakes and it was the first time that a first grader was the last act who played Beethoven without any sheet music. Usually they save the best act for last. He was an amazing talented 7 year old.
- Ann Luke's going away party was last night and he presented her with the Resolution that was approved by the District's Board at the last meeting. It was a nice event and everyone will miss her.

Shess made the following announcements/questions:

- He said he attended the Soroptimist Youth Awards and presented the awards to the Teen Council Seniors that were nominated by the District.
- He will be attending the Mayor's Conference on May 5 at the Community Center. Board Member Glover will also be attending.

STAFF ANNOUNCEMENTS

The General Manager made the following announcements:

- He said there should have been an invitation from the PH Community Foundation Event, but the Board has a closed session on the same night.
- The State Park Bond Act for 2.9 Billion is at State Assembly and is getting amended. He said it would be nice to apply for grants to renovate some of the parks and use for various projects. It is a State Wide Initiative that would need to be voted on.
- There will be 6 new parcels off of Alhambra near the open space area that the County sent a notice to inform the District about.
- There is a development off of Taylor with 23 parcels that is being built near Las Juntas Park.

ADJOURNMENT

Board Chair Shess adjourned the meeting at 7:54 p.m.

Robert B. Berggren, Clerk of the Board