

# Board of Directors Meeting Minutes April 23, 2015



The April 23, 2015 meeting of the Pleasant Hill Recreation & Park District Board of Directors was called to order by Board Chair Bonato at 7:04 p.m. in the Conference Room at the Administration Office.

## **PLEDGE OF ALLEGIANCE**

Ex-Officio Naccara led the Pledge of Allegiance.

## **ROLL CALL**

**BOARD PRESENT:** Bonato, Shess, Glover, Sterrett

**ABSENT:** Donaghu

**STAFF PRESENT:** Berggren, Bradley

## **PUBLIC COMMENT**

None

## **CONSENT CALENDAR (ACTION)**

- a. **To Approve Bills to be Paid**
- b. **To Approve Resolution 2015-04-23, Honoring PHBA President Mark Rolandelli**

Upon motion of Board Members Sterrett & Shess the Board approved the Consent Calendar.

## **EX-OFFICIO MEMBER REPORT, ALLIE NACCARA – COLLEGE PARK HIGH SCHOOL**

Ex-Officio Naccara gave the following report:

### **Teen Council news:**

- They will be hosting both a middle school and a high school dance in May.

### **College Park news:**

- AP testing coming up May 4<sup>th</sup>- 8<sup>th</sup> and 11<sup>th</sup>- 15<sup>th</sup>.
- The boy's lacrosse team will be holding a fundraiser yard sale.
- The drama department will be producing The Rocky Horror Picture Show on April 23<sup>rd</sup>, 25<sup>th</sup>, and 29<sup>th</sup> – July 2nd.
- The Senior Picnic was on April 17, 2015 at Six Flags.

## **REPORT FROM PH/MARTINEZ SOCCER ASSOCIATION**

PH/Martinez Soccer Association representative Dave Killeen was present to give the Board a report and update on the association's membership and activities.

The Board thanked Killeen for his report and for the group's support of the District.

## **REVIEW OF RALPH M. BROWN ACT PROVISIONS BY DISTRICT GENERAL COUNSEL, CURTIS S. KIDDER**

Attorney Curtis Kidder was present to give the Board an update on the Ralph M. Brown Act and to answer questions regarding agenda items and procedural matters.

Mr. Kidder's power point presentation included (i) an overview and intent of the Brown Act, (ii) types of meetings, including serial meetings, and informal gatherings of directors, (iii) agenda posting and noticing requirements, (iv) director discussion of items not contained on the meeting agenda, (v) director voting, (vi) distribution of agenda materials, (vii) types of permissible Closed Sessions and announcement of final decisions made in Closed Session, (viii) dealing with disruptive citizens at Board meetings, and (ix) violations of the Brown Act. Mr. Kidder responded to numerous questions from directors regarding the presentation topics.

Board Member Glover left at 8:30 p.m.

### **POLICY MANUAL REVIEW**

- **To Review Sections 2000-2095-Employee Policies**

This item was tabled until all Board Members could be present.

### **REPORT ON CONTRA COSTA SPECIAL DISTRICT'S ASSOCIATION QUARTERLY MEETING**

Board Member Sterrett reported on the April 20, 2015 Contra Costa Special District Association (CSDA) Chapter meeting. Sterrett reported that after a short business meeting, they heard from the guest speaker, Kelly Davidson. Davidson is a biologist with Mt. View Sanitary District. Sterrett said Davidson talked about the various wetlands projects since the mid-1970s, and about the recent habitat enhancement effort for nesting birds that Mt. View has completed.

Board Member Sterrett reported that Dane Wadle was recently hired as the Northern California Regional Representative for the CSDA. Sterrett said the next chapter meeting will be July 20, 2015

### **REPORTS AND TO SET BOARD COMMITTEE MEETING DATES**

- a. Land and Facility Development Committee-April 23, 2015 6:00**
- b. Personnel Committee-April 28, 2015 4:00 p.m.**
- c. Budget & Finance Committee**
- d. Program Committee**

### **BOARD ANNOUNCEMENTS AND REQUESTS TO STAFF**

**Sterrett** made the following announcements/questions:

- She said the District was highlighted in the March issue of the CSDA magazine.
- She announced that Starquest will be this Saturday and Sunday.

**Shess** made the following announcements/questions:

- He said he will be gone April 30, 2015 – May 3, 2015.

**Bonato** made the following announcements/questions:

- She attended the Rodgers Ranch meeting at which they discussed the barn reconstruction, grants and signage.
- She attended the Soroptomist Youth Recognition Night. She felt the event had been very good, but the PA system was not working right.
- She would like to schedule a District facilities tour for the Board in the next couple of months.
- She thanked the Land and Facilities Committee for the time they put in to the Disc Golf issue.

## **STAFF ANNOUNCEMENTS**

The General Manager made the following announcements:

- District employee Mark Kiefer has been selected for the Park Supervisor Position.

## **ADJOURNMENT**

Board Chair Bonato adjourned the meeting at 9:55 p.m.

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Robert B. Berggren, Clerk of the Board