

Board of Directors Meeting Minutes February 11, 2016



The February 11, 2016 meeting of the Pleasant Hill Recreation & Park District Board of Directors was called to order by Board Vice Chair Donaghu at 5:40 p.m. in the Conference Room at the Administrative Office. Board Chair Shess arrived at 5:44 p.m.

PLEDGE OF ALLEGIANCE

Board Vice Chair Donaghu led the Pledge of Allegiance.

ROLL CALL

BOARD PRESENT: Shess, Donaghu, Sterrett, Glover, Bonato

STAFF PRESENT: Young, Bradley, Riley, Thoits

The Board adjourned to a Closed Session at 5:44 p.m. to discuss:

CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION
Pursuant to California Government Code Section 54956.9(d) (4):
Regarding 1 matter of anticipated litigation

CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Pursuant to California Government Code Section 54956.8
Assessor's Parcel Number: 149-230-005 008 (1700 Oak Park Blvd.)
Agency Negotiators: Bob Berggren, Curt Kidder, Byran Wenter
Seller: Contra Costa County Public Works Regarding: Price and terms of payment

The regular Board Meeting reconvened at 7:22 p.m. at which point Board Chair Shess reported that the Board had met in Closed Session and that no decisions were made.

PUBLIC COMMENT

Rodgers Ranch representative Denise Koroslov was present and gave the Board an update on the Rodgers Ranch rain barrel project. She invited the Board to observe the project at the ranch.

CONSENT CALENDAR (ACTION)

- a. To Approve Bills to be Paid, warrants #22343-22388**
- b. To Approve Minutes of September 24, 2015, November 18, 2015 and February 1, 2016**

Upon motion of Board Members Bonato & Donaghu the Board approved the Consent Calendar with corrections to the February 1, 2016 minutes.

EX-OFFICIO MEMBER REPORT, ALLIE NACCARA – COLLEGE PARK HIGH SCHOOL

Ex-Officio Naccara gave the following report:

Teen Council news:

- The Council will be helping with the District's Breakfast with Bunny event on March 19, 2016.
- The Council will be helping with the District's Eggciting Egg Hunt event on March 26, 2016.
- The Council will be helping with the District's Literary Women event on April 16, 2016.
- They are working on planning dances for both the Middle School kids and the High School kids.

College Park news:

- The California Scholarship Federation is currently accepting applications.
- The course cards for next year are due during the next three weeks depending upon grade level.
- There was no school last Monday, and this Monday will be another holiday.
- There have been a lot of choir performances lately.
- There will be a meeting of the visual arts booster club on the 11th. This is a new booster club.
- Spring sports tryouts begin next week.
- Grad Night is holding a fundraiser with H&R Block.
- The PTSA is holding a fundraiser with the Catalyst Boot Camp Program.
- Night school applications are due this Friday.
- College scholarships are being advertised right now.

TO CONSIDER HIRING THE FIRM OF CPS HR CONSULTING FOR GENERAL MANAGER RECRUITMENT (ACTION)

Board Member Bonato asked Board Member Sterrett if she had an opportunity to interview firms other than the CPS consulting firm. Sterrett said she had. Bonato then reviewed with the Board the CPS consulting firm information. Bonato stated that both she and Board Member Sterrett were very impressed with the firm.

Board Chair Shess asked about the firm's contract terms. Board Member Bonato explained that the Board would have the final decision on the terms of the contract.

The Board then discussed the salary range for the General Manager, and the timeline for filling the position.

Upon motion of Board Members Donaghu & Sterrett the Board approved to hire the firm of CPS consulting for the General Manager recruitment.

Board Chair Shess requested a report on the consulting firm on the next Board Meeting agenda.

TO REVIEW THE SPRING/SUMMER SPOTLIGHT**a. Review Program Highlights****b. Review Spotlight Cover**

Board Member Donaghu reviewed the Spring/Summer Spotlight with the Board. He highlighted all the new activities, and the cover. The Board was very pleased with the contents of the Spotlight, and thanked staff for all their work.

TO ESTABLISH AN AD HOC COMMITTEE REGARDING THE ACQUISITION OF OAK PARK BOULEVARD PROPERTIES AND APPOINTMENT OF TWO DIRECTORS TO SERVE ON THE COMMITTEE (ACTION)

Board Chair Shess relinquished the gavel to Vice Chair Donaghu so that he could make the motion to appoint himself and Board Member Glover to serve on the Ad Hoc Committee for the Oak Park property

Upon motion of Board Members Shess & Bonato the Board approved to appoint Board Member Glover and Board Chair Shess to the Ad Hoc Committee for the acquisition of the Oak Park Blvd. property.

TO APPROVE TO GOING OUT TO BID FOR THE PLEASANT HILL PARK PATHWAY RENOVATION PROJECT (ACTION)

Park Superintendent Tom Bradley reported that the new recommendation is to bid for concrete pathways instead of pavers thus increasing the amount of companies to potentially bid on the project. Bradley reviewed the timeline of the project with the Board.

Board Member Bonato asked about safety barriers around the project. Bradley commented that the barriers can be placed by District staff.

Upon motion of Board Members Donaghu & Bonato the Board approved to go out to bid for the Pleasant Hill Park Pathways project with concrete instead of pavers.

TO APPROVE GOING OUT TO BID FOR PLEASANT HILL AQUATIC PARK POOL LIGHTING (ACTION)

Aquatic Supervisor Korey Riley reported that the Pleasant Hill Park pool needs the replacement of three lights totaling approximately \$20,000. Riley reported that the Budget and Finance Committee have recommended going out to bid for the pool lighting project. Riley commented that the lighting project would need to happen before the deck replacement project.

Upon motion of Board Members Donaghu & Bonato the Board approved to go out to bid for the Pleasant Hill Park Pool lighting system.

TO APPROVE RESOLUTION 2016-02-11A, FINDING THE PLEASANT HILL AQUATIC PARK RENOVATION PROJECT TO BE EXEMPT FROM THE PROVISIONS OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (ACTION)

Recreation Superintendent Young explained that this resolution is a procedural item needed for the grant.

Upon motion of Board Members Bonato & Donaghu the Board approved resolution 2016-02-11A.

LOCAL AGENCY FORMATION COMMISSION (LAFCO) ELECTIONS

a. To Approve Resolution, 2016-02-11B, Nominating Mike McGill Of Central Costa County Sanitary District To Contra Costa Local Agency Formation Commission (LAFCO) (ACTION)

b. To Select District's Voting Representative and Alternate to the LAFCO Election to be held April 18, 2016 (ACTION)

- a. Upon motion of Board Members Glover & Sterrett the Board approved resolution 2016-02-11B.
- b. Upon motion of Board Members Bonato & Donaghu the Board approved Board Member Sterrett as the District's voting representative, and Board Chair Shess as the alternate.

REPORTS AND TO SET BOARD COMMITTEE MEETING DATES

- a. Land and Facility Development Committee**
- b. Personnel Committee**
- c. Budget & Finance Committee**
- d. Program Committee**

Land and Facility Development Committee: Board Member Glover reported on the meeting held on February 9, 2016. Glover commented that at the meeting the School House property was discussed as well as the other properties in question. They have given direction to the General Manager to acquire more information regarding the Chilpancinco property. Glover commented that this project should be

agendized for discussion by the whole Board. Glover reported that another Land and Facilities meeting is scheduled for March 22, 2016

Personnel Committee: Nothing to report.

Budget & Finance Committee: Board Chair Shess reported that the Committee had met on February 3, 2016 to discuss the employee benefit package. Board Member Bonato commented that the proposal would be very expensive and only beneficial for a small number of employees. She said the committee has asked staff to come up with other alternatives.

Program Committee: Donaghu had already given a report about the Spotlight.

BOARD ANNOUNCEMENTS AND REQUESTS TO STAFF

Sterrett made the following announcements/questions:

- She would like to attend the Mayor's Breakfast.
- She brought up the cost recovery program.
- She shared motivational ideas for the District staff.
- She requested an update on the Pleasant Ed Center pool temperature. She has been receiving a lot of emails about it.

Young commented that staff is working to rectify the situation.

Board Member Bonato suggested the thermostat be checked by an outside source.

Donaghu made the following announcements/questions:

- He shared an article about social media.

Bonato made the following announcements/questions:

- She asked what the next step will be for the Reserve Study. Young said she will ask the General Manager to update the Board.
- She requested a report on the updates of the PHBA storage building location.
- She requested a follow up on the AT&T Science Fair idea.

Shess made the following announcements/questions:

- He had a nice conversation with the Mayor regarding his role at the Mayor's Breakfast.
- He attended the College Park crab feed and received a lot of compliments about the Community Center.
- He reported that the Molino property has sold.

STAFF ANNOUNCEMENTS

Recreation Superintendent Young made the following announcements:

- She distributed information regarding the CARPD Conference in Tahoe May 21, 2016. Board Member Bonato showed some interest.
- The Come Together Concert is on February 26, 2016.
- PHBA opening day is scheduled for March 5, 2016, weather permitting.

ADJOURNMENT

Board Chair Shess adjourned the meeting at 9:50 p.m.

Tina Young, Acting Clerk of the Board