



## Board of Directors Meeting Minutes April 10, 2014

The April 10, 2014 Board Meeting of the Pleasant Hill Recreation & Park District Board of Directors was called to order by Board Chair Sterrett at 7:00 p.m. in the Conference Room at the Administration Office.

### **PLEDGE OF ALLEGIANCE**

Board Chair Sterrett led the Pledge of Allegiance

### **ROLL CALL**

**BOARD PRESENT:** Donaghu, Sterrett, Bonato, Shess

**ABSENT:** Glover

**STAFF PRESENT:** Berggren, Lischeske, Blair

### **PUBLIC COMMENT**

Marcia Ribner, resident of Pleasant Hill, was present to publically thank the Board for the additional pooper scooper bags in Pleasant Hill Park and for the placement of the "No-Smoking" signage in the Park. She commented that she would still like to see more signage regarding this issue, and that she would like the Board to address the "sharing" of the Park issues that are developing.

### **EX-OFFICIO MEMBER REPORT, ALLIE NACCARA, – COLLEGE PARK HIGH SCHOOL**

Ex-Officio Naccara gave the following report:

- The College Park Junior Prom was last Saturday night at Chabot Space and Science Center.
- Grad Night tickets are currently on sale for \$125 each.
- There is a Teens and substance abuse workshop for College Park parents tonight at the library.
- The drama department at College Park is putting on "The Little Shop of Horrors".
- The Teen Council will be helping with the District's Breakfast with Bunny event this Saturday and the Egg Hunt on April 19, 2014.
- The Teen Council will be participating in the "Relay for Life" on June 7, 2014

### **CONSENT CALENDAR (ACTION)**

- TO APPROVE BILLS TO BE PAID**
- TO APPROVE MINUTES OF FEBRUARY 13, 2014**

Upon motion of Board Members Donaghu & Shess, the Board approved the Consent Calendar.

*Board Member Bonato arrived at 7:10*

### **PRESENTATION OF SEMI-ANNUAL BOND OVERSIGHT COMMITTEE REPORT**

Oversight Committee Chair Norm Vanhole was present to give the semi-annual report ending on December 31, 2013. Vanhole reported that the construction of the Community Center and the Pleasant Oaks Park improvements (funded by Measure E funds) were significantly completed during this reporting period. Vanhole commented that based upon the information provided by District staff to the Subcommittees, the BOC believes the District continues to comply with their mandated requirements and fiscal policies by appropriately spending Measure E funds on the voter approved

bond projects. Vanhole, on behalf of the BOC, congratulated the District Board, staff, consultants, and all parties involved in the successful completion of the last two projects funded by Measure E.

Board Chair Sterrett commented that the reports from the Bond Oversight Committee are always very informative and that the Board values all the work that the Committee does.

Vanhole commented that the Committee is currently working on the final report which should be presented to the Board in August. He thanked the Board for their support over the past four and a half years. The Board thanked Vanhole for his report, and for all the hard work the Bond Oversight Committee has done.

### **TO CONSIDER CANDIDATES FOR THE SOROPTIMIST ANNUAL YOUTH RECOGNITION NIGHT (ACTION)**

The General Manager reported that the following two candidates have been nominated by staff for the Soroptimist Annual Youth Recognition Night on April 17, 2014:

Allie Naccara, nominated by Teen Supervisor Katrina Hunn, and Wyatt Dunn nominated by Talli Pitcher, Aquatics Coordinator and Corey Riley, Aquatics Supervisor.

Upon motion of Board Members Donaghu & Shess, the Board approved the candidates for the Soroptimist Annual Youth Recognition Night.

### **REPORT ON COMMUNITY FORUM FOR WATER CONSERVATION AND DEALING WITH DROUGHT CONDITIONS**

The General Manager reported that the date of May 15<sup>th</sup> from 7:00 p.m. - 9:00 p.m. has been set for this community forum. The forum will be held at the Community Center in the Perera Pavilion. The General Manager commented that he has been in contact with both East Bay Municipal Utility District and the Contra Costa Water District, who will participate in the forum dealing with water conservation measures. The General Manager said that he envisions the forum as a number of power point presentations followed by a Q&A session.

Board Member Bonato commented that she would like to see Teen programming ideas developed from the Forum. She liked the idea of the Forum potentially becoming a series.

The Board thanked the General Manager for organizing this event.

### **REPORT ON FIRST MEETING OF THE LIBRARY TASK FORCE**

Both Board Chair Sterrett and Board Member Bonato attended the first Library Task Force meeting on April 7, 2014. Board Member Bonato stated that it was more of an organizational meeting. She commented that Michael Harris was appointed as the Task Force Chair, and Karen Mitchoff was appointed as the Vice Chair. Bonato commented that the main mission of the Task Force is to build a new library in the community. She said there were a lot of people from the community at the meeting who were supporting the mission of the task force. Bonato commented that there will be future brainstorming sessions on the function of the new building. She said the Task Force would like to build collaborations for the use of the building. She commented that the Senior community is going to be a key element in the success of the building. Bonato commented that sub committees will be formed within the task force to study outreach strategies, overview the 2003 Needs Assessment, review the 2007 County Report on Renovations/Deferred maintenance needs and funding through the Library Bond Act. Bonato said the District has been very helpful in sharing with the Task Force their experience with the Measure E campaign. Bonato commented that future meeting dates, times, and locations were set by the Task Force. She said the next meeting will be on June 19, 2014.

Board Chair Sterrett stated that the first meeting was very exciting and productive. She said the Task Force is hoping to have the project completed in ten years.

### **DISCUSSION REGARDING THE EVALUATION OF THE GENERAL MANAGER**

Board Chair Sterrett commented that she has received most of the Board Member's evaluations of the General Manager. The Board members tentatively set meeting dates of either May 6, 2014 or May 13, 2014 so they could meet in a closed session to discuss the evaluations.

### **TO SET DATE FOR PERSONNEL COMMITTEE MEETING**

The General Manager stated that the date for this meeting will be set via e-mail by him and the members of the Personnel Committee.

### **BOARD ANNOUNCEMENTS AND REQUESTS TO STAFF**

**Shess** made the following announcements/questions:

- He commented that the plant expo at the Rodgers Ranch Heritage Center was great.
- He commented that he is not happy with the current state of the Pleasant Oaks Park fields. The General Manager explained that one of the recycled large water mains has been broken and there is no set date for a fix. He commented that in the meantime Park Supervisor Tom Bradley has rented a water truck for the turf. Shess suggested that the Pleasant Hill Baseball Association send out an e-mail to their members explaining the situation.

**Bonato** made the following announcements/questions:

- She reported that the Plant Expo at the Rodgers Ranch Heritage Center was a huge success, and that the group was very thankful for the District's help promoting the Expo.
- She has heard that the Rotarians have offered to paint and repair the Gazebo at the Community Center and they were turned down by staff. She asked the General Manager to look into this matter further.

**Donaghu** made the following announcements/questions:

- He attended Attorney Mark Cornelius's retirement party. He said it was a great event.
- He commented that the Chamber has implemented the tiered membership program. He does not think it will have an effect on the District's membership.
- He commented that he received a lot of positive comments regarding the Rotary St. Patrick's Day event at the Community Center.

**Sterrett** made the following announcements/questions:

- She shared an e-news from CSDA regarding the Public Records Act.
- She shared an e-mail from CSDA regarding Regional Delegates. Each Region will be receiving welcome e-mails from their delegates.

### **STAFF ANNOUNCEMENTS**

The General Manager made the following announcements:

- He commented that the City of Pleasant Hill has given him an update on the pedestrian bridge at Chilpancingo. The City has begun to park work trucks on the Chilpancingo property.
- He reported that the City will be having an "off the Grid" event with food trucks on Thursdays from 5:00 – 9:00 p.m. There will be 8-12 trucks.
- He reported that the District's insurance carrier, Keenan & Associates, will be offering webinars for District staff.
- He announced that Preschool Director Eran Perera is retiring after 25 years with the District.

- He reported that California Association of Recreation & Park District (CARPD) is having their annual elections.

### **ADJOURNMENT**

Board Chair Sterrett adjourned the meeting at 9:48 p.m.

---

Robert B. Berggren, Clerk of the Board