

# Board of Directors Meeting Minutes January 28, 2016



The January 28, 2016 meeting of the Pleasant Hill Recreation & Park District Board of Directors was called to order by Board Vice Chair Donaghu at 5:00 p.m. in the Conference Room at the Administrative Office. Board Chair Shess arrived at 5:02 p.m.

## **PLEDGE OF ALLEGIANCE**

Board Vice Chair Donaghu led the Pledge of Allegiance.

## **ROLL CALL**

**BOARD PRESENT:** Shess, Donaghu, Sterrett, Glover

**REMOTELY BY PHONE FOR CLOSED SESSION ONLY:** Bonato

**STAFF PRESENT:** Berggren, Young, Kidder

## **PUBLIC COMMENT**

None

The Board and Staff adjourned to a Closed Session at 5:05 p.m. to discuss:

### CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION

Pursuant to California Government Code Section 54956.9(d) (4):  
Regarding 1 matter of anticipated litigation

### CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Pursuant to California Government Code Section 54956.8  
Assessor's Parcel Number: 149-230-005 008 (1700 Oak Park Blvd.)  
Agency Negotiator: Bob Berggren, General Manager  
Seller: Contra Costa County Public Works Regarding: Price and terms of payment

The regular Board Meeting reconvened at 7:00 p.m. at which point Board Chair Shess reported that the Board had met in Closed Session and voted unanimously to authorize the filing of administrator appeal in regards to the Board of Supervisor's decision to terminate negotiations regarding the District's acquisition of two real parcels of land at 1700 Oak Park Blvd.

## **CONSENT CALENDAR (ACTION)**

- a. **To Approve Bills to be Paid, warrants #22290 -22342**
- b. **To Approve Minutes of September 14, 2015 and November 5, 2015**
- c. **To Approve Resolution 2016-01-28, Approving the Application for Land and Water Conservation Fund Pleasant Hill Aquatic Park Project**

Upon motion of Board Members Donaghu & Glover the Board approved the Consent Calendar with corrections to the September 14, 2015 minutes.

## **EX-OFFICIO MEMBER REPORT, ALLIE NACCARA – COLLEGE PARK HIGH SCHOOL**

Ex-Officio Naccara gave the following report:

### **Teen Council news:**

No report for the Teen Council due to the absence of a meeting.

### **College Park news:**

- A.P. test registrations are open now.
- The Junior Prom will be on March 19, 2016. There will be another promposal contest this year.
- The Athletic Booster's crab feed will be on February 5, 2016 at the Community Center.
- The 2016-17 course catalog is out.
- The end of the semester was last week.
- There will be two three day weekends in February.
- There will be a mock ACT and SAT on the 30<sup>th</sup>.
- The talent show auditions are on February 3<sup>rd</sup> and 4<sup>th</sup> and the talent show is on February 19, 2016.
- Valentines Day Grams will be offered this year.

### **TO CONSIDER SUPPORT OF "EVERY 15 MINUTES" PROGRAM AT COLLEGE PARK HIGH SCHOOL (ACTION)**

The General Manager reviewed the biannual program with the Board. He reported that the District has sponsored the event in the past with the donation of space, including overnight at the Community Center.

Board Member Donaghu commented on what a great program the "Every 15 Minutes" is. All other Board Members present were in agreement with Donaghu.

Two representatives of the program were present to update the Board on this year's event.

Upon motion of Board Members Donaghu & Sterrett the Board approved to support the "Every 15 Minute" Program with a donation of rooms at the Community Center.

### **REVIEW OF ACCOMPLISHMENTS FOR 2015 AND GOALS FOR 2016**

The General Manager distributed the staff list of accomplishments for 2015 and goals for 2016 to the Board.

Board Chair Shess asked the Board Members to review the lists, and submit any changes to him. Shess would like to see some of the accomplishments publized.

### **REPORT ON THE PROCESS IN THE SELECTION OF THE GENERAL MANAGER**

Board Member Sterrett reported that she and Board Member Bonato will be meeting with a consulting firm on February 5, 2016 at 3:00 p.m. Sterrett commented that the selection process has begun informally. Board Chair Shess asked if a timeline has been developed. The General Manger is hopeful that at the February 11, 2016 Board Meeting the Board will approve the consultants recommended by Board Members Sterrett and Bonato.

### **REPORT ON THE QUARTERLY MEETING OF THE CONTRA COSTA SPECIAL DISTRICTS ASSOCIATION**

Board Member Sterrett reported on the chapter meeting that was held last Monday. She stated that the highlights of the meeting were:

- Election of officers.
- A guest speaker from Solano County.
- Information about the water district.
- Discussion about the CSDA scholarship fund.
- A report on the LAFCO reserves.
- Discussion on Senate Bill 88.
- Changing CSDA financial operations to a fiscal year rather than a calendar year.
- There was a presentation from a digital employment company.

Sterrett commented that the meeting was very educational, and that the next meeting will be on April 19, 2016 which will be the LAFCO elections.

### **REPORTS AND TO SET BOARD COMMITTEE MEETING DATES**

- a. Land and Facility Development Committee**
- b. Personnel Committee**
- c. Budget & Finance Committee**
- d. Program Committee**

**Land and Facility Development Committee:** A meeting is scheduled for February 8, 2016 at 3:00 p.m. pending Board Member Bonato's availability.

**Personnel Committee:** Nothing to report.

**Budget & Finance Committee:** A meeting is scheduled for February 3, 2016 at 3:00 p.m.

**Program Committee:** A meeting is scheduled for February 8, 2016 at 4:00 p.m.

### **BOARD ANNOUNCEMENTS AND REQUESTS TO STAFF**

**Glover** made the following announcements/questions:

- He asked how to nominate individuals for CSDA and LAFCO positions. Board Chair Shess commented that Board Member Sterrett will be the District's voting member so any nominations should be given to her.

**Donaghu** made the following announcements/questions:

- He asked about the status of the gate at Dinosaur Park. The General Manager said there is no update at this time.

**Shess** made the following announcements/questions:

- He attended the Community Service Awards. He felt it was very well done.
- He announced that three years ago he was appointed to the Board.

### **STAFF ANNOUNCEMENTS**

The General Manager made the following announcements:

- Recreation Superintendent Tina Young will be facilitating the next Board Meeting.
- There will be a special board meeting on February 11, 2016 at 8:00 a.m.
- He thanked Recreation Superintendent Young for her work at the Community Service Awards last night.

### **ADJOURNMENT**

Board Chair Shess adjourned the meeting at 7:43 p.m.

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Robert B. Berggren, Clerk of the Board