

# Board of Directors Meeting Minutes

## March 10, 2016



The March 10, 2016 meeting of the Pleasant Hill Recreation & Park District Board of Directors was called to order by Board Chair Shess at 6:00 p.m. in the Conference Room at the Administrative Office.

### **PLEDGE OF ALLEGIANCE**

Board Vice Chair Donaghu led the Pledge of Allegiance.

### **ROLL CALL**

**BOARD PRESENT:** Shess, Donaghu, Sterrett, Glover, Bonato

**STAFF PRESENT:** Berggren, Bradley, Miller,

The Board adjourned to a Closed Session at 6:16 p.m. to discuss:

CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION  
Pursuant to California Government Code Section 54956.9(d) (4):  
Regarding 1 matter of anticipated litigation

CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
Pursuant to California Government Code Section 54956.8  
Assessor's Parcel Number: 149-230-005 008 (1700 Oak Park Blvd.)  
Agency Negotiators: Bob Berggren, Curt Kidder, Byran Wenter  
Seller: Contra Costa County Public Works Regarding: Price and terms of payment

The regular Board Meeting reconvened at 7:18 p.m. at which point Board Chair Shess reported that the Board had met in Closed Session, no decisions were made and the Board gave direction to legal counsel.

### **PUBLIC COMMENT**

Kim Brandt, resident of Pleasant Hill, spoke to encourage the Board and the District to keep moving forward on the Oak Park property negotiation.

Wendy Gollop, resident of Pleasant Hill, spoke in support of Brandt's comments.

Lenore Krause, resident of Pleasant Hill, spoke in support of the District moving forward with the Oak Park Blvd. property negotiations.

Leona Toussaint, resident of Pleasant Hill, spoke in favor of the District moving forward with the Oak Park Blvd. property negotiations.

Claire Shigley, resident of Pleasant Hill, spoke in support of the District moving forward with the Oak Park Blvd. property negotiations, and she congratulated the General Manager on his retirement.

### **CONSENT CALENDAR (ACTION)**

**a. To Approve Bills to be Paid, warrants #22242-22474**

**b. To Approve Minutes of January 14, 2016 and January 28, 2016**

**c. To Approve Resolution 2016-03-10 Declaring Certain Equipment as Surplus**

Upon motion of Board Members Sterrett & Donaghu the Board approved the Consent Calendar with corrections to both the January 14, 2016, and the January 28, 2016 minutes.

## **EX-OFFICIO MEMBER REPORT, ALLIE NACCARA – COLLEGE PARK HIGH SCHOOL**

Ex-Officio Naccara gave the following report:

### **Teen Council news:**

- All the Easter happenings are coming up.
- The Teen Council is planning both a Middle School and a High School dances for the end of the school year.
- The movie night for special education students is still in the planning phases.
- The Teen Council is in the process of organizing a Cyber Bully workshop to be held at the Teen Center in the Fall.

Board Member Bonato commented that she would like to see a workshop offered in the Spring as well.

The whole Board commented that the Teen Center staff should be educated on the bullying issue. Board Member Sterrett requested a follow up report in a month on the workshops, and staff education.

### **College Park news:**

- Students took part in the first semester honor roll ice cream social.
- March 4, 2016 was the Senior breakfast/lunch at Boomers.
- There is no school tomorrow, and Spring Break will be the week after Easter.
- The band and orchestra will be holding a music festival with other schools.
- The choir will be performing an Italian performance on March 18, 2016.
- Next week is Multicultural Week.
- Open House and eighth grade parent night will be on March 16, 2016.
- The math field day is on March 28, 2016.
- The prom is on March 19, 2016.
- The State has a demographic report on College Park High School available to the public.

## **TO CONSIDER BIDS FOR THE INSTALLATION OF THE UNDERWATER LIGHTS AT THE PLEASANT HILL AQUATIC PARK (ACTION)**

The General Manager reported that two bids were received for the installation of the underwater lights. He commented that staff is recommending to approve the bid from National Aquatic Services.

Board Member Bonato commented that she was concerned that only two bids had been received which were both over budget.

Board Chair Shess asked about the timeline for the project. The General Manager explained the project in more detail to the Board.

Upon motion of Board Members Donaghu & Sterrett the Board approved the National Aquatic Services bid in the amount of \$ 26,500 for the pool lighting.

## **REPORT ON THE CONDITION OF THE WINSLOW CENTER**

Building Maintenance Superintendent Carrie Miller updated the Board on the latest structural engineer's report of the Winslow Center. Miller reported that the engineer has given the District until 2018 to continue operations at Winslow Center, which is two more years than expected.

Board Member Sterrett asked if the Winslow Center is on a maintenance calendar for inspection. Miller said it was.

### **REPORT ON THE CITY/DISTRICT LIAISON MEETING HELD ON MARCH 9, 2016**

Board Chair Shess and Board Member Glover reported on the liaison meeting held on March 9, 2016 hosted by the City of Pleasant Hill. Shess and Glover commented that the Oak Park property issue was discussed as well as the Winslow Center building, the old schoolhouse property, and the Paso Nogal traffic issue. Glover commented that he was very impressed with the meeting, and the next one will in April. Board Members Bonato and Sterrett requested that more City projects could be discussed at the next meeting.

### **UPDATE ON THE GENERAL MANAGER RECRUITMENT PROCESS**

The General Manager distributed the most updated draft of the recruitment brochure for the General Manager position. He requested the Board review the draft, and send him any changes they may have.

### **REPORTS AND TO SET BOARD COMMITTEE MEETING DATES**

- a. Land and Facility Development Committee**
- b. Personnel Committee**
- c. Budget & Finance Committee**
- d. Program Committee**

**Land and Facility Development Committee:** Board Member Glover reported that a meeting is scheduled for March 22, 2016 to discuss flood control measures.

**Personnel Committee:** Nothing to report.

**Budget & Finance Committee:** Board Chair Shess reported that a meeting is scheduled for March 23, 2016.

**Program Committee:** Nothing to report.

### **BOARD ANNOUNCEMENTS AND REQUESTS TO STAFF**

**Sterrett** made the following announcements/questions:

- She reported on the DVC Plaza meeting that she attended.

**Donaghu** made the following announcements/questions:

- Attended the Come Together benefit concert which he felt was well done. He commented that the event is very long, and that the featured act should be earlier in the evening.

**Bonato** made the following announcements/questions:

- She gave the Board a brief report of the rain barrel workshop held at Rodgers Ranch.
- She requested that a report from the Grant Writing Committee be agendized.

**Shess** made the following announcements/questions:

- Commented that he was honored to speak at the District Wide Staff Meeting.
- He introduced Autumn Green who is the founder of "All in Need" family support. He commented that she is interested in new programming for Special Needs children.
- He reported that the Chamber Government Action Committee meeting is on March 28, 2016, and he cannot attend.
- He discussed better communication with the public regarding park concerns.

**STAFF ANNOUNCEMENTS**

The General Manager made the following announcements:

- There will be a Closed Session meeting on March 24, 2016.
- CSDA is calling for Board nominations.

**ADJOURNMENT**

Board Chair Shess adjourned the meeting at 9:15 p.m.

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Robert B. Berggren, Clerk of the Board