



## **MEMORANDUM**

TO: Board of Directors

FROM: General Manager

DATE: June 19, 2014

RE: Closed Session – June 26, 2014 Board Meeting at 6:00 p.m.

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Please note, the Board of Directors will have a closed session beginning at **6:00 p.m.** with Attorney Bill McInerney.



# Board of Directors AGENDA

PLEASANT HILL RECREATION & PARK DISTRICT

147 Gregory Lane  
Pleasant Hill, CA 94523  
(925) 682-0896  
(925) 682-1633 fax  
pleasanthillrec.com

## MISSION STATEMENT

In order to serve the diverse recreational needs of individuals and families and to enrich the quality of life for all residents, the Pleasant Hill Recreation & Park District is committed to providing park facilities, open space, and programs and activities for all ages.

**Thursday, June 26, 2014**  
**ADMINISTRATION OFFICE**  
**147 GREGORY LANE**  
**CONFERENCE ROOM**

**6:00 p.m.**

## CLOSED SESSION

### CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION

Initiation Of Litigation Pursuant To Paragraph (4) Of Subdivision (d)  
of California Government Code Section 54956.9: 2 potential cases

**7:00 p.m.**

## Est. Time

1. Pledge of Allegiance
2. Roll Call
3. Public Comment  
Public comment will be limited to five minutes per person with a maximum time of thirty minutes unless further time is granted by the presiding officer. The public may speak regarding agenda items at the time the matter is taken up. Non-agenda items can be addressed under Public Comment.
- 10 min 4. Public Hearing  
Assessment Districts Annual Assessment  
Valley High II  
Valley High IV  
Valley High V  
Woodside Hills I  
Woodside Hills III  
Landscaping and Lighting District #6

*Documents that are disclosable public records required to be made available under California Government Code Section 54957.5 (b) (1) and (2) are available to the public for inspection at no charge during business hours at our administrative office located at 147 Gregory Lane, Pleasant Hill, California.*

*The Pleasant Hill Recreation & Park District will provide reasonable disability-related modification or accommodations to a person who requires such in order to participate in the meeting of the Board of Directors. Please contact Susie Kubota (925) 682-0896 at least 48 hours before the meeting.*

- 10 min      5.      Public Hearing  
Preliminary Budget Fiscal Year 2014 - 2015
- 10 min      6.      E Clampus Vitus Plaque Presentation for Rodgers Ranch
- 10 min      7.      Consent Calendar **(ACTION)**  
a. To Approve Bills to be Paid  
b. To Approve Minutes of April 10, 2014  
c. To Approve Resolutions 2014-06-26A - 2014-06-26E for Properties of the Landscape Maintenance Districts of Valley High II, Valley High IV, Valley High V, Woodside Hills I and Woodside Hills III Approving Final Engineer's Report for the Annual Levy of Assessments for Fiscal Year 2014-15  
d. To Approve Resolution 2014-06-26F for Properties of the Landscape & Lighting District #6 Approving the Final Engineer's Report for the Annual Levy of Assessment for Fiscal Year 2014 - 15  
e. To Approve Resolutions 2014 - 06-26G - 2014-06-26K for Properties of the Landscape Maintenance District of Valley High II, Valley high IV, Valley High V, Woodside Hills I and Woodside Hills III Ordering the Levy of Assessments for Fiscal Year 2014 - 15  
f. To Approve Resolution 2014-06-26L for Properties of the Landscaping Maintenance Districts of Landscape and Lighting District #6 Ordering the Levy of Assessment for Fiscal Year 2014 - 15
- 10 min.      8.      Report on California Special Districts Association (CSDA) Legislative Days
- 15 min      9.      Report from Land and Facility Committee  
a. Consideration of Labyrinth at Brookwood Park  
b. To Consider Extending Agreement of Veterans of Foreign Wars (VFW) Building at School House Annex **(ACTION)**
- 20 min.      10.      To Consider Adjustments to Fiscal Year 2014 - 2015 Preliminary Budget **(ACTION)**
- 10 min.      11.      Report on Wine, Women & Shoes Event
- 10 min.      12.      Board Announcements and Requests to Staff
- 10 min.      13.      Staff Announcements
14.      Adjourn

**Future Board of Directors Meetings:**

**Regular Meetings:**

July 10 and 24, 2014

August 14 and 28, 2014



## **MEMORANDUM**

TO: Board of Directors  
FROM: General Manager  
DATE: June 19, 2014  
RE: Agenda Item #4 – June 26, 2014 Board Meeting

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**Public Hearing  
Assessment Districts Annual Assessment  
Valley High II  
Valley High IV  
Valley High V  
Woodside Hills I  
Woodside Hills III  
Landscaping and Lighting District #6**

At the June 26, 2014 Board of Directors Meeting we will have the public hearing for the annual assessment districts for Valley High II, Valley High IV, Valley High V, Woodside Hills I and Woodside Hills III and Landscape and Lighting District #6.



## **MEMORANDUM**

TO: Board of Directors

FROM: General Manager

DATE: June 19, 2014

RE: Agenda Item #5 – June 26, 2014 Board Meeting

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### **Public Hearing Preliminary Budget Fiscal Year 2014-2015**

Public Hearing will be on the agenda for this meeting, June 26, 2014, and for the two Board Meetings in July for the preliminary budget for Fiscal Year 2014 - 2015.



## MEMORANDUM

TO: Board of Directors

FROM: General Manager

DATE: June 19, 2014

RE: Agenda Item #6 – June 26, 2014 Board Meeting

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### **E Clampus Vitus Plaque Presentation for Rodgers Ranch**

Denise Koroslev from the Friends of Rodgers Ranch reported to me that E Clampus Vitus has selected Rodgers Ranch to receive a historical plaque. Attached to your packet is some information about the "Clampers". Denise Koroslev and the Friends of Rodgers Ranch were excited that the "Clampers" has expressed interest in the Rodgers Ranch site for placing one of their historical plaques.

## A Short History of E Clampus Vitus

E Clampus Vitus has been a men-only organization since its inception. Although the exact date of ECV's birth is lost (and for that very reason a source of much lively debate), it is known to have been active in the United States since the 1800's, and probably much earlier. Unfortunately, no records survive from earlier times.

In 1845, in Lewisport, West Virginia, one Ephriam Bee, a tavern, hotel, and stable owner, received a commission authorizing him to extend the work and influence of the Ancient and Honorable Order of E Clampus Vitus. It is said that Ephriam received his commission from the Emperor of China, via Caleb Cushing, on the latter's return from a trip opening diplomatic and trade relations with the mysterious Kingdom of China, in 1844. Bee felt any upstanding man who had come of age could join, so eventually, when other more restrictive fraternal organizations failed, E Clampus Vitus grew stronger. One Joe Zumwalt is credited with bringing the organization into California. Some accounts say he and a family of eight left Joliet, Illinois in March of 1849, arriving in Sacramento on October 23, 1849. Others say he came on horseback from Missouri with his partner and Clamper Brother W.C. (or C.W.) Wright. They were apparently unsuccessful in starting a lodge in Hangtown (now Placerville). In 1850, Joe moved on to Mokelumne Hill. Mokelumne Hill Lodge No. 1001 held its first meeting in September, 1851. Arguments continue over whether Moke Hill was "first," or Downieville, or Sierra City, or... At any rate, before long there were Chapters the length and breadth of the diggin's. Drummers (traveling salesmen) often found it difficult to sell their wares, unless they were Brothers of ECV. (An early credo was "Clampers only patronize Brother Clampers.") In those-days, the initiation usually cost whatever the poor sucker had on his person, and lasted until his poke had been drunk dry.

As more and more people came west, many fraternal organizations such as the Masons, Elks, and Oddfellows came along, too. They were apt to be clannish and somewhat disapproving of the rowdy miners they encountered, for they took themselves and their pomp and ceremony quite seriously. To make fun of the fancy sashes and bejewelled vests the others wore, the Clampers took to cutting tin can lids into odd shapes and pinning them to their own simple vests, most often worn over a bright red union suit. They called this "wearing your tin," a practice continued to this day, although badges, ribbons, and enameled pins have taken the place of tin can lids.

Entertainment was a cherished commodity in the diggin's, for life was hard, often brutal, and just as often short. Rather than add to life's burdens, Brothers of E Clampus Vitus sought to lighten the load. They looked on the absurdity of life as something to be cherished. With tongues set firmly in cheek, they hailed each other as "Noble Grand Humbug," "Roisterous Iscutis," "Grand Imperturbable Hangman," "Clamps Vitrix," and "Royal Gyascutis." Flowery oratory, ribald songs, and practical jokes were much admired. Yet the group was a highly respected, benevolent organization. For example, when a miner fell ill or died, the group would collect food, money and other items, take them to the widow and any orphans who had been left behind, and comfort them - especially the widow. Numerous newspaper accounts attest to the Brothers' generosity, such as the time when they braved swollen rivers, snowstorms, and treacherous trails to deliver Christmas gifts to some poor unfortunates who otherwise would have had nothing.

The organization all but died out around the turn of the century, but was revitalized in 1931 by a San Francisco historian by the name of Carl Wheat, along with his friends George Ezra Dane and Leon O. Whitsell. (Dane, who most often wrote his signature as "G. Ezra Dane," often claimed the "G" stood for "GeeHosaphat." According to Wheat, the "O" in Whitsell's name was for "Obstreperous.") Wheat had found many references to ECV in his historical research, and thought it would be a fitting vehicle for the commemoration and preservation of a segment of California and U.S. History he feared was being lost. He also thought it just might be fun...

While in the process of revivifying ECV, the San Francisco crew were contacted by Adam Lee Moore,

of Downieville and Sierra (pronounce "Sigh-air-ah" by the locals...) City. Brother Moore was the last known survivor of the old ECV, and passed on to Wheat and company all he remembered of the rites, rituals, traditions, and legends of E Clampus Vitus, providing an invaluable link to the past. The new Chapter, called Yerba Buena Number 1, was christened the "Capitulus Redivivus," or Revived Capital of E Clampus Vitus. A Chapter was formed in Los Angeles (Platrix Chapter 2) in 1934, followed by Lord Sholto Douglas Chapter 3, Quivira Chapter 4, and so forth. At some point after William Bull Meek Chapter No. 10 was created, in 1936, someone pointed out that numbering chapters in succession was contrary to the spirit of absurdity so cherished in the organization, and from then on, chapter numbers followed no rhyme nor reason other than the simple fact that they seemed right. Paradise, or Pair-o'-dice, as the mining camp was originally called, is Chapter 7-11. De La Guerra y Pacheco Chapter 1.5 is in Arroyo Grande, halfway between San Francisco (Chapter 1) and Los Angeles (Chapter 2)... Currently there are 40 some land-based chapters in California, Nevada, Utah and Arizona, the Floating Whang chapter, based offshore, several outposts (incipient chapters) in Oregon and Colorado, and the newest arrival, CyberWhang Chapter 68040/481.5, based in cyberspace. In both California and Nevada they are the largest historical organization dedicated to preserving western and mining history. ECV's "serious" side consists of finding, researching, and dedicating plaques to sites, incidents, and people in Western history that might otherwise be overlooked. They have plaqued hundreds of locations from ghost towns to saloons, from bordellos to ranchos, from heroes to madmen. After the dedications, they traditionally have a party, known as a "doin's." This partying is where the organization got its reputation as a "historical drinking society," or a "drinking historical society." Although they do not deny that copious amounts of fermented, distilled, and fortified beverages are occasionally consumed at a doin's, they are vehemently opposed to public displays of intoxication, and insist that members who imbibe have "a Brother of sobriety holding the reins" on the ride home.

The prime requisites to becoming a Clamper are a sense of humor, an interest in Western history, an open mind, and a cast iron stomach. If a man has those qualities, and strikes up a friendship with a Clamper or two, he may find himself taken in to (and by) the Ancient and Honorable Order. But one can't simply walk up and say, "Can I be a Clamper?" It is for the Brethren of ECV to invite prospective members to join. And if a man is asked, he should know that the invitation is only given once. If it is refused, it is never tendered again. But a man of any intelligence and character so invited would hardly be likely to turn down such a signal honor. And remember, as the Brethren of E Clampus Vitus maintain, Clampers are not made, they're born. Like gold, they just have to be discovered.





## MEMORANDUM

TO: Board of Directors  
FROM: General Manager  
DATE: June 19, 2014  
RE: Agenda Item #7 – June 26, 2014 Board Meeting

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### **Consent Calendar (ACTION)**

- a. **To Approve Bills to be Paid**
- b. **To Approve Minutes of April 10, 2014**
- c. **To Approve Resolutions 2014-06-26A - 2014-06-26E for Properties of the Landscape Maintenance Districts of Valley High II, Valley High IV, Valley High V, Woodside Hills I and Woodside Hills III Approving Final Engineer's Report for the Annual Levy of Assessments for Fiscal Year 2014 - 15**
- d. **To Approve Resolution 2014-06-26F for Properties of the Landscape & Lighting District #6 Approving the Final Engineer's Report for the Annual Levy of Assessment for Fiscal Year 2014-15**
- e. **To Approve Resolutions 2014-06-26G - 2014-06-26K for Properties of the Landscape Maintenance Districts of Valley High II, Valley High IV, Valley High V, Woodside Hills I and Woodside Hills III Ordering the Levy of Assessments for Fiscal Year 2014-15**
- f. **To Approve Resolution 2014-06-26L for Properties of the Landscape & Lighting District #6 Ordering the Levy of Assessment for Fiscal Year 2014-15**

<u>Check</u>	<u>Date</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Voucher</u>
20045	06/26/2014	AllWast	Allied Waste Services #210	2,052.21	000000
20046	06/26/2014	AmerSta	American Stage Tours	924.00	000000
20047	06/26/2014	AmFidAs	American Fidelity Assurance	78.38	000000
20048	06/26/2014	ATT3	ATT CALNET 2	461.01	000000
20049	06/26/2014	BayAreA	Bay Area Barricade Service Inc	44.70	000000
20050	06/26/2014	CaliBan	California Bank of Commerce	2,152.65	000000
20051	06/26/2014	CalSta	Court-Ordered Debt Collections	188.61	000000
20052	06/26/2014	CCCOofEd	Contra Costa County Office of	50.00	000000
20053	06/26/2014	CCWat	Contra Costa Water District	300.27	000000
20054	06/26/2014	CintCorp	Cintas Corp # 185	380.58	000000
20055	06/26/2014	Cleansou	Cleansource	8.80	000000
20056	06/26/2014	Cole	Cole Supply Co., Inc.	247.16	000000
20057	06/26/2014	Creegan	Creegan + D'angelo	1,187.25	000000
20058	06/26/2014	Cyber	Cybercopy	18.18	000000
20059	06/26/2014	DelDen	Preferred Benefit	3,877.76	000000
20060	06/26/2014	DepJus3	Department Of Justice	96.00	000000
20061	06/26/2014	DLFalk	DL Falk	40,900.35	000000
20062	06/26/2014	DSRSD	Dublin San Ramon Services Dist	286.00	000000
20063	06/26/2014	Ed2go	Education To Go	201.75	000000
20064	06/26/2014	Elavon	Elavon	141.26	000000
20065	06/26/2014	Ewing	Ewing Irrigation	128.81	000000
20066	06/26/2014	FarWest	Farwest Sanitation	101.23	000000
20067	06/26/2014	FranTx	Franchise Tax Board	105.00	000000
20068	06/26/2014	Furber	Furber Saw, Inc.	170.08	000000
20069	06/26/2014	GenPlum	General Plumbing Supply	194.87	000000
20070	06/26/2014	GNU	GNU Group	917.74	000000
20071	06/26/2014	INKEM	INKEM	4,195.70	000000
20072	06/26/2014	KaisFou	File #73029 Kaiser Foundation Health Plan	32,927.00	000000
20073	06/26/2014	KiddCur	Law Office of Curtis S. Kidder	1,476.00	000000
20074	06/26/2014	LaserIm	Laser Impressions	438.22	000000
20075	06/26/2014	Legal S	Legal Shield	63.80	000000
20076	06/26/2014	LincEqu	Lincoln Equipment, Inc.	446.18	000000
20077	06/26/2014	LukeDes	Luke Design Associates	296.16	000000
20078	06/26/2014	McInerne	McInerney & Dillon	7,889.43	000000
20079	06/26/2014	MDUSD2	MDUSD	198.00	000000
20080	06/26/2014	MtDiablo	Mt Diablo Landscape Centers	604.52	000000
20081	06/26/2014	Navlet	Navlet's Inc.	41.08	000000
20082	06/26/2014	Parker C	Parker Communications	270.00	000000
20083	06/26/2014	PERS	PERS	15,749.76	000000
20084	06/26/2014	PhDol	Pleasant Hill Dolfin Parents C	27,400.00	000000
20085	06/26/2014	PhSen	Pleasant Hill Seniors Club	474.84	000000
20086	06/26/2014	PitBow	Pitney Bowes Global	291.10	000000
20087	06/26/2014	PleaHill	Pleasant Hill Rec & Park Distr	119,933.15	000000
20088	06/26/2014	PurcPow	Purchase Power	11.34	000000
20089	06/26/2014	R-Comput	R-Computer	1,377.40	000000
20090	06/26/2014	SandSaf	Sanderson Safety Supply Co	367.01	000000
20091	06/26/2014	SiePac	Sierra Pacific Tours	875.00	000000
20092	06/26/2014	Spanish	Spanish 4 Children	522.00	000000
20093	06/26/2014	Standard	Standard Insurance Company	1,325.44	000000
20094	06/26/2014	SupAuto	Superior Auto Parts Warehouse	237.58	000000
20095	06/26/2014	Travel	Travel Center, Trust Account	3,271.00	000000
20096	06/26/2014	TraxTrax	Trax Trax Inc	25,470.00	000000
20097	06/26/2014	TurfStar	Turf Star, Inc.	26.10	000000
20098	06/26/2014	UNIVAR	UNIVAR USA Inc	668.60	000000
20099	06/26/2014	UPS Stor	UPS Store # 3769	52.08	000000
20100	06/26/2014	Upstage	Upstage Productions	1,285.00	000000

<u>Check</u>	<u>Date</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Voucher</u>
20101	06/26/2014	USBank	U.S. Bank	3,050.08	000000
20102	06/26/2014	VanHMel	Melissa Van Hoosen	234.50	000000
20103	06/26/2014	VSP	Preferred Benefit	61.80	000000
20104	06/26/2014	WhitCas	Casey White	280.00	000000
20105	06/26/2014	Xerox	Xerox Corporation	321.66	000000
				-----	
<b>CHECK TOTAL:</b>				<b>\$307,346.18</b>	



**Board of Directors Meeting Minutes**  
**April 10, 2014**  
**DRAFT**

The April 10, 2014 Board Meeting of the Pleasant Hill Recreation & Park District Board of Directors was called to order by Board Chair Sterrett at 7:00 p.m. in the Conference Room at the Administration Office.

**PLEDGE OF ALLEGIANCE**

Board Chair Sterrett led the Pledge of Allegiance

**ROLL CALL**

**BOARD PRESENT:** Donaghu, Sterrett, Bonato, Shess

**ABSENT:** Glover

**STAFF PRESENT:** Berggren, Lischeske, Blair

**PUBLIC COMMENT**

Marcia Ribner, resident of Pleasant Hill, was present to publically thank the Board for the additional pooper scooper bags in Pleasant Hill Park and for the placement of the "No-Smoking" signage in the Park. She commented that she would still like to see more signage regarding this issue, and that she would like the Board to address the "sharing" of the Park issues that are developing.

**EX-OFFICIO MEMBER REPORT, ALLIE NACCARA, – COLLEGE PARK HIGH SCHOOL**

Ex-Officio Naccara gave the following report:

- The College Park Junior Prom was last Saturday night at Chabot Space and Science Center.
- Grad Night tickets are currently on sale for \$125 each.
- There is a Teens and substance abuse workshop for College Park parents tonight at the library.
- The drama department at College Park is putting on "The Little Shop of Horrors".
- The Teen Council will be helping with the District's Breakfast with Bunny event this Saturday and the Egg Hunt on April 19, 2014.
- The Teen Council will be participating in the "Relay for Life" on June 7, 2014

**CONSENT CALENDAR (ACTION)**

- TO APPROVE BILLS TO BE PAID**
- TO APPROVE MINUTES OF FEBRUARY 13, 2014**

Upon motion of Board Members Donaghu & Shess, the Board approved the Consent Calendar.

*Board Member Bonato arrived at 7:10*

**PRESENTATION OF SEMI-ANNUAL BOND OVERSIGHT COMMITTEE REPORT**

Oversight Committee Chair Norm Vanhole was present to give the semi-annual report ending on December 31, 2013. Vanhole reported that the construction of the Community Center and the Pleasant Oaks Park improvements (funded by Measure E funds) were significantly completed during this reporting period. Vanhole commented that based upon the information provided by District staff to the Subcommittees, the BOC believes the District continues to comply with their mandated requirements and fiscal policies by appropriately spending Measure E funds on the voter approved

bond projects. Vanhole, on behalf of the BOC, congratulated the District Board, staff, consultants, and all parties involved in the successful completion of the last two projects funded by Measure E.

Board Chair Sterrett commented that the reports from the Bond Oversight Committee are always very informative and that the Board values all the work that the Committee does.

Vanhole commented that the Committee is currently working on the final report which should be presented to the Board in August. He thanked the Board for their support over the past four and a half years. The Board thanked Vanhole for his report, and for all the hard work the Bond Oversight Committee has done.

**TO CONSIDER CANDIDATES FOR THE SOROPTIMIST ANNUAL YOUTH RECOGNITION NIGHT (ACTION)**

The General Manager reported that the following two candidates have been nominated by staff for the Soroptimist Annual Youth Recognition Night on April 17, 2014:

Allie Naccara, nominated by Teen Supervisor Katrina Hunn, and Wyatt Dunn nominated by Talli Pitcher, Aquatics Coordinator and Korey Riley, Aquatics Supervisor.

Upon motion of Board Members Donaghu & Shess, the Board approved the candidates for the Soroptimist Annual Youth Recognition Night.

**REPORT ON COMMUNITY FORUM FOR WATER CONSERVATION AND DEALING WITH DROUGHT CONDITIONS**

The General Manager reported that the date of May 15<sup>th</sup> from 7:00 p.m. - 9:00 p.m. has been set for this community forum. The forum will be held at the Community Center in the Perera Pavilion. The General Manager commented that he has been in contact with both East Bay Municipal Utility District and the Contra Costa Water District, who will participate in the forum dealing with water conservation measures. The General Manager said that he envisions the forum as a number of power point presentations followed by a Q&A session.

Board Member Bonato commented that she would like to see Teen programming ideas developed from the Forum. She liked the idea of the Forum potentially becoming a series.

The Board thanked the General Manager for organizing this event.

**REPORT ON FIRST MEETING OF THE LIBRARY TASK FORCE**

Both Board Chair Sterrett and Board Member Bonato attended the first Library Task Force meeting on April 7, 2014. Board Member Bonato stated that it was more of an organizational meeting. She commented that Michael Harris was appointed as the Task Force Chair, and Karen Mitchoff was appointed as the Vice Chair. Bonato commented that the main mission of the Task Force is to build a new library in the community. She said there were a lot of people from the community at the meeting who were supporting the mission of the task force. Bonato commented that there will be future brainstorming sessions on the function of the new building. She said the Task Force would like to build collaborations for the use of the building. She commented that the Senior community is going to be a key element in the success of the building. Bonato commented that sub committees will be formed within the task force to study outreach strategies, overview the 2003 Needs Assessment, review the 2007 County Report on Renovations/Deferred maintenance needs and funding through the Library Bond Act. Bonato said the District has been very helpful in sharing with the Task Force their experience with the Measure E campaign. Bonato commented that future meeting dates, times, and locations were set by the Task Force. She said the next meeting will be on June 19, 2014.

Board Chair Sterrett stated that the first meeting was very exciting and productive. She said the Task Force is hoping to have the project completed in ten years.

### **DISCUSSION REGARDING THE EVALUATION OF THE GENERAL MANAGER**

Board Chair Sterrett commented that she has received most of the Board Member's evaluations of the General Manager. The Board members tentatively set meeting dates of either May 6, 2014 or May 13, 2014 so they could meet in a closed session to discuss the evaluations.

### **TO SET DATE FOR PERSONNEL COMMITTEE MEETING**

The General Manager stated that the date for this meeting will be set via e-mail by him and the members of the Personnel Committee.

### **BOARD ANNOUNCEMENTS AND REQUESTS TO STAFF**

**Shess** made the following announcements/questions:

- He commented that the plant expo at the Rodgers Ranch Heritage Center was great.
- He commented that he is not happy with the current state of the Pleasant Oaks Park fields. The General Manager explained that one of the recycled large water mains has been broken and there is no set date for a fix. He commented that in the meantime Park Supervisor Tom Bradley has rented a water truck for the turf. Shess suggested that the Pleasant Hill Baseball Association send out an e-mail to their members explaining the situation.

**Bonato** made the following announcements/questions:

- She reported that the Plant Expo at the Rodgers Ranch Heritage Center was a huge success, and that the group was very thankful for the District's help promoting the Expo.
- She has heard that the Rotarians have offered to paint and repair the Gazebo at the Community Center and they were turned down by staff. She asked the General Manager to look into this matter further.

**Donaghu** made the following announcements/questions:

- He attended Attorney Mark Cornelius's retirement party. He said it was a great event.
- He commented that the Chamber has implemented the tiered membership program. He does not think it will have an effect on the District's membership.
- He commented that he received a lot of positive comments regarding the Rotary St. Patrick's Day event at the Community Center.

**Sterrett** made the following announcements/questions:

- She shared an e-news from CSDA regarding the Public Records Act.
- She shared an e-mail from CSDA regarding Regional Delegates. Each Region will be receiving welcome e-mails from their delegates.

### **STAFF ANNOUNCEMENTS**

The General Manager made the following announcements:

- He commented that the City of Pleasant Hill has given him an update on the pedestrian bridge at Chilpancingo. The City has begun to park work trucks on the Chilpancingo property.
- He reported that the City will be having an "off the Grid" event with food trucks on Thursdays from 5:00 – 9:00 p.m. There will be 8-12 trucks.
- He reported that the District's insurance carrier, Keenan & Associates, will be offering webinars for District staff.
- He announced that Preschool Director Eran Perera is retiring after 25 years with the District.

- He reported that California Association of Recreation & Park District (CARPD) is having their annual elections.

**ADJOURNMENT**

Board Chair Sterrett adjourned the meeting at 9:48 p.m.

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Robert B. Berggren, Clerk of the Board



# Board of Directors RESOLUTION

PLEASANT HILL RECREATION & PARK DISTRICT

147 Gregory Lane  
Pleasant Hill, CA 94523  
(925) 682-0896  
(925) 682-1633 fax  
pleasanthillrec.com

**PLEASANT HILL RECREATION & PARK DISTRICT  
COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA  
BOARD OF DIRECTORS**

**IN THE MATTER OF RESOLUTION 2014-06-26A  
RESOLUTION OF THE BOARD OF DIRECTORS OF THE PLEASANT HILL RECREATION &  
PARK DISTRICT, CALIFORNIA, APPROVING THE FINAL ENGINEER'S REPORT FOR THE  
ANNUAL LEVY OF ASSESSMENTS FOR THE LANDSCAPE MAINTENANCE DISTRICT  
(VALLEY HIGH II) FOR FISCAL YEAR 2014-2015**

**WHEREAS**, The Board of Directors of the Pleasant Hill Recreation & Park District (hereinafter referred to as the "Board") has, by previous Resolutions, assumed the Landscape Maintenance District (Valley High II) (hereinafter referred to as the "Maintenance District"), and initiated proceedings for the levy and collection of assessments of said Maintenance District, including any new or increased assessments related thereto for Fiscal Year 2014-2015, pursuant to the provisions of the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the Streets and Highways Code of California, beginning with Section 22500 (hereinafter referred to as the "Act"), and the provisions of the California Constitution Article XIID (hereinafter referred to as the "Constitution");and,

**WHEREAS**, the Board has by previous Resolutions, ordered the preparation of an Engineer's Report (hereafter referred to as "Engineer's Report") regarding the Maintenance District territory, the improvements, expenses and assessments related thereto, as required by Chapter 3, Section 22623 of the 1972 Act, and said Engineer's Report has been prepared, filed with the Board Clerk and previously presented to the Board; and

**WHEREAS**, the Board has carefully examined and reviewed the Engineer's Report, considered all public testimony and written protests presented; and,

**THE BOARD OF DIRECTORS OF THE PLEASANT HILL RECREATION & PARK DISTRICT  
RESOLVES:**

- 1 That the above recitals are all true and correct.
- 2 The Engineer's Report as approved shall constitute the territory and properties within the Maintenance District in Fiscal Year 2014-2015, and confirms and establishes the maximum assessment rates and method of apportionment adopted by the Board in accordance with the benefits received from the improvements, operation, maintenance and services to be performed and authorized within the Maintenance District.
- 3 The Engineer's Report as presented or amended is ordered to be filed in the Board Clerk as a permanent record and to remain open to public inspection.

**PASSED AND ADOPTED** on June 26, 2014, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

---

Sherry M. Sterrett, Chair

I hereby certify that the foregoing resolution was approved by the vote indicated herein above at the regular meeting of the Board of Directors on June 26, 2014.

---

Robert B. Berggren, Clerk of the Board



# Board of Directors RESOLUTION

PLEASANT HILL RECREATION & PARK DISTRICT

147 Gregory Lane  
Pleasant Hill, CA 94523  
(925) 682-0896  
(925) 682-1633 fax  
pleasanthillrec.com

**PLEASANT HILL RECREATION & PARK DISTRICT  
COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA  
BOARD OF DIRECTORS**

**IN THE MATTER OF** **RESOLUTION 2014-06-26B**  
**RESOLUTION OF THE BOARD OF DIRECTORS OF THE PLEASANT HILL RECREATION &  
PARK DISTRICT, CALIFORNIA, APPROVING THE FINAL ENGINEER'S REPORT FOR THE  
ANNUAL LEVY OF ASSESSMENTS FOR THE LANDSCAPE MAINTENANCE DISTRICT  
(VALLEY HIGH IV) FOR FISCAL YEAR 2014-2015**

**WHEREAS**, The Board of Directors of the Pleasant Hill Recreation & Park District (hereinafter referred to as the "Board") has, by previous Resolutions, assumed the Landscape Maintenance District (Valley High IV) (hereinafter referred to as the "Maintenance District"), and initiated proceedings for the levy and collection of assessments of said Maintenance District, including any new or increased assessments related thereto for Fiscal Year 2014-2015, pursuant to the provisions of the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the Streets and Highways Code of California, beginning with Section 22500 (hereinafter referred to as the "Act"), and the provisions of the California Constitution Article XIID (hereinafter referred to as the "Constitution"); and,

**WHEREAS**, the Board has by previous Resolutions, ordered the preparation of an Engineer's Report (hereinafter referred to as "Engineer's Report") regarding the Maintenance District territory, the improvements, expenses and assessments related thereto, as required by Chapter 3, Section 22623 of the 1972 Act, and said Engineer's Report has been prepared, filed with the Board Clerk and previously presented to the Board; and

**WHEREAS**, the Board has carefully examined and reviewed the Engineer's Report, considered all public testimony and written protests presented; and,

**THE BOARD OF DIRECTORS OF THE PLEASANT HILL RECREATION & PARK DISTRICT  
RESOLVES:**

- 1 That the above recitals are all true and correct.
- 2 The Engineer's Report as approved shall constitute the territory and properties within the Maintenance District in Fiscal Year 2014-2015, and confirms and establishes the maximum assessment rates and method of apportionment adopted by the Board in accordance with the benefits received from the improvements, operation, maintenance and services to be performed and authorized within the Maintenance District.
- 3 The Engineer's Report as presented or amended is ordered to be filed in the Board Clerk as a permanent record and to remain open to public inspection.

**PASSED AND ADOPTED** on June 26, 2014, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

---

Sherry M. Sterrett, Chair

I hereby certify that the foregoing resolution was approved by the vote indicated herein above at the regular meeting of the Board of Directors on June 26, 2014.

---

Robert B. Berggren, Clerk of the Board



# Board of Directors RESOLUTION

PLEASANT HILL RECREATION & PARK DISTRICT

147 Gregory Lane  
Pleasant Hill, CA 94523  
(925) 682-0896  
(925) 682-1633 fax  
pleasanthillrec.com

**PLEASANT HILL RECREATION & PARK DISTRICT  
COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA  
BOARD OF DIRECTORS**

**IN THE MATTER OF** **RESOLUTION 2014-06-26C**  
**RESOLUTION OF THE BOARD OF DIRECTORS OF THE PLEASANT HILL RECREATION &  
PARK DISTRICT, CALIFORNIA, APPROVING THE FINAL ENGINEER'S REPORT FOR THE  
ANNUAL LEVY OF ASSESSMENTS FOR THE LANDSCAPE MAINTENANCE DISTRICT  
(VALLEY HIGH V) FOR FISCAL YEAR 2014-2015**

**WHEREAS**, The Board of Directors of the Pleasant Hill Recreation & Park District (hereinafter referred to as the "Board") has, by previous Resolutions, assumed the Landscape Maintenance District (Valley High V) (hereinafter referred to as the "Maintenance District"), and initiated proceedings for the levy and collection of assessments of said Maintenance District, including any new or increased assessments related thereto for Fiscal Year 2014-2015, pursuant to the provisions of the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the Streets and Highways Code of California, beginning with Section 22500 (hereinafter referred to as the "Act"), and the provisions of the California Constitution Article XIIIID (hereinafter referred to as the "Constitution");and,

**WHEREAS**, the Board has by previous Resolutions, ordered the preparation of an Engineer's Report (hereinafter referred to as "Engineer's Report") regarding the Maintenance District territory, the improvements, expenses and assessments related thereto, as required by Chapter 3, Section 22623 of the 1972 Act, and said Engineer's Report has been prepared, filed with the Board Clerk and previously presented to the Board; and

**WHEREAS**, the Board has carefully examined and reviewed the Engineer's Report, considered all public testimony and written protests presented; and,

**THE BOARD OF DIRECTORS OF THE PLEASANT HILL RECREATION & PARK DISTRICT  
RESOLVES:**

- 1 That the above recitals are all true and correct.
- 2 The Engineer's Report as approved shall constitute the territory and properties within the Maintenance District in Fiscal Year 2014-2015, and confirms and establishes the maximum assessment rates and method of apportionment adopted by the Board in accordance with the benefits received from the improvements, operation, maintenance and services to be performed and authorized within the Maintenance District.
- 3 The Engineer's Report as presented or amended is ordered to be filed in the Board Clerk as a permanent record and to remain open to public inspection.

**PASSED AND ADOPTED** on June 26, 2014, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

---

Sherry M. Sterrett, Chair

I hereby certify that the foregoing resolution was approved by the vote indicated herein above at the regular meeting of the Board of Directors on June 26, 2014.

---

Robert B. Berggren, Clerk of the Board



# Board of Directors RESOLUTION

PLEASANT HILL RECREATION & PARK DISTRICT

147 Gregory Lane  
Pleasant Hill, CA 94523  
(925) 682-0896  
(925) 682-1633 fax  
pleasanthillrec.com

**PLEASANT HILL RECREATION & PARK DISTRICT  
COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA  
BOARD OF DIRECTORS**

**IN THE MATTER OF RESOLUTION 2014-06-26D  
RESOLUTION OF THE BOARD OF DIRECTORS OF THE PLEASANT HILL RECREATION &  
PARK DISTRICT, CALIFORNIA, APPROVING THE FINAL ENGINEER'S REPORT FOR THE  
ANNUAL LEVY OF ASSESSMENTS FOR THE LANDSCAPE MAINTENANCE DISTRICT  
(WOODSIDE HILLS I) FOR FISCAL YEAR 2014-2015**

**WHEREAS**, The Board of Directors of the Pleasant Hill Recreation & Park District (hereinafter referred to as the "Board") has, by previous Resolutions, assumed the Landscape Maintenance District (Woodside Hills I) (hereinafter referred to as the "Maintenance District"), and initiated proceedings for the levy and collection of assessments of said Maintenance District, including any new or increased assessments related thereto for Fiscal Year 2014-2015, pursuant to the provisions of the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the Streets and Highways Code of California, beginning with Section 22500 (hereinafter referred to as the "Act"), and the provisions of the California Constitution Article XIIIID (hereinafter referred to as the "Constitution"); and,

**WHEREAS**, the Board has by previous Resolutions, ordered the preparation of an Engineer's Report (hereinafter referred to as "Engineer's Report") regarding the Maintenance District territory, the improvements, expenses and assessments related thereto, as required by Chapter 3, Section 22623 of the 1972 Act, and said Engineer's Report has been prepared, filed with the Board Clerk and previously presented to the Board; and

**WHEREAS**, the Board has carefully examined and reviewed the Engineer's Report, considered all public testimony and written protests presented; and,

**THE BOARD OF DIRECTORS OF THE PLEASANT HILL RECREATION & PARK DISTRICT  
RESOLVES:**

- 1 That the above recitals are all true and correct.
- 2 The Engineer's Report as approved shall constitute the territory and properties within the Maintenance District in Fiscal Year 2014-2015, and confirms and establishes the maximum assessment rates and method of apportionment adopted by the Board in accordance with the benefits received from the improvements, operation, maintenance and services to be performed and authorized within the Maintenance District.
- 3 The Engineer's Report as presented or amended is ordered to be filed in the Board Clerk as a permanent record and to remain open to public inspection.

**PASSED AND ADOPTED** on June 26, 2014, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

---

Sherry M. Sterrett, Chair

I hereby certify that the foregoing resolution was approved by the vote indicated herein above at the regular meeting of the Board of Directors on June 26, 2014.

---

Robert B. Berggren, Clerk of the Board



# Board of Directors RESOLUTION

PLEASANT HILL RECREATION & PARK DISTRICT

147 Gregory Lane  
Pleasant Hill, CA 94523  
(925) 682-0896  
(925) 682-1633 fax  
pleasanthillrec.com

**PLEASANT HILL RECREATION & PARK DISTRICT  
COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA  
BOARD OF DIRECTORS**

**IN THE MATTER OF** **RESOLUTION 2014-06-26E**  
**RESOLUTION OF THE BOARD OF DIRECTORS OF THE PLEASANT HILL RECREATION &  
PARK DISTRICT, CALIFORNIA, APPROVING THE FINAL ENGINEER'S REPORT FOR THE  
ANNUAL LEVY OF ASSESSMENTS FOR THE LANDSCAPE MAINTENANCE DISTRICT  
(WOODSIDE HILLS III) FOR FISCAL YEAR 2014-2015**

**WHEREAS**, The Board of Directors of the Pleasant Hill Recreation & Park District (hereinafter referred to as the "Board") has, by previous Resolutions, assumed the Landscape Maintenance District (Woodside Hills III) (hereinafter referred to as the "Maintenance District"), and initiated proceedings for the levy and collection of assessments of said Maintenance District, including any new or increased assessments related thereto for Fiscal Year 2014-2015, pursuant to the provisions of the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the Streets and Highways Code of California, beginning with Section 22500 (hereinafter referred to as the "Act"), and the provisions of the California Constitution Article XIIIID (hereinafter referred to as the "Constitution");and,

**WHEREAS**, the Board has by previous Resolutions, ordered the preparation of an Engineer's Report (hereafter referred to as "Engineer's Report") regarding the Maintenance District territory, the improvements, expenses and assessments related thereto, as required by Chapter 3, Section 22623 of the 1972 Act, and said Engineer's Report has been prepared, filed with the Board Clerk and previously presented to the Board; and

**WHEREAS**, the Board has carefully examined and reviewed the Engineer's Report, considered all public testimony and written protests presented; and,

**THE BOARD OF DIRECTORS OF THE PLEASANT HILL RECREATION & PARK DISTRICT  
RESOLVES:**

- 1 That the above recitals are all true and correct.
- 2 The Engineer's Report as approved shall constitute the territory and properties within the Maintenance District in Fiscal Year 2014-2015, and confirms and establishes the maximum assessment rates and method of apportionment adopted by the Board in accordance with the benefits received from the improvements, operation, maintenance and services to be performed and authorized within the Maintenance District.
- 3 The Engineer's Report as presented or amended is ordered to be filed in the Board Clerk as a permanent record and to remain open to public inspection.

**PASSED AND ADOPTED** on June 26, 2014, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

---

Sherry M. Sterrett, Chair

I hereby certify that the foregoing resolution was approved by the vote indicated herein above at the regular meeting of the Board of Directors on June 26, 2014.

---

Robert B. Berggren, Clerk of the Board



# Board of Directors RESOLUTION

PLEASANT HILL RECREATION & PARK DISTRICT

147 Gregory Lane  
Pleasant Hill, CA 94523  
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(925) 682-1633 fax  
pleasanthillrec.com

**PLEASANT HILL RECREATION & PARK DISTRICT  
COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA  
BOARD OF DIRECTORS**

**IN THE MATTER OF** **RESOLUTION 2014-06-26F**  
**RESOLUTION OF THE BOARD OF DIRECTORS OF THE PLEASANT HILL RECREATION &  
PARK DISTRICT, CALIFORNIA, APPROVING THE FINAL ENGINEER'S REPORT FOR THE  
ANNUAL LEVY OF ASSESSMENTS FOR THE LANDSCAPE MAINTENANCE DISTRICT  
(LANDSCAPE & LIGHTING DISTRICT #6) FOR FISCAL YEAR 2014 - 2015**

**WHEREAS**, The Board of Directors of the Pleasant Hill Recreation & Park District (hereinafter referred to as the "Board") has, by previous Resolutions, assumed the Landscape Maintenance District (Landscape & Lighting District #6) (hereinafter referred to as the "Maintenance District"), and initiated proceedings for the levy and collection of assessments of said Maintenance District, including any new or increased assessments related thereto for Fiscal Year 2014-2015, pursuant to the provisions of the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the Streets and Highways Code of California, beginning with Section 22500 (hereinafter referred to as the "Act"), and the provisions of the California Constitution Article XIIIID (hereinafter referred to as the "Constitution");and,

**WHEREAS**, the Board has by previous Resolutions, ordered the preparation of an Engineer's Report (hereinafter referred to as "Engineer's Report") regarding the Maintenance District territory, the improvements, expenses and assessments related thereto, as required by Chapter 3, Section 22623 of the 1972 Act, and said Engineer's Report has been prepared, filed with the Board Clerk and previously presented to the Board; and,

**WHEREAS**, the Board has carefully examined and reviewed the Engineer's Report, considered all public testimony and written protests presented; and,

**THE BOARD OF DIRECTORS OF THE PLEASANT HILL RECREATION & PARK DISTRICT  
RESOLVES:**

1. That the above recitals are all true and correct.
2. The Engineer's Report as approved shall constitute the territory and properties within the Maintenance District in Fiscal Year 2014-2015, and confirms and establishes the maximum assessment rates and method of apportionment adopted by the Board in accordance with the benefits received from the improvements, operation, maintenance and services to be performed and authorized within the Maintenance District.
3. The Engineer's Report as presented or amended is ordered to be filed in the Board Clerk as a permanent record and to remain open to public inspection.

**PASSED AND ADOPTED** on June 26, 2014, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

---

Sherry M. Sterrett, Chair

I hereby certify that the foregoing resolution was approved by the vote indicated herein above at the regular meeting of the Board of Directors on June 26, 2014.

---

Robert B. Berggren, Clerk of the Board



# Board of Directors RESOLUTION

PLEASANT HILL RECREATION & PARK DISTRICT

147 Gregory Lane  
Pleasant Hill, CA 94523  
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(925) 682-1633 fax  
pleasanthillrec.com

**PLEASANT HILL RECREATION & PARK DISTRICT  
COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA  
BOARD OF DIRECTORS**

**IN THE MATTER OF** **RESOLUTION 2013-06-27G**  
**RESOLUTION OF THE BOARD OF DIRECTORS OF THE PLEASANT HILL RECREATION &  
PARK DISTRICT, CALIFORNIA, ORDERING THE LEVY OF ASSESSMENTS FOR FISCAL  
YEAR 2014-2015 FOR THE LANDSCAPE MAINTENANCE DISTRICT (VALLEY HIGH II)**

**WHEREAS**, The Board of Directors of the Pleasant Hill Recreation & Park District (hereinafter referred to as the "Board") has, by previous Resolutions, assumed the Landscape Maintenance District (Valley High II) (hereinafter referred to as the "Maintenance District"), and initiated proceedings for the levy and collection of assessments of said Maintenance District, including any new or increased assessments related thereto for Fiscal Year 2014-2015, pursuant to the provisions of the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the Streets and Highways Code of California, beginning with Section 22500 (hereinafter referred to as the "Act"), and the provisions of the California Constitution Article XIII D (hereinafter referred to as the "Constitution"); and,

**WHEREAS**, the Board has by Resolution approved the Final Engineer's Report (hereafter referred to as the "Engineer's Report") that describes the assessments against parcels of land within the Maintenance District commencing with Fiscal Year 2014-2015; and,

**WHEREAS**, the Board desires to levy and collect annual special benefit assessments against parcels of land within the Maintenance District commencing with Fiscal Year 2014-2015 to pay the maintenance and servicing of landscape, slope, and open space improvements and appurtenant facilities within the Maintenance District; and

**THE BOARD OF DIRECTORS OF THE PLEASANT HILL RECREATION & PARK DISTRICT  
RESOLVES:**

1. That the above recitals are all true and correct.
2. Following notice duly given, the Board has held a full and fair Public Hearing regarding the Maintenance District, the levy and collection of assessments, the Engineer's Report prepared in connection therewith, and considered all oral and written statements, protests and communications made or filed by interested persons regarding these matters.
3. The improvements and assessments as presented in the Engineer's Report on file in the Office of the Board Clerk are hereby confirmed as filed or as amended by Board action and the minutes of this meeting.
4. The adoption of this Resolution constitutes the confirmation of the maximum assessment within the Maintenance District, commencing with Fiscal Year 2014-2015.

5. The Board Clerk is hereby directed to enter this Resolution on the minutes of the Board meeting and shall constitute the official declaration of the confirmation of the maximum assessment and inflationary formula within the Maintenance District, commencing with Fiscal Year 2014-2015 as outlined in the final Engineer's Report.
6. This Resolution shall become effective immediately upon its adoption.
7. The Board Clerk shall certify the adoption of this Resolution.

**PASSED AND ADOPTED** on June 26, 2014, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

---

Sherry M. Sterrett, Chair

I hereby certify that the foregoing resolution was approved by the vote indicated herein above at the regular meeting of the Board of Directors on June 26, 2014.

---

Robert B. Berggren, Clerk of the Board



# Board of Directors RESOLUTION

PLEASANT HILL RECREATION & PARK DISTRICT

147 Gregory Lane  
Pleasant Hill, CA 94523  
(925) 682-0896  
(925) 682-1633 fax  
pleasanthillrec.com

**PLEASANT HILL RECREATION & PARK DISTRICT  
COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA  
BOARD OF DIRECTORS**

**IN THE MATTER OF** **RESOLUTION 2014-06-26H**  
**RESOLUTION OF THE BOARD OF DIRECTORS OF THE PLEASANT HILL RECREATION &  
PARK DISTRICT, CALIFORNIA, ORDERING THE LEVY OF ASSESSMENTS FOR FISCAL  
YEAR 2014-2015 FOR THE LANDSCAPE MAINTENANCE DISTRICT (VALLEY HIGH IV)**

**WHEREAS**, The Board of Directors of the Pleasant Hill Recreation & Park District (hereinafter referred to as the "Board") has, by previous Resolutions, assumed the Landscape Maintenance District (Valley High IV) (hereinafter referred to as the "Maintenance District"), and initiated proceedings for the levy and collection of assessments of said Maintenance District, including any new or increased assessments related thereto for Fiscal Year 2014-2015, pursuant to the provisions of the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the Streets and Highways Code of California, beginning with Section 22500 (hereinafter referred to as the "Act"), and the provisions of the California Constitution Article XIID (hereinafter referred to as the "Constitution");and,

**WHEREAS**, the Board has by Resolution approved the Final Engineer's Report (hereafter referred to as the "Engineer's Report") that describes the assessments against parcels of land within the Maintenance District commencing with Fiscal Year 2014-2015; and,

**WHEREAS**, the Board desires to levy and collect annual special benefit assessments against parcels of land within the Maintenance District commencing with Fiscal Year 2014-2015 to pay the maintenance and servicing of landscape, slope, and open space improvements and appurtenant facilities within the Maintenance District; and

**THE BOARD OF DIRECTORS OF THE PLEASANT HILL RECREATION & PARK DISTRICT  
RESOLVES:**

1. That the above recitals are all true and correct.
2. Following notice duly given, the Board has held a full and fair Public Hearing regarding the Maintenance District, the levy and collection of assessments, the Engineer's Report prepared in connection therewith, and considered all oral and written statements, protests and communications made or filed by interested persons regarding these matters.
3. The improvements and assessments as presented in the Engineer's Report on file in the Office of the Board Clerk are hereby confirmed as filed or as amended by Board action and the minutes of this meeting.
4. The adoption of this Resolution constitutes the confirmation of the maximum assessment within the Maintenance District, commencing with Fiscal Year 2014-2015.

5. The Board Clerk is hereby directed to enter this Resolution on the minutes of the Board meeting and shall constitute the official declaration of the confirmation of the maximum assessment within the Maintenance District, commencing with Fiscal Year 2014-2015 as outlined in the final Engineer's Report.
6. This Resolution shall become effective immediately upon its adoption.
7. The Board Clerk shall certify the adoption of this Resolution.

**PASSED AND ADOPTED** on June 26, 2014, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

---

Sherry M. Sterrett, Chair

I hereby certify that the foregoing resolution was approved by the vote indicated herein above at the regular meeting of the Board of Directors on June 26, 2014.

---

Robert B. Berggren, Clerk of the Board



# Board of Directors RESOLUTION

PLEASANT HILL RECREATION & PARK DISTRICT

147 Gregory Lane  
Pleasant Hill, CA 94523  
(925) 682-0896  
(925) 682-1633 fax  
pleasanthillrec.com

**PLEASANT HILL RECREATION & PARK DISTRICT  
COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA  
BOARD OF DIRECTORS**

**IN THE MATTER OF** **RESOLUTION 2014-06-26I**  
**RESOLUTION OF THE BOARD OF DIRECTORS OF THE PLEASANT HILL RECREATION &  
PARK DISTRICT, CALIFORNIA, ORDERING THE LEVY OF ASSESSMENTS FOR FISCAL  
YEAR 2014-2015 FOR THE LANDSCAPE MAINTENANCE DISTRICT (VALLEY HIGH V)**

**WHEREAS**, The Board of Directors of the Pleasant Hill Recreation & Park District (hereinafter referred to as the “Board”) has, by previous Resolutions, assumed the Landscape Maintenance District (Valley High V) (hereinafter referred to as the “Maintenance District”), and initiated proceedings for the levy and collection of assessments of said Maintenance District, including any new or increased assessments related thereto for Fiscal Year 2014-2015, pursuant to the provisions of the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the Streets and Highways Code of California, beginning with Section 22500 (hereinafter referred to as the “Act”), and the provisions of the California Constitution Article XIID (hereinafter referred to as the “Constitution”);and,

**WHEREAS**, the Board has by Resolution approved the Final Engineer’s Report (hereafter referred to as the “Engineer’s Report”) that describes the assessments against parcels of land within the Maintenance District commencing with Fiscal Year 2014-2015; and,

**WHEREAS**, the Board desires to levy and collect annual special benefit assessments against parcels of land within the Maintenance District commencing with Fiscal Year 2014-2015 to pay the maintenance and servicing of landscape, slope, and open space improvements and appurtenant facilities within the Maintenance District; and

**THE BOARD OF DIRECTORS OF THE PLEASANT HILL RECREATION & PARK DISTRICT  
RESOLVES:**

1. That the above recitals are all true and correct.
2. Following notice duly given, the Board has held a full and fair Public Hearing regarding the Maintenance District, the levy and collection of assessments, the Engineer’s Report prepared in connection therewith, and considered all oral and written statements, protests and communications made or filed by interested persons regarding these matters.
3. The improvements and assessments as presented in the Engineer’s Report on file in the Office of the Board Clerk are hereby confirmed as filed or as amended by Board action and the minutes of this meeting.
4. The adoption of this Resolution constitutes the confirmation of the maximum assessment within the Maintenance District, commencing with Fiscal Year 2014-2015.

5. The Board Clerk is hereby directed to enter this Resolution on the minutes of the Board meeting and shall constitute the official declaration of the confirmation of the maximum assessment within the Maintenance District, commencing with Fiscal Year 2014-2015 as outlined in the final Engineer's Report.
6. This Resolution shall become effective immediately upon its adoption.
7. The Board Clerk shall certify the adoption of this Resolution.

**PASSED AND ADOPTED** on June 26, 2014, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

---

Sherry M. Sterrett, Chair

I hereby certify that the foregoing resolution was approved by the vote indicated herein above at the regular meeting of the Board of Directors on June 26, 2014.

---

Robert B. Berggren, Clerk of the Board



# Board of Directors RESOLUTION

PLEASANT HILL RECREATION & PARK DISTRICT

147 Gregory Lane  
Pleasant Hill, CA 94523  
(925) 682-0896  
(925) 682-1633 fax  
pleasanthillrec.com

**PLEASANT HILL RECREATION & PARK DISTRICT  
COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA  
BOARD OF DIRECTORS**

**IN THE MATTER OF** **RESOLUTION 2014-06-26J**  
**RESOLUTION OF THE BOARD OF DIRECTORS OF THE PLEASANT HILL RECREATION &  
PARK DISTRICT, CALIFORNIA, ORDERING THE LEVY OF ASSESSMENTS FOR FISCAL  
YEAR 2014-2015 FOR THE LANDSCAPE MAINTENANCE DISTRICT (WOODSIDE HILLS I)**

**WHEREAS**, The Board of Directors of the Pleasant Hill Recreation & Park District (hereinafter referred to as the "Board") has, by previous Resolutions, assumed the Landscape Maintenance District (Woodside Hills I) (hereinafter referred to as the "Maintenance District"), and initiated proceedings for the levy and collection of assessments of said Maintenance District, including any new or increased assessments related thereto for Fiscal Year 2014-2015, pursuant to the provisions of the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the Streets and Highways Code of California, beginning with Section 22500 (hereinafter referred to as the "Act"), and the provisions of the California Constitution Article XIID (hereinafter referred to as the "Constitution"); and,

**WHEREAS**, the Board has by Resolution approved the Final Engineer's Report (hereafter referred to as the "Engineer's Report") that describes the assessments against parcels of land within the Maintenance District commencing with Fiscal Year 2014-2015; and,

**WHEREAS**, the Board desires to levy and collect annual special benefit assessments against parcels of land within the Maintenance District commencing with Fiscal Year 2014-2015 to pay the maintenance and servicing of landscape, slope, and open space improvements and appurtenant facilities within the Maintenance District; and

**THE BOARD OF DIRECTORS OF THE PLEASANT HILL RECREATION & PARK DISTRICT  
RESOLVES:**

1. That the above recitals are all true and correct.
2. Following notice duly given, the Board has held a full and fair Public Hearing regarding the Maintenance District, the levy and collection of assessments, the Engineer's Report prepared in connection therewith, and considered all oral and written statements, protests and communications made or filed by interested persons regarding these matters.
3. The improvements and assessments as presented in the Engineer's Report on file in the Office of the Board Clerk are hereby confirmed as filed or as amended by Board action and the minutes of this meeting.
4. The adoption of this Resolution constitutes the confirmation of the maximum assessment within the Maintenance District, commencing with Fiscal Year 2014-2015.

5. The Board Clerk is hereby directed to enter this Resolution on the minutes of the Board meeting and shall constitute the official declaration of the confirmation of the maximum assessment within the Maintenance District, commencing with Fiscal Year 2014-2015 as outlined in the final Engineer's Report.
6. This Resolution shall become effective immediately upon its adoption.
7. The Board Clerk shall certify the adoption of this Resolution.

**PASSED AND ADOPTED** on June 26, 2014, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

---

Sherry M. Sterrett, Chair

I hereby certify that the foregoing resolution was approved by the vote indicated herein above at the regular meeting of the Board of Directors on June 26, 2014.

---

Robert B. Berggren, Clerk of the Board



# Board of Directors RESOLUTION

PLEASANT HILL RECREATION & PARK DISTRICT

147 Gregory Lane  
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(925) 682-0896  
(925) 682-1633 fax  
pleasanthillrec.com

**PLEASANT HILL RECREATION & PARK DISTRICT  
COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA  
BOARD OF DIRECTORS**

**IN THE MATTER OF RESOLUTION 2014-06-26K  
RESOLUTION OF THE BOARD OF DIRECTORS OF THE PLEASANT HILL RECREATION &  
PARK DISTRICT, CALIFORNIA, ORDERING THE LEVY OF ASSESSMENTS FOR FISCAL  
YEAR 2014-2015 FOR THE LANDSCAPE MAINTENANCE DISTRICT (WOODSIDE HILLS III)**

**WHEREAS**, The Board of Directors of the Pleasant Hill Recreation & Park District (hereinafter referred to as the “Board”) has, by previous Resolutions, assumed the Landscape Maintenance District (Woodside Hills III) (hereinafter referred to as the “Maintenance District”), and initiated proceedings for the levy and collection of assessments of said Maintenance District, including any new or increased assessments related thereto for Fiscal Year 2014-2015, pursuant to the provisions of the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the Streets and Highways Code of California, beginning with Section 22500 (hereinafter referred to as the “Act”), and the provisions of the California Constitution Article XIID (hereinafter referred to as the “Constitution”);and,

**WHEREAS**, the Board has by Resolution approved the Final Engineer’s Report (hereafter referred to as the “Engineer’s Report”) that describes the assessments against parcels of land within the Maintenance District commencing with Fiscal Year 2014-2015; and,

**WHEREAS**, the Board desires to levy and collect annual special benefit assessments against parcels of land within the Maintenance District commencing with Fiscal Year 2014-2015 to pay the maintenance and servicing of landscape, slope, and open space improvements and appurtenant facilities within the Maintenance District; and

**THE BOARD OF DIRECTORS OF THE PLEASANT HILL RECREATION & PARK DISTRICT  
RESOLVES:**

1. That the above recitals are all true and correct.
2. Following notice duly given, the Board has held a full and fair Public Hearing regarding the Maintenance District, the levy and collection of assessments, the Engineer’s Report prepared in connection therewith, and considered all oral and written statements, protests and communications made or filed by interested persons regarding these matters.
3. The improvements and assessments as presented in the Engineer’s Report on file in the Office of the Board Clerk are hereby confirmed as filed or as amended by Board action and the minutes of this meeting.
4. The adoption of this Resolution constitutes the confirmation of the maximum assessment within the Maintenance District, commencing with Fiscal Year 2014-2015.

5. The Board Clerk is hereby directed to enter this Resolution on the minutes of the Board meeting and shall constitute the official declaration of the confirmation of the maximum assessment within the Maintenance District, commencing with Fiscal Year 2014-2015 as outlined in the final Engineer's Report.
6. This Resolution shall become effective immediately upon its adoption.
7. The Board Clerk shall certify the adoption of this Resolution.

**PASSED AND ADOPTED** on June 26, 2014, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

---

Sherry M. Sterrett, Chair

I hereby certify that the foregoing resolution was approved by the vote indicated herein above at the regular meeting of the Board of Directors on June 26, 2014.

---

Robert B. Berggren, Clerk of the Board



# Board of Directors RESOLUTION

PLEASANT HILL RECREATION & PARK DISTRICT

147 Gregory Lane  
Pleasant Hill, CA 94523  
(925) 682-0896  
(925) 682-1633 fax  
pleasanthillrec.com

**PLEASANT HILL RECREATION & PARK DISTRICT  
COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA  
BOARD OF DIRECTORS**

**IN THE MATTER OF** **RESOLUTION 2014-06-26L**  
**RESOLUTION OF THE BOARD OF DIRECTORS OF THE PLEASANT HILL RECREATION &  
PARK DISTRICT, CALIFORNIA, ORDERING THE LEVY OF ASSESSMENTS FOR FISCAL  
YEAR 2014-2015 FOR THE LANDSCAPE MAINTENANCE DISTRICT (LANDSCAPE &  
LIGHTING DISTRICT #6)**

**WHEREAS**, The Board of Directors of the Pleasant Hill Recreation & Park District (hereinafter referred to as the “Board”) has, by previous Resolutions, assumed the Landscape Maintenance District (Landscape & Lighting District #6) (hereinafter referred to as the “Maintenance District”), and initiated proceedings for the levy and collection of assessments of said Maintenance District, including any new or increased assessments related thereto for Fiscal Year 2014-2015, pursuant to the provisions of the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the Streets and Highways Code of California, beginning with Section 22500 (hereinafter referred to as the “Act”), and the provisions of the California Constitution Article XIID (hereinafter referred to as the “Constitution”);and,

**WHEREAS**, the Board has by Resolution approved the Final Engineer’s Report (hereafter referred to as the “Engineer’s Report”) that describes the assessments against parcels of land within the Maintenance District commencing with Fiscal Year 2014-2015; and,

**WHEREAS**, the Board desires to levy and collect annual special benefit assessments against parcels of land within the Maintenance District commencing with Fiscal Year 2014-2015 to pay the maintenance and servicing of landscape, slope, and open space improvements and appurtenant facilities within the Maintenance District; and

**THE BOARD OF DIRECTORS OF THE PLEASANT HILL RECREATION & PARK DISTRICT  
RESOLVES:**

- 1 That the above recitals are all true and correct.
- 2 Following notice duly given, the Board has held a full and fair Public Hearing regarding the Maintenance District, the levy and collection of assessments, the Engineer’s Report prepared in connection therewith, and considered all oral and written statements, protests and communications made or filed by interested persons regarding these matters.
- 3 The improvements and assessments as presented in the Engineer’s Report on file in the Office of the Board Clerk are hereby confirmed as filed or as amended by Board action and the minutes of this meeting.
- 4 The adoption of this Resolution constitutes the confirmation of the maximum assessment applicable within the Maintenance District, commencing with Fiscal Year 2014-2015.

- 5 The Board Clerk is hereby directed to enter this Resolution on the minutes of the Board meeting and shall constitute the official declaration of the confirmation of the maximum assessment and inflationary formula within the Maintenance District, commencing with Fiscal Year 2014-2015 as outlined in the final Engineer's Report.
- 6 This Resolution shall become effective immediately upon its adoption.
- 7 The Board Clerk shall certify the adoption of this Resolution.

**PASSED AND ADOPTED** on June 26, 2014, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

---

Sherry M. Sterrett, Chair

I hereby certify that the foregoing resolution was approved by the vote indicated herein above at the regular meeting of the Board of Directors on June 26, 2014.

---

Robert B. Berggren, Clerk of the Board



## **MEMORANDUM**

TO: Board of Directors

FROM: General Manager

DATE: June 19, 2014

RE: Agenda Item #8 – June 26, 2014 Board Meeting

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### **Report on California Special Districts Association (CSDA) Legislative Days**

Board Chair Sherry Sterrett was able to attend the recent CSDA Legislative Days held in Sacramento. Chair Sterrett will give a report and update on legislative matters.



## **MEMORANDUM**

TO: Board of Directors  
FROM: General Manager  
DATE: June 19, 2014  
RE: Agenda Item #9 – June 26, 2014 Board Meeting

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### **Report from Land and Facility Committee**

#### **a. Consideration of Labyrinth at Brookwood Park**

The Land and Facility Development Committee met on June 17 to review a request to have a labyrinth placed at Brookwood Park. Information is attached to your board packet.

#### **b. To Consider Extending Agreement of Veterans of Foreign Wars (VFW) Building at School House Annex (ACTION)**

The committee reviewed the draft of the new lease, made some minor changes and is recommending approval for extending the agreement with VFW at the School House Annex.



# Board of Directors AGENDA

PLEASANT HILL RECREATION & PARK DISTRICT

147 Gregory Lane  
Pleasant Hill, CA 94523  
(925) 682-0896  
(925) 682-1633 fax  
pleasanthillrec.com

## MISSION STATEMENT

***In order to serve the diverse recreational needs of individuals and families and to enrich the quality of life for all residents, the Pleasant Hill Recreation & Park District is committed to providing park facilities, open space, and programs and activities for all ages.***

*Documents that are disclosable public records required to be made available under California Government Code Section 54957.5 (b) (1) and (2) are available to the public for inspection at no charge during business hours at our administrative office located at 147 Gregory Lane, Pleasant Hill, California.*

*The Pleasant Hill Recreation & Park District will provide reasonable disability-related modification or accommodation to a person with a disability who requires a modification or accommodation in order to participate in the meeting of the Board of Directors. Please contact Susie Kubota (925) 682-0896 at least 48 hours before the meeting if you require such modification or accommodation.*

**Pleasant Hill Recreation & Park District  
Land and Facility Development Committee  
Wednesday, June 18, 2014  
5:00 p.m.  
Administration Office  
147 Gregory Lane, Pleasant Hill**

Chair: Zac Shess  
Member: Bobby Glover

1. Public Comment  
Public comment will be limited to five minutes per person with a maximum time of thirty minutes unless further time is granted by the presiding officer. The public may speak regarding agenda items at the time the matter is taken up. Non-agenda items can be addressed under Public Comment.
2. To Consider Labyrinth at Brookwood Park
3. To Consider Extending VFW Agreement for School House Annex
4. Follow Up on Disc Golf
  - a. Field Trip
  - b. Paso Nogal Park

# LIVING LABYRINTH

# LIVING LABYRINTH

## A PROJECT IN PARTNERSHIP WITH:



**Kindred at Home Hospice**



**Pleasant Hill Park and Recreation District**



**Madrone Foundation**

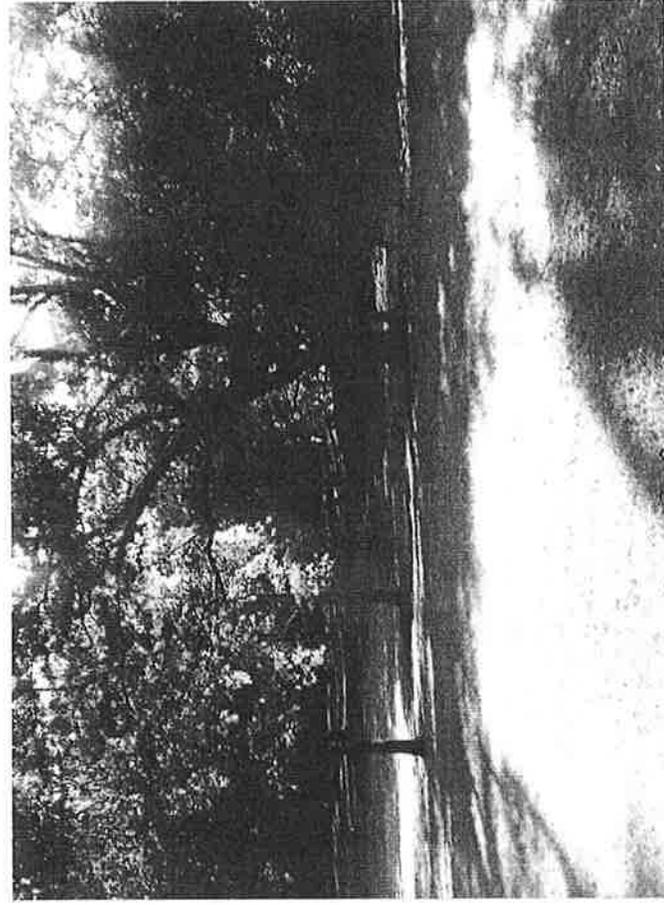
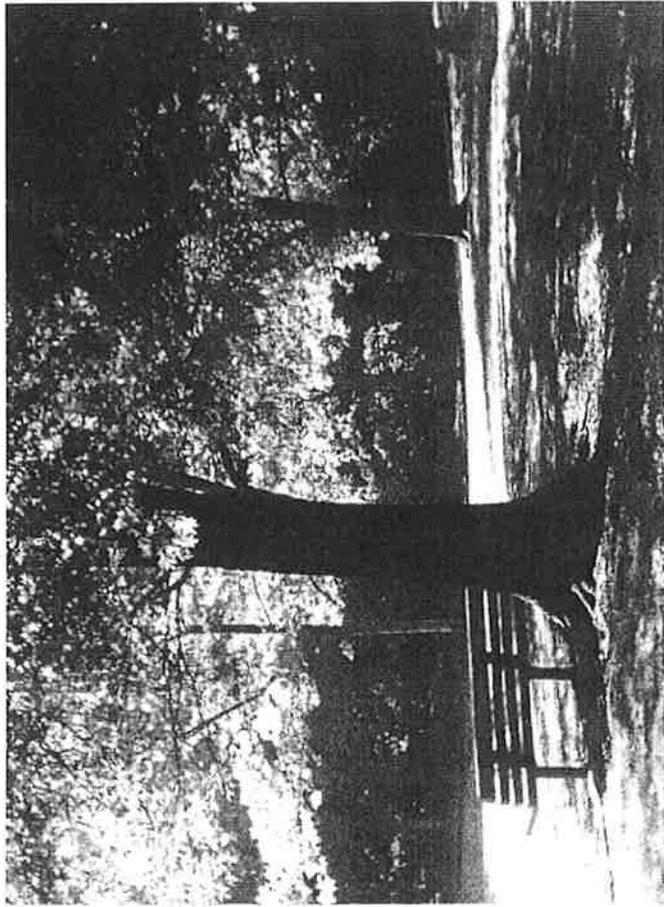
## VOLUNTEER ARTISANS:

**Chris Danton – Landscape Designer**

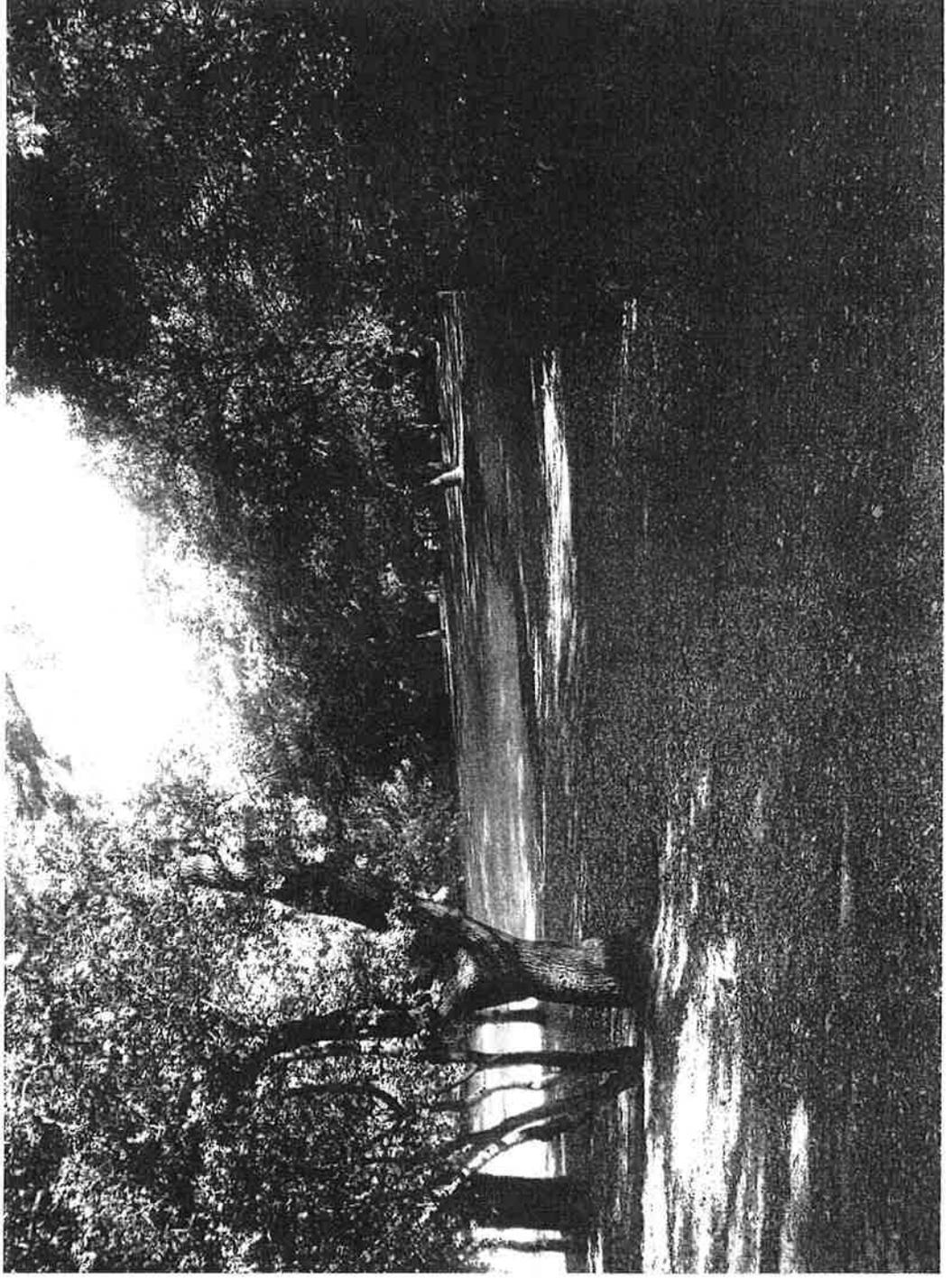
**Lara Dutto – Architect**

**Tim Clare – Artist**

# LIVING LABYRINTH



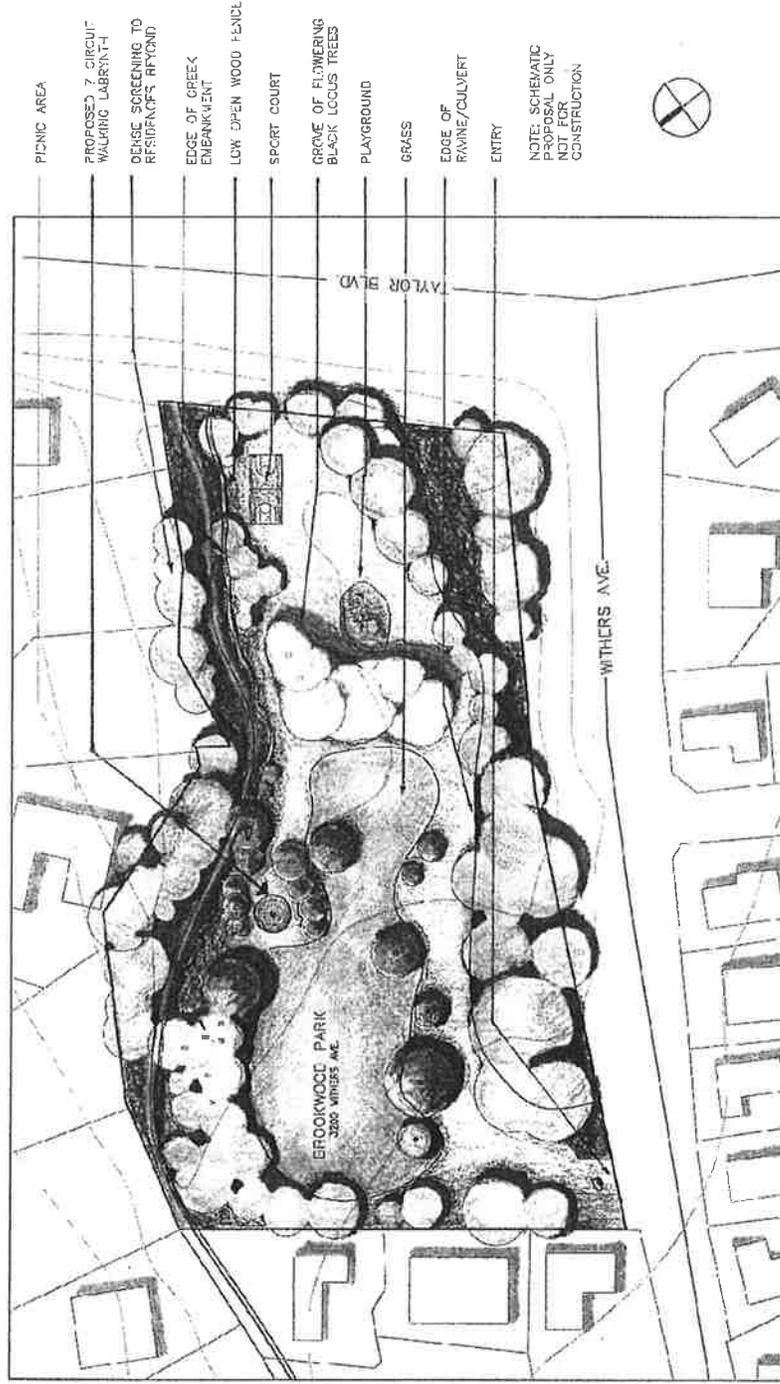
# LIVING LABYRINTH SITE



# LIVING LABYRINTH

- **Brookwood Park, Lafayette**
- **40 foot diameter**
- **Goldfine Walkways with Edged Pavers**
- **Inlaid Glass Mosaic Center**

# LIVING LABYRINTH

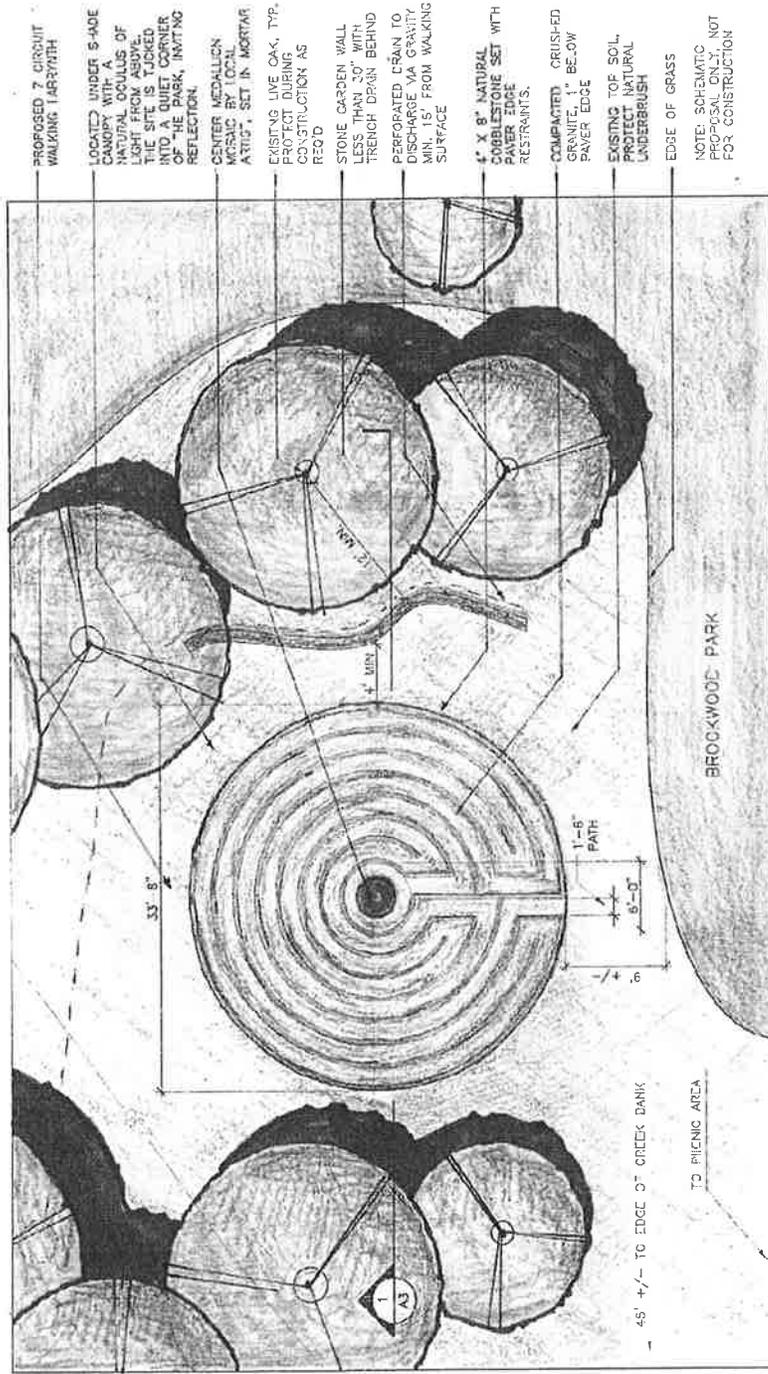


VICINITY\_PLANS A1  
06/18/14

## THE LIVING LABYRINTH

A project created in partnership with Professional Health at Home Hospice, the Madrone Foundation and the Peasant Hill Recreation and Park District.

# LIVING LABYRINTH



A2

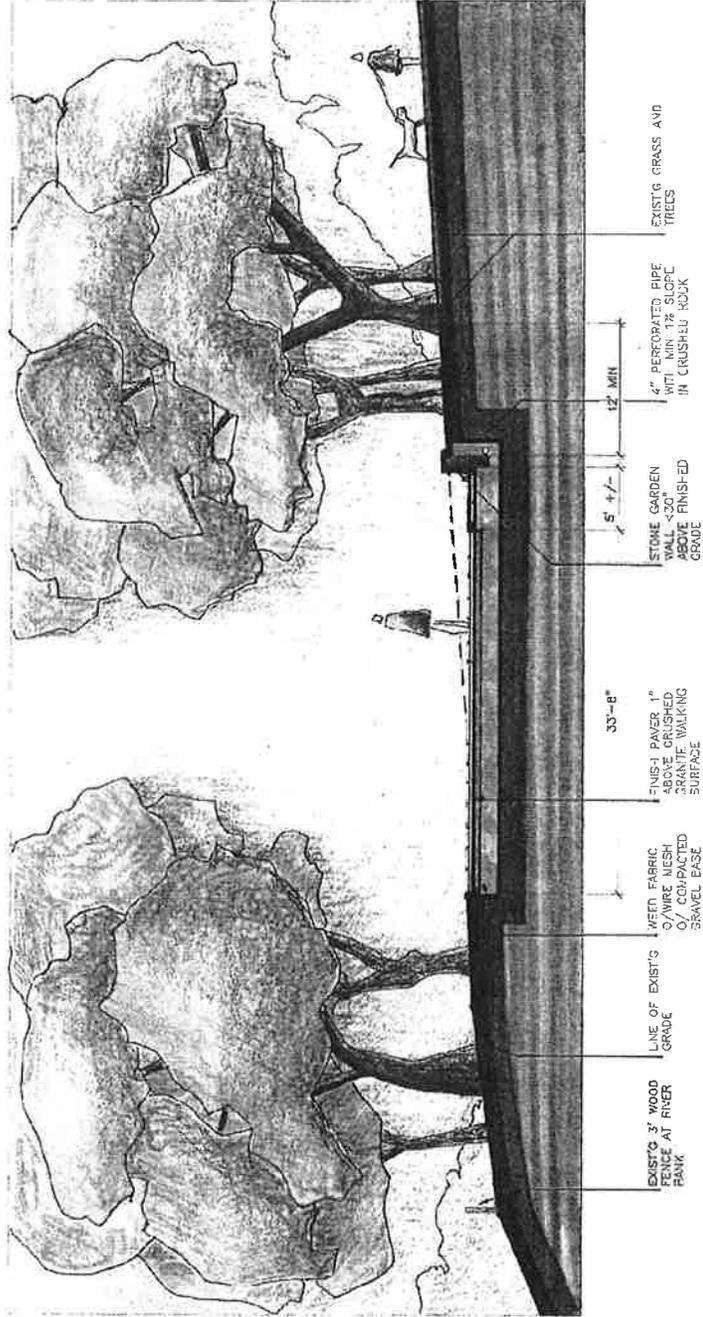
PLAN 1/8" = 1'-0"  
05/18/14



# THE LIVING LABYRINTH

A project created in partnership with Professional Health at Home Hospice, the Macrone Foundation and the Pleasant Hill Recreation and Park District

# LIVING LABYRINTH



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# LIVING LABYRINTH

## FUNDRAISING

- Value to Community
- Goal: \$15,000 in monetary and in-kind donations
- June – September (and on-going)
- Corporate, Small Business, Community & Individual Donations

# LIVING LABYRINTH

## GENERAL TIMELINE

- **Construction - September 6 -12**
- **Annual Memorial - September 21**

# LIVING LABYRINTH

**Q&A**

**THANK YOU**  
**for your kind consideration**



## **WHO WE ARE**

Our hospice team provides compassionate, patient-centered care and support for terminally ill individuals and their families. We are committed to bringing each patient choice, dignity and peace of mind, providing physical, emotional, spiritual and practical support in the last phases of a life limiting illness, with an emphasis on providing comfort. Care is provided at home wherever the patient lives.

Our office is located in Pleasant Hill, and our hospice team serves all of Contra Costa and Alameda Counties.

## **PROPOSAL: LABYRINTH & ANNUAL MEMORIAL SERVICE**

Each year Professional Hospice holds a memorial service honoring our former patients whom we were privileged to serve prior to their passing. Family and caregivers are invited to the non-denominational program, which is also open to members of the community at large.

By incorporating a labyrinth into the service our vision is to make this service an interactive, creative opportunity for those who attend. We would like to have participants express their love and care by making a piece that would become part of the labyrinth (e.g., painting tiles, etching rocks, painting rocks, etc.) The participants would also have the chance to walk to the labyrinth.

As a standing part of the Pleasant Hill Community Center, it would be available for any and all who use the Center. It could also be added to each year to incorporate more individuals, more memories and more creativity.

## **WHAT IS A LABYRINTH?**

People walk the labyrinth for many reasons: to relax, as a walking meditation, or just for fun. A labyrinth is a single, non-branching path which leads to its center. Since it has a clearly defined route to the center and back it is designed to be easy to navigate. Walking among the turnings, one loses track of direction and of the outside world, and thus quiets the mind and can support personal, psychological and/or spiritual growth and awareness. Many labyrinths exist today in parks, schools, places of worship, hospitals.

You enter a labyrinth through its mouth and then walk on the paths which are marked by boundaries. (They can be rocks, flowers, painted paths, etc.) The goal is to arrive at its center. When you reach the center, you have gone half the distance – you then need to turn around and walk back.

Labyrinths are an ancient ritual and the most famous one remaining today is at Chartres Cathedral near Paris, and was built around 1200. Labyrinths are found all across the globe, but their origins are unknown.

LabyrinthSociety.org  
Wikipedia.org

## REASONS FOR SUPPORTING THE PROPOSAL

### 1. Community Benefit

- Healing opportunity for individuals and groups
- Informal educational opportunities – for labyrinth, meditation, relaxation
- Informal opportunity to commemorate and remember loved ones
- Conversations about healing, relaxation, fun, spirit, memories, traditions

### 2. Potential for Collaboration in Supporting the Project

Contra Costa Interfaith Council	Congregations of Pleasant Hill
Counseling Centers	Medical Community
College Park High School	JFK University
Carrington & Diablo Valley Colleges	Senior Living Facilities

### 3. Serve as a Symbol for Diversity of Our Community

Diverse Cultures, Diverse Faiths

### 4. First Public Labyrinth in Pleasant Hill

There is one in Walnut Creek and one in Briones in Martinez. However Martinez is not wheelchair accessible.

## NEXT STEPS

See the attached timeline and description of committees.

## CONTACT

Rabbi Mimi Weisel  
Bereavement Coordinator  
[mweisel@professionalhc.com](mailto:mweisel@professionalhc.com)

Belinda Sullivan  
Volunteer Coordinator  
[bsullivan@professionalhc.com](mailto:bsullivan@professionalhc.com)

925-771-8295



**LIVING LABYRINTH  
WORKING BUDGET  
5/5/2014**

\$10,000

\$3000 – Pavers

\$2500 – Goldfine Gravel Path

\$1500 – Landscape (Benches, Hedges, etc.)

\$1000 – Miscellaneous Construction Costs

\$500 – Edging

\$500 – Architect

\$500 – Plaque (PHH & Donor Recognitions & Community Partners/Sponsors)

List any donation of dollars or in kind materials/services of \$1000 or more

\$500 - Giveaway to Volunteers & Special Recognitions

\$250 - Tiles, Epoxy, Paints, Kilning

\$250 - Refreshments: Day of Construction during Corporate Volunteer Week

Solicitation Materials, Mailers, Posters

Sponsors: Recognition on Website & Written Materials & Booklet

Donor Levels: \$1000 – Angel - Plaque, Website, Memorial Booklet

\$500 - Caregiver - Website, Memorial Booklet

\$250 and under - Friend of PHH - Memorial Booklet

Solicit all former Patient Families

Note: Memorial Service Separate Event and Budget



An Affiliate of Kindred at Home

**“LIVING” LABYRINTH PROJECT**

**DRAFT Marketing Plan**

GOAL	STRATEGY	STEPS	TIME FRAME	RESPONSIBLE
<p>Raise \$15,000 for labyrinth with residual going to Madrone Foundation.</p>	<p>Tap internal sources for support for potential donors</p>	<ul style="list-style-type: none"> <li>• Solicitation letter to individuals (Save the date, brick memorial, and invitation to add to mosaic)</li> <li>- Postcard Reminder (Volunteer needs, Memorial, mosaic materials, brick memorial deadlines, solicitation reminder)</li> <li>- Reminder phone call</li> <li>• Solicitation to vendors via marketing professionals</li> <li>• Solicitation to partner facilities</li> <li>• Solicitation to hospice staff</li> </ul>	<p>June 23 June 30  July 28   August 25 June 30  June 30 July 7</p>	
	<p>Tap external non-affiliated sources for support in the community</p>	<ul style="list-style-type: none"> <li>• Solicitations to faith organizations</li> <li>• Solicitations to community organizations such as the PH Rotary, etc.</li> </ul>	<p>July 14 July 14</p>	
	<p>Tap businesses for in-kind donations</p>	<ul style="list-style-type: none"> <li>• Target local businesses such as Noah’s Bagels for construction day refreshments.</li> </ul>	<p>June 23 – Ongoing</p>	



An Affiliate of Kindred at Home

Inform the community of the construction and fall memorial.	Community Outreach	<ul style="list-style-type: none"> <li>• Information materials</li> <li>• Speaking engagements</li> </ul>	June 30 July 14	
	Media Outreach	<ul style="list-style-type: none"> <li>• PSAs</li> <li>• Press releases and calendar notices to print, electronic, and online media</li> <li>• Social Media – Website and Facebook Page, and Twitter</li> <li>• Link PHH website to Madrone and Pleasant Hill Parks and Rec</li> </ul>	August 4 July 7 – To announce project and solicit story possibilities August	

**LEASE AGREEMENT BETWEEN PLEASANT HILL RECREATION & PARK DISTRICT AND THE VETERANS OF FOREIGN WARS OF THE UNITED STATES, PLEASANT HILL POST NO. 3059**

This lease agreement ("Lease" or "Agreement") is entered into as of June \_\_, 2014, between the PLEASANT HILL RECREATION & PARK DISTRICT ("District"), a California special district, and the Veterans of Foreign Wars of the United States, Pleasant Hill Post No. 3059 ("VFW"), a California corporation.

**Recitals**

WHEREAS, the District and VFW, effective June 25, 1987, entered into a seventeen (17) year lease for certain real property owned by the District and commonly referred to as the School House Annex and adjacent storage shed located at 1919 Wendell Lane in Pleasant Hill, California, and as further defined herein ("Leased Premises");

WHEREAS, the VFW, under the terms and conditions of that lease, and in addition to other valuable consideration paid, made certain improvements to the Leased Premises valued at \$56,500; and

WHEREAS, the parties entered into an Amended Lease, effective July 8, 1994, for the use of the Leased Premises upon certain terms and conditions and for a term of ten (10) additional years; and

WHEREAS, the VFW, under the terms and conditions of the Amended Lease, and in addition to other valuable consideration paid, replaced the roof of the School House Annex building; and

WHEREAS, the term of the Amended Lease expired on June 25, 2014, but the VFW desires to continue to use the Leased Premises for a period of ten (10) years upon generally the same terms and conditions as contained in the Amended lease; and

WHEREAS, the District desires to lease the Leased Premises to the VFW upon the terms and conditions and consideration set forth herein.

NOW, THEREFORE, for good and valuable consideration, and faithful performance of all of the terms, conditions and covenants contained herein, the parties agree as follows:

**Lease Terms**

**Section 1: Leased Premises.**

The Leased Premises shall consist of the School Annex building and the appurtenant Pump House building located at 1919 Wendell Lane, Pleasant Hill, California, as depicted on the Site Map, attached hereto as Exhibit A and incorporated herein by reference. The Leased Premises shall not include the grounds or parking areas at 1919 Wendell Lane, but the VFW shall have non-exclusive use of those areas for ingress and egress to the Leased Premises subject to the terms and conditions herein. The Leased Premises are delivered by District to VFW in it's "As Is" condition without any warranty regarding its condition for VFW's intended use.

## **Section 2. Term of Lease.**

The term of this Lease shall commence on June 26, 2014 and end on June 25, 2024, unless sooner terminated pursuant to the term of this Lease ("Term").

## **Section 3. Rent.**

The rent for the Leased Premises and the non-exclusive use of the grounds and parking areas shall consist of the following:

- (a) Annual Payment: The VFW shall pay the District annual rent of ten dollars (\$10.00) due on or before the commencement of the Term and on or before each annual anniversary date of the commencement of the Term.
- (b) Capital Improvements: The VFW shall perform certain capital improvements to the Leased Premises as determined by the District to ensure that the Leased Premises continue to meet health and safety standards and relevant State and local code requirements.
- (c) Maintenance of Grounds and Parking Areas: The VFW shall assist with the maintenance of the grounds and parking areas at 1919 Wendell Lane and the other areas within the triangle bordered by Oak Park Boulevard, Pleasant Hill Road and Wendell Lane ("Triangle Area"). The District will provide the maintenance standards for such areas to the VFW.

## **Section 4. Use.**

VFW's use and occupancy of the Leased Premises shall be subject to the following:

- (a) The Leased Premises shall be used for administrative activities, meetings and other community recreation activities as allowed under California Public Resources Code 5780 et seq.
- (b) VFW agrees that it shall not cause nor knowingly allow the Leased Premises to be used for any unlawful purpose.

- (c) VFW will use the Leased Premises in such a manner so as not to disrupt use of the remaining site and adjoining properties.
- (d) VFW shall not place any signs upon the exterior of the Leased Premises without the prior written consent of the District and compliance with all applicable governmental requirements.
- (e) VFW shall not allow the commission of any acts on the Leased Premises, nor allow use of the Leased Premises in any manner that might cause the cancellation of any insurance policy insuring the Leased Premises or increase the rate thereof.
- (f) VFW shall comply with all laws, rules, and orders of all federal, state, and municipal governments or agencies related to its use and occupancy of the Leased Premises.

#### **Section 5. Repairs and Maintenance.**

The following repair and maintenance standards shall apply to the Leased Premises:

- (a) VFW agrees, at its own expense, to maintain the Leased Premises in good condition and to make all replacements and repairs of any kind whatsoever necessary to the Leased Premises during the Term. The District shall not be responsible for any maintenance, repair or improvement to the Leased Premises whatsoever. VFW agrees that in no event shall the District be liable to VFW or any third party for injuries or damages of any kind related in any way to the condition of the Leased Premises during the Term.
- (b) The District shall have no responsibility to repair or replace the Leased Premises in the event of partial or total destruction thereof. If the Leased Premises are rendered unusable as a result of the partial or total destruction thereof, and through no fault of VFW, then the parties may agree to terminate this Agreement and neither party shall have any liability to the other.
- (c) Upon the end of the Term, or the earlier termination of this Agreement, VFW shall surrender the Leased Premises in good condition and repair as determined by the District. Any improvements made to the Leased Premises by VFW shall become the property of the District without any payment by or other consideration from the District.

#### **Section 6. Alterations.**

VFW shall make no improvements or alterations to the Leased Premises without first obtaining the District's written approval for such improvements or alterations. Any such approved improvements or alterations shall be in accordance with applicable laws and at VFW's sole cost and expense. VFW will indemnify and defend District for all liens, claims or damages caused by the construction of any improvements, additions, alterations, and major repairs.

**Section 7. Utilities.**

VFW shall be responsible for the payment of all utilities provided to the Leased Premises. Utilities shall include, but not be limited to, electricity, gas, water, garbage removal, telephone service, cable television, high-speed internet and any other service provided to the Leased Premises during the Term. Following the end of the Term, or the earlier termination of this Lease, VFW agrees that it shall remain responsible for payment of all utility services to the Leased Premises during the Term.

**Section 8. Entry; Use by District.**

VFW shall permit the District and District's agents, representatives, contractors or employees to enter the Leased Premises during regular business hours and upon reasonable notice to inspect the property to determine whether VFW is in compliance with the terms of this Lease and to do other lawful acts that may be necessary to protect District's interest in the Leased Premises. Notwithstanding the foregoing, the District may access the Leased Premises in emergency situations without providing prior notice to VFW. The District may also, with the consent of VFW, use the Leased Premises, or portions thereof, for District activities. Absent its negligence or willful misconduct, VFW shall not be responsible for any injuries or damages occurring on the Leased Premises during District's use of the Leased Premises.

**Section 9. Vacation of Premises.**

Upon the end of the Term, or the earlier termination of this Lease, VFW shall vacate the Leased Premises, remove all personal property and return all keys to District. VFW shall not continue occupancy or possession of the Leased Premises ("hold over") for any reason except upon the prior written consent of District. Any such hold over shall be subject to the terms and conditions herein, but shall not constitute a renewal of this Lease, nor an extension for any further term.

**Section 10. Indemnity.**

VFW shall indemnify, defend, and hold harmless District, its Board members, employees, officials, agents, and contractors from and against any and all claims, demands, causes of action, loss, damage, liabilities, costs and expenses, including attorney's fees, for any injury to or death of any person, loss or damage to property, whatsoever, and any other losses or damages, caused or created by, or in any way connected with VFW's use and/or occupation of the Leased Premises, VFW's breach of this Agreement, or VFW's maintenance obligations set

forth in Section 3(c) above. This indemnity shall not apply to claims, demands, causes of action, losses, damages, liabilities, costs or expenses which are caused by the sole active negligence or willful misconduct of the District.

**Section 11. Insurance.**

(a) VFW shall procure and maintain in force at its expense at all times during the Term hereof general liability and property damage insurance from a responsible insurance company, authorized to do business in California, with limits for the general liability insurance for bodily or personal injury or death of not less than One Million Dollars (\$1,000,000) per occurrence/\$2,000,000 aggregate and for property damage of not less than \$500,000.

(b) VFW agrees to keep and maintain, or to cause VFW's agents, contractors or subcontractors to keep and maintain, workers' compensation insurance and other forms of insurance as may from time to time be required by law or may otherwise be necessary to protect District and the Leased Premises from claims of any person who may at any time work on the Leased Premises, the grounds and parking areas and Triangle Area, whether as an independent contractor, agent, or employee of VFW or otherwise.

(c) VFW shall name the District, its Board members, directors, officers, agents and employees as additional insured on the general liability and property damage policies to be procured pursuant to this Agreement.

(d) VFW shall deliver certificates of insurance with all relevant endorsements to District on or before the commencement of the Term hereof. VFW shall provide to the District any changes to the certificates of insurance required hereby during the Term hereof.

**Section 12. Assignment and Subletting.**

VFW shall not assign this Agreement or sublease the Leased Premises without District's prior written consent, which may be withheld in District's sole and absolute discretion. In the event District consents to a proposed assignment or subletting, then VFW shall remain primarily liable for the performance of all terms and conditions of this Lease, including, but not limited to the indemnification set forth in Section 10 hereinabove.

**Section 13. Termination.**

Either party may terminate this Lease with or without cause upon three (3) months written notice to the other party. Additionally, either party may terminate this Lease based upon the other party's material breach of any material provision herein, upon thirty (30) days written notice to the other party; however, if the breaching party cures the breach prior to end of the thirty-day period, then the Lease shall not terminate. In addition, the non-breaching party may pursue any rights or remedies it may have in law or equity against the breaching party.

**Section 14. Possessory Interest Taxes.**

VFW recognizes and understands that this Lease may create a possessory interest in the Leased Premises subject to property taxation under the California Revenue and Taxation Code and that VFW may be subject to the payment of property taxes levied upon such interest. VFW agrees that it shall be responsible for the payment of any and all taxes levied upon the Leased Premises, including but not limited to possessory interest taxes and taxes on VFW's personal property, furnishings, equipment and trade fixtures.

**Section 15. District Reserved Rights.**

The District reserves the right to grant easements, licenses, rights and dedications in regards to the Leased Premises that the District deems advisable and that do not unreasonably interfere with VFW's use of the Leased Premises.

**Section 16. Notices.**

Except as otherwise expressly provided by law, all notices or other communications required or permitted by this Lease or by law to be served on or given to either party to this Lease by the other party shall be in writing and shall be deemed served when personally delivered to the party to whom they are directed, or in lieu of the personal service, upon deposit in the United States Mail, certified or registered mail, return receipt requested, postage prepaid, addressed to VFW at:

Commander/Quarter Master  
Veterans of Foreign Wars of the United States  
PO Box #23282  
Pleasant Hill, California 94523

or to District at: Pleasant Hill Recreation & Park District  
ATTN: General Manager  
147 Gregory Lane  
Pleasant Hill, CA 94523

Either party may change the address for the purpose of this Section by giving written notice of the change to the other party in the manner provided in this Section.

**Section 17. Partial Invalidity.**

Should any provision of this Lease be held by a court of competent jurisdiction to be either invalid or unenforceable, the remaining provisions of this Lease shall remain in effect, unimpaired by the holding.

**Section 18. Entire Agreement.**

It is understood that this Agreement contains the entire agreement between the parties hereto, and all prior understandings and agreements, oral or written, of whatsoever nature, regarding the Leased Premises thereby given, including but not limited to the Lease between the parties, effective June 25, 1987, and the Amended Lease, effective July 8, 1994, are superseded by this Lease Agreement, and are of no further force or effect. Any agreement or representations respecting the Leased Premises or it's leasing by District to VFW not expressly set forth in this instrument or in a properly signed written modification hereto is void.

**Section 19. Amendments.**

Should either party desire to amend any part of this Lease, they must notify the other party in writing. Any amendment to this Lease must be writing, signed by each party.

**Section 20. Governing Law/Interpretation.**

This Lease shall be governed by and construed in accordance with California law. Both parties have participated in the drafting of this Agreement. Therefore, the rule that ambiguities in an agreement shall be construed against the drafter and any related rule shall not apply.

**IN WITNESS WHEREOF**, the District and the VFW have executed this Lease Agreement as set forth below:

Pleasant Hill Recreation & Park District:

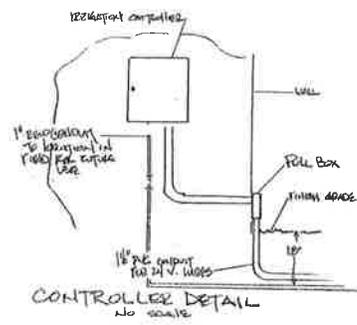
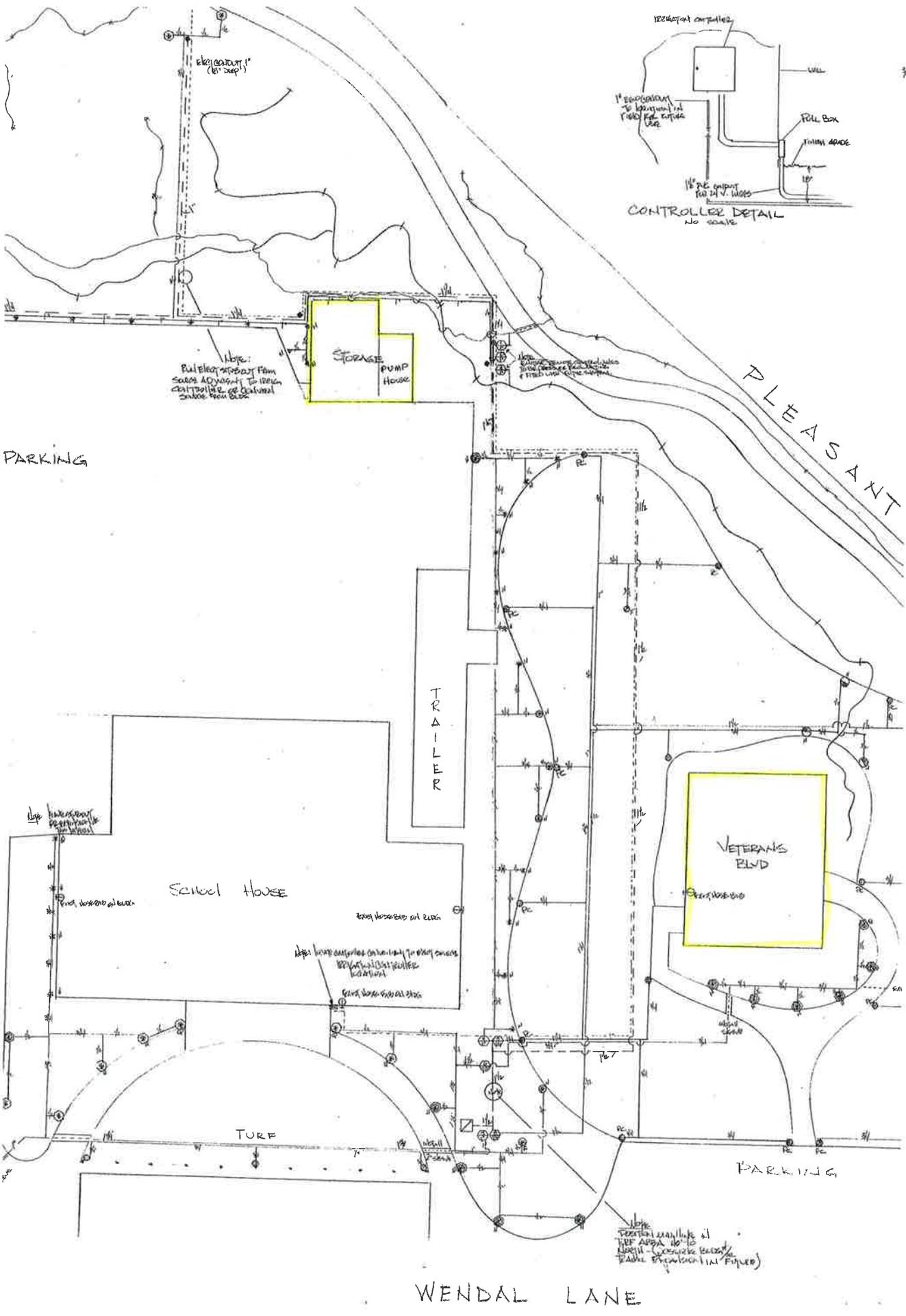
Date: June \_\_, 2014

By: \_\_\_\_\_  
Robert B. Berggren, General Manager  
Pleasant Hill Recreation & Park District

Veterans of Foreign Wars of the United States, Pleasant Hill Post No. 3059

Date: June \_\_, 2014

By: \_\_\_\_\_  
Commander/Quarter Master



WENDAL LANE

PLEASANT

PARKING

SCHOOL HOUSE

TRAILER

VETERANS BLVD

PARKING

TURF



## **MEMORANDUM**

TO: Board of Directors

FROM: General Manager

DATE: June 19, 2014

RE: Agenda Item #10 – June 26, 2014 Board Meeting

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### **To Consider Adjustments to Fiscal Year 2014-15 Preliminary Budget (ACTION)**

The Board of Directors approved the Preliminary Budget for fiscal year 2014-15 and the final budget will be approved on July 24. At the last Board Meeting, the Directors reviewed and discussed the recommended Capital Items, but did not make final approvals. The list is attached for review.

The Board may wish to approve the Capital List or parts of the list, and so it is labeled as an "Action" item.

## Capital Projects

The Budget & Finance Committee reviewed the Capital Projects List.

1. Parks – New Truck \$22,000 **Committee Agreed**
2. Recreation – New Passenger Van \$20,000 **Committed disagreed and would like staff to find more drivers, perhaps combining driving with some other duty to make it more attractive. Check with City of PH regarding availability of the City Van. Consider selling two buses and then buying a passenger van.**
3. Community Center – Drinking Fountain at Playground \$5,000 **Committee split, but general acceptance**
4. Community Center – Ceiling Mounted Projectors \$7,000 **Committee split, would like to see location of projectors**
5. KIDSTOP – Floor \$13,000 **Committee Agreed**
6. Sports – Scoreboard PH Ed Center Gym \$8,000 **Not sure, would like further information regarding leagues, users, revenue.**
7. Park Signs – Rodgers/Smith Park \$7,500 **Undecided**  
Dinosaur Hill Park \$4,000 **Need replacement**
8. Community Center Cat Walk - \$20,000 **Committee agreed**
9. Senior Center Blinds Chateau Room \$10,000 **Committee agreed-discussion followed on whether the Senior Club should be involved**
10. Building Maintenance – 26' Lift \$8,000 **Committee agreed**
11. Parks – 2<sup>nd</sup> Infield Prep Machine \$15,000 **Committee, one agreed and one still considering**
12. PH Park Pathways - \$34,000 (Partial completion) **Committee would like to put more money toward pathways. It was recommended that the Board walk the pathways to view the need.**

**Total: \$173,500**



## **MEMORANDUM**

TO: Board of Directors

FROM: General Manager

DATE: June 19, 2014

RE: Agenda Item #11 – June 26, 2014 Board Meeting

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### **Report on Wine, Women and Shoes Event**

Enclosed in your packet is information from Tina Young regarding the first Wine, Women and Shoes event. We are pleased that this turned out to be a successful event and we look forward to continuing this event in 2015.



## **MEMORANDUM**

TO: Bob Berggren

FROM: Tina Young, Recreation Superintendent  
Kendra Luke, Recreation Supervisor II

DATE: 6/18/14

RE: Wine, Women and Shoes 2014 Report

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Attached you will find the report and budget for the first Wine, Women and Shoes of Contra Costa County.

As you will see in the budget, we did not make the revenue projections, however the overall response and enthusiasm by the participants who attended and those that did not attend was well over expectations. Now that we have the first year under our belt there is no question that sponsors, partners and potential attendees know that Pleasant Hill Recreation & Park District can put on a GREAT event for Contra Costa County. It is the recommendation of Committee Chairs, Kendra Luke, Sheila Cotruvo and Tina Young and the WWS Committee Chair Members that we should commit to contracting with Wine, Women and Shoes and run the 2<sup>nd</sup> annual Wine, Women and Shoes in Pleasant Hill, on May 17, 2015.

We feel supporting a local partner in this event was and is a positive demonstration for the District. This year Hospice of the East Bay, and staff representative, Gloria Blecha was an encouraging partner; however, next year Hospice of the East Bay moved their one major fundraising event to May 16, 2015. It is understood by Hospice of the East Bay that they will not be recommended to partner with us for WWS in 2015. Our interested sponsors for 2014 were, Shelter Inc., Monument Crisis Center and STAND, which are all excellent candidates to consider. We are open to suggestions and anxious to determine our partner for 2015, since our goal is to begin our Sponsorship outreach in July.

## Wine, Women & Shoes 2014

### EVENT SUMMARY

- **Event Details:**
  - Sunday, 5/18/14 from 2pm to 5pm at the Community Center
  - 3<sup>rd</sup> Party Beneficiary was Hospice of the East Bay who receives 20% of the event's net revenue
- **Sponsorship:**
  - 9 paid sponsors (PG&E, Republic Services, Land Home, Pete Sabine, Contra Costa Oncology, City of Pleasant Hill, Kathleen Sterks, Gina Khan Salon, KTVU/KICU, Advanced Upper Cervical Chiropractic)
  - 1 media sponsor (Diablo Magazine)
  - 2 in-kind sponsors (Jack's Restaurant and Bar and Denon & Doyle)
- **Ticket Sales:**
  - \$125 for General Admission / \$175 for VIP / \$400 for Girlfriend Package / \$1,500 VIP Table
  - SOLD: 122 VIP Tickets/141 General Admission Tickets (39 were sponsorship/comp) Total attendees 263.
- **Marketing:**
  - Social Media Marketing consisted of Facebook where we ran ads to increase exposure and "likes". The Wine, Women and Shoes Facebook page currently has 740 likes.
  - Media Outlet Marketing included ads that were run in the April Diablo Magazine issue as well as in the April and May Focus and the May/June Outlook.
  - Digital Marketing included being on the Diablo Magazine website with banner ads running through the month of April. There were also links to the event site on the Districts website.
  - Community Outreach included posters, retail "rack" cards, save the date ½ fliers that went out to all event sponsor locations, vendors, committee connections as well as other retail locations in Pleasant Hill, Martinez, Concord, Walnut Creek, Lafayette and Danville.
  - Invitations were sent to a mailing list of approximately 400 people.
- **Marketplace Details:**
  - 12 Shopping Vendors in attendance (Tootsies Danville & Rockridge, Nomad Chic, Norf London, Glamorous Boutique, Dae Dream Designs, Melanie Lynn Jewelry, Stella & Dot, Host a Purse Party, J. Colleen, Shaw Shoes, Advanced Eyecare Optometry)
  - 10 Culinary Partners in attendance (Lesley Stowe Fine Foods, Covey's Catering, Eat Drink & Be Merry, Kobe, Sunrise Bistro, Roxx on the Main, Dave's Cuisine, Classic Catering, Corner Bakery)
  - 8 Wineries in attendance (Little Black Dress, New Age/Two Angels, Raymond/DeLoach, JCB/Frechie, Hope & Grace, Fenestra, Cannonball)
- **Auction:**
  - There were 8 Live Auction Lots presented of which two were supplied by WW&S organization as part of the contract.
  - There were 34 Silent Auction Lots up for bid during the marketplace portion. The prizes ranged from golf packages to theme park tickets and professional sports team memorabilia.
  - The Key to the Closet had tickets for sale for \$100 a key. A total of 92 tickets out of the 100 available were sold. One winner took home a "closet" totaling over \$12,000.

- **Entertainment:**

- A "Best in Shoe" contest was held with 3 category winners and one overall best in shoe winner. Pleasant Hill Coin and Jewelry donated a beautiful necklace valued at almost \$500 as the prize for the best overall shoe. Category winners received a free pedicure from Tootsie's in Danville.
- Christina Loren was the event MC. Christina is the NBC meteorologist for the Bay Area.
- The Wall of Wine sold 83 bottles at \$25 a pull. Guests had the chance to win a bottle of wine valued at \$175 donated by Robert Mondavi.

- **Volunteers:**

- The Event Committee was comprised of 9 committee chairs plus additional committee members.
- There were over 50 volunteers who helped the day before as well as the day of the event.
- There were 35 Shoe Guys who did everything from greeting guests at valet drop off to selling keys to the closet. Their participation is a significant part of the event's overall success.

# Wine, Women Shoes 2014 Event Budget

<u>Revenue</u>	Projected	Actual	In-Kind	Notes
Ticket Sales	\$ 37,500.00	\$ 26,225.00		120 VIP / 141 General (39 were sponsors tickets)
Sponsorships	\$ 50,000.00	\$ 28,000.00	\$ 15,015.00	
Wall of Wine (100 pulls @ \$25/each)	\$ 2,500.00	\$ 2,069.00		
Key to the closet (100x\$100)	\$ 10,000.00	\$ 9,180.00		
Retailers	\$ 4,500.00	\$ 1,861.92		
Auction (Silent & Live Auction)	\$ 9,000.00	\$ 19,620.00		
Donations		\$ 50.00		Duane & Karen Campbell
<b>Total Revenue</b>	<b>\$ 113,500.00</b>	<b>\$ 87,005.92</b>	<b>\$ 15,015.00</b>	<i>\$26,844.08 short of projections</i>
<u>Expenses</u>	Projected	Actual	Discount/InKind	
Consulting Services/Contract	\$ 20,000.00	\$ 20,000.00		WW&S License Fee
Food/Misc	\$ 5,000.00	\$ 2,312.79	\$ 1,419.00	Includes water/napkins/tags
Pre eventMarketing: Invites/ads	\$ 3,000.00	\$ 2,873.32	\$ 1,000.00	Social Media & Print Media
Credit Card Fees	\$ 2,500.00	\$ 2,026.54		Eventbrite & The Square
Print Material: Day Of Event	\$ 3,000.00	\$ 1,575.74	\$ 1,141.34	Signage/Banners/Programs
Fashion Show/Program Portion	\$ 1,000.00	\$ 1,466.15	\$ 5,835.00	Discount on DJ/Video
Entertainment	\$ 500.00	\$ 521.28	\$ 415.00	Includes Step & Repeat
ABC License	\$ 150.00	\$ -		
Auction - Supplies		\$ 955.59		\$200 to auctioneer
Décor		\$ 1,005.42		Includes Powder Room
Marketplace Supplies/Rentals		\$ 2,784.79		Tables/linens/frames/Etc.
Swag Bags		\$ 1,540.45		Bags/Tissue
Volunteer Supplies		\$ 1,024.76	\$ 150.00	Food/Shirts
<b>Total Expenses</b>	<b>\$ 35,150.00</b>	<b>\$ 38,086.83</b>	<b>\$ 9,960.34</b>	
<b>Net Revenue</b>	<b>\$ 78,350.00</b>	<b>\$ 48,919.09</b>		
<b>Hospice of East Bay Event Proceeds</b>	<b>\$ 15,670.00</b>	<b>\$ 9,783.82</b>		(20% of Net Revenue)
<b>PHRPD Event Proceeds</b>	<b>\$ 62,680.00</b>	<b>\$ 39,135.27</b>		