

Board of Directors Meeting Minutes January 14, 2016



The January 14, 2016 meeting of the Pleasant Hill Recreation & Park District Board of Directors was called to order by Board Chair Shess at 6:00 p.m. in the Conference Room at the Administrative Office.

PLEDGE OF ALLEGIANCE

Board Member Glover led the Pledge of Allegiance.

ROLL CALL

BOARD PRESENT: Bonato, Shess, Sterrett, Glover

ABSENT: Donaghu

STAFF PRESENT: Berggren, Hurtado, Miller, Bradley

PUBLIC COMMENT

None

The Board and Staff adjourned to a Closed Session at 6:15 p.m. to discuss:

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Pursuant to California Government Code Section 54956.8

Assessor's Parcel Number: 149-230-005 008

Agency Negotiator: Bob Berggren, General Manager

Seller: Contra Costa County Public Works Regarding: Price and terms of payment

The regular Board Meeting reconvened at 7:12 p.m. at which point Board Chair Shess reported that the Board had met in Closed Session and gave District Counsel direction.

CONSENT CALENDAR (ACTION)

- a. **To Approve Bills to be Paid, warrants #22236 -22289**
- b. **To Approve Minutes of October 8, 2015, October 22, 2015 and December 3, 2015.**

Upon motion of Board Members Sterrett & Bonato the Board approved the Consent Calendar.

EX-OFFICIO MEMBER REPORT, ALLIE NACCARA – COLLEGE PARK HIGH SCHOOL

Ex-Officio Naccara gave the following report:

Teen Council news:

- The Council is discussing moving away from volunteering at some of the community events to concentrate more specifically on the Teen program.
- The Teen Council has been asked to help with the upcoming District cooking class.
- The Council is still working on a movie night for special needs teens.
Board Member Sterrett suggested that Naccara speak to Cotruvo about the event.
- She thanked the Board for the Community Service Award nomination.

College Park news:

- Just finished the winter break.

- Finals week is next week. There is only school on TWTH next week.
- DVC is advertising a Cash for College seminar on February 20, 2016 to all of Mount Diablo Unified School District students.
- Yesterday was the California Mathletes test.
- The Athletic Boosters crab feed is on February 6, 2016.
- The girl's basket ball team held a tournament over the break.

TO CONSIDER ACCEPTING THE REPORT ON THE SENIOR CLUB REVIEW (ACTION)

The General Manager distributed the bound copies of the Senior Center Club's review to the board. He specifically reviewed the Club's revenue and expenses with the Board.

Board Member Sterrett commented that she would like the names of the Club officers included in the report.

Board Member Bonato asked if the report had been reviewed by the Senior Club. The General Manager commented that the treasurer had reviewed it, but he was not sure if the whole Club had seen it.

Upon motion of Board Members Bonato & Glover the Board approved the Senior Club review report.

TO SET COMMITTEE ASSIGNMENTS FOR 2016

Board Chair Shess confirmed the following committees:

Budget & Finance	Shess, Chair	Bonato, Member
Land/Facility Development	Glover, Chair	Bonato, Member
Personnel	Glover, Co-Chair	Donaghu, Co-Chair
Program	Donaghu, Chair	Sterrett, Member
City/District Liaisons	Glover	Shess
Chamber Representative	Donaghu	
Library Task Force	Bonato	Sterrett (Alternate)
Oversight Working Group (OWG)	Shess	
CSDA Representative	Sterrett	
CAPRI Representative	Bob Berggren	
GM Search (AD HOC)	Bonato, Co-Chair	Sterrett, Co-Chair

TO CONSIDER CONTRACT WITH CALIFORNIA CONSULTING FOR GRANT WRITING

The General Manager introduced Steve Sanger, the representative from California Consulting. The General Manger reviewed with the Board the different contract options available for working with the company. The General Manager is recommending contracting with the company in light of specific upcoming projects.

Board Member Bonato, and Board Chair Shess commented that the budget committee would also recommend the company.

Board Member Bonato asked who from the company would be assigned to the District. Sanger commented that it would be Brian Royer, who is one of their best grant writers.

Board Member Sterrett asked if the District would receive monthly reports from the company. Sanger said it would. Sterrett commented that she feels this is an exciting venture for the District.

The Board thanked Sanger for attending the meeting.

Upon motion of Board Members Bonato & Glover the Board approved a six month contract with California Consulting for the amount of \$4,500 per month.

REPORT ON CALIFORNIA SPECIAL DISTRICTS ASSOCIATION MEETINGS

Board Member Sterrett stated that there will not be a meeting until January 22, 2016. Sterrett reviewed the CSDA highlights from 2015 with the Board. She also reviewed the scholarship program.

TO SET DATE/TIME BUDGET COMMITTEE MEETING

The meeting date was set for January 20, 2016 at 4:30

BOARD ANNOUNCEMENTS AND REQUESTS TO STAFF

Sterrett made the following announcements/questions:

- She attended the City Council meeting on January 4, 2016 along with other Board Members.
- She announced that the Lions Club crab feed will be a week from Saturday.

Bonato made the following announcements/questions:

- She announced that the installing of the rain barrel project at Rodgers Ranch will be this Saturday.
- She commented that she will not be able to physically attend the next Board Meeting, but would like to call in.

Glover made the following announcements/questions:

- He received a call from Jack Prosek asking when the next Land & Facilities meeting will be.

Shess made the following announcements/questions:

- He thanked the Board for their support at the City Council meeting.
- He thanked the Mayor of Pleasant Hill for her conversation with him.
- He announced that yesterday was the voting for the Community Service Awards.

STAFF ANNOUNCEMENTS

The General Manager made the following announcements:

- The new Board photo for the web site will take place at the next Board Meeting.
- The new afterschool tennis program is doing very well.
- Standard & Poor's raised the District's rating from an A- to an A.
- He distributed a flyer from the Mt. Diablo Rehabilitation services regarding their upcoming crab feed.
- Reminded the Board the Mayors Breakfast will be on February 19, 2016, and to let him know who is interested in attending.

ADJOURNMENT

Board Chair Shess adjourned the meeting at 8:20 p.m.

Robert B. Berggren, Clerk of the Board