

# Board of Directors Meeting Minutes January 22, 2015



The January 22, 2015 Board Meeting of the Pleasant Hill Recreation & Park District Board of Directors was called to order by Board Chair Bonato at 7:02 p.m. in the Conference Room at the Administration Office.

## **PLEDGE OF ALLEGIANCE**

Ex-Officio Naccara led the Pledge of Allegiance.

## **ROLL CALL**

**BOARD PRESENT:** Bonato, Shess, Donaghu, Sterrett

**ABSENT:** Glover

**STAFF PRESENT:** Berggren, Hurtado, Bradley

## **PUBLIC COMMENT**

None

## **EX-OFFICIO MEMBER REPORT, ALLIE NACCARA – COLLEGE PARK HIGH SCHOOL**

Ex-Officio Naccara gave the following report:

### **Teen Council news:**

- The council will be helping with the Pleasant Hill Lion's Club crab feed this Saturday.
- Still planning The Prom Fashion show for early March.

### **College Park news:**

- Finals week is this week.
- The Drama department is producing "The Rocky Horror Picture Show".
- Prom tickets will be on sale February 9, 2015 – February 20, 2015.
- Mt. Diablo Unified School District will be offering an online Drivers Education class for students in the school district.
- Talent Show auditions will be held January 27, 2015 and January 28, 2015.
- The Career Center will be offering an Interview Workshop on January 29, 2015.
- Boys Lacrosse tryouts will be February 9-13, 2015 after school.
- The Music Department will be holding a fundraiser on February 7, 2015 called "World's Greatest Race". It is a family friendly scavenger hunt in downtown Pleasant Hill.

## **CONSENT CALENDAR (ACTION)**

- a. TO APPROVE BILLS TO BE PAID**
- b. TO APPROVE MINUTES OF OCTOBER 8, 2014**

Upon motion of Board Members Sterrett & Donaghu the Board approved the Consent Calendar with corrections to the October 8, 2014 minutes.

## **PRESENTATION FROM AND DISCUSSION WITH THE PLEASANT HILL LIBRARY TASK FORCE**

Board Chair Bonato presented the Board and audience members with background information about the Library Task Force and proposed library project. She introduced Councilmember Michael Harris, Head Branch Librarian Patrick Remer, City of Pleasant Hill Public Information Officer Martin Nelis, Katherine Bracken, Jack Prosek, and Pleasant Hill Board member Sherry Sterrett, all members of the Library Task Force. Remer and Harris showed the Board a power point presentation with different local library designs. Remer explained that the current library has \$10 million in deferred maintenance, and is not able to serve the needs of the community. He said the new library would need to have a bigger footprint with more meeting rooms. Reemer reviewed the task force's goals, and all the subcommittees of the task force, which include: the Funding Committee, the Community Outreach Committee, and the Needs Assessment Committee.

Councilmember Harris discussed the importance of the location of the Library. He said it was very important to have good parking, and to have it centrally located in the City. Harris said the Task Force looked at many facilities and narrowed it down to five possibilities including Pleasant Hill Park, which he said would not be the ideal site, as there would have to be augmentations to the park. Harris reported that the Task Force has to finalize their location decision soon. He asked the Board for their input regarding the Pleasant Hill Park site.

Board Member Sterrett said she supported the library, but did not support having it in Pleasant Hill Park.

Board Chair Bonato commented that more details would be appropriate.

Board Member Donughu commented that after talking to the public about the park location he too is opposed to the park location.

Board Chair Bonato said she would like to have all the Board members present to discuss the issue in more detail.

Board Member Shess said he was very supportive of a new library, but is concerned with the park location being a more expensive site.

Councilmember Harris said he appreciated the Board's concerns regarding the Pleasant Hill Park. He concurred that this may not be a good location.

Task Force Committee member, Jack Prosek spoke. He commented that the library issue had been discussed long before the organization of the task force. He discussed parking and traffic issues with possible site locations. Prosek said his favorite recommended location is the Beatrice Road location.

Mark Rolandelli was present. He spoke in favor of Bond projects, and collaborative efforts between all the organizations involved in the project. He commented that he is in favor of a multiuse site next to the Pleasant Hill Middle School. He said he felt very strongly the community would support a multi use site.

The Board thanked the Task Force for their presentation and report to the Board.

**TO CONSIDER PLANS BY THE PLEASANT HILL BASEBALL ASSOCIATION FOR STORAGE FACILITY AT PLEASANT OAKS PARK (ACTION)**

The General Manager reported that the storage facility plans have been reviewed by the Land & Facilities Committee. He commented that the Pleasant Hill Baseball Association has provided all the requested information to the District and the Board regarding the storage facility.

Recreation Supervisor Lance Hurtado was present. He reviewed the storage facility plans with the Board. He commented that there had been a change in the location from the original plans. The General Manager reported that there are plans in place to add landscaping around the building to make it more aesthetically pleasing.

Board Member Shess asked about the change of the door to a rollup version. Hurtado and Rolandelli explained the rollup was better getting equipment in and out. The Board discussed the location and the design changes.

Board Chair Bonato commented that she was not previously aware of the height of the building. She commented that the building looks really high. The General Manager and Rolandelli explained that the building needs to be a certain height to get the equipment in and out. Bonato said she is concerned about the look of the building; she would like to make sure it blends into the park. Board Chair Bonato asked if there was a way to make the building look a little lower.

Rolandelli said the design of the eaves could be changed. Bonato said she feels changing the design is important. Board Chair Bonato asked if the plans should be approved before the memorandum of understanding has been finalized. The General Manager said the order of approval should be fine. Bonato asked who would be contracting the work of the building. PHBA said they will be contracting the work. Bonato said she would like to see the ownership of the building added to the agreement.

Upon motion of Board Members Donaghu & Sterrett the Board approved to accept the plans of the storage unit with the extension of the eaves if economically feasible.

**TO CONSIDER AMENDING USE AGREEMENT WITH THE PLEASANT HILL BASEBALL ASSOCIATION (ACTION)**

Recreation Supervisor Lance Hurtado reviewed the most current Memorandum of Understanding with PHBA to the Board. He commented that this MOU is much like the MOU's the District has done for other buildings in the park. Hurtado reported that PHBA has reviewed the MOU, but would like to review it in more detail. Board Chair Bonato asked if it would help PHBA to have the District's legal counsel review it. PHBA representative Mark Rolandelli said it would. Board Chair Bonato gave her copy of proposed changes to the General Manager to share with the District legal counsel.

This item was tabled until the MOU could be revisited.

Board Chair Bonato commented that she would like PHBA to have a Mandated Reporting Policy for alleged of child abuse in place.

The Board thanked Rolandelli and Booth for all their hard work and contributions to the community.

**TO CONSIDER USE AGREEMENT WITH MT. DIABLO UNIFIED SCHOOL DISTRICT REGARDING TENNIS COURTS AT PLEASANT HILL MIDDLE SCHOOL (ACTION)**

The General Manager reported that since the last Board Meeting he had met with legal counsel to revise the wording in the agreement as per the Board's request. Board Member Sterrett said the revision greatly improved the document. Board Chair Bonato asked that legal counsel look at the document one more time, she wanted the insurance company to be happy with the wording. The General Manager said he will take care of it.

Upon motion of Board Members Sterrett & Shess the Board approved to accept the Use Agreement with Mt. Diablo Unified School District regarding the tennis courts at Pleasant Hill Middle School subject to question responses.

**TO CONSIDER AGREEMENT WITH MPA DESIGN FOR DESIGN SERVICES FOR THE PLEASANT HILL PARK PATHWAY REPLACEMENT PROJECT (ACTION)**

The General Manager reviewed the changes made to the agreement. The Board asked that the General Manager send them copies of the changes.

Upon motion of Board Members Donaghu & Shess, the Board approved to accept the Agreement with MPA Design for design services for the Pleasant Hill Park Pathway Replacement project for the amount of \$112,000.

**TO SET BOARD COMMITTEE MEETING DATES**

**a. LAND AND FACILITY DEVELOPMENT COMMITTEE**

The meeting was scheduled for February 5, 2015. Board Chair Bonato requested that the Committee look into the Old School House, Chilpancingo Park and the Winslow Center property issues.

**b. PERSONNEL COMMITTEE**

The meeting was scheduled for January 23, 2015.

**c. BUDGET COMMITTEE**

The Budget Committee meeting took place on January 22, 2015 at 4:00 p.m.

**d. PROGRAM COMMITTEE**

The Program Committee meeting was scheduled for February 4, 2015 at 4:00 p.m.

**BOARD ANNOUNCEMENTS AND REQUESTS TO STAFF**

**Sterrett** made the following announcements/questions:

- She asked if the Budget Committee had supported replacing the blinds at the Senior Center. The General Manager said more information will be forthcoming.
- She announced that the Contra Costa Chapter Special District's meeting is next Monday.
- She announced that the CSDA Legislative days will be May 19<sup>th</sup> and 20<sup>th</sup> 2015.

**Donaghu** made the following announcements/questions:

- He attended the Chamber mixer last week at Daily Digital imaging.
- There will be no Chamber Board meetings this month.
- He announced the Chamber has seven new Board members.
- He attended the retirement party for Joe Ovick at the Community Center. He said he thought the sound system issue seemed to be more how people were holding the microphone. Board Chair Bonato would like a report on the microphone situation.

**Bonato** made the following announcements/questions:

- She wanted to know the status of the minutes. The General Manager said staff is working to get caught up.
- She said that she met with reporter Lisa White this morning to update her on District activities.
- She asked that a survey be completed to District employees to see how many of them are veterans.
- She asked about the status of the District audit. The General Manager said it will be on the February 12, 2015 agenda.

### **STAFF ANNOUNCEMENTS**

The General Manager made the following announcements:

- Next Wednesday is the Annual CAPRI site inspection.
- The Board study session will be on February 6, 2015. Board Member Sterrett would like to see special education training discussed.
- He will be involved in the mediation with Phil Abey in Oakland on February 3, 2015.
- He will not be here for the next Board Meeting. He will be at the February 26<sup>th</sup> meeting.
- He will be looking into which Board Members still need the Ethics Training.

### **ADJOURNMENT**

Board Chair Bonato adjourned the meeting at 10:26 p.m.

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Robert B. Berggren, Clerk of the Board