



The March 9, 2017 Regular Meeting of the Pleasant Hill Recreation & Park District Board of Directors was called to order by Board Chair Shess at 7:00 p.m. in the Conference Room at the Administration Office.

PLEDGE OF ALLEGIANCE

Board Chair Shess led the Pledge of Allegiance.

ROLL CALL

BOARD PRESENT: Bonato, Glover, Ortega, Pierce, Shess

STAFF PRESENT: Bradley, Kubota, Lacy, Young

PUBLIC COMMENT

There was no public comment.

REPORT FROM EX-OFFICIO KATELYN DOWNING, COLLEGE PARK HIGH SCHOOL

Ex-Officio Downing gave the following report:

Teen Council news:

- The Teen Council did not meet and there was no report for Teen Council.

College Park news:

- Open House was tonight from 6:30 – 7:30 p.m.
- The Senior Lunch is tomorrow at Boomers in Livermore.
- Multicultural week is next week ending on Friday with a rally and performances from various multicultural groups.
- Bella Notte Choir performance is on Friday, March 17 at 6:30 p.m. at the Senior Center, which is their annual fundraiser dinner.
- Math Field Day is Friday, March 24.

REPORT FROM THE GENERAL MANAGER

General Manager Michelle Lacy reported on the following:

- She said the District has retained ENGEO to provide an assessment of the situation regarding the creek banks at Brookwood Park. They will provide recommendations for remedy. She anticipates receiving a report on Monday, March 13.
- The Soroptimist International of Diablo Vista will be honoring Denise Koroslev at the Annual Women of Distinction Luncheon on March 22 at the Contra Costa Country Club. Please let her know if you want to attend. She will be attending the event along with Tina Young.
- She announced that Recreation Superintendent Tina Young will be retiring and her last day is March 31. Staff will host a retirement reception on Thursday, March 30 from 4:00 – 6:00 p.m. The recruitment for the position will begin in April.
- The District's first Camp Fair will be held at the Community Center on Saturday, March 11 from 9:00 a.m. – Noon. Those who sign up that day will receive a 10% discount.
- CSDA Legislative Days will be May 16 – 17 where CSDA hosts a two day legislative conference in Sacramento. The event provides local government leaders the opportunity to meet with and educate their legislators about the significant contributions special

districts make in their communities and throughout the State. She asked if any Board member wants to attend, to please let her know since registration for this event is due on April 14.

- The Annual CPRS Conference was held March 1 – 3 in Sacramento and six staff members attended. One staff member attended the Playground Safety Inspector training and certification program and the other five staff members participated in portions of the conference. They all were able to meet with various registration software vendors in search of an alternative to ActiveNet. She will be recommending a new software solution in the near future.
- The Oversight Working Group will be setting up a meeting date today. The meeting will include a review of a proposed Cost Recovery Policy. She should have a draft of the policy on the agenda for a meeting in April.
- After approval of a Cost Recovery Policy, we will hold a meeting dedicated to discussing the District's Aquatics program. A Summit will be scheduled for the end of April where staff will be able to offer the Board options and timelines for consideration to meet the cost recovery objectives.
- She received a revised version of our last Draft Reserve Study from Robert Browning, it's anticipated the Board will review and adopt the study next month.
- A closed session will need to be held next week. She will notify the Board via email to schedule.

CONSENT CALENDAR (Attachment A)

- a. Approve Bills to be Paid, warrants #23746-23796 (Exhibit 1)

Upon motion of Ortega and seconded by Glover, the Board approved the warrants as presented.

REVIEW AND APPROVE PROPOSAL FROM RODGERS RANCH HERITAGE CENTER FOR INSTALLATION OF A BRICK PATHWAY AT RODGERS RANCH (Attachment B)

The General Manager commented that Rodgers Ranch Heritage Center approached staff with a proposal to replace the gravel walkway with brick pavers. This will be a fundraiser where they will sell engraved bricks to raise funds for the barn restoration project. Board Member Ortega added that during the Land and Facility Development Committee Meeting, it was clarified that this is not a path of travel that requires ADA compliance. There is a dedicated path of travel that is ADA compliant. She feels that the design is consistent with the look and feel of Rodgers Ranch. It will also be a good opportunity to raise funds for the barn restoration. Board Chair Shess thanked the Rodgers Ranch Board Members in attendance.

Upon motion of Bonato and seconded by Pierce, the Board unanimously approved the proposal to install a brick pathway at Rodgers Ranch Heritage Center.

REPORT AND TO SET BOARD COMMITTEE MEETING DATES

- a. **Land and Facility Development Committee** – March 22, 8:00 a.m.
- b. **Personnel Committee** – March 24, 8:00 a.m.
- c. **Budget & Finance Committee** – March 28, 5:00 p.m.
- d. **Program Committee** – April 18, 5:00 p.m.
- e. **City/District Liaison Committee** – Nothing planned yet

The General Manager announced that the Oversight Working Group Meeting is planned for March 15, 8:00 a.m.

BOARD ANNOUNCEMENTS AND REQUESTS TO STAFF

Pierce made the following announcements/questions:

- He noticed the banners at Sequoia Elementary School for the Summer Camp Expo. He asked about the banner in regards to the Youth Basketball program and noticed that it did not have K-2 and only shows 3-5, 6-8 graders. Ms. Lacy stated the program will start accommodating K-2 in the winter.

Ortega made the following announcements/questions:

- She is excited to attend the Summer Camp Expo and said there has been good marketing of the event. Many families she has spoken to have heard of the Expo.

Bonato made the following announcements/questions:

- She mentioned that the Soroptimist Youth Awards is a wonderful event to attend. She requested that the District make some nominations and stated this is a great way to recognize the outstanding youth in our community. The General Manager commented that the event is on April 27, 7:00 – 9:00 p.m., the same night as the Board Meeting. The start time for the board meeting may change so Board Members can attend the Soroptimist Youth Awards Event.
- She asked about the staging area at the Old School House parking lot. Park Superintendent Tom Bradley stated that the company working on sanitation and boring projects for Central Contra Costa Sanitary District is renting the area in the parking lot for staging.

Glover made the following announcements/questions:

- He attended the PHBA Grand Opening Day Parade and event. He complimented Rob Curran on a well-run ceremony where Board Chair Zac Shess and Mayor Michael Harris did a good job speaking.
- He will not be in attendance for the March 23 Board Meeting.
- He asked about the fence at Pleasant Oaks Park that a community member has brought to his attention. Park Superintendent explained that he is working with the owner of the fence and the General Manager explained they are researching entitlements and about a possible easement or not.

Shess made the following announcements/questions:

- He attended the Come Together Concert and said it was a great event and a lot of fun! He suggested attending next year if you were not able to attend the event this year.
- He also attended the PHBA Opening Day Parade and Festivities and commented that it was great.
- He wished staff good luck on the Summer Camp Expo.

ADJOURNMENT

Board Chair Shess adjourned the meeting at 7:39 p.m.

Michelle Lacy, Clerk of the Board