



Board of Directors Meeting Minutes January 9, 2014

The January 9, 2014 Board Meeting of the Pleasant Hill Recreation & Park District Board of Directors was called to order by Board Chair Sterrett at 6:30 p.m. in the Conference Room at the Administration Office. Sterrett reported that the Closed Session will be held after the regular meeting.

PLEDGE OF ALLEGIANCE

Board Member Glover led the Pledge of Allegiance

ROLL CALL

BOARD PRESENT: Donaghu, Sterrett, Bonato, Glover, Shess

STAFF PRESENT: Berggren, Lischeske, Young, Luke, Miller, Spatz, Bradley

PUBLIC COMMENT

None

TO CONSIDER NAMING OPPORTUNITY AT THE COMMUNITY CENTER IN HONOR OF GENERAL MANAGER ROBERT B. BERGGREN (ACTION)

The General Manager excused himself from the meeting for this agenda item.

Recreation Superintendent Tina Young reported that with over 40 years of dedication to the District and this Community, staff feels it would be a great honor if the Board considers placing General Manager Bob Berggren's name in the Lobby/Pre-Function area at the Community Center. The Board agreed that the General Manager's years of service should be honored. The Board and District Staff then decided on the wording of "The Berggren Lobby" for the plaque.

Upon motion of Board Members Donaghu & Shess, the Board approved the naming opportunity of the Lobby/Pre-Function area at the Community Center in honor of General Manager Robert B. Berggren.

REPORT ON PLANS FOR THE COMMUNITY CENTER OPEN HOUSE

Recreation Superintendent Young reported that the planning for both the V.I.P. and public Grand Opening events of the Community Center are moving along very well. She commented that there has been publicity for the public Grand Opening in the Times, the Focus, radio spots, and banners will be up by Friday on poles on Contra Costa Blvd. She reported that the public Grand Opening will include entertainment, food, informational booths and demonstrations from various District programs. She reported that current response is over 100 for the V.I.P. Grand Opening event.

The Board commented that the public Grand Opening event is a wonderful way to bring the community back to the Community Center. They commended staff on all their hard work on both events.

UPDATES ON BOND PROJECTS

The General Manager made the following comments:

COMMUNITY CENTER

- The City inspection will be on January 16th.
- The goal is for the District to get temporary occupancy for January 22nd.
- Both work trailers have been removed from the parking lot.
- There may be items that are not fully completed by the V.I.P. event.

PLEASANT OAKS PARK

- The punch list item work has begun.
- The playground will be inspected tomorrow.
- The street lights will be functional on January 16th.

The General Manager acknowledged Lynn Spatz and all the hard work she has done on the Pleasant Oaks Park bond project. He commented that she has volunteered a lot of her time to the District for this project.

Board Member Bonato asked about the status of change orders for the Pleasant Oaks Park project. Spatz said she is expecting one more small one.

Board Chair Sterrett started the regular meeting at 7:10 p.m.

PUBLIC COMMENT

None

EX-OFFICIO MEMBER REPORT, KEVIN NEYS– COLLEGE PARK HIGH SCHOOL

Ex-Officio Neys was not present to give a report. Board Chair Sterrett commented that she would like to contact Neys regarding the importance of his attendance at the meetings.

CONSENT CALENDAR (ACTION)

a. TO APPROVE BILLS TO BE PAID

Upon motion of Board Members Donaghu & Glover, the Board approved the Consent Calendar.

TO CONSIDER REQUEST FROM COLLEGE PARK HIGH SCHOOL'S "EVERY 15 MINUTES PROGRAM" TO UTILIZE THE COMMUNITY CENTER (ACTION)

The General Manager reported that the District has been involved with College Park's "Every 15 Minutes" program from its conception in the early 2000's. He explained that "Every 15 Minutes" is a two-day program involving high school Juniors and Seniors that encourages them to think about personal safety when alcohol is involved. From the beginning of the program, the Board agreed that the District would sponsor the program by allowing them to utilize the Community Center for the designated "victims" that were taken out of classrooms as part of the exercise to stay in overnight until the "memorial service" the next day.

Denise Getty and Patty Sorenson, representatives of the "Every 15 Minutes" program were present at the meeting. They requested the use of the Perera Pavilion for the program from Tuesday March 25, 2014 at 6:00 AM to Wednesday March 26, 2014 at 9:00 AM. They also invited any Board Members who might be interested to attend the event.

The General Manager commented that according to Rental Coordinator Ryan Herriman and Recreation Superintendent Tina Young, there are only a few classes going on in the Community Center during that time frame. None of which are in the Perera Pavilion.

The Board thanked the representatives of the "Every 15 Minutes" program for attending the meeting and commented how important the program is.

Upon motion of Board Members Glover & Donaghu, the Board approved the request from College Park High School's "Every 15 Minutes" program to utilize the Perera Pavilion at the Community Center on March 25 & 26, 2014.

TO CONSIDER EAST BAY ARTISTS GUILD'S DISPLAY OF ART AT THE SENIOR CENTER (ACTION)

The General Manager reported that Senior Center Supervisor Kendra Luke and Recreation Superintendent Tina Young have been working with members from the East Bay Artists Guild for the past few months on a proposal for an Art Display Plan for the Senior Center.

The General Manager commented that the proposal from East Bay Artists Guild will provide up to \$1,032.80 for the cost of the District approved display system, and the installation of the system will be completed by District staff. He said the East Bay Artists Guild will manage the rotation schedule of the on-going exhibitions and exhibitors. He said either a member of the Senior Center staff or a Senior Club member will be on the exhibit selection committee. The General Manager explained that the art work will be sold on a commission basis with 10% to East Bay Artists Guild and 10% to the Senior Center.

Walter Crew and Glynda Dixson, members of the East Bay Artists Guild, were present at the meeting to answer Board Member questions regarding the proposal.

Board Member Sterrett asked if the art displayed would consist of only wall hangings. Crew and Dixson said it would.

Board Member Bonato asked about the security of the art work. Crew explained that the art will be displayed in very open areas, but he will check on the security aspects of the hanging system.

In regards to the policy statements in the proposal, Board Member Shess commented that he was troubled by the wording in the policy that the East Bay Artists Guild's Board has the authority to choose the art displayed at the Senior Center. He would like to see softer language in the policy statement.

Board Chair Sterrett stated that she would like more concrete information in the policy regarding the relationship between the selection committee and the District. She would like to see more work done on the policy on this item and then have it brought back to the Board. She would like to see a contract in place, which would include an insurance policy from the East Bay Artists Guild group.

Board Member Bonato commented that she does not want the proposal to be too policy driven. She would like the Board to have some influence of the art selected. She said she would be interested in seeing the proposal re-written and re-focused.

In general the Board felt the proposal should be refined to protect both the East Bay Artists Guild and the District more. Bonato asked the members present and Superintendent Young to provide evidence of insurance of the East Bay Artists Guild.

Upon motion of Board Members Donaghu & Bonato, the majority of the Board approved to move forward with the East Bay Artists Guild's display of art at the Senior Center with the details of the policy to be worked out by District staff and presented to the Board at a later date.

Board Chair Sterrett voted no. Sterrett felt that the agreement should be fully completed prior to approval.

UPDATE AND REPORT ON THE RODGERS RANCH BARN PROJECT

Steve Wallace and Denise Koroslev, representatives from the Rodgers Ranch Heritage Center, were present to give an update to the Board on the renovation plans for the Rodgers Ranch Barn. Koroslev commented that plans are being made to begin the project. She explained that since Rodgers Ranch is a historical site, the barn must look exactly like the original barn, but have the necessary interior designs to meet the current building codes. She commented that the plan is for the interior of the barn to be more of a museum.

Board Member Bonato asked about cost estimates for the project. Wallace said the costs are still in the review process. He will bring a full budget back to the Board once it has been completed. He commented that the Rodgers Ranch Heritage Center organization is working on fundraising ideas for the project.

The General Manager asked about the timeline for the project. Wallace said it would largely depend upon funding, but once the project has started he is anticipating 3.5 months for construction of the building. Wallace commented that the group would like to have as much work completed in 2014 as possible.

The Board asked Wallace to present them with estimates of the project with the work phases broken out. The Board indicated their reluctance to phasing out the work on the barn project. Board Chair Sterrett requested that quarterly reports be brought to the Board on the barn project.

The Board thanked Wallace and Koroslev for their presentation and for all their work on the barn project.

TO CONFIRM DATES FOR THE BOARD STUDY SESSION

a. TO REQUEST AGENDA ITEMS FOR THE BOARD STUDY SESSION

The annual Board Study session will be held on February 14, 2014 at 8:30 a.m. The location is yet to be determined. Agenda items to date include: budget and report from the Oversight Working Group.

BOARD ANNOUNCEMENTS AND REQUESTS TO STAFF

Donaghu made the following announcements/questions:

- The next Chamber mixer will be January 15, 2014 at Tahoe Joes.
- He publically thanked Martin Nellis for the amount of District representation in the Outlook newsletter.

Bonato made the following announcements/questions:

- She stated that AT&T is scheduled to present their cell tower proposal to the City Council on March 17, 2014.
- She received a report on legislation concerning employee pension reforms. She commented that she has not studied it enough to know if the pension reforms would have any impact on our District.

Shess made the following announcements/questions:

- He attended the New Years Eve fundraising event. He said it went very well, and heard it raised a lot of money.
- He commented that there seem to be some positive signs from the State regarding their budget.

Sterrett made the following announcements/questions:

- She would like an update on the District custodial positions.

STAFF ANNOUNCEMENTS

The General Manager made the following announcements:

- He distributed the Community Service Awards information to the Board.
- He reported that quite a few of the District facilities were showcased in the Community Focus readers favorite awards.

ADJOURNMENT

Board Chair Sterrett adjourned the meeting at 9:15 p.m. to the Closed Session

Robert B. Berggren, Clerk of the Board