MEMORANDUM

TO: Board of Directors

FROM: General Manager

DATE: November 12, 2013

RE: Agenda Item #4 – November 20, 2013 Board Meeting

Fundraising Report

The General Manager and staff will give an update on upcoming fundraising events including 1) New Years Eve Party, 2) Wine, Women and Shoes.

MEMORANDUM

TO: Board of Directors

FROM: General Manager

DATE: November 12, 2013

RE: Agenda Item #5 – November 20, 2013 Board Meeting

Update on Bond Projects

- **Community Center**
- **Pleasant Oaks Park**

The General manager and staff will give an update on the Community Center and Pleasant Oaks Park projects.

MEMORANDUM

TO: Board of Directors

FROM: General Manager

DATE: November 12, 2013

RE: Agenda Item #8 – November 20, 2013 Board Meeting

Consent Calendar (ACTION)

a. To Approve Bills to be Paid

b. To Approve Minutes of September 26, 2013

Accounts Payable
Computer Check Register Totals

Check	Date	Vendor No	Vendor Name	Amount	Voucher
19133	11/20/2013	Acoustic	Acoustic Specialties	1,019.00	000000
19134	11/20/2013	AEC	Architectural Energy Coporatio	1,850.00	000000
19135	11/20/2013	AlhEle	Alhambra Electric	316.00	000000
19136	11/20/2013	AllWast	Allied Waste Services #210	1,140.25	000000
19137	11/20/2013	AmerSta	American Stage Tours	89.00	000000
19138	11/20/2013	AmFidAs	American Fidelity Assurance	87.28	000000
19139	11/20/2013	Antai	Antai Solutions LLC	1,125.00	000000
19140	11/20/2013	ARC	ARC	201.67	000000
19141	11/20/2013	ATT3	ATT CALNET 2	290.88	000000
19142	11/20/2013	B&DTrail	B&D Trailer Sales	11.92	000000
19143	11/20/2013	CCCOofEd	Contra Costa County Office of	50.00	000000
19144	11/20/2013	ChamPlu	Champion's Plumbing & Heating	503.66	000000
19145	11/20/2013	Cintas	CINTAS Fire Protection # F44	72.08	000000
19146	11/20/2013	Cleansou	Cleansource	688.53	000000
19147	11/20/2013	Cole	Cole Supply Co., Inc.	18.42	000000
19148	11/20/2013	ConSoft	Concord Softball Umpires	5,456.00	000000
19149	11/20/2013	CornMar	Mark Cornelius	774.00	000000
19150	11/20/2013	DelDen	Preferred Benefit	4,224.18	000000
19151	11/20/2013	Deluxe	Deluxe For Business	565.24	000000
19152	11/20/2013	Denelect	Denalect Alarm Company	178.20	000000
19153	11/20/2013	DepJus3	Department Of Justice	138.00	000000
19154	11/20/2013	DevMtnur	Devil Mountain Wholesale Nurse	81.21	000000
19155	11/20/2013	DLFalk	DL Falk	910,539.57	000000
19156	11/20/2013	DolChar	Dolphin Charters	1,200.00	000000
19157	11/20/2013	Eames	Eames Hardware & Supply	20.15	000000
19158	11/20/2013	EBMUD	East Bay Mud	207.52	000000
19159	11/20/2013	Ed2go	Education To Go	269.00	000000
19160	11/20/2013	Ewing	Ewing Irrigation	919.26	000000
19161	11/20/2013	FarWest	Farwest Sanitation	123.01	000000
19162	11/20/2013	FranTx	Franchise Tax Board	445.62	000000
19163	11/20/2013	Furber	Furber Saw, Inc.	21.96	000000
19164	11/20/2013	GenPlum	General Plumbing Supply	2,563.46	000000
19165	11/20/2013	Goodland	Goodland Landscape Constr Inc	712,059.58	000000
19166	11/20/2013	Grainger	Grainger	752.75	000000
19167	11/20/2013	HurdAss	Hurd & Associates	4,590.00	000000
19168	11/20/2013	KaisFou	File #73029 Kaiser Foundation Health Plan	32,337.00	000000
19169	11/20/2013	KellMoo	Kelly-Moore Paint Co	113.99	000000
19170	11/20/2013	LahlBil	Bill Lahl	506.00	000000
19171	11/20/2013	Legal S	Legal Shield	79.75	000000
19172	11/20/2013	LincEqu	Lincoln Equipment, Inc.	1,044.63	000000
19173	11/20/2013	MacJam	James MacCabe	575.00	000000
19174	11/20/2013	Matrisc	Matriscope Engineering Labs	2,044.00	000000
19175	11/20/2013	MJStudio	Bruce Jackson MJ Studios	240.00	000000
19176	11/20/2013	MobiMod	Mobile Modular Mngmnt Corp	189.88	000000
19177	11/20/2013	MtDiablo	Mt Diablo Landscape Centers	133.91	000000
19178	11/20/2013	PerlLin	Linda Perla	1,350.00	000000
19179	11/20/2013	PERS	PERS	16,008.45	000000
19180	11/20/2013	PG&E	Pacific Gas & Electric Co	5,759.69	000000
19181	11/20/2013	PhCit	Pleasant Hill, City of	5,739.89	000000
19182	11/20/2013	PHFOCUS	Community Focus LLC	225.00	000000
19183	11/20/2013	PitTall	Talli Pitcher	130.00	000000
19184	11/20/2013	PleaHill	Pleasant Hill Rec & Park Distr	111,274.63	000000
19185	11/20/2013	PurcRh	PRA Group	3,955.00	000000
19186	11/20/2013	RedsBac	Red's Backflow Prevention Serv	455.00	000000
19187	11/20/2013	RJRic	R.J.Ricciardi, Inc	540.00	000000
19188	11/20/2013	RossRec	Ross Recreation Equipment	345.97	000000

Check	Date	Vendor No	Vendor Name	Amount	Voucher
19189	11/20/2013	SandSaf	Sanderson Safety Supply Co	182.98	000000
19190	11/20/2013	SantCla	Santa Clara County Dept of Par	50.00	000000
19191	11/20/2013	SiePac	Sierra Pacific Tours	3,500.00	000000
19192	11/20/2013	SolEnv	Sol Environmental	250.00	000000
19193	11/20/2013	Standard	Standard Insurance Company	1,292.46	000000
19194	11/20/2013	TheColl	The Collaborative Dog, LLC	432.00	000000
19195	11/20/2013	Travel	Travel Center, Tours & Travel	250.00	000000
19196	11/20/2013	TurfInd	Turf & Industrial Equipment	685.04	000000
19197	11/20/2013	USBank	U.S. Bank	2,466.86	000000
19198	11/20/2013	VSP	Preferred Benefit	61.80	000000
19199	11/20/2013	WRA	WRA	1,530.00	000000

			CHECK TOTAL:	**$1,846,341.33**	

Board of Directors Meeting Minutes
September 26, 2013
DRAFT

The September 26, 2013 Board Meeting of the Pleasant Hill Recreation & Park District Board of Directors was called to order by Board Chair Glover at 6:31 p.m. in the Conference Room at the Administration Office.

PLEDGE OF ALLEGIANCE
Board Chair Glover led the Pledge of Allegiance.

ROLL CALL
BOARD PRESENT: Glover, Shess, Sterrett, Bonato
ABSENT: Donaghu

STAFF PRESENT: Berggren, Lischeske, Young, Miller, Bradley, Spatz

PUBLIC COMMENT
None

TO CONSIDER FLAG POLE INSTALLATION AT THE SENIOR CENTER (ACTION)

The General Manager stated that the Pleasant Hill Senior Club would like to install a flag pole in front of the Senior Center. He commented that the Senior Club is willing to pay for the installation in the amount of $3,387. He explained that the District would still need approval from the City of Pleasant Hill before the installation begins. The General Manager thanked the Senior Club for taking the initiative on the flag pole purchase and installation. Mal Malpass was present at the meeting. He said placement of the pole is important to make sure there is enough clearance when the flag is at all levels.

Board Member Bonato asked if there will be pavers leading up to the flag pole for staff to safely walk to the pole. The General Manager said this would be something the District would complete.

Board Chair Glover asked if the flag would stay up all the time. The General Manager said the flag would come down at night.

Upon motion of Board Members Bonato & Shess, the Board approved to authorize District staff to work with the Pleasant Hill Senior Club to obtain permits and install the flag pole at the Senior Center.

UPDATES ON BOND PROJECTS

The General Manager made the following comments:

SENIOR CENTER
- The back parking lot paving work has been completed.
- The acoustic work has been completed.
- The meandering walkway will be completed next week.

COMMUNITY CENTER

- Partial paving of the parking lot has been completed.
- The metal roof has been completed.
- The Trespa panels will be arriving next week.
- The window work is 98% completed, but has not been water tested yet.
- A majority of the interior work has begun.
- 60% of the concrete work has been completed.
- The trellis has been erected.
- There have been fourteen change order requests in the last week.

The General Manager commented that he would like to schedule a Board Tour of this site before the Board Meeting on October 10, 2013.

PLEASANT OAKS PARK

- The General Manager stated that Hawthorne Drive is now open, which is ahead of schedule. Pleasant Oaks Bond Coordinator Lynn Spatz said the District is working closely with the contractors on future closures of the road. Board Member Sterrett asked about vehicle access to the park and if there have been safety considerations for the children in the area. Spatz commented that the District staff is working with the middle school, CSI, and the contractor to make sure safety is the top priority. Board Chair Glover and Board Member Shess both commented that the area is much safer now that the sidewalk has been completed. Board Member Bonato asked if the District should hire a crossing guard for the area. Spatz said the District staff has been acting as crossing guards for the area.

Board Chair Glover started the regular meeting at 7:00 p.m.

PUBLIC COMMENT

None

EX-OFFICIO MEMBER REPORT, GENESIS CASSIDY – COLLEGE PARK HIGH SCHOOL

Ex-Officio Cassidy gave the following report.

- The Community Service Day is this Saturday.
- College Park is currently working on the upcoming Homecoming activities.
- The first Teen Council meeting was September 16, 2013.
- Due to increased school responsibilities this will be her last Board Meeting. Kevin Neys will be taking her place. She is planning on returning to the ex-officio position her senior year.

The Board thanked Genesis for her involvement with the Board and presented her with her name plate from the Board meetings.

CONSENT CALENDAR (ACTION)

a. TO APPROVE BILLS TO BE PAID

b. TO APPROVE MINUTES OF JULY 11, 2013

Upon motion of Board Members Sterrett & Bonato, the Board approved the Consent Calendar.

REPORT FROM THE PLEASANT HILL D.O.G. OWNERS

This agenda item was moved to the October 10, 2013 meeting.

REPORT ON SOUTHERN PLEASANT HILL-AD HOC TASK FORCE MEETING

The General Manager reported that he and Board Member Bonato attended the Southern Pleasant Hill-AD Hoc Task Force quarterly meeting regarding the Flood Control District on Thursday September 19, 2013 at City Hall. He shared the agenda from the meeting with the Board.

He commented that at the meeting it was reported that the project did not receive the funding needed from the Federal Government. The County has collected approximately 1.3 million dollars that will be utilized for smaller flood control projects.

Board Member Shess asked what the impact of the task force's findings will be on the District. Bonato explained that the County and the City of Pleasant Hill are the two leads on the task force and that the District is involved because the District's Brookwood Park was proposed a long time ago as a catch basin.

REPORT ON PLANNING COMMISSION MEETING REGARDING HISTORIC & CULTURAL RESOURCES POLICY WORKSHOP

Board Members Bonato and Shess attended the historic and cultural resource policy workshop hosted by the City of Pleasant Hill on September 17, 2013. Board Members Shess and Bonato reported that this workshop came about because of the Pleasant Hill Dome issue. Board Member Bonato stated that the City of Pleasant Hill was interested in airing the historical and cultural preservation issue in a public forum. The end result of the workshop was that the Planning Commission will do more research into the viability of a historical and cultural commission. They will be meeting again on this issue on October 22, 2013. Bonato felt that it was important for the District to stay involved in this issue. Board Member Shess felt that is was important for the District to show an interest in historical preservation, but to wait on the amount of District involvement until the Planning Commission knows the direction they are heading with the issues at hand. Both Bonato and Shess said they are interested to see how the October 22nd meeting transpires.

Board Chair Glover commented that he appreciated the informational report from the meeting.

TO SCHEDULE CONTINUED DISCUSSIONS REGARDING BUDGET ITEMS

This item was continued from the last Board Meeting. The Board had requested to have more specific information regarding the future discussions on the fiscal year 2013-14 budget. Board Member Bonato distributed copies of the goals of the proposed budget summit. She would like to see the summit broken down into two meetings. The first meeting to give a report/update of Long Range Business Plan/Oversight Working Group Activities, and the second meeting to cover salary/benefits comparisons, potential salary adjustments for positions with enhanced responsibilities, marketing/program, business and partnership development position, grants, ERAF adjustment, building reserves, and the impacts of budget on District goals.

TO REPORT ON ARCHITECTURAL REVIEW COMMISSION REGARDING AT&T WIRELESS COMMUNICATION FACILITY NEAR PASO NOGAL PARK

Board Member Bonato attended the Architectural Review Commission meeting on Thursday September 19, 2013 regarding the AT&T wireless communication situation near Paso Nogal Park. Bonato reported that AT & T has made the following proposal for the cell tower placement at Paso Nogal Park.

1. Move the proposed fake tree off the knoll position.
2. Increase the height of the tree by ten feet.
3. Better landscaping plan for the site including placing a redwood fence around the "tree".

Bonato commented that no other devices were proposed as alternatives to the "tree" design. She said she has requested from the Commission and AT& T another walk thru at Paso Nogal Park of the area in question. Bonato commented that there were quite a few neighbors that had public comments at the meeting. She said the commission will be meeting again on October 3, 2013.

BOARD ANNOUNCEMENTS AND REQUESTS TO STAFF

Sterrett made the following announcements/questions:

- She distributed items from the CSDA Conference to the Board Members.
- She thought the District Employee Service Award Luncheon was very fun today.

Shess made the following announcements/questions:

- He attended the Governance Training at the CSDA Conference.
- Saturday is the Pleasant Hill Community Service Day. He will be volunteering at the cleanup of Dinosaur Hill Park.
- He enjoyed the luncheon today, but in the future would like to see a bigger event for the District Staff appreciation.

Bonato made the following announcements/questions:

- She signed up to work at the Pleasant Hill Library for the Community Service Day.
- She would like to revisit the playground equipment options at Pleasant Oaks Park with recommendations from the staff.
- She requested an update on the status of the District bus painting.
- She requested an update on the signage for Rodger's Ranch with their new name.

Glover made the following announcements/questions:

- He attended the first meeting today for the Hospice Tree lighting ceremony on November 21st at 5:30 p.m. He said the committee is working on the staging of the event, and it will be held in honor of Bob Lauderdale.

Due to this event, the Board decided to move the November 21st Board Meeting to Wednesday November 20th.
Board Member Bonato asked about the publicity for the Hospice Tree lighting ceremony. Board Chair Glover said it will be heavily publicized.

STAFF ANNOUNCEMENTS
The General Manager made the following announcements:

- Attorney Mark Cornelius will be retiring at the end of the year.
- Aquatic Supervisor Korey Riley received a grant for supplies for the kid's splashball program.
- CAPRI's Risk Manager for the District, Bob Miller has retired.

ADJOURNMENT
Board Chair Glover adjourned the meeting at 8:50 p.m.

_____
Robert B. Berggren, Clerk of the Board

MEMORANDUM

TO: Board of Directors

FROM: General Manager

DATE: November 12, 2013

RE: Agenda Item #9 – November 20, 2013 Board Meeting

Presentation of Signed Copy of The Spotlight to Owen Kelly, Allen Buckingham and Rebecca Bronfeld

We are delighted to have our guests to receive their copy of recent District Spotlight. We have the recipients sign and present their framed copy of the Spotlight cover.

MEMORANDUM

TO: Board of Directors

FROM: General Manager

DATE: November 12, 2013

RE: Agenda Item #10 – November 20, 2013 Board Meeting

Selection of Board Officers

The Board of Directors have utilized the second meeting in November to make the selections of officers that will take place at the December 5, 2013 Board Meeting. The officers include the Chair, Vice Chair and Secretary.

MEMORANDUM

TO: Board of Directors

FROM: General Manager

DATE: November 12, 2013

RE: Agenda Item #11 – November 20, 2013 Board Meeting

Report on the District and City Liaison Committee Meeting

Board Chair Bobby Glover and Vice Chair Sherry Sterrett hosted City Councilmember Tim Flaherty and City Staff including City Manager June Catalano, and Public Information Director, Martin Nelis to tour the new Community Center. Following the tour, the meeting took place at the Administration Office on various discussion items. The Board Members will give an update and report on the City District Liaison Committee Meeting.

MEMORANDUM

TO: Board of Directors

FROM: General Manager

DATE: November 12, 2013

RE: Agenda Item #12 – November 20, 2013 Board Meeting

Review of September 30, 2013 Quarterly Report

a. Review of Investment Report

b. Review of Public Agency Retirement Services

Accounting Supervisor Mark Blair will give an update on the first quarter of the financial report. Enclosed in your packet is the September 30, 2013 Quarterly Report.

Oct 24, 2013

To: Bob Berggren, General Manager

From: Mark Blair

Enclosed, are the financial statements for the month ending Sep 30, 2013. I offer the following comments on these statements;

Reporting changes-

- We have separated Special Events into its own department (1265). In past years this activity was shown in Preschool Youth (dept 1260). We will need to combine the total results in these two departments to the one Preschool Youth department in the past year to have a fair comparison.

- Our registration software (ACTIVE) changed its income reporting methodology in Oct 2012. Prior to Oct 2012 income was recorded when the funds were received. ACTIVE now posts to unearned income all amounts collected for future events and then reflects it into income as each activity date occurs. This should result in a truer picture of earned income but will also show lower income levels when compared to the prior year until we get to Oct 2013 statements when we should have like comparisons. As of Sep 2013 the dollar amount of unearned income is $350k higher than that shown at Sep 2012. This change in revenue reporting will impact all department program revenues as Active is used for all District registration activity.

Financial overview –

- The bottom line results for the General Fund show a loss of $629k compared to a loss of $444k for the 2012-13 fiscal year. This is a decline of $185k

- Tax Revenue- No property tax revenue has been received/reflected for either the current or prior year. RDA funds of $53,400 have been received in the current year, as slight increase over the $51,300 amount received in the 2012-13 fiscal year.

- Overall Program Revenue (Rec Admin to Communication) - Total program revenues for the current year are $798,900 compared to $902,600 reflected at Sep 2012. This represents a $103,700 decline or down 11.5%. This decline is more than offset by the $350k increase in unearned revenue discussed in the reporting changes section above.

- Overall Program Expenses (Rec Admin to Communications) - Total program expenses for the current year are $1,050,700 compared to $937,000 for the prior year. This represents an $113,700 increase or up 12.1%. The expense increase is largely attributable to the TC & SC sites that are now open in the current fiscal year. The expenses for these two sites are up $98k. All expenses are recorded as incurred and the ACTIVE reporting change had no impact on the related expenses.

- LT Debt- these expenses have declined $59k when compared to last year. This savings is the result of the refinancing of the two CSDA loans in Aug 2013. The refinancing not only lowered the interest rate but also modified the loan amortization schedule. The current fiscal year will only incur 1 interest payment; all succeeding years will have 2.

- Capital Expenses- This department has a $68,500 decline over last year. The majority of this change is due to the $58k in expenses incurred last year to complete the bocce courts at PH Park. As the bocce court expenses were to be reimbursed (from County Parkland Dedication funds) there was an offsetting entry to Project Funding in the Non-Recreation Dept. Our Project Funding revenue also reflects a $54k decline when compared to last year.

The following documents are included;

Page 3 -The Consolidated Income Statement
Pages 4-23- The Departmental Income Statements for each department in the Gen Fund
Page 24- The Measure E Fund Income Statement
Pages 25-6- The Balance Sheet for the General Fund
Page 27 –The Balance Sheet for the Measure E Fund
Page 28- Schedule listing funds on deposit in LAIF and interest earned.
Page 29- PARS earning/loss schedule for current part-time employee retirement plan.
Page 30- PARS earning/loss schedule for CRDEB rollover plan.

D 100 GENERAL

		Budget FYE 6/30/14	Actual Results Year to Date as of Sep 30, 2014	% of Budget	Budget FYE 6/30/13	Actual Results Year to Date as of Sep 30, 2013	% of Budget
REVENUE							
RECREATION	1000	$2,923,350	$101,598	3.48%	$2,768,000	$257,085	9.29%
ADMIN	1210	$3,700	$285	7.70%	$2,500	$1,250	50.00%
ORS	1220	$457,000	$88,609	19.39%	$394,650	$103,836	26.31%
SLOW CENTER	1230	$29,000	$8,732	30.11%	$38,000	$7,605	20.01%
MUNITY CENTER	1231	$132,000	$0	0.00%	$0	$2,367	0.00%
GERS RANCH	1233	$2,000	$0	0.00%	$2,000	$0	0.00%
T ACTIVITIES	1240	$182,000	$67,362	37.01%	$192,000	$81,303	42.35%
ETICS	1250	$508,500	$190,508	37.46%	$484,500	$233,283	48.15%
NS	1255	$121,500	$58,695	48.31%	$86,000	$34,672	40.32%
SCHOOL YOUTH	1260	$397,000	$95,243	23.99%	$484,850	$152,787	31.51%
CIAL EVENTS	1265	$79,900	$48,272	60.42%	$0	$0	0.00%
D CARE	1270	$320,000	$77,487	24.21%	$320,000	$91,900	28.72%
ATICS	1280	$330,800	$163,681	49.48%	$346,500	$193,623	55.88%
MUNICATIONS	1290	$0	$800	0.00%	$0	$0	0.00%
KS	1300	$649,000	$0	0.00%	$649,000	$0	0.00%
TOTAL		**$6,135,750**	**$901,272**	14.69%	**$5,768,000**	**$1,159,711**	20.11%
EXPENDITURES							
NISTRATION	1100	$338,372	$81,111	23.97%	$345,180	$104,552	30.29%
ADMIN	1210	$368,419	$105,284	28.58%	$320,990	$94,597	29.47%
ORS	1220	$814,318	$207,276	25.45%	$712,540	$144,237	20.24%
SLOW CENTER	1230	$48,930	$11,455	23.41%	$55,960	$11,762	21.02%
MUNITY CENTER	1231	$347,524	$44,279	12.74%	$167,370	$43,347	25.90%
OOL HOUSE	1232	$2,600	$753	28.96%	$3,300	$905	27.42%
GERS RANCH	1233	$2,500	$738	29.52%	$3,500	$520	14.86%
T ACTIVITIES	1240	$141,693	$40,701	28.72%	$158,880	$47,932	30.17%
ETICS	1250	$443,994	$110,267	24.84%	$436,060	$115,813	26.56%
IS	1255	$243,181	$75,381	31.00%	$202,330	$40,678	20.10%
SCHOOL YOUTH	1260	$372,280	$67,714	18.19%	$372,280	$106,171	28.52%
CIAL EVENTS	1265	$74,207	$34,141	46.01%	$0	$0	0.00%
D CARE	1270	$256,391	$73,824	28.79%	$240,470	$72,768	
ATICS	1280	$659,848	$221,631	33.59%	$623,040	$206,051	30.26%
MUNICATIONS	1290	$217,740	$57,284	26.31%	$212,810	$52,171	33.07%
KS	1300	$1,171,372	$268,020	22.88%	$1,201,430	$311,069	24.52%
DING MAINTENANCE	1350	$319,200	$80,378	25.18%	$299,470	$73,696	25.89%
S TERM DEBT	1400	$255,500	$0	0.00%	$251,200	$59,000	0.00%
TAL	1500	$133,000	$49,958	37.56%	$83,000	$118,476	23.49%
TOTAL		**$6,211,069**	**$1,530,195**	24.64%	**$5,689,810**	**$1,603,745**	142.74%
							28.19%
LESS EXPENSE		**-$75,319**	**-$628,923**	835.01%	**$78,190**	**-$444,035**	
							-567.89%
ure E							
REVENUE	1750		$880,000			$13,710	
TOTAL			**$880,000**			**$13,710**	
EXPENDITURES		$0	$3,790,352		$0	$3,269,627	
TOTAL	1750	**$0**	**$3,790,352**		**$0**	**$3,269,627**	
LESS EXPENSE		**$0**	**-$2,910,352**		**$0**	**-$3,255,917**	

Recreation

03 - 03
Year 2014 - 2014

nt Number	Description	2014 Budget	2014 Period Amt	2014 End Bal	2014 YTD Budget	2013 One Year Prior Actual	$ Change YTD Budget	$ Change Prior Year	% Change Prior Year	Comments
	Revenue									
	Revenue									
00-40100	Current Secured Tax	-2,347,500.00	0	0	-586,875.00	0	586,875.00	0	0.00%	
00-40120	Current Unsecured Tax	-120,000.00	0	0	-30,000.00	-104,550.93	30,000.00	104550.9	-100.00%	based on actual collection per CCC reports
00-40200	HOPTR	-33,000.00	0	0	-8,250.00	0	8,250.00	0	0.00%	
00-41300	City of Pleasant Hill	-14,000.00	0	0	-3,500.00	0	3,500.00	0	0.00%	
00-41350	Redevelopment	-210,000.00	0	-54,369.22	-52,500.00	-51,309.00	-1,869.22	-3060.22	5.96%	
00-41800	CCC Block Grant	-21,350.00	0	0	-5,337.50	0	5,337.50	0	0.00%	
00-42450	Project Funding	-68,000.00	-5,159.00	-34,835.00	-17,000.00	-88,442.89	-17,835.00	53607.89	-60.61%	reflects expected reimbursement for cap campaign expenses and FF&E items. Lower in current year due to reduced activity
00-42500	Interest Earned	-7,500.00	0	0	-1,875.00	-817.49	1,875.00	817.49	-100.00%	Sep 2013 LAIF interest not accrued will reflect in Oct 2013
00-42555	Misc Revenue	-4,000.00	0	-3,363.55	-1,000.00	-691.24	-2,363.55	-2672.31	386.60%	$2828 reimbursement from Sen Club for Chef Susan payroll use
00-42600	Insurance Dividends	-25,000.00	0	0	-6,250.00	0	6,250.00	0	0.00%	
00-42700	Funraising Activities	-20,000.00	120.58	6,497.58	-5,000.00	0	11,497.58	6497.58	100.00%	WW&S sponsorship deposit pd
00-49600	ADA	-21,000.00	-1,378.86	-5,997.82	-5,250.00	-4,424.40	-747.82	-1573.42	35.56%	
00-49700	Registration Surcharge	-16,000.00	-971.89	-4,629.80	-4,000.00	-3,438.73	-629.80	-1191.07	34.64%	
00-49750	Regi Surcharge-Facilities fee	-16,000.00	-1,247.65	-4,900.50	-4,000.00	-3,410.19	-900.50	-1490.31	43.70%	
	Revenue	-2,923,350.00	-8,636.82	-101,598.31	-730,837.50	-257,084.87	629,239.19	155486.6	-60.48%	
	Expense									
	ADMINISTRATION									
	Wages and Benefits									
00-50001	Admin-Salary General Manager	45,512.00	4,219.54	11,945.46	11,378.00	11,031.30	567.46	914.16	8.29%	
00-50002	Admin-Salary Office Staff	21,000.00	1,745.80	5,237.40	5,250.00	4,984.37	-12.60	253.03	5.08%	
00-50003	Admin-Salary Accounting Staff	44,700.00	3,784.52	11,353.48	11,175.00	10,806.58	178.48	546.9	5.06%	
00-50010	Salary-Fund Raising Consultant	12,500.00	1,100.00	2,500.00	3,125.00	3,162.50	-625.00	-662.5	-20.95%	reduced hours of new consultant
00-55150	Employer FICA/Medicare	8,590.00	754.68	2,200.45	2,147.50	2,099.37	52.95	101.08	4.81%	
00-55250	PERS- Employer Share	14,970.00	1,264.62	3,793.85	3,742.50	4,094.09	51.35	-300.24	-7.33%	increased ee contribution of 2.75%
00-55300	Kaiser - Employer Share	31,680.00	5,902.44	7,517.34	7,920.00	8,192.07	-402.66	-674.73	-8.24%	
00-55310	Delta Dental - Empr Share	2,520.00	-46.72	440.51	630	683.95	-189.49	-243.44	-35.59%	
00-55320	Life & Ltd Ins - Empr Shr	1,000.00	-94.62	614.73	250	236.85	364.73	377.88	159.54%	
00-55370	PARS District Share	1,000.00	27.51	66.89	250	95.64	-183.11	-28.75	-30.06%	
00-55400	Workers Compensation	1,500.00	84.78	251.63	375	280.81	-123.37	-29.18	-10.39%	
00-55450	Unemployment Insurance	0	0	3,159.00	0	0	3,159.00	3159	100.00%	based on actual claims
	Wages and Benefits	184,972.00	18,742.55	49,080.74	46,243.00	45,667.53	2,837.74	3413.21	7.47%	
	Operating Expenses									
00-60100	Board Compensation	12,200.00	1,010.00	3,010.00	3,050.00	2,620.00	-40.00	390	14.89%	
00-60200	Board Conference & Travel	1,500.00	771.8	1,515.80	375	128.55	1,140.80	1387.25	1079.15%	
00-60300	Staff Conference & Travel	1,200.00	689.09	689.09	300	60.81	389.09	628.28	1033.19%	
00-60350	Mileage	4,600.00	386.73	1,114.42	1,150.00	1,141.08	-35.58	-26.66	-2.34%	
00-60370	Staff Training	200	0	0	50	0	-50.00	0	0.00%	
00-65365	Telephone	2,400.00	55.45	630.83	600	451.01	30.83	179.82	39.87%	
00-70000	Professional Services	30,000.00	239.4	1,948.72	7,500.00	6,900.89	-5,551.28	-4952.17	-71.76%	PY had long range planning costs
00-73320	Insurance	27,600.00	2,300.34	6,901.02	6,900.00	5,152.89	1.02	1748.13	33.93%	insurance costs increased due to increase in insured value with new SC & TC open
00-73330	Legal Advertising	800	0	0	200	0	-200.00	0	0.00%	
00-73335	Memberships	8,200.00	105.6	2,776.60	2,050.00	2,651.00	726.60	125.6	4.74%	
00-73340	Administrative Fees	56,700.00	5,111.17	9,651.09	14,175.00	10,606.13	-4,523.91	-955.04	-9.00%	
00-74000	Reimbursable Exp-Bond Meas E	0	25.77	2,363.61	0	26,639.15	2,363.61	-24275.54	-91.13%	offset in project funding decline above
00-75350	Postage	3,000.00	106.16	106.16	750	1,114.83	-643.84	-1008.67	-90.48%	
00-75500	Office Supplies	5,000.00	710.22	1,323.08	1,250.00	1,418.62	73.08	-95.54	-6.73%	
	Operating Expenses	153,400.00	11,511.73	32,030.42	38,350.00	58,884.96	-6,319.58	-26854.54	-45.61%	
e Total		-2,923,350.00	-8,636.82	-101,598.31	-730,837.50	-257,084.87	629,239.19	155486.6	-60.48%	unsecured taxes and project funding comprise $158k decline
e Total		338,372.00	30,254.28	81,111.16	84,593.00	104,552.49	-3,481.84	-23441.33	-22.42%	reimbursable exps Meas e down $24.3k
Total		-2,584,978.00	21,617.46	-20,487.15	-646,244.50	-152,532.38	625,757.35	132045.2	-86.57%	

.dmin

03 - 03
Year 2014 - 2014

nt Number	Description	2014 Budget	2014 Period Amt	2014 End Bal	2014 YTD Budget	2013 One Year Prior Actual	$ Change YTD Budget	$ Change Prior Year	% Change Prior Year	Comments
	RECREATION ADMINISTRATION									
	Revenue									
210-44100	Rec Admin On Line Courses	-3,700.00	0	-285	-925	-1,250.00	640	965.00	-77.20%	
	Revenue	-3,700.00	0	-285	-925	-1,250.00	640	965.00	-77.20%	
	Expense									
	RECREATION ADMINISTRATION									
	Wages and Benefits									
210-50001	Rec Admin-Salary General Manag	8,200.00	723.35	2,047.79	2,050.00	1,891.07	-2.21	156.72	8.29%	
210-50002	Rec Admin-Salary Office Staff	3,660.00	299.28	897.84	915	854.46	-17.16	43.38	5.08%	
210-50003	Rec Admin-Salary Accounting St	7,760.00	648.78	1,946.34	1,940.00	1,852.58	6.34	93.76	5.06%	
210-50100	Rec Admin-Rental Coordinator	40,200.00	3,637.00	5,455.50	10,050.00	0	-4594.5	5,455.50	100.00%	new position in CY
210-50110	Rec Admin-Office Staff Full Ti	49,113.00	4,123.00	12,369.00	12,278.25	11,772.00	90.75	597.00	5.07%	
210-50120	Rec Admin-Office Staff Part Ti	38,000.00	4,552.46	14,681.19	9,500.00	13,405.38	5181.19	1,275.81	9.52%	
210-50190	Part Time Custodial	4,000.00	341.64	873.08	1,000.00	911.04	-126.92	-37.96	-4.17%	
210-55150	Employer FICA/Medicare	8,433.00	944.68	2,541.49	2,108.25	2,010.29	433.24	531.20	26.42%	
210-55250	PERS- Employer Share	14,713.00	1,352.88	3,811.61	3,678.25	3,673.97	133.36	137.64	3.75%	
210-55300	Kaiser - Employer Share	31,400.00	1,605.29	4,815.84	7,850.00	4,663.66	-3034.16	152.18	3.26%	
210-55310	Delta Dental - Empr Share	2,150.00	169.41	508.23	537.5	522.09	-29.27	-13.86	-2.65%	
210-55320	Life & Ltd Ins - Empr Shr	700	59.34	247.36	175	155.13	72.36	92.23	59.45%	
210-55370	PARS District Share	1,050.00	47.62	142.77	262.5	129.23	-119.73	13.54	10.48%	
210-55400	Workers Compensation	1,000.00	67.11	249.99	250	208.74	-0.01	41.25	19.76%	
	Wages and Benefits	210,379.00	18,571.84	50,588.03	52,594.75	42,049.64	-2006.72	8,538.39	20.31%	
	Operating Expenses									
210-60300	Staff Conference & Travel	200	0	0	50	0	-50	0.00	0.00%	
210-60370	Staff Training	200	0	0	50	0	-50	0.00	0.00%	
210-60380	Employee Service	1,000.00	649.86	649.86	250	820.41	399.86	-170.55	-20.79%	
210-65365	Telephone	1,100.00	0	76.41	275	242.95	-198.59	-166.54	-68.55%	
210-65720	Disposal Fees at the DO	0	260.3	520.6	0	0	520.6	520.60	100.00%	
210-70000	Professional Services	3,000.00	41.04	334.07	750	1,183.01	-415.93	-848.94	-71.76%	PY includes bus plan fees
210-73320	Insurance	4,700.00	394.35	1,183.05	1,175.00	883.35	8.05	299.70	33.93%	all insur up due to increased insured values of TC & SC
210-73335	Memberships	0	0	0	0	704	0	-704.00	-100.00%	
210-73340	Administrative Fees	7,590.00	876.2	1,654.47	1,897.50	1,818.19	-243.03	-163.72	-9.00%	
210-75350	Postage	550	18.2	18.2	137.5	191.11	-119.3	-172.91	-90.48%	
210-75504	City of PH Server fees	24,000.00	2,000.00	6,000.00	6,000.00	8,000.00	0	-2,000.00	-25.00%	
210-75505	Computer Hardware	6,000.00	0	6,750.12	1,500.00	2,606.17	5250.12	4,143.95	159.01%	required new credit card equipment
210-75506	Computer Software	8,000.00	0	4,643.10	2,000.00	5,089.98	2643.1	-446.88	-8.78%	
210-75507	Network Support	83,500.00	13,718.00	27,436.00	20,875.00	27,436.00	6561	0.00	0.00%	
210-75509	Network Communication	6,000.00	0	200	1,500.00	200	-1300	0.00	0.00%	
210-75510	Equipment Maintenance	6,000.00	3,371.23	4,160.84	1,500.00	1,224.20	2660.84	2,936.64	239.88%	$2800 Cisco switch maint insur
210-75515	Janitorial Supplies	4,000.00	192	733.46	1,000.00	1,581.88	-266.54	-848.42	-53.63%	
210-75620	On Line Class Expenses	2,200.00	0	336.25	550	565.75	-213.75	-229.50	-40.57%	
	Operating Expenses	158,040.00	21,521.18	54,696.43	39,510.00	52,547.00	15186.43	2,149.43	4.09%	
ue Total		-3,700.00	0	-285	-925	-1,250.00	640	965.00	-77.20%	
se Total		368,419.00	40,093.02	105,284.46	92,104.75	94,596.64	13179.71	10,687.82	11.30%	new rental coordinator represents 50% of overall cost increase
Total		364,719.00	40,093.02	104,999.46	91,179.75	93,346.64	13819.71	11,652.82	12.48%	

· Center

03 - 03
'ear 2014 - 2014

ıt Number	Description	2014 Budget	2014 Period Amt	2014 End Bal	2014 YTD Budget	2013 One Year Prior Actual	$ Change YTD Budget	$ Change Prior Year	% Change Prior Year	Comments
	SENIOR CITIZENS									
	Revenue									
20-43700	Sen Center Rentals	-92,000.00	-9,444.50	-16,567.00	-23,000.00	-970	6,433.00	-15,597.00	1607.94%	New building allowing rentals
20-44100	Senior Classes	-66,000.00	-8,699.35	-21,470.42	-16,500.00	-8,479.75	-4,970.42	-12,990.67	153.20%	Increase in classes offered due to new SC
20-45000	Senior Center Nutrition Revenu	0	-2,182.00	-6,416.00	0	-4,621.92	-6,416.00	-1,794.08	38.82%	more attendance at café
20-49200	Senior Programs	-8,000.00	-350.15	-1,825.15	-2,000.00	-72.4	174.85	-1,752.75	2420.93%	Increase in programs offered due to new SC
20-49250	Senior Care Manager Funds	-19,000.00	-75	-75	-4,750.00	0	4,675.00	-75.00	100.00%	Revenue based on LLL which starts coming in Feb./Mar.
20-49630	Senior Trip Revenue	-272,000.00	-16,240.00	-42,255.80	-68,000.00	-89,691.65	25,744.20	47,435.85	-52.89%	2013 Budget included $30,852 in unearned revenue. If unearned revenue were included in 2014, the number would be an additional $95,000 ($36,000 of which is for a long bus tour costing $15500/$2000 per person- something not on the books last year)
	Revenue	**-457,000.00**	**-36,991.00**	**-88,609.37**	**-114,250.00**	**-103,835.72**	25,640.63	15,226.35	-14.66%	New SC has generated additional revenue
	Expense									
	SENIOR CITIZENS									
	Wages and Benefits									
20-50001	Salary General Manager	8,206.00	723.35	2,047.79	2,051.50	1,891.07	-3.71	156.72	8.29%	
20-50002	Salary Office Staff	3,620.00	299.28	897.84	905	854.46	-7.16	43.38	5.08%	
20-50003	SC-Salary Accounting Staff	7,770.00	648.78	1,946.34	1,942.50	1,852.58	3.84	93.76	5.06%	
20-50100	SC-Salary Supervisor	76,160.00	6,345.00	19,035.00	19,040.00	18,120.00	-5.00	915.00	5.05%	
20-50120	Senior Center Staff	55,150.00	6,549.05	19,814.47	13,787.50	18,076.47	6,026.97	1,738.00	9.61%	
20-50125	SC-Salary Care Manager	22,500.00	2,062.20	4,777.43	5,625.00	4,237.24	-847.57	540.19	12.75%	
20-50126	SC- Salary Nutrition	3,000.00	714.43	1,926.40	750	0	1,176.40	1,926.40	100.00%	
20-50127	Salary Sr Trips	24,980.00	0	0	6,245.00	0	-6,245.00	0.00	0.00%	
20-50128	SC-Salary Clerical	24,000.00	2,092.14	6,668.20	6,000.00	4,158.01	668.20	2,510.19	60.37%	Increased administrative hours per week
20-50130	SC-Salary Classes	20,000.00	2,429.10	4,608.10	5,000.00	805.93	-391.90	3,802.17	471.77%	Increase in classes offered due to new SC
20-50190	Sr Center Custodial FT PT	108,000.00	7,888.14	21,406.64	27,000.00	227.76	-5,593.36	21,178.88	9298.77%	New building
20-55150	Employer FICA/Medicare	15,627.00	1,564.81	4,666.41	3,906.75	3,236.13	759.66	1,430.28	44.20%	More employees
20-55250	PERS- Employer Share	23,575.00	2,193.10	6,651.86	5,893.75	6,220.03	758.11	431.83	6.94%	
20-55300	Kaiser - Employer Share	24,300.00	1,271.34	5,225.73	6,075.00	4,663.60	-849.27	562.13	12.05%	
20-55310	Delta Dental - Empr Share	3,400.00	221.1	800.01	850	765.61	-49.99	34.40	4.49%	
20-55320	Life & Ltd Ins - Empr Sha	1,600.00	83.82	339.76	400	375.59	-60.24	-35.83	-9.54%	
20-55370	PARS District Share	4,500.00	279.89	750.75	1,125.00	260.54	-374.25	490.21	188.15%	
20-55400	Workers Compensation	11,500.00	947.35	2,258.95	2,875.00	1,516.13	-616.05	742.82	48.99%	
20-55450	Unemployment Insurance	1,000.00	0	-159	250	0	-409.00	-159.00	100.00%	
	Wages and Benefits	**438,888.00**	**36,312.88**	**103,662.68**	**109,722.00**	**67,261.15**	-6,059.32	36,401.53	54.12%	
	Operating Expenses									
20-60350	Mileage	400	0	0	100	71.43	-100.00	-71.43	-100.00%	Staff doesn't need to travel to various sites
20-60370	Staff Training	1,000.00	0	0	250	65.43	-250.00	-65.43	-100.00%	
20-65365	Telephone	2,450.00	27.73	288.8	612.5	576.97	-323.70	-288.17	-49.95%	
20-65701	Electricity	34,000.00	5,074.50	14,704.60	8,500.00	1,074.03	6,204.60	13,630.57	1269.11%	new building
20-65705	Gas	17,000.00	228.32	713.44	4,250.00	82.42	-3,536.56	631.02	765.62%	new building
20-65720	Disposal Fees	7,450.00	390.45	1,171.35	1,862.50	223.8	-691.15	947.55	423.39%	new building
20-70000	Professional Services	5,000.00	41.04	334.07	1,250.00	1,183.01	-915.93	-848.94	-71.76%	
20-73320	Insurance	4,700.00	394.35	1,183.05	1,175.00	883.35	8.05	299.70	33.93%	
20-73335	Memberships	450	0	0	112.5	0	-112.50	0.00	0.00%	
20-73340	Administrative Fees	10,800.00	876.2	1,654.47	2,700.00	2,777.93	-1,045.53	-1,123.46	-40.44%	
20-75250	Care Manager Expenses	2,500.00	0	0	625	0	-625.00	0.00	0.00%	expenses based on LLL which happens in April
20-75350	Postage	0	18.2	18.2	0	194.21	18.20	-176.01	-90.63%	
20-75500	Office Supplies	1,500.00	162.59	238.2	375	81.56	-136.80	156.64	192.05%	New building
20-75515	Sen Center Services & Supplies	40,000.00	2,822.59	11,622.50	10,000.00	0	1,622.50	11,622.50	100.00%	new building
20-75540	Repairs and Supplies	0	289.47	882.15	0	877.67	882.15	4.48	0.51%	Senior Club pays this account back
20-75620	Senior Program Supplies	16,680.00	2,330.50	8,862.69	4,170.00	3,497.37	4,692.69	5,365.32	153.41%	Increase in programs offered due to new SC
20-75625	Senior Publicity	500	0	-6.37	125	73.05	-131.37	-79.42	-108.72%	
20-75630	Senior Trip Expenses	231,000.00	12,527.38	57,712.29	57,750.00	61,446.95	-37.71	-3,734.66	-6.08%	
20-75700	Sen Center Nutrition Expenses	0	0	4,234.00	0	3,866.92	4,234.00	367.08	9.49%	
	Operating Expenses	**375,430.00**	**25,183.32**	**103,613.44**	**93,857.50**	**76,976.10**	9,755.94	26,637.34	34.60%	
ıe Total		-457,000.00	-36,991.00	-88,609.37	-114,250.00	-103,835.72	25,640.63	15,226.35	-14.66%	
ıe Total		814,318.00	61,496.20	207,276.12	203,579.50	144,237.25	3,696.62	63,038.87	43.70%	
Total		357,318.00	24,505.20	118,666.75	89,329.50	40,40	29,337.25	78,265.22	193.72%	

ow Center

03 - 03
Year 2014 - 2014

nt Number	Description	2014 Budget	2014 Period Amt	2014 End Bal	2014 YTD Budget	2013 One Year Prior Actual	$ Change YTD Budget	$ Change Prior Year	% Change Prior Year	Comments
	WINSLOW CENTER RENTAL									
	Revenue									
30-43300	Winslow Center Rents	-29,000.00	-4,712.00	-8,731.50	-7,250.00	-7,604.50	-1,481.50	-1,127.00	14.82%	church rentals
	Revenue	**-29,000.00**	**-4,712.00**	**-8,731.50**	**-7,250.00**	**-7,604.50**	-1,481.50	-1,127.00	14.82%	
	Expense									
	WINSLOW CENTER RENTAL									
	Wages and Benefits									
30-50001	WC-Salary General Manager	1,440.00	120.56	341.3	360	315.19	-18.70	26.11	8.28%	
30-50002	WC-Salary Office Staff	688	49.88	149.62	172	142.25	-22.38	7.37	5.18%	
30-50003	WC-Salary Accounting Staff	1,315.00	108.13	324.41	328.75	308.76	-4.34	15.65	5.07%	
30-50190	WC-Custodial Part Time Staff	16,548.00	1,068.38	3,554.76	4,137.00	3,587.22	-582.24	-32.46	-0.90%	
30-55150	Employer FICA/Medicare	504	54.16	136.11	126	115.8	10.11	20.31	17.54%	
30-55250	PERS- Employer Share	465	53.86	126.13	116.25	116.89	9.88	9.24	7.90%	
30-55300	Kaiser - Employer Share	700	56.01	168.05	175	174.65	-6.95	-6.60	-3.78%	
30-55310	Delta Dental - Empr Share	100	6.13	18.38	25	20.65	-6.62	-2.27	-10.99%	
30-55320	Life & Ltd Ins - Empr Sha	30	-2.69	21.54	7.5	6.77	14.04	14.77	218.17%	
30-55370	PARS District Share	440	19.62	90.8	110	98.95	-19.20	-8.15	-8.24%	
30-55400	Workers Compensation	1,200.00	14.15	210.13	300	247.59	-89.87	-37.46	-15.13%	
	Wages and Benefits	**23,430.00**	**1,548.19**	**5,141.23**	**5,857.50**	**5,134.72**	-716.27	6.51	0.13%	
	Operating Expenses									
30-65365	Telephone	2,900.00	257	1,094.43	725	672.81	369.43	421.62	62.67%	increased rentals
30-65701	Electricity	8,000.00	806.09	2,233.88	2,000.00	1,855.77	233.88	378.11	20.37%	increased rentals
30-65705	Gas	1,000.00	7.84	25.16	250	17.31	-224.84	7.85	45.35%	
30-65720	Disposal Fees	2,600.00	393.54	787.08	650	787.08	137.08	0.00	0.00%	
30-70000	Professional Services	700	6.84	55.68	175	197.17	-119.32	-141.49	-71.76%	
30-73320	Insurance	800	65.73	197.19	200	147.24	-2.81	49.95	33.92%	
30-73340	Administrative Fees	1,000.00	146.04	275.75	250	303.03	25.75	-27.28	-9.00%	
30-75350	Postage	0	3.03	3.03	0	31.85	3.03	-28.82	-90.49%	
30-75515	Services and Supplies	7,000.00	588.42	1,641.53	1,750.00	2,615.04	-108.47	-973.51	-37.23%	Included 2 annual service charges - fire and water.
30-75625	Center Publicity	500	0	0	125	0	-125.00	0.00	0.00%	
30-75750	Major Repairs	1,000.00	0	0	250	0	-250.00	0.00	0.00%	
	Operating Expenses	**25,500.00**	**2,274.53**	**6,313.73**	**6,375.00**	**6,627.30**	-61.27	-313.57	-4.73%	
ue Total		-29,000.00	-4,712.00	-8,731.50	-7,250.00	-7,604.50	-1,481.50	-1,127.00	14.82%	
se Total		48,930.00	3,822.72	11,454.96	12,232.50	11,762.02	-777.54	-307.06	-2.61%	
Total		19,930.00	-889.28	2,723.46	4,982.50	4,157.52	-2,259.04	-1,434.06	-34.49%	$1400 reduction in loss due to increased rentals

munity Center

ɜ 03 - 03
Year 2014 - 2014

ınt Number	Description	2014 Budget	2014 Period Amt	2014 End Bal	2014 YTD Budget	2013 One Year Prior Actual	$ Change YTD Budget	$ Change Prior Year	% Change Prior Year	Comments
	COMMUNITY CENTER RENTAL									
	Revenue									
231-43700	Community Center Rental	-132,000.00	0	0	-33,000.00	0	33,000.00	0	0.00%	budget for activity after opening
231-45700	CC F F & E Collections	0	0	0	0	-2,367.11	0.00	2367.11	-100.00%	fundraising activity now shown in Project funding in Non-Rec dept
	Revenue	**-132,000.00**	0	**0**	**-33,000.00**	**-2,367.11**	33,000.00	2367.11	-100.00%	
	Expense									
	COMMUNITY CENTER RENTAL									
	Wages and Benefits									
231-50001	CC-Salary General Manager	9,507.00	843.85	2,388.97	2,376.75	2,206.26	12.22	182.71	8.28%	
231-50002	CC-Salary Office Staff	4,200.00	349.16	1,047.48	1,050.00	996.9	-2.52	50.58	5.07%	
231-50003	CC-Salary Accounting Staff	9,040.00	756.92	2,270.76	2,260.00	2,161.31	10.76	109.45	5.06%	
231-50100	CC-Salary Director	79,900.00	6,663.00	19,989.00	19,975.00	19,026.00	14.00	963	5.06%	
231-50110	Salary CC Office Staff	20,450.00	0	0	5,112.50	0	-5,112.50	0	0.00%	budget for activity after opening
231-50120	Community Center Staff FT PT	17,310.00	0	0	4,327.50	0	-4,327.50	0	0.00%	budget for activity after opening
231-50190	CC-Custodial Part Time Staff	50,000.00	0	0	12,500.00	0	-12,500.00	0	0.00%	budget for activity after opening
231-55150	Employer FICA/Medicare	10,580.00	657.42	1,961.43	2,645.00	1,864.21	-683.57	97.22	5.22%	
231-55250	PERS- Employer Share	16,637.00	1,149.94	3,449.85	4,159.25	3,722.87	-709.40	-273.02	-7.33%	add'l ee contribution
231-55300	Kaiser - Employer Share	31,800.00	2,187.98	6,563.98	7,950.00	6,338.81	-1,386.02	225.17	3.55%	
231-55310	Delta Dental - Empr Share	3,200.00	256.55	769.66	800	779.81	-30.34	-10.15	-1.30%	
231-55320	Life & Ltd Ins - Empr Shr	1,000.00	40.33	274.06	250	215.44	24.06	58.62	27.21%	
231-55370	PARS District Share	1,250.00	0	0	312.5	0	-312.50	0	0.00%	
231-55400	Workers Compensation	1,750.00	83.28	309.93	437.5	326.61	-127.57	-16.68	-5.11%	
231-55450	Unemployment Insurance	2,000.00	0	0	500	0	-500.00	0	0.00%	
	Wages and Benefits	**258,624.00**	**12,988.43**	**39,025.12**	**64,656.00**	**37,638.22**	-25,630.88	1386.9	3.68%	
	Operating Expenses									
231-60350	Mileage	500	16.95	40.68	125	38.85	-84.32	1.83	4.71%	
231-60370	Staff Training	800	0	464	200	0	264.00	464	100.00%	
231-65365	Telephone	1,750.00	0	67.86	437.5	135	-369.64	-67.14	-49.73%	
231-65701	Electricity	18,000.00	0	0	4,500.00	0	-4,500.00	0	0.00%	budget for activity after opening
231-65705	Gas	10,500.00	0	0	2,625.00	0	-2,625.00	0	0.00%	budget for activity after opening
231-65720	Disposal Fees	3,200.00	0	0	800	0	-800.00	0	0.00%	
231-65730	Universal Waste Fees	600	0	200	150	207.5	50.00	-7.5	-3.61%	
231-70000	Professional Services	4,400.00	47.88	389.74	1,100.00	1,380.18	-710.26	-990.44	-71.76%	PY includes bus plan
231-73320	Insurance	5,500.00	460.08	1,380.24	1,375.00	1,030.59	5.24	349.65	33.93%	all insur up due to increased insured values TC & SC
231-73335	Memberships	800	0	171	200	171	-29.00	0	0.00%	
231-73340	Administrative Fees	6,350.00	1,022.24	1,930.22	1,587.50	2,522.46	342.72	-592.24	-23.48%	
231-75350	Postage	500	21.23	21.23	125	222.96	-103.77	-201.73	-90.48%	
231-75500	Office Supplies	3,000.00	198.18	316.75	750	0	-433.25	316.75	100.00%	
231-75515	Services and Supplies	28,000.00	0	272.62	7,000.00	0	-6,727.38	272.62	100.00%	
231-75625	Center Publicity	2,000.00	0	0	500	0	-500.00	0	0.00%	
231-75750	Major Repairs	3,000.00	0	0	750	0	-750.00	0	0.00%	
	Operating Expenses	**88,900.00**	**1,766.56**	**5,254.34**	**22,225.00**	5,708.54	-16,970.66	-454.2	-7.96%	
ue Total		-132,000.00	0	0	-33,000.00	-2,367.11	33,000.00	2367.11	-100.00%	
se Total		347,524.00	14,754.99	44,279.46	86,881.00	43,346.76	-42,601.54	932.7	2.15%	
Total		215,524.00	14,754.99	44,279.46	53,881.00	40,979.65	-9,601.54	3299.81	8.05%	

ol House

ı 03 - 03
Year 2014 - 2014

ınt Number	Description	2014 Budget	2014 Period Amt	2014 End Bal	2014 YTD Budget	2013 One Year Prior Actual	$ Change YTD Budget	$ Change Prior Year	% Change Prior Year	Comments
	Expense									
	Dept									
	Operating Expenses									
232-65365	School House Telephone	0	16.39	73.45	0	48.53	73.45	24.92	51.35%	
232-65701	School House Electricity	300	66.42	186.64	75	299.16	111.64	-112.52	-37.61%	
232-65705	School House Gas	700	0	0	175	0	-175	0	0.00%	
232-75515	SchHouse Services and Supplies	1,600.00	246.3	492.6	400	557.46	92.6	-64.86	-11.63%	
	Operating Expenses	2,600.00	329.11	752.69	650	905.15	102.69	-152.46	-16.84%	
ıse Total		2,600.00	329.11	752.69	650	905.15	102.69	-152.46	-16.84%	
l Total		2,600.00	329.11	752.69	650	905.15	102.69	-152.46	-16.84%	

ers Ranch

03 - 03
Year 2014 - 2014

nt Number	Description	2014 Budget	2014 Period Amt	2014 End Bal	2014 YTD Budget	2013 One Year Prior Actual	$ Change YTD Budget	$ Change Prior Year	% Change Prior Year	Comments
	Revenue									
233-43700	R Ranch Rental	-2,000.00	0	0	-500	0	500	0	0.00%	
	Revenue	**-2,000.00**	0	0	**-500**	0	500	0	0.00%	
	Expense									
	Operating Expenses									
233-65701	R Ranch Gas & Electric	500	20.61	43.29	125	49.58	-81.71	-6.29	-12.69%	
233-65705	R Ranch Water Expense	800	556.38	556.38	200	470.86	356.38	85.52	18.16%	
233-65720	R Ranch Disposal fees	200	0	0	50	0	-50	0	0.00%	
233-75515	R Ranch Services & Supplies	0	0	138	0	0	138	138	100.00%	
233-75750	R Ranch Major Repairs	1,000.00	0	0	250	0	-250	0	0.00%	
	Operating Expenses	**2,500.00**	**576.99**	**737.67**	**625**	**520.44**	112.67	217.23	41.74%	
ue Total		-2,000.00	0	0	-500	0	500	0	0.00%	
se Total		2,500.00	576.99	737.67	625	520.44	112.67	217.23	41.74%	
Total		500	576.99	737.67	125	520.44	612.67	217.23	41.74%	

t Activities

ı 03 - 03
Year 2014 - 2014

unt Number	Description	2014 Budget	2014 Period Amt	2014 End Bal	2014 YTD Budget	2013 One Year Prior Actual	$ Change YTD Budget	$ Change Prior Year	% Change Prior Year	Comments
	ADULT ACTIVITIES									
	Revenue									
240-44100	Adult- Classes	-116,000.00	-9,091.47	-24,499.28	-29,000.00	-30,187.25	4,500.72	5,687.97	-18.84%	accrued rev impacting CY
240-44200	Adult-Summer School	-66,000.00	-605	-42,862.77	-16,500.00	-51,115.86	-26,362.77	8,253.09	-16.15%	offset in part by $7k exp decline below
	Revenue	**-182,000.00**	**-9,696.47**	**-67,362.05**	**-45,500.00**	**-81,303.11**	-21,862.05	13,941.06	-17.15%	
	Expense									
	ADULT ACTIVITIES									
	Wages and Benefits									
240-50001	Adult-Salary General Manager	6,730.00	602.8	1,706.51	1,682.50	1,575.90	24.01	130.61	8.29%	
240-50002	Adult-Salary Office Staff	3,020.00	249.4	748.2	755	712.07	-6.80	36.13	5.07%	
240-50003	Adult-Salary Accounting Staff	6,310.00	540.65	1,621.97	1,577.50	1,543.82	44.47	78.15	5.06%	
240-50150	Adult-Salaries Program	37,740.00	3,132.70	6,579.10	9,435.00	6,166.25	-2,855.90	412.85	6.70%	
240-50160	Adult-Salaries Summer School	25,089.00	0	18,019.74	6,272.25	23,707.00	11,747.49	-5,687.26	-23.99%	follows rev decline of $5700
240-55150	Employer FICA/Medicare	2,215.00	150.94	742.52	553.75	781.71	188.77	-39.19	-5.01%	
240-55250	PERS- Employer Share	2,339.00	180.67	542.02	584.75	584.86	-42.73	-42.84	-7.32%	
240-55300	Kaiser - Employer Share	3,900.00	280.16	840.48	975	873.2	-134.52	-32.72	-3.75%	
240-55310	Delta Dental - Empr Share	1,000.00	30.58	91.71	250	103.29	-158.29	-11.58	-11.21%	
240-55320	Life & Ltd Ins - Empr Shr	200	-13.5	107.58	50	33.82	57.58	73.76	218.10%	
240-55370	PARS District Share	1,650.00	78.34	747.93	412.5	844.29	335.43	-96.36	-11.41%	
240-55400	Workers Compensation	1,550.00	-42.81	351.81	387.5	466.01	-35.69	-114.20	-24.51%	follows payroll decline
240-55450	Unemployment Insurance	1,200.00	0	0	300	0	-300.00	0.00	0.00%	
	Wages and Benefits	**92,943.00**	**5,189.93**	**32,099.57**	**23,235.75**	**37,392.22**	8,863.82	-5,292.65	-14.15%	
	Operating Expenses									
240-60350	Mileage	100	0	0	25	0	-25.00	0.00	0.00%	
240-60370	Staff Training	400	0	0	100	0	-100.00	0.00	0.00%	
240-65365	Telephone	200	0	0	50	0	-50.00	0.00	0.00%	
240-70000	Professional Services	3,000.00	34.2	278.39	750	985.84	-471.61	-707.45	-71.76%	
240-73320	Insurance	3,950.00	328.63	985.89	987.5	736.14	-1.61	249.75	33.93%	
240-73340	Administrative Fees	5,000.00	730.17	1,378.73	1,250.00	1,515.16	128.73	-136.43	-9.00%	
240-73410	Use of Premise	17,000.00	0	0	4,250.00	0	-4,250.00	0.00	0.00%	
240-75350	Postage	600	15.17	15.17	150	159.26	-134.83	-144.09	-90.47%	
240-75620	Program Supplies	9,000.00	163.8	1,138.00	2,250.00	1,092.15	-1,112.00	45.85	4.20%	
240-75625	Publicity	1,500.00	0	16.27	375	0	-358.73	16.27	100.00%	
240-75660	Summer School Supplies	8,000.00	676.02	4,789.27	2,000.00	6,051.43	2,789.27	-1,262.16	-20.86%	follows rev decline of $5700
	Operating Expenses	**48,750.00**	**1,947.99**	**8,601.72**	**12,187.50**	**10,539.98**	-3,585.78	-1,938.26	-18.39%	
ıue Total		-182,000.00	-9,696.47	-67,362.05	-45,500.00	-81,303.11	-21,862.05	13,941.06	-17.15%	
se Total		141,693.00	7,137.92	40,701.29	35,423.25	47,932.20	5,278.04	-7,230.91	-15.09%	
Total		-40,307.00	-2,558.55	-26,660.76	-10,076.75	-33,370.91	-16,584.01	6,710.15	-20.11%	reduced profits of $6700 but still impacted by accrued rev change

:tics

l 03 - 03
Year 2014 - 2014

ınt Number	Description	2014 Budget	2014 Period Amt	2014 End Bal	2014 YTD Budget	2013 One Year Prior Actual	$ Change YTD Budget	$ Change Prior Year	% Change Prior Year	Comments
	ATHLETICS									
	Revenue									
250-45050	Athletics-Youth Sports	-20,000.00	-10	-10	-5,000 00	-7,878.00	4,990.00	7,868.00	-99 87%	impacted by accrued rev change
250-45150	Athletics -Recreation Gen	-122,000.00	-7,918.73	-37,688.06	-30,500.00	-64,586.04	-7,188.06	26,897.98	-41.65%	impacted by accrued rev change
250-45200	Athletics-Softball	-149,000.00	-16,258.02	-59,486.00	-37,250.00	-89,273.00	-22,236.00	29,787.00	-33.37%	impacted by accrued rev change
250-45250	Athletics- Basketball	-67,000.00	-2,062.13	-11,590.05	-16,750.00	-23,519.00	5,159.95	11,928.95	-50.72%	impacted by accrued rev change
250-45300	Athletics- Drop-in Sport	-20,000.00	-1,145.00	-2,378.00	-5,000.00	-2,824.00	2,622.00	446.00	-15.79%	
250-45350	Athletics-Rec Facility U	-45,000.00	-8,138.13	-30,195.50	-11,250.00	-27,224.22	-18,945.50	-2,971.28	10.91%	increased picnics at PH Park LY under construction
250-45360	Athletics Field Use	-70,000.00	-38,760.00	-38,760.00	-17,500.00	-10,000.00	-21,260.00	-28,760.00	287.60%	fees paid by PHBA and PHMSA
250-45500	Athletics-Athl& Fitness	-15,000.00	-1,009.00	-10,250.03	-3,750.00	-7,979.00	-6,500.03	-2,271.03	28.46%	
250-45600	Athletics- Bus rental	-500	0	-150	-125	0	-25.00	-150.00	100.00%	
	Revenue	**-508,500.00**	**-75,301.01**	**-190,507.64**	**-127,125.00**	**-233,283.26**	-63,382.64	42,775.62	-18.34%	
	Expense									
	ATHLETICS									
	Wages and Benefits									
250-50001	Athletics-Salary General Manag	12,300.00	1,085.03	3,071.70	3,075.00	2,836.62	-3.30	235.08	8.29%	
250-50002	Athletics-Salary Office Staff	5,470.00	448.92	1,346.76	1,367.50	1,281.72	-20.74	65.04	5.07%	
250-50003	Athletics-Salary Accounting St	11,550.00	973.17	2,919.53	2,887.50	2,778.84	32.03	140.69	5.06%	
250-50010	Athletics-Salary Supervisors	76,470.00	6,345.00	19,035.00	19,117.50	18,120.00	-82.50	915.00	5.05%	
250-50015	Athletics-Rec Co-Ordinators	37,230.00	3,100.00	9,300.00	9,307.50	8,850 00	-7.50	450.00	5.08%	
250-50050	Salary Youth Sports	3,200.00	0	0	800	0	-800.00	0.00	0.00%	
250-50200	Salaries Adult Sports	35,500.00	2,414.75	7,075.75	8,875.00	9,280 75	-1,799.25	-2,205.00	-23.76%	
250-50300	Athletics-Salaries Drop-In	2,100.00	0	0	525	0	-525.00	0.00	0.00%	
250-50500	Salaries Athletics	9,000 00	394.8	5,233.20	2,250.00	5,591 40	2,983.20	-358.20	-6.41%	
250-55150	Employer FICA/Medicare	11,883.00	916.93	2,824.93	2,970.75	2,726.47	-145.82	98.46	3.61%	
250-55250	PERS- Employer Share	19,341.00	1,596.76	4,790.31	4,835.25	5,162.82	-44.94	-372.51	-7.22%	
250-55300	Kaiser - Employer Share	35,200.00	2,767.61	8,302.84	8,800.00	8,030.78	-497.16	272.06	3.39%	
250-55310	Delta Dental - Empr Share	4,000.00	324.12	972.34	1,000.00	987.08	-27.66	-14.74	-1.49%	
250-55320	Life & Ltd Ins - Empr Shr	1,200.00	32.48	374.55	300	315.35	74.55	59.20	18.77%	
250-55370	PARS District Share	1,250 00	70.25	362.82	312.5	425.33	50.32	-62.51	-14.70%	
250-55400	Workers Compensation	2,800.00	89.49	577.34	700	669.32	-122.66	-91.98	-13.74%	
250-55450	Unemployment Insurance	1,000.00	0	761	250	519	511.00	242.00	46.63%	
	Wages and Benefits	**269,494.00**	**20,559.31**	**66,948.07**	**67,373.50**	**67,575.48**	-425.43	-627.41	-0.93%	overall no change
	Operating Expenses									
250-60350	Mileage	750	76.28	158.21	187.5	152.63	-29.29	5.58	3.66%	
250-60370	Staff Training	400	0	0	100	0	-100.00	0.00	0.00%	
250-65365	Telephone	2,000.00	107.73	263.83	500	282.58	-236.17	-18.75	-6.64%	
250-70000	Professional Services	5,000.00	61.56	501.1	1,250.00	1,774.51	-748.90	-1,273.41	-71.76%	
250-73320	Insurance	7,100.00	591.53	1,774.59	1,775.00	1,325.04	-0.41	449.55	33.93%	
250-73335	Memberships	250	0	0	62.5	0	-62.50	0.00	0.00%	
250-73340	Administrative Fees	9,100.00	1,314.30	2,481.71	2,275.00	2,727.29	206.71	-245.58	-9.00%	
250-73410	Use of Premise	37,000.00	0	2,784.00	9,250.00	3,330.00	-6,466.00	-546.00	-16.40%	
250-75050	Youth Sports Supplies	5,500.00	77.84	77.84	1,375.00	1,662.77	-1,297.16	-1,584.93	-95.32%	
250-75350	Postage	1,200.00	27.3	27.3	300	286.67	-272.70	-259.37	-90.48%	
250-75620	Rec General Supplies	50,000.00	3,036.43	14,354.96	12,500.00	12,691.32	1,854.96	1,663.64	13.11%	
250-75622	Contract Officials	52,000.00	14,685.00	20,845.00	13,000.00	23,885.00	7,845.00	-3,040.00	-12.73%	$2k officials exp for Jul-Sep not paid till 11/21 warrants and charged to Oct
250-75625	Publicity	1,000.00	0	0	250	0	-250.00	0.00	0.00%	
250-75628	Bus Expenses	3,000.00	0	0	750	0	-750.00	0.00	0.00%	
250-75670	Athletic Supplies	200	0	50.01	50	119.6	0.01	-69.59	-58.19%	
	Operating Expenses	**174,500.00**	**19,977.97**	**43,318.55**	**43,625.00**	**48,237.41**	-306.45	-4,918.86	-10.20%	
ıue Total		-508,500.00	-75,301.01	-190,507.64	-127,125.00	-233,283.26	-63,382.64	42,775.62	-18.34%	
ıse Total		443,994.00	40,537.28	110,266.62	110,998.	115,812.89	-731.88	-5,546.27	-4.79%	
Total		-64,506.00	-34,763.73	-80,241.02	-16,126	-117,470.37	-64,114.52	37,229.35	-31.69%	$37k decline in pr

03 - 03
Year 2014 - 2014

int Number	Description	2014 Budget	2014 Period Amt	2014 End Bal	2014 YTD Budget	2013 One Year Prior Actual	$ Change YTD Budget	$ Change Prior Year	% Change Prior Year	Comments
	TEENS									
	Revenue									
255-43700	Teen Center Rentals	-22,500.00	-5,059.98	-8,804.31	-5,625.00	0	-3,179.31	-8,804.31	1000.00%	site not opened in PY
255-45100	Teen Activities	-87,000.00	-8,715.02	-42,305.63	-21,750.00	-34,671.80	-20,555.63	-7,633.83	22.02%	increased enrollment with new site
255-45200	Teen Center Snack Shack	-6,800.00	-1,183.25	-7,585.50	-1,700.00	0	-5,885.50	-7,585.50	100.00%	site not opened in PY
255-45450	Teen Special Events	-5,200.00	0	0	-1,300.00	0	1,300.00	0.00	0.00%	
	Revenue	**-121,500.00**	**-14,958.25**	**-58,695.44**	**-30,375.00**	**-34,671.80**	-28,320.44	-24,023.64	69.29%	
	Expense									
	TEENS									
	Wages and Benefits									
255-50001	Teens-Salary General Manager	2,811.00	241.12	682.6	702.75	630.36	-20.15	52.24	8.29%	
255-50002	Teens- Salary Office Staff	1,265.00	99.76	299.28	316.25	284.82	-16.97	14.46	5.08%	
255-50003	Teens Salary Accounting Staff	2,640.00	216.26	648.78	660	617.52	-11.22	31.26	5.06%	
255-50015	Teens- Salary Supervisor	62,150.00	5,179.50	15,538.50	15,537.50	14,318.09	1.00	1,220.41	8.52%	
255-50120	Teens- Salary Teen Center Staf	56,100.00	3,349.58	15,328.07	14,025.00	9,119.57	1,303.07	6,208.50	68.08%	increased staff for new site and increased programming
255-50190	Teens-Salary Custodial PTime	10,236.00	950.74	3,654.28	2,559.00	0	1,095.28	3,654.28	100.00%	Increased facility use - cover shifts
255-50195	TC Building Attendant	6,200.00	211.72	244.9	1,550.00	0	-1,305.10	244.90	100.00%	
255-55150	Teens-Employer FICA/Medicare	6,470.00	477.09	1,546.20	1,617.50	1,312.68	-71.30	233.52	17.79%	follows overall payroll increase
255-55250	Teens-PERS -Employer Share	9,349.00	770.55	2,317.31	2,337.25	2,417.72	-19.94	-100.41	-4.15%	higher employee contribution
255-55300	Teens-Health Coverage	15,750.00	1,254.25	3,762.76	3,937.50	3,603.51	-174.74	159.25	4.42%	
255-55310	Teens-Dental Coverage	1,800.00	131.67	395.01	450	399.59	-54.99	-4.58	-1.15%	
255-55320	Teens- PARS -Employer Share	600	41.62	144.08	150	144.02	-5.92	0.06	0.04%	
255-55370	FICA Alternative PARS	1,800.00	110.4	533.08	450	280.29	83.08	252.79	90.19%	
255-55400	Teens-Workers Compensation	1,700.00	195.89	641.6	425	423.38	216.60	218.22	51.54%	follows overall payroll increase
255-55450	Teens-Unemployment Insurance	0	0	0	0	55	0.00	-55.00	-100.00%	
	Wages and Benefits	**178,871.00**	**13,230.15**	**45,736.45**	**44,717.75**	**33,606.55**	1,018.70	12,129.90	36.09%	increased staff for new site and increased programming
	Operating Expenses									
255-60350	Mileage Reimbursement	500	23.73	74.02	125	26.64	-50.98	47.38	177.85%	
255-60370	Staff Training	1,000.00	0	462	250	0	212.00	462.00	100.00%	
255-65365	Telephone expense	1,500.00	0	119.58	375	38.83	-255.42	80.75	207.96%	
255-65701	Electricity	8,000.00	1,483.83	4,176.35	2,000.00	566.81	2,176.35	3,609.54	636.82%	new site exps
255-65705	Gas expense	3,400.00	95.6	240.02	850	98.26	-609.98	141.76	144.27%	
255-65720	Disposal Fees	1,560.00	260.3	520.6	390	0	130.60	520.60	100.00%	new site exps
255-70000	Professional Fees	1,500.00	13.68	111.36	375	394.34	-263.64	-282.98	-71.76%	
255-73320	Insurance Expense	1,500.00	131.45	394.35	375	294.45	19.35	99.90	33.93%	
255-73335	Memberships	300	0	0	75	0	-75.00	0.00	0.00%	
255-73340	Administrative Expenses	2,300.00	292.07	551.49	575	606.06	-23.51	-54.57	-9.00%	
255-75350	Postage Expense	300	6.07	6.07	75	63.7	-68.93	-57.63	-90.47%	
255-75500	Office Supplies	750	183.92	183.92	187.5	0	-3.58	183.92	100.00%	
255-75515	Services & Supplies	10,000.00	3,909.39	5,707.80	2,500.00	304.64	3,207.80	5,403.16	1773.62%	Vandal damage to HVAC $1775; additional security cams $1300 50% deposit
255-75620	Snack Shack Supplies	3,200.00	879.53	3,101.86	800	0	2,301.86	3,101.86	100.00%	snack rev up $7600
255-75625	Teen Publicity	800	56.38	357.14	200	0	157.14	357.14	100.00%	
255-75626	Teen Supplies	25,500.00	4,797.77	12,568.11	6,375.00	4,610.77	6,193.11	7,957.34	172.58%	increased programming
255-75627	Teen Webite Expenses	500	9.95	69.84	125	67.03	-55.16	2.81	4.19%	
255-75630	Teens-Special Event Expenses	1,700.00	500	1,000.00	425	0	575.00	1,000.00	100.00%	
	Operating Expenses	64,310.00	**12,643.67**	**29,644.51**	**16,077.50**	**7,071.53**	13,567.01	22,572.98	319.21%	
ue Total		-121,500.00	-14,958.25	-58,695.44	-30,375.00	-34,671.80	-28,320.44	-24,023.64	69.29%	
se Total		243,181.00	25,873.82	75,380.96	60,795.25	40,678.08	14,585.71	34,702.88	85.31%	
Total		121,681.00	10,915.57	16,685.52	30,420.25	6,006.28	-13,734.73	10,679.24	177.80%	$11k increased deficit due to n[illegible]site expenses

chool

d 03 - 03
l Year 2014 - 2014

unt Number	Description	2014 Budget	2014 Period Amt	2014 End Bal	2014 YTD Budget	2013 One Year Prior Actual	$ Change YTD Budget	$ Change Prior Year	% Change Prior Year	Comments
	PRESCHOOL YOUTH									
	Revenue									
260-46100	Preschool-Elementary	-33,000.00	-489.48	-21,062.82	-8,250.00	-14,124.50	-12,812.82	-6,938.32	49.12%	new camp offered this summer
260-46150	Preschool- Special Events	0	0	0.00	0	-4,640.00	0.00	4,640.00	-100.00%	now shown in special events dept
260-46160	Blues & Brews Special Event	0	0	0.00	0	-28,613.45	0.00	28,613.45	-100.00%	now shown in special events dept
260-46250	Preschool- Preschool Classes	-72,000.00	-1,627.41	-26,663.05	-18,000.00	-35,065.74	-8,663.05	8,402.69	-23.96%	2013 year reflected two months of revenue collected, 2014 only includes one month due to new deferred revenue method in Active
260-46260	Preschool- Priority Preschool	-292,000.00	-39,877.00	-39,937.00	-73,000.00	-55,911.02	33,063.00	15,974.02	-28.57%	lower summer camp enrollment
260-46300	Priority Parent Revenue	0	0	-7,580.10	0	-14,431.83	-7,580.10	6,851.73	-47.48%	parents fundraising activities
	Revenue	-397,000.00	-41,993.89	-95,242.97	-99,250.00	-152,786.54	4,007.03	57,543.57	-37.66%	
	Expense									
	PRESCHOOL YOUTH									
	Wages and Benefits									
260-50001	PreSch-Salary General Manager	4,590.00	421.96	1,194.55	1,147.50	1,575.90	47.05	-381.35	-24.20%	
260-50002	PreSch-Salary Office Staff	2,120.00	174.58	523.75	530	712.07	-6.25	-188.32	-26.45%	
260-50003	PreSch-Salary Accounting Staff	4,490.00	378.46	1,135.38	1,122.50	1,543.82	12.88	-408.44	-26.46%	
260-50050	PreSch-Salary Supervisor	26,520.00	2,090.50	6,271.49	6,630.00	5,968.48	-358.51	303.01	5.08%	
260-50100	PreSch-Salary Elementary Progr	2,040.00	0	3,305.44	510	0	2,795.44	3,305.44	100.00%	employees for two new camps offset by $6900 in revenue above
260-50150	PreSch-Salary Special Events	0	0	0	0	2,033.18	0.00	-2,033.18	-100.00%	now shown in special events dept
260-50250	Salaries Preschool	25,500.00	468.39	11,861.20	6,375.00	9,932.24	5,486.20	1,928.96	19.42%	
260-50260	Salaries Priority Ps	120,425.00	10,612.68	12,975.74	30,106.25	17,282.53	-17,130.51	-4,306.79	-24.92%	follows 29% rev decline
260-55150	Employer FICA/Medicare	11,524.00	938.81	2,248.38	2,881.00	2,520.41	-632.62	-272.03	-10.79%	
260-55250	PERS- Employer Share	18,828.00	1,533.89	3,445.47	4,707.00	4,607.70	-1,261.53	-1,162.23	-25.22%	
260-55300	Kaiser - Employer Share	6,000.00	196.11	588.34	1,500.00	1,234.82	-911.66	-646.48	-52.35%	
260-55310	Delta Dental - Empr Share	1,500.00	101.53	304.66	375	381.28	-70.34	-76.62	-20.10%	
260-55320	Life & Ltd Ins - Empr Shr	500	50.67	168.49	125	106.19	43.49	62.30	58.67%	
260-55370	PARS District Share	1,300.00	55.38	271.57	325	208.61	-53.43	62.96	30.18%	
260-55400	Workers Compensation	3,000.00	160.29	503.52	750	558.8	-246.48	-55.28	-9.89%	
260-55450	Unemployment Insurance	1,000.00	0	0	250	540	-250.00	-540.00	-100.00%	
	Wages and Benefits	229,337.00	17,183.25	44,797.98	57,334.25	49,206.03	-12,536.27	-4,408.05	-8.96%	
	Operating Expenses									
260-60350	Mileage	200	0	0	50	0	-50.00	0.00	0.00%	
260-60370	Staff Training	450	0	0	112.5	0	-112.50	0.00	0.00%	
260-70000	Professional Services	3,000.00	23.94	194.87	750	985.84	-555.13	-790.97	-80.23%	
260-73320	Insurance	2,700.00	230.04	690.12	675	736.14	15.12	-46.02	-6.25%	
260-73335	Memberships	300	0	0	75	0	-75.00	0.00	0.00%	
260-73340	Administrative Fees	6,400.00	511.12	965.11	1,600.00	1,515.16	-634.89	-550.05	-36.30%	
260-73410	Use of Premise	12,000.00	2,000.00	6,000.00	3,000.00	6,000.00	3,000.00	0.00	0.00%	
260-75100	Elementary Supplies	18,000.00	44.67	9,643.47	4,500.00	9,198.59	5,143.47	444.88	4.84%	
260-75150	Special Event Supplies	0	0	0	0	3,781.37	0.00	-3,781.37	-100.00%	
260-75160	Blues&Brews Special Event Exps	0	0	0	0	27,802.91	0.00	-27,802.91	-100.00%	now shown in special events dept
260-75225	License Fees	300	0	0	75	0	-75.00	0.00	0.00%	
260-75250	Preschool Supplies	8,200.00	131	2,629.06	2,050.00	3,315.46	579.06	-686.40	-20.70%	
260-75260	Priority Ps Supplies	8,700.00	1,291.25	1,476.30	2,175.00	1,217.36	-698.70	258.94	21.27%	incurred additional exps from unexpected move within Gregory Gardens
260-75300	Prioity Parent Expenses	0	1,306.35	1,306.35	0	2,252.89	1,306.35	-946.54	-42.01%	incurred expenses/purchases from parents fundraisings
260-75350	Postage	700	10.62	10.62	175	159.26	-164.38	-148.64	-93.33%	
260-75520	Site Prep	2,000.00	0	0	500	0	-500.00	0.00	0.00%	
260-75625	Publicity	500	0	0	125	0	-125.00	0.00	0.00%	
	Operating Expenses	63,450.00	5,548.99	22,915.90	15,862.50	56,964.98	7,053.40	-34,049.08	-59.77%	
nue Total		-397,000.00	-41,993.89	-95,242.97	-99,250.00	-152,786.54	4,007.03	57,543.57	-37.66%	
nse Total		292,787.00	22,732.24	67,713.88	73,196.75	106,171.01	-5,482.87	-38,457.13	-36.22%	
d Total		-104,213.00	-19,261.65	-27,529.09	-26,053.25	16,615.53	-1,475.84	19,086.44	-40.94%	when PY adjusted for special event activity actual results are profit of $41,600 so actual decline is $14,100 or down 33%

ial Events

d 03 - 03
l Year 2014 - 2014

unt Number	Description	2014 Budget	2014 Period Amt	2014 End Bal	2014 YTD Budget	2013 One Year Prior Actual	$ Change YTD Budget	$ Change Prior Year	% Change Prior Year	Comments
	Dept									
	Revenue									
265-46150	Special Events	-34,500.00	0	-4797	-8,625.00	0	3,828.00	-4797	100.00%	new dept in 2014 yr
265-46155	Holiday Festival	-400	0	0	-100	0	100.00	0	100.00%	
265-46160	Blues & Brews	-45,000.00	0	-43,475.06	-11,250.00	0	-32,225.06	-43475.06	100.00%	
	Revenue	-79,900.00	0.00	-48,272.06	-19,975.00	0.00	-28,297.06	-48272.06	100.00%	new dept in 2014 yr
	Expense									
	Dept									
	Wages and Benefits									
265-50001	Salary General Manager	2,050.00	180.84	511.96	512.5	0	-0.54	511.96	100.00%	
265-50002	Salary Office Staff	950	74.82	224.47	237.5	0	-13.03	224.47	100.00%	
265-50003	Salary Accounting Staff	1,900.00	162.19	486.59	475	0	11.59	486.59	100.00%	
265-50050	Salary Supervisor	6,863.00	0	0	1,715.75	0	-1,715.75	0	100.00%	
265-50150	Salary Special Events	2,400.00	575.5	1,978.96	600	0	1,378.96	1978.96	100.00%	
265-55150	Employer FICA/Medicare	944	72.07	226.13	236	0	-9.87	226.13	100.00%	
265-55250	PERS -Employer Share	1,580.00	131.68	411.39	395	0	16.39	411.39	100.00%	
265-55300	Health Coverage	400	210.97	632.89	100	0	532.89	632.89	100.00%	
265-55310	Dental Benefits	50	22.45	67.35	12.5	0	54.85	67.35	100.00%	
265-55320	Life & LTD Insurance	50	1.17	9.62	12.5	0	-2.88	9.62	100.00%	
265-55370	PARS Employer share	120	0	5.29	30	0	-24.71	5.29	100.00%	
265-55400	Wokers Comp Insurance	300	11.83	38.84	75	0	-36.16	38.84	100.00%	
265-55450	Unemployment Insurance	200	0	0	50	0	-50.00	0	100.00%	
	Wages and Benefits	17,807.00	1,443.52	4,593.49	4,451.75	0.00	141.74	4593.49	100.00%	new dept in 2014 yr
	Operating Expenses									
265-70000	Professional Services	500	10.26	83.52	125	0	-41.48	83.52	100.00%	
265-73320	Insurance	1,200.00	98.59	295.77	300	0	-4.23	295.77	100.00%	
265-73340	Admin Fees	600	219.05	413.62	150	0	263.62	413.62	100.00%	
265-75150	Special Events Supplies	19,000.00	130.53	1456.7	4,750.00	0	-3,293.30	1456.7	100.00%	
265-75155	Holiday Festival Supplies	400	0	0	100	0	-100.00	0	100.00%	
265-75160	Blues & Brews Supplies	34,000.00	-575	27,293.58	8,500.00	0	18,793.58	27293.58	100.00%	
265-75350	Postage	200	4.55	4.55	50	0	-45.45	4.55	100.00%	
265-75625	Publicity	500	0	0	125	0	-125.00	0	100.00%	
	Operating Expenses	56,400.00	-112.02	29,547.74	14,100.00	0	15,447.74	29547.74	100.00%	new dept in 2014 yr
nue Total		-79,900.00	0.00	-48,272.06	-19,975.00	0.00	-28,297.06	-48272.06	100.00%	
nse Total		74,207.00	1,331.50	34,141.23	18,551.75	0.00	15,589.48	34141.23	100.00%	
d Total		-5,693.00	1,331.50	-14,130.83	-1,423.25	0.00	-12,707.58	-14130.83	100.00%	new dept in 2014 yr

| Care

| 03 - 03
Year 2014 - 2014

unt Number	Description	2014 Budget	2014 Period Amt	2014 End Bal	2014 YTD Budget	2013 One Year Prior Actual	$ Change YTD Budget	$ Change Prior Year	% Change Prior Year	Comments
	CHILD CARE									
	Revenue									
270-47100	Child Care	-320,000.00	-28,084.23	-77,486.92	-80,000.00	-91,899.54	2,513.08	14,412.62	-15.68%	Lower summer enrollment, $1404.82 payment from County posted in Oct for Sep services
	Revenue	-320,000.00	-28,084.23	-77,486.92	-80,000.00	-91,899.54	2,513.08	14,412.62	-15.68%	
	Expense									
	CHILD CARE									
	Wages and Benefits									
270-50001	Child-Salary General Manager	4,120.00	361.68	1,023.90	1,030.00	945.55	-6.10	78.35	8.29%	
270-50002	Child-Salary Office Staff	1,860.00	149.64	448.92	465	427.24	-16.08	21.68	5.07%	
270-50003	Child-Salary Accounting Staff	3,846.00	324.4	973.2	961.5	926.29	11.70	46.91	5.06%	
270-50100	Child Care Director	61,800.00	5,109.00	15,327.00	15,450.00	13,893.00	-123.00	1,434.00	10.32%	
270-50110	Childcare Staff Full-Time	24,200.00	2,090.50	6,271.51	6,050.00	5,968.52	221.51	302.99	5.08%	
270-50120	Childcare Staff Part-Time	70,000.00	5,698.31	22,923.32	17,500.00	21,283.36	5,423.32	1,639.96	7.71%	
270-50190	Child-Custodial Part Time Staf	6,500.00	446.3	1,623.06	1,625.00	1,451.97	-1.94	171.09	11.78%	
270-55150	Employer FICA/Medicare	10,209.00	832.75	2,764.02	2,552.25	2,402.25	211.77	361.77	15.06%	
270-55250	PERS- Employer Share	15,306.00	1,353.08	6,098.99	3,826.50	3,820.45	2,272.49	2,278.54	59.64%	Had only budgeted for one employee in this account, but had one stay on payroll a month longer than anticipated.
270-55300	Kaiser - Employer Share	10,200.00	802.65	2,407.92	2,550.00	2,331.80	-142.08	76.12	3.26%	
270-55310	Delta Dental - Empr Share	2,200.00	172.28	516.79	550	521.49	-33.21	-4.70	-0.90%	
270-55320	Life & Ltd Ins - Empr Shr	1,000.00	99.25	222.93	250	208.44	-27.07	14.49	6.95%	
270-55370	PARS District Share	1,650.00	99.2	455.48	412.5	508.23	42.98	-52.75	-10.38%	
270-55400	Workers Compensation	3,150.00	225.24	701.77	787.5	757.56	-85.73	-55.79	-7.36%	
270-55450	Unemployment Insurance	1,000.00	0	0	250	0	-250.00	0.00	0.00%	
	Wages and Benefits	217,041.00	17,764.28	61,758.81	54,260.25	55,446.15	7,498.56	6,312.66	11.39%	
	Operating Expenses									
270-60350	Mileage	300	42.94	81.36	75	52.73	6.36	28.63	54.30%	Mileage was not recorded until later part of previous year
270-60370	Staff Training	300	0	0	75	0	-75.00	0.00	0.00%	
270-65365	Telephone	1,300.00	93.46	299.11	325	321.93	-25.89	-22.82	-7.09%	
270-65700	Combined Utilities	1,000.00	77	231	250	308	-19.00	-77.00	-25.00%	
270-70000	Professional Services	1,700.00	20.52	167.03	425	591.5	-257.97	-424.47	-71.76%	
270-73320	Insurance	2,400.00	197.18	591.54	600	441.69	-8.46	149.85	33.93%	
270-73335	Memberships	200	0	0	50	0	-50.00	0.00	0.00%	
270-73340	Administrative Fees	3,500.00	438.1	827.24	875	909.1	-47.76	-81.86	-9.00%	
270-73410	Use of Premise	0	0	1	0	1	1.00	0.00	0.00%	
270-75225	License Fees	1,200.00	0	970	300	880	670.00	90.00	10.23%	
270-75250	Kidstop Supplies	24,000.00	1,362.08	7,701.95	6,000.00	12,966.31	1,701.95	-5,264.36	-40.60%	Used the District van for transportation to the pool, which was a big savings
270-75350	Postage	450	9.1	9.1	112.5	95.56	-103.40	-86.46	-90.48%	
270-75515	Services & Supplies	2,500.00	596.64	1,036.33	625	519.87	411.33	516.46	99.34%	New account should level out
270-75625	Kidstop Publicity	500	29.56	149.74	125	234.33	24.74	-84.59	-36.10%	
	Operating Expenses	39,350.00	2,866.58	12,065.40	9,837.50	17,322.02	2,227.90	-5,256.62	-30.35%	
nue Total		-320,000.00	-28,084.23	-77,486.92	-80,000.00	-91,899.54	2,513.08	14,412.62	-15.68%	
nse Total		256,391.00	20,630.86	73,824.21	64,097.75	72,768.17	9,726.46	1,056.04	1.45%	
t Total		-63,609.00	-7,453.37	-3,662.71	-15,902.25	-19,131.37	12,239.54	15,468.66	-80.85%	$15 decline in YTD profits

tics

I 03 - 03
Year 2014 - 2014

ınt Number	Description	2014 Budget	2014 Period Amt	2014 End Bal	2014 YTD Budget	2013 One Year Prior Actual	$ Change YTD Budget	$ Change Prior Year	% Change Prior Year	Comments
	AQUATICS									
	Revenue									
280-48000	Aquatics- Classes	-26,800.00	-1,333.59	-8,210.90	-6,700.00	-10,529.09	-1,510.90	2,318.19	-22.02%	Reduced # of days for youth water polo & slight reduction in enrollment for water polo, water walking and splash ball over 2012
280-48100	Aquatics-Water Exercise Class	-24,000.00	-1,882.93	-12,428.00	-6,000.00	-8,468.00	-6,428.00	-3,960.00	46.76%	Sold 65+ cards more than last year before price increased on 9/1/13
280-48200	Aquatics-Dolfin Swim Team	-62,000.00	0.63	-24,583.60	-15,500.00	-43,953.48	-9,083.60	19,369.88	-44.07%	When we did unearned revenue calculations by hand, the formula for Dolfins was to move 2/3 of the revenue to the new FY. If you look at the date range over the FY, Dolfins is primarily before July 1st. Last year moved 2/3 of the revenue to move to 13/14, and then we switched to the new unearned revenue method, which is holding more revenue in the 13/14 year, to match up to the activity dates
280-48300	Aquatics-Pool Rental	-19,000.00	-3,555.00	-13,166.84	-4,750.00	-11,384.50	-8,416.84	-1,782.34	15.66%	two recurring rentals in the fall (dive club and CORE water polo) did not have in 2012
280-48400	Aquatics-Recreational Swim	-25,500.00	-3,010.39	-19,121.02	-6,375.00	-20,016.25	-12,746.02	895.23	-4.47%	-
280-48500	Aquatics- Swim Instructions	-114,000.00	-7,824.75	-65,222.16	-28,500.00	-70,242.36	-36,722.16	5,020.20	-7.15%	
280-48600	Aquatics- Family Swim Pass	-1,000.00	-671.3	-2,080.34	-250	-180	-1,830.34	-1,900.34	1055.74%	When unearned was calculated by hand, we did not move any money from this account, but Active is calculating unearned revenue based on the membership pass dates
280-48700	Aquatics- Swim for Fitness	-18,500.00	-1,829.46	-4,773.25	-4,625.00	-9,580.01	-148.25	4,806.76	-50.17%	old class format in 2012 (people registered for 3 months at a time) and still on old unearned revenue method (revenue for all 3 months recognized at time of registration), decreased enrollment in program
280-48800	Aquatics-PH Swim Club	-11,000.00	-5,677.37	-5,677.37	-2,750.00	-9,089.89	-2,927.37	3,412.52	-37.54%	increased enrollment over 2012
280-48900	Aquatics- Clinics	-29,000.00	-4,389.13	-8,417.51	-7,250.00	-10,179.50	-1,167.51	1,761.99	-17.31%	increase in comp stroke enrollment, decreased enrollment in pre-swim, plus change in unearned revenue (revenue for fall 2012 pre-swim team all recognized at time of registration)
	Revenue	**-330,800.00**	**-30,173.29**	**-163,680.99**	**-82,700.00**	**-193,623.08**	-80,980.99	29,942.09	-15.46%	
	Expense									
	AQUATICS									
	Wages and Benefits									
280-50001	Aqua-Salary General Manager	9,580.00	843.91	2,389.10	2,395.00	2,206.26	-5.90	182.84	8.29%	
280-50002	Aqua-Salary Office Staff	4,200.00	349.16	1,047.48	1,050.00	996.9	-2.52	50.58	5.07%	
280-50003	Aqua-Salary Accounting Staff	9,005.00	756.92	2,270.76	2,251.25	2,161.31	19.51	109.45	5.06%	
280-50100	Aquatics Supervisor	76,500.00	6,345.00	19,035.00	19,125.00	18,120.00	-90.00	915.00	5.05%	
280-50186	Salary Pool Maintenance	57,100.00	4,442.00	13,326.00	14,275.00	12,979.50	-949.00	346.50	2.67%	
280-50187	Salary Pool Custodial	3,750.00	352	1,421.75	937.5	1,724.25	484.25	-302.50	-17.54%	fewer custodial hours in 1st quarter
280-50188	Salary Aquatics Co-Ord	62,200.00	5,053.00	15,159.00	15,550.00	15,543.00	-391.00	-384.00	-2.47%	-
280-50190	Salary Pool Maintenace	6,500.00	0	2,356.49	1,625.00	744.27	731.49	1,612.22	216.62%	using more PT maint. help
280-50370	Salary Staff Training	8,800.00	448.95	3,802.11	2,200.00	4,531.63	1,602.11	-729.52	-16.10%	
280-50481	Salary Water Exercise	14,300.00	1,592.00	3,710.00	3,575.00	3,522.00	135.00	188.00	5.34%	-
280-50482	Salary Dolfins	35,200.00	0	20,506.00	8,800.00	16,574.00	11,706.00	3,932.00	23.72%	all dolfins supplemental payments taken from here (last year one was charged to another account)
280-50483	Salary Pool Cashier	3,600.00	577.15	2,456.44	900	2,393.09	1,556.44	63.35	2.65%	-
280-50484	Salary Life Guard	54,022.00	5,975.15	25,456.17	13,505.50	25,415.24	11,950.67	40.93	0.16%	-
280-50485	Aqua-Salary Instructor	38,500.00	3,272.71	21,882.44	9,625.00	22,705.46	12,257.44	-823.02	-3.62%	-
280-50486	Salary Pool Manager	8,900.00	815.89	4,551.53	2,225.00	4,254.74	2,326.53	296.79	6.98%	-
280-50488	Salary Ph Swim Club	4,000.00	1,500.00	1,500.00	1,000.00	303.75	500.00	1,196.25	393.83%	increased coaches/salary with increased enrollment
280-50489	Aqua-Salary Clinics	8,750.00	1,166.50	3,169.50	2,187.50	2,341.50	982.00	828.00	35.36%	due to increase in comp stroke enrollment
280-50490	Salary Aquatic Classes	26,000.00	2,573.16	7,738.25	6,500.00	8,640.78	1,238.25	-902.53	-10.45%	reduced salary due to reduced enrollment in water polo, water walking
280-55150	Employer FICA/Medicare	20,170.00	1,617.41	5,758.24	5,042.50	5,484.81	715.74	273.43	4.99%	
280-55250	PERS- Employer Share	29,661.00	2,385.46	7,156.40	7,415.25	7,665.83	-258.85	-509.43	-6.65%	
280-55300	Kaiser - Employer Share	29,000.00	2,295.86	6,887.60	7,250.00	6,646.15	-362.40	241.45	3.63%	
280-55310	Delta Dental - Empr Share	5,900.00	462.99	1,389.01	1,475.00	1,399.13	-85.99	-10.12	-0.72%	
280-55320	Life & Ltd Ins - Empr Shr	1,950.00	126.86	454.02	487.5	452.86	-33.48	1.16	0.26%	
280-55370	PARS District Share	5,200.00	456.84	2,727.08	1,300.00	2,620.86	1,427.08	106.22	4.05%	
280-55400	Workers Compensation	9,850.00	667.5	2,677.14	2,462.50	2,887.13	214.64	-209.99	-7.27%	
280-55450	Unemployment Insurance	750	0	37	187.5	0	-150.50	37.00	100.00%	
	Wages and Benefits	**533,388.00**	**44,076.42**	**178,864.51**	**133,347.00**	**172,314.45**	45,517.51	6,550.06	3.80%	

tics

03 - 03
Year 2014 - 2014

nt Number	Description	2014 Budget	2014 Period Amt	2014 End Bal	2014 YTD Budget	2013 One Year Prior Actual	$ Change YTD Budget	$ Change Prior Year	% Change Prior Year	Comments
	AQUATICS									
	Revenue									
280-48000	Aquatics- Classes	-26,800.00	-1,333.59	-8,210.90	-6,700.00	-10,529.09	-1,510.90	2,318.19	-22.02%	Reduced # of days for youth water polo & slight reduction in enrollment for water polo, water walking and splash ball over 2012
280-48100	Aquatics-Water Exercise Class	-24,000.00	-1,882.93	-12,428.00	-6,000.00	-8,468.00	-6,428.00	-3,960.00	46.76%	Sold 65+ cards more than last year before price increased on 9/1/13.
280-48200	Aquatics-Dolfin Swim Team	-62,000.00	0.63	-24,583.60	-15,500.00	-43,953.48	-9,083.60	19,369.88	-44.07%	When we did unearned revenue calculations by hand, the formula for Dolfins was to move 2/3 of the revenue to the new FY. If you look at the date range over the FY, Dolfins is primarily before July 1st. Last year moved 2/3 of the revenue to move to 13/14, and then we switched to the new unearned revenue method, which is holding more revenue in the 13/14 year, to match up to the activity dates
280-48300	Aquatics-Pool Rental	-19,000.00	-3,555.00	-13,166.84	-4,750.00	-11,384.50	-8,416.84	-1,782.34	15.66%	two recurring rentals in the fall (dive club and CORE water polo) did not have in 2012
280-48400	Aquatics-Recreational Swim	-25,500.00	-3,010.39	-19,121.02	-6,375.00	-20,016.25	-12,746.02	895.23	-4.47%	-
280-48500	Aquatics- Swim Instructions	-114,000.00	-7,824.75	-65,222.16	-28,500.00	-70,242.36	-36,722.16	5,020.20	-7.15%	
280-48600	Aquatics- Family Swim Pass	-1,000.00	-671.3	-2,080.34	-250	-180	-1,830.34	-1,900.34	1055.74%	When unearned was calculated by hand, we did not move any money from this account, but Active is calculating unearned revenue based on the membership pass dates.
280-48700	Aquatics- Swim for Fitness	-18,500.00	-1,829.46	-4,773.25	-4,625.00	-9,580.01	-148.25	4,806.76	-50.17%	old class format in 2012 (people registered for 3 months at a time) and still on old unearned revenue method (revenue for all 3 months recognized at time of registration), decreased enrollment in program
280-48800	Aquatics-PH Swim Club	-11,000.00	-5,677.37	-5,677.37	-2,750.00	-9,089.89	-2,927.37	3,412.52	-37.54%	increased enrollment over 2012
280-48900	Aquatics- Clinics	-29,000.00	-4,389.13	-8,417.51	-7,250.00	-10,179.50	-1,167.51	1,761.99	-17.31%	increase in comp stroke enrollment, decreased enrollment in pre-swim, plus change in unearned revenue (revenue for fall 2012 pre-swim team all recognized at time of registration)
	Revenue	**-330,800.00**	**-30,173.29**	**-163,680.99**	**-82,700.00**	**-193,623.08**	-80,980.99	29,942.09	-15.46%	
	Expense									
	AQUATICS									
	Wages and Benefits									
280-50001	Aqua-Salary General Manager	9,580.00	843.91	2,389.10	2,395.00	2,206.26	-5.90	182.84	8.29%	
280-50002	Aqua-Salary Office Staff	4,200.00	349.16	1,047.48	1,050.00	996.9	-2.52	50.58	5.07%	
280-50003	Aqua-Salary Accounting Staff	9,005.00	756.92	2,270.76	2,251.25	2,161.31	19.51	109.45	5.06%	
280-50100	Aquatics Supervisor	76,500.00	6,345.00	19,035.00	19,125.00	18,120.00	-90.00	915.00	5.05%	
280-50186	Salary Pool Maintenance	57,100.00	4,442.00	13,326.00	14,275.00	12,979.50	-949.00	346.50	2.67%	
280-50187	Salary Pool Custodial	3,750.00	352	1,421.75	937.5	1,724.25	484.25	-302.50	-17.54%	fewer custodial hours in 1st quarter
280-50188	Salary Aquatics Co-Ord	62,200.00	5,053.00	15,159.00	15,550.00	15,543.00	-391.00	-384.00	-2.47%	-
280-50190	Salary Pool Maintenace	6,500.00	0	2,356.49	1,625.00	744.27	731.49	1,612.22	216.62%	using more PT maint. help
280-50370	Salary Staff Training	8,800.00	448.95	3,802.11	2,200.00	4,531.63	1,602.11	-729.52	-16.10%	
280-50481	Salary Water Exercise	14,300.00	1,592.00	3,710.00	3,575.00	3,522.00	135.00	188.00	5.34%	-
280-50482	Salary Dolfins	35,200.00	0	20,506.00	8,800.00	16,574.00	11,706.00	3,932.00	23.72%	all dolfins supplemental payments taken from here (last year one was charged to another account)
280-50483	Salary Pool Cashier	3,600.00	577.15	2,456.44	900	2,393.09	1,556.44	63.35	2.65%	-
280-50484	Salary Life Guard	54,022.00	5,975.15	25,456.17	13,505.50	25,415.24	11,950.67	40.93	0.16%	-
280-50485	Aqua-Salary Instructor	38,500.00	3,272.71	21,882.44	9,625.00	22,705.46	12,257.44	-823.02	-3.62%	-
280-50486	Salary Pool Manager	8,900.00	815.89	4,551.53	2,225.00	4,254.74	2,326.53	296.79	6.98%	-
280-50488	Salary Ph Swim Club	4,000.00	1,500.00	1,500.00	1,000.00	303.75	500.00	1,196.25	393.83%	increased coaches/salary with increased enrollment
280-50489	Aqua-Salary Clinics	8,750.00	1,166.50	3,169.50	2,187.50	2,341.50	982.00	828.00	35.36%	due to increase in comp stroke enrollment
280-50490	Salary Aquatic Classes	26,000.00	2,573.16	7,738.25	6,500.00	8,640.78	1,238.25	-902.53	-10.45%	reduced salary due to reduced enrollment in water polo, water walking
280-55150	Employer FICA/Medicare	20,170.00	1,617.41	5,758.24	5,042.50	5,484.81	715.74	273.43	4.99%	
280-55250	PERS- Employer Share	29,661.00	2,385.46	7,156.40	7,415.25	7,665.83	-258.85	-509.43	-6.65%	
280-55300	Kaiser - Employer Share	29,000.00	2,295.86	6,887.60	7,250.00	6,646.15	-362.40	241.45	3.63%	
280-55310	Delta Dental - Empr Share	5,900.00	462.99	1,389.01	1,475.00	1,399.13	-85.99	-10.12	-0.72%	
280-55320	Life & Ltd Ins - Empr Shr	1,950.00	126.86	454.02	487.5	452.86	-33.48	1.16	0.26%	
280-55370	PARS District Share	5,200.00	456.84	2,727.08	1,300.00	2,620.86	1,427.08	106.22	4.05%	
280-55400	Workers Compensation	9,850.00	667.5	2,677.14	2,462.50	2,887.13	214.64	-209.99	-7.27%	
280-55450	Unemployment Insurance	750	0	37	187.5	0	-150.50	37.00	100.00%	
	Wages and Benefits	**533,388.00**	**44,076.42**	**178,864.51**	**133,347.00**	**172,314.45**	45,517.51	6,550.06	3.80%	

ɔmunications

ɔd 03 - 03
ɜl Year 2014 - 2014

ɔunt Number	Description	2014 Budget	2014 Period Amt	2014 End Bal	2014 YTD Budget	2013 One Year Prior Actual	$ Change YTD Budget	$ Change Prior Year	% Change Prior Year	Comments
	COMMUNICATIONS									
	Revenue									
1290-49900	Communications- Spotlight Ads	0	0	-800	0	0	-800	-800	100.00%	
	Revenue	0	0	-800	0	0	-800	-800	100.00%	
	Expense									
	COMMUNICATIONS									
	Wages and Benefits									
1290-50001	Comm-Salary General Manager	5,375.00	482.23	1,365.19	1,343.75	1,260.72	21.44	104.47	8.29%	
1290-50002	Comm-Salary Office Staff	2,420.00	199.52	598.56	605	569.64	-6.44	28.92	5.08%	
1290-50003	Comm-Salary Accounting Staff	5,230.00	432.52	1,297.56	1,307.50	1,234.97	-9.94	62.59	5.07%	
1290-50120	Communications Part Time	49,110.00	4,169.90	11,349.92	12,277.50	11,669.04	-927.58	-319.12	-2.73%	
1290-55150	Employer FICA/Medicare	3,375.00	256.31	822.81	843.75	717.98	-20.94	104.83	14.60%	
1290-55250	PERS- Employer Share	5,210.00	256.85	930.03	1,302.50	1,302.98	-372.47	-372.95	-28.62%	
1290-55300	Kaiser - Employer Share	11,000.00	224.11	1,197.68	2,750.00	2,506.47	-1552.32	-1308.79	-52.22%	1 less employee covered
1290-55310	Delta Dental - Empr Share	1,150.00	24.48	128.35	287.5	281.71	-159.15	-153.36	-54.44%	
1290-55320	Life & Ltd Ins - Empr Shr	350	-10.83	86	87.5	81.11	-1.5	4.89	6.03%	
1290-55370	PARS District Share	600	59.33	130.87	150	170.97	-19.13	-40.1	-23.45%	
1290-55400	Workers Compensation	420	6.96	68.52	105	94.66	-36.48	-26.14	-27.61%	
	Wages and Benefits	84,240.00	6,101.38	17,975.49	21,060.00	19,890.25	-3084.51	-1914.76	-9.63%	
	Operating Expenses									
1290-60350	Mileage	300	0	0	75	0	-75	0	0.00%	
1290-60370	Staff Training	300	0	464	75	0	389	464	100.00%	new hire Jen training
1290-70000	Professional Services	2,000.00	27.36	222.71	500	788.67	-277.29	-565.96	-71.76%	
1290-73320	Insurance	3,100.00	262.9	788.7	775	588.9	13.7	199.8	33.93%	
1290-73335	Memberships	0	0	220	0	0	220	220	100.00%	
1290-73340	Administrative Fees	3,800.00	584.13	1,102.98	950	1,212.13	152.98	-109.15	-9.00%	
1290-75150	Special Event Supplies	500	0	0	125	78.08	-125	-78.08	-100.00%	
1290-75350	Postage	500	12.13	12.13	125	127.41	-112.87	-115.28	-90.48%	
1290-75500	Office Supplies	1,000.00	0	0	250	0	-250	0	0.00%	
1290-75605	Awards	2,000.00	0	0	500	0	-500	0	0.00%	
1290-75610	Major Events	3,500.00	0	0	875	638.15	-875	-638.15	-100.00%	
1290-75612	Website	4,000.00	2,084.50	2,254.50	1,000.00	225	1254.5	2029.5	902.00%	website work for updates to Sports and Teen websites
1290-75615	Communications Projects	24,000.00	1,026.97	4,083.04	6,000.00	2,403.21	-1916.96	1679.83	69.90%	
1290-75624	Spotlight Brochure	80,000.00	0	28,212.06	20,000.00	25,269.26	8212.06	2942.8	11.65%	increase Fall Spotlight production costs for additional layout work and distribution of Spotlight to business's
1290-75625	District Publicity	7,500.00	703.31	1,758.66	1,875.00	709.12	-116.34	1049.54	148.01%	
1290-75630	Bond Project Publicity	1,000.00	189.88	189.88	250	241.23	-60.12	-51.35	-21.29%	
	Operating Expenses	133,500.00	4,891.18	39,308.66	33,375.00	32,281.16	5933.66	7027.5	21.77%	
ɜnue Total		0	0	-800	0	0	-800	-800	100.00%	
nse Total		217,740.00	10,992.56	57,284.15	54,435.00	52,171.41	2849.15	5112.74	9.80%	
d Total		217,740.00	10,992.56	56,484.15	54,435.00	52,171.41	2049.15	4312.74	8.27%	website and spotlight cost increases result in $4k increased loss

s

d 03 - 03
l Year 2014 - 2014

unt Number	Description	2014 Budget	2014 Period Amt	2014 End Bal	2014 YTD Budget	2013 One Year Prior Actual	$ Change YTD Budget	$ Change Prior Year	% Change Prior Year	Comments
	PARKS									
	Revenue									
300-41700	L & L # 6 Assessment Income	-649,000.00	0	0	-162,250.00	0	162,250.00	0	0.00%	
	Revenue	-649,000.00	0	0	-162,250.00	0	162,250.00	0	0.00%	
	Expense									
	PARKS									
	Wages and Benefits									
300-50001	Park-Salary General Manager	13,875.00	1,205.58	3,412.98	3,468.75	3,151.80	-55.77	261.18	8.29%	
300-50002	Park-Salary Office Staff	6,050.00	498.8	1,496.40	1,512.50	1,424.10	-16.10	72.3	5.08%	
300-50003	Park-Salary Accounting Staff	13,050.00	1,081.30	3,243.90	3,262.50	3,087.62	-18.60	156.28	5.06%	
300-50180	Park Superintendent	28,575.00	8,724.32	25,107.22	7,143.75	15,590.72	17,963.47	9516.5	61.04%	increased Lynn time due to PO Pk construction
300-50185	Park Full Time Staff	425,762.00	30,417.36	88,634.39	106,440.50	104,373.86	-17,806.11	-15739.47	-15.08%	still down 1 ee out on W Comp
300-50190	Park Part Time Staff	80,000.00	8,029.96	22,577.88	20,000.00	20,813.80	2,577.88	1764.08	8.48%	
300-55150	Employer FICA/Medicare	39,086.00	2,763.98	8,063.86	9,771.50	9,009.32	-1,707.64	-945.46	-10.49%	
300-55250	PERS- Employer Share	65,704.00	4,028.74	17,098.05	16,426.00	15,412.08	672.05	1685.97	10.94%	
300-55300	Kaiser - Employer Share	116,370.00	8,009.83	21,456.73	29,092.50	26,632.48	-7,635.77	-5175.75	-19.43%	1 ee with family coverage left employment
300-55310	Delta Dental - Empr Share	10,100.00	768.84	2,247.58	2,525.00	2,538.86	-277.42	-291.28	-11.47%	
300-55320	Life & Ltd Ins - Empr Shr	4,300.00	239.07	793.9	1,075.00	1,061.21	-281.10	-267.31	-25.19%	
300-55370	PARS District Share	2,000.00	418.87	1,235.58	500	1,030.50	735.58	205.08	19.90%	
300-55380	Uniforms	1,000.00	0	0	250	0	-250.00	0	0.00%	
300-55400	Workers Compensation	35,000.00	2,184.93	6,557.25	8,750.00	8,197.15	-2,192.75	-1639.9	-20.01%	follows overall payroll decline
300-55450	Unemployment Insurance	8,000.00	0	1,858.00	2,000.00	2,356.00	-142.00	-498	-21.14%	
	Wages and Benefits	848,872.00	68,371.58	203,783.72	212,218.00	214,679.50	-8,434.28	-10895.78	-5.08%	
	Operating Expenses									
300-60350	Mileage	600	68.37	145.78	150	169.28	-4.22	-23.5	-13.88%	
300-60370	Staff Training	3,000.00	160	160	750	485	-590.00	-325	-67.01%	
300-65365	Telephone	6,500.00	360.41	1,255.03	1,625.00	1,254.70	-369.97	0.33	0.03%	
300-65701	Electricity	25,500.00	1,707.88	7,095.10	6,375.00	5,970.25	720.10	1124.85	18.84%	
300-65705	Gas	6,000.00	17.97	33.06	1,500.00	249.84	-1,466.94	-216.78	-86.77%	offset by elect increase
300-65710	Water	90,000.00	7,590.43	26,193.32	22,500.00	37,513.94	3,693.32	-11320.62	-30.18%	
300-65720	Disposal Fees	1,500.00	274.08	452.92	375	357.68	77.92	95.24	26.63%	
300-65730	Sewer charges	16,500.00	0	0	4,125.00	1,381.16	-4,125.00	-1381.16	-100.00%	
300-70000	Professional Services	6,000.00	68.4	556.76	1,500.00	1,971.68	-943.24	-1414.92	-71.76%	
300-73320	Insurance	7,900.00	657.25	1,971.75	1,975.00	1,472.73	-3.25	499.02	33.88%	all depts reflect increased insur exp
300-73335	Memberships	700	0	0	175	0	-175.00	0	0.00%	
300-73340	Administrative Fees	26,000.00	1,460.31	2,757.43	6,500.00	3,030.34	-3,742.57	-272.91	-9.01%	
300-73345	Assessment refunds	500	0	0	125	0	-125.00	0	0.00%	
300-73730	Public Service Center Exp	18,000.00	0	1,867.76	4,500.00	9,011.47	-2,632.24	-7143.71	-79.27%	
300-75350	Postage	1,500.00	30.33	30.33	375	318.52	-344.67	-288.19	-90.48%	
300-75370	Safety Equipment	3,500.00	136.12	662.68	875	1,360.10	-212.32	-697.42	-51.28%	
300-75401	Rental Equipment	1,000.00	0	0	250	1,177.21	-250.00	-1177.21	-100.00%	
300-75500	Office supplies	0	55.55	55.55	0	0	55.55	55.55	100.00%	
300-75501	Agricultural Supplies	4,000.00	4.12	517.95	1,000.00	0	-482.05	517.95	100.00%	
300-75505	Athletic Facility Maint	6,500.00	97.98	2,221.24	1,625.00	838.17	596.24	1383.07	165.01%	
300-75510	Park Equipment Maint	7,000.00	349.58	520.24	1,750.00	2,753.60	-1,229.76	-2233.36	-81.11%	
300-75511	Irrigation Repairs	5,000.00	224.36	1,236.79	1,250.00	487.91	-13.21	748.88	153.49%	
300-75515	Janitorial Supplies	6,800.00	468.1	1,643.91	1,700.00	2,594.03	-56.09	-950.12	-36.63%	
300-75520	Park Facility Maintenance	22,500.00	2,386.98	4,403.28	5,625.00	13,663.18	-1,221.72	-9259.9	-67.77%	PY reflected discing expesnes
300-75535	Small Tools	5,000.00	2,421.24	3,960.38	1,250.00	1,191.12	2,710.38	2769.26	232.49%	
300-75540	Structure Repairs	2,000.00	419.27	533.64	500	0	33.64	533.64	100.00%	
300-75545	Vehicle Maintenance	31,000.00	856.81	3,336.14	7,750.00	5,237.52	-4,413.86	-1901.38	-36.30%	
300-75550	Contracted Tree Services	10,000.00	0	1,680.00	2,500.00	3,900.00	-820.00	-2220	-56.92%	
300-75570	Contracted Park Maintenance	7,000.00	299	819	1,750.00	0	-931.00	819	100.00%	
300-75740	Major Maintenance Project	0	41.08	41.08	0	0	41.08	41.08	100.00%	
300-76000	Park miscellaneous	0	0	9.22	0	0	9.22	9.22	100.00%	
300-76500	Park Vandalism Expense	1,000.00	0	75.54	250	0	-174.46	75.54	100.00%	
	Operating Expenses	322,500.00	20,155.62	64,235.88	80,625.00	96,389.43	-16,389.12	-32153.55	-33.36%	
enue Total		-649,000.00	0	0	-162,250.00	0	162,250.00	0	0.00%	
ense Total		1,171,372.00	88,527.20	268,019.60	292,843.00	311,068.93	-24,823.40	-43049.33	-13.84%	
d Total		522,372.00	88,527.20	268,019.60	130,593.00	[illegible]8.93	137,426.60	-43049.33	-13.84%	$43k wages and operating expense decline

ling Maintenance

1 03 - 03
Year 2014 - 2014

unt Number	Description	2014 Budget	2014 Period Amt	2014 End Bal	2014 YTD Budget	2013 One Year Prior Actual	$ Change YTD Budget	$ Change Prior Year	% Change Prior Year	Comments
	Expense									
	Dept									
	Wages and Benefits									
350-50010	Bldg Maint Superintendant	80,500.00	6,754.00	20,262.00	20,125.00	18,369.00	137.00	1,893.00	10.31%	
350-50050	Bldg Maint Supervisor	67,950.00	5,708.00	17,124.00	16,987.50	15,519.00	136.50	1,605.00	10.34%	
350-50075	Bldg Mint Craftsman	70,650.00	5,940.00	17,820.00	17,662.50	16,962.00	157.50	858.00	5.06%	
350-55150	Employer FICA/Medicare	16,600.00	1,407.76	4,223.26	4,150.00	3,889.95	73.26	333.31	8.57%	
350-55250	PERS-Employer Share	29,250.00	2,477.46	7,432.37	7,312.50	7,757.76	119.87	-325.39	-4.19%	
350-55300	Health Coverage	28,300.00	2,430 33	7,290.99	7,075.00	6,924.20	215.99	366.79	5.30%	
350-55310	Delta Dental	3,600.00	287.48	862.44	900	856.41	-37.56	6.03	0.70%	
350-55320	Life and Disability Insurance	1,850.00	165.48	498.6	462.5	458.26	36.10	40.34	8.80%	
350-55400	Wprkers Compensation	14,600.00	1,537.94	3,213.82	3,650.00	2,247.13	-436.18	966.69	43.02%	
	Wages and Benefits	313,300.00	26,708.45	78,727.48	78,325.00	72,983.71	402.48	5,743.77	7.87%	
	Operating Expenses									
350-60350	Mileage	900	82.49	135.04	225	126.55	-89.96	8.49	6.71%	
350-60370	Training	400	0	0	100	0	-100.00	0.00	0.00%	
350-65365	Bldg Maint Phone expense	2,000.00	138.63	409.46	500	235.89	-90.54	173.57	73.58%	
350-75515	Reapirs & Supplies	1,800.00	249.48	1,106.32	450	349.86	656.32	756.46	216.22%	National Electrical Code (NEC2014) good for 3 years. Maint Shop replacement printer.
350-75535	Tools & Equipment	800	0	0	200	0	-200.00	0.00	0.00%	
	Operating Expenses	5,900.00	470.6	1,650.82	1,475.00	712.3	175.82	938.52	131.76%	
nse Total		319,200.00	27,179.05	80,378.30	79,800.00	73,696.01	578.30	6,682.29	9.07%	
l Total		319,200.00	27,179.05	80,378.30	79,800.00	73,696.01	578.30	6,682.29	9.07%	

)ebt

)d 03 - 03
l Year 2014 - 2014

)unt Number	Description	2014 Budget	2014 Period Amt	2014 End Bal	2014 YTD Budget	2013 One Year Prior Actual	$ Change YTD Budget	$ Change Prior Year	% Change Prior Year	Comments
	Expense									
	DEBT SERVICE									
	Operating Expenses									
1400-95807	Interest	122,800.00	0	0	30,700.00	28,999.94	-30,700.00	-28,999.94	-100.00%	loan refinanced
	Operating Expenses	122,800.00	0	0	30,700.00	28,999.94	-30,700.00	-28,999.94	-100.00%	
	Debt Service									
1400-95802	Municipal Finance Funding	35,000.00	0	0	8,750.00	0	-8,750.00	0.00	0.00%	
1400-95806	CSDA Lease Finance COP 1999	60,000.00	0	0	15,000.00	30,000.00	-15,000.00	-30,000.00	-100.00%	loan refinanced
1400-95809	Mdusd	37,700.00	0	0	9,425.00	0	-9,425.00	0.00	0.00%	
	Debt Service	132,700.00	0	0	33,175.00	30,000.00	-33,175.00	-30,000.00	-100.00%	
nse Total		255,500.00	0	0	63,875.00	58,999.94	-63,875.00	-58,999.94	-100.00%	
d Total		255,500.00	0	0	63,875.00	58,999.94	-63,875.00	-58,999.94	-100.00%	

tal Expenses

d 03 - 03
Year 2014 - 2014

unt Number	Description	2014 Budget	2014 Period Amt	2014 End Bal	2014 YTD Budget	2013 One Year Prior Actual	$ Change YTD Budget	$ Change Prior Year	% Change Prior Year	Comments
	Expense									
	CAPITAL EXPENDITURES									
	Capital Outlay									
500-80104	Pleasant Hill Park	45,000.00	0	0	11,250.00	57,993.24	-11,250.00	-57,993.24	-100.00%	PY exp are bocce ct in PH Park costs
500-80159	Ph Education Center	0	0	0	0	7,700.00	0.00	-7,700.00	-100.00%	
500-80313	Community Center	20,000.00	4,033.31	4,054.69	5,000.00	1,647.53	-945.31	2,407.16	146.11%	mighty lite folding chairs
500-80330	Teen Center	0	0	2,066.53	0	3,848.58	2,066.53	-1,782.05	-46.30%	
500-80344	Senior Center	40,000.00	19,986.48	43,836.73	10,000.00	47,379.25	33,836.73	-3,542.52	-7.48%	$10.4k SC parking lot costs and $32.4k for HVAC upgrades
500-80841	Administrative Office	0	0	0	0	-145.8	0.00	145.80	-100.00%	
500-80844	Pools	0	0	0	0	53	0.00	-53.00	-100.00%	
500-80846	Building Maintenance	8,000.00	0	0	2,000.00	0	-2,000.00	0.00	0.00%	
500-80847	Parks	20,000.00	0	0	5,000.00	0	-5,000.00	0.00	0.00%	
	Capital Outlay	**133,000.00**	**24,019.79**	**49,957.95**	**33,250.00**	**118,475.80**	16,707.95	-68,517.85	-57.83%	
se Total		133,000.00	24,019.79	49,957.95	33,250.00	118,475.80	16,707.95	-68,517.85	-57.83%	
l Total		133,000.00	24,019.79	49,957.95	33,250.00	118,475.80	16,707.95	-68,517.85	-57.83%	$69k reduced expenses

s E

d 03 - 03
l Year 2014 - 2014

unt Number	Dept Description	2014 Budget	2014 Period Amt	2014 End Bal	2014 YTD Budget	2013 One Year Prior Actual	$ Change YTD Budget	$ Change Prior Year	% Change Prior Year	Comments
	Revenue									
400-41000	Other- financing source	0	0	-880,000.00	0	0	-880,000.00	-880,000.00	100.00%	
750-42500	MeasEBond Fund Interest Earned	0	0	0	0	-13,710.66	0.00	13,710.66	-100.00%	$3800 interest for quarter ended 9/30 posted in Oct 2013, Sept 2012 interest posted in LY
	Revenue	0	0	-880,000.00	0	**-13,710.66**	-880,000.00	-866,289.34	6318.36%	
	Capital Outlay									
)000-81000	Mease E Senior Center	0	274.45	8,386.29	0	2,138,212.38	8,386.29	-2,129,826.09	-99.61%	actual incurred capital expenses
)000-81010	Meas E Teen Center	0	-162.23	-162.23	0	433,304.90	-162.23	-433,467.13	-100.04%	actual incurred capital expenses
)000-81020	Meas E Community Center	0	739,516.72	2,226,409.15	0	643,152.68	2,226,409.15	1,583,256.47	246.17%	actual incurred capital expenses
)000-81030	Meas E Pleasant Oaks Park	0	713,050.35	1,555,718.73	0	54,956.75	1,555,718.73	1,500,761.98	2730.81%	actual incurred capital expenses
	Capital Outlay	0	**1,452,679.29**	**3,790,351.94**	0	**3,269,626.71**	3,790,351.94	520,725.23	15.93%	
nue Total		0	0	-880,000.00	0	-13,710.66	-880,000.00	-866,289.34	6318.36%	
nse Total		0	1,452,679.29	3,790,351.94	0	3,269,626.71	3,790,351.94	520,725.23	15.93%	
d Total		0	1,452,679.29	2,910,351.94	0	3,255,916.05	2,910,351.94	-345,564.11	-10.61%	

General Ledger
Balance Sheet

User: markb
Printed: 11/14/2013 - 12:48 P
Period Ending 3
Fiscal Period 3, 2014

Pleasant Hill Recreation & Park District
People, Parks & Programs Since 1951

Description	Amount
GENERAL FUND	
Assets	
Cash in County	(1,663,247.34)
Cash in County-Debt Serv	215,189.18
Payroll Checking US Bank	148,364.80
US Bank Special Events Checkin	879.99
Gen Checking US Bank - checks	107,390.00
LAIF-Cash Investments	1,033,074.80
Accounts Receivable	(4,220.36)
Active Charges Receivable	55,308.25
Due From CCC Taxes	26,364.88
AR-MeasE expected reimbusement	33,662.00
Prepaid Expenses	15,524.69
Due From Other Funds	1,153,275.31
AMOUNT TO BE PROVIDED LT DEBT	2,615,025.65
Total Assets	3,736,591.85
Liabilities	
Accounts Payable	294,575.40
Cal Card Payable	(0.01)
CC/WC Security Deposits	10,365.60
Pool Rental Security Deposit	2,284.83
Security Deposit -Parks	10,672.72
Unearned Rev-CCC Taxes	26,364.88
Unearned Reg on Account	355,010.27
FIT Payable	(10.00)
FICA Payable	0.01
SIT Payable	(670.38)
PERSPayable	6,849.03
Kaiser Payable	(27,875.58)
Delta Dental	(3,159.82)
Guarantee Mutual Ins.	(1,520.46)
Aflac	(49.90)
American Fideltiy Assuran	37.56
1998 COP LOAN LIABILITY	1,155,000.00
2000 COP LOAN LIABILITY	1,060,000.00
Muni Finance FF&E Loan	300,047.65
ACCRUED INTEREST -LOANS	399,978.00
Total Liabilities	3,587,899.80
Fund-Balance	
Unrestricted Fund Balance	504,317.56
Reserve for Debt Service	261,221.00
Reserve for Prepaid Exp	12,077.43

Description	Amount
Total Fund-Balance	777,615.99
Retained Earnings:	(628,923.94)
Total Fund Balance and Retained Earnings:	148,692.05
Total Liabilities, Fund-Balance and Retained Earnings:	3,736,591.85

General Ledger
Balance Sheet

User: markb
Printed: 11/14/2013 - 12:49 P
Period Ending 3
Fiscal Period 3, 2014

Pleasant Hill Recreation & Park District
People, Parks & Programs Since 1951

Description	Amount
MeasE Bond Fund	
Assets	
MeasE Bond Fund Cash in Bank	8,424,800.96
MeasE Bond Fund Due To/From	(3,217,696.49)
Amount To Be Provided	28,079,109.90
Other Assets- Bond Issuance Co	803,420.00
Accum Amortization Bond Costs	27,704.10
Total Assets	34,117,338.47
Liabilities	
Bond Interfund Transfers due	1,465,118.59
Meas E Bond Liability	28,000,000.00
MeasE Bond Premium	879,893.00
Total Liabilities	30,345,011.59
Fund-Balance	
Meas E Bond Fund Balance	6,682,678.82
Total Fund-Balance	6,682,678.82
Retained Earnings:	(2,910,351.94)
Total Fund Balance and Retained Earnings:	3,772,326.88
Total Liabilities, Fund-Balance and Retained Earnings:	34,117,338.47

30/2014

		General Fund LAIF	PARKLAND	CAPITAL PROJ	RESERVE	ARTS	senior funds are not refelected on District Financials SENIORS	BUILDING FUND	COMPUTER RES	Meas E WW Funds	Measure E Bond Proceeds
CE 7/1/2013	1,323,829.39	883,074.79	89,453.44	28,356.97	0.00	11,089.29	141,838.35	3,471.53	16,545.02	150,000.00	7,700,605.98
und payment 7/10/13		150000								-150000	-1,200,000.00
CE 7/10/2013	1,323,829.39	1,033,074.79	89,453.44	28,356.97	0.00	11,089.29	141,838.35	3,471.53	16,545.02	0.00	
ayment 9/4/13											-775,805.02
3 interest payment	856.31	$668.24	$57.86	$18.34	$0.00	$7.17	$91.75	$2.25	$10.70		3,778.90
e		2,066,817.83	178,964.75	56,732.28	0.01	22,185.75	283,768.44	6,945.31	33,100.73	0.00	5,728,579.86
		100-0000-10600	200-0000-10600	400-0000-10600	600-0000-10600	500-0000-10600		700-0000-10600	800-0000-10600		175-0000-10100
		100-0000-42500	200-0000-42500	400-4000-42500	600-6000-42500	500-5000-42500		700-7000-42500	800-8000-42500		175-1750-42500

interest earned for quarter ending Sep 30, 2013 was .27%

PARS Tracking FYE June 30, 2014

		Balance	Earnings
Beg Bal 7/1/13		321722.8	8410.18
8/1/2013		327522.1	-4966.66
9/1/2013		340612	9741.77
10/1/2013		0	0
11/1/2013		0	0
12/1/2013		0	0
1/31/2014		0	0
2/28/2014		0	0
3/31/2014		0	0
4/30/2014		0	0
5/30/2014		0	0
6/30/2014		0	0

	989856.8		Return %	
Avg Balance	329952.3	13185.29	3.996%	YTD return
			15.984%	Annualized Return

v

29

PARS/CRDEB **FOR THE YEAR ENDING JUN 30,2014**

	Balance	Earnings
Beg Bal 7/1/13	321722.8	8410.18
8/1/2013	290598.8	-2724.88
9/1/2013	282233.9	4435.34
10/1/2013	0	0
11/1/2013	0	0
12/1/2013	0	0
1/31/2014	0	0
2/28/2014	0	0
3/31/2014	0	0
4/30/2014	0	0
5/30/2014	0	0
6/30/2014	0	0
	0	
	0	
Avg Balance	298185.2	10120.64

Return %

3.394% YTD return

13.576% Annualized Return

MEMORANDUM

TO: Board of Directors

FROM: General Manager

DATE: November 12, 2013

RE: Agenda Item #13 – November 20, 2013 Board Meeting

Update on AT&T Cellular Equipment Installation at/or Adjacent to Paso Nogal Park

Board Member Sandy Bonato will give an update and report on the latest AT&T cellular equipment installation next to Paso Nogal Park.

Modus Inc.
149 Natoma Street, 3rd Floor
San Francisco, CA 94105

November 12, 2013

Planning Department
City of Pleasant Hill
100 Gregory Lane
Pleasant Hill, CA 94523

RECEIVED
NOV 12 2013

RE: Alternative Candidate Analysis for Paso Nogal

Dear Architectural Review Commission and Planning Staff,

AT&T has diligently pursued an alternative candidate analysis per City Council's direction. AT&T representatives, RF engineer, Modus, and members of the Recreation and Parks District and New Falconpointe Homeowners Association visited the park, HOA, and CCWD parcel to investigate other alternatives. On this walk, the RF engineer collected coordinates for the following 7 sites. Of these 7 sites, AT&T narrowed it down to 3 locations, one per parcel, plus a revision to the originally approved site. While this analysis echoes land use themes, we understand the ARC's duty to comment on the aesthetics and suitability in these alternative locations. However, our land use analysis demonstrates the infeasibility of the various locations and maintains that the revised CCWD site (45' tree downslope) is the most compatible and least intrusive.

In depth Analysis

One candidate per parcel (Recreation and Park, CCWD, and New Falconpointe HOA) was kept for further in depth analysis.

1. Preferred Location – Downslope CCWD (rev. A)
37.967819, -122.087506
Pros: good coverage, contextualized in existing and proposed vegetation

2. Original Candidate – Crest CCWD (A)
37.967747, -122.087632
Pros: lowest tree height with good coverage
Cons: not contextualized in environment

3. Park Option 1 (C)
37.966183, -122.087469
Pros: Best coverage, existing trees conceal on West side
Cons: Located on public trail, highly visible to residents on East

4. New Falconpointe HOA Option 1 (E)
37.967192, -122.091806
Pros: surrounded by tree grove
Cons: current zoning HPUD prohibits telecommunication wireless facilities, infeasible from construction standpoint/huge distance to power/telco

Table of Comparison

	A – CCWD Crest	Rev. A – CCWD District	C – P.H. Rec & Park	E – Falconpointe HOA
Tree Height	**35'**	45'	38'	43' although RF states 78' is what's needed
Context/Visibility	Located on crest, would need landscaping to blend in	**Located downslope in existing grove of trees. Would only be potentially visible to residents backyards of Morello (not visible from ROW)**	Located off public trail in Paso Nogal Park. Stealthed on West side by trees but potentially visible from backyards of Tonstad Pl & Paso Nogal Ct	Located off trail in Falconpointe property in tree grove. Nothing more than tree top would be visible to residents.
Ordinance	Zoned as R7	Zoned as R7	Zoned as R15	Zoned as HPUD, wireless prohibited
RF Coverage	~66%	~66%	**~78%**	~47% Not acceptable level to build but wanted to keep a HOA candidate
Construction Power/Telco	From Paso Nogal Ct **~ 300 ft**	From Paso Nogal Ct **~ 300 ft**	From Paso Nogal Ct or Primose Dr ~700 – 750 ft "trench routing and locations of transformers and pole lines would have impact on neighbors (i.e. noice, outages, possible lane closure)"	From Strayhorn Rd ~ 520 ft **"need transformer install, more difficult trenching due to slope"**

Eliminated

The following candidates were eliminated because they were more intrusive and/or offered worse coverage than the more in-depth studied sites.

5. CCWD Lower Tree Grove (B)
37.967408, -122.087378
Pros: lower elevation, concealed in trees
Cons: inadequate coverage, closest location to residences, would need taller structure due to grade difference

6. Park Option 2 (D)
37.965342, -122.086569
Cons: Inadequate coverage, located near scenic lookout spot

7. Park Option 3 (G)
37.96345682, -122.08300062
Pros: Off the main trail
Cons: Inadequate coverage, too far South from coverage objective

8. New Falconpointe HOA Option 2 (F)
37.966875, -122.092756
Cons: On private trail, no existing landscaping to conceal from housing development to the Southwest, too far from coverage objective, current zoning HPUD prohibits telecommunication wireless facilities

Other Antenna Design Strategies

8. DAS
Distributed Antennas System (DAS) is a system of small cell sites located on JPA poles in the public right of way. As third party reviewer, Mr. Kramer, noted in his report: DAS "Is not a viable, less intrusive alternative to the proposed single site on Paso Nogal." Typically 8 – 12 DAS nodes have the same coverage as one macrosite. And Due to 1) variable and hilly topography, 2) lack of clearance height above homes adjacent to DAS nodes, and 3) need to transmit on all four bands – Mr. Kramer believes they would need more than 12 nodes to equate to what one macrosite at Paso Nogal will accomplish. Additionally, installation of fiber cables would cause street scarring, and because it is located on public streets it would be more visible. Additionally, there is not a widespread presence of JPA poles in the desired coverage objective. Thus, new poles would possibly need to be installed in the public right of way/adjacent to residences.

9. Popsicle Sticks
Popsicle sticks are antennas each individually mounted on a separate pole, and generally are not taller than 15' a piece. See picture of example below. Sites that use popsicle design tend to be sectorized, meaning the antennas are spread out across X number of sectors. In this case, a popsicle stick would be more intrusive because it would mean three antenna areas, taking up more space. Additionally in a quasi park setting, antennas would pose a greater EMF threat due to the prevalence of pedestrians.

Sincerely,

Jimmy Stillman | Authorized Land Use Planning Agent for AT&T
Modus Inc. | 149 Natoma Street 3rd Floor | San Francisco, CA 94105 | 530-913-9577

Modus Inc.
149 Natoma Street, 3rd Floor
San Francisco, CA 94105

September 17, 2013

Planning Department
City of Pleasant Hill
100 Gregory Lane
Pleasant Hill, CA 94523

RECEIVED
NOV 12 2013
PLANNING DIVISION
CITY OF PLEASANT HILL

RE: Resubmittal for Architectural Review Commission meeting 12/5/2013

Dear Architectural Review Commission and Planning Staff,

The resubmittal packet includes:

- Revised drawings for 0 Paso Nogal Court, CCWD Property
- Alternative Analysis of 8 sites with coordinates

Response to ARC Comments from 10/3/13 (as stated in the Status Report Letter of 11/7)

1) Provide a project design (in the form of "detailed" drawings and a "detailed" landscape plan) for the preferred project (35' tall monopine at crest of hill on the CCWD site)

   AT&T's preferred project is the revised design for the CCWD site (45' tall monopine slightly NE and downslope). Detailed drawings and a landscape plan has been provided for this preferred site, reviewed by the ARC at the 10/3/13 meeting.

2) Provide a project design (in the form of "conceptual" drawings and a "detailed landscape plan) for the three alternative projects

   AT&T has decided to interpret City Council's alternative analysis request to mean that AT&T will provide the following: 1) a thorough written analysis of each of the alternatives, 2) photo simulations as the visual depiction of each of the alternatives, and 3) staked out lease area for each of the alternatives.

3) Provide a cross-section of the 45' tall monopine on the CCWD site, to indicate it's profile into the hillside and an enclosure shape (other than rectangular) that blends more with the natural contours of the hillside's topography

   AT&T has revised the drawings reviewed on 10/3 on sheets A-4 and A-5 to show a cross section that shows how the tree sits on the hill from four directions.

   We looked into an alternative enclosure shape and concluded the only other shape would be a trapezoid. This design would have a more adverse impact because it 1) increases the lease area, 2) increases the amount of grading, and 3) adds unusable space. Thus overall adding a larger, more noticeable structure (adds roughly 200 square feet).

4) Install story poles and provide GPS coordinates at all four locations for viewing by staff, the public, and the Commission

   AT&T will be installing 1 story pole at the preferred location, and 1 staked area at each of the alternative sites (CCWD crest of hill, Pleasant Hill Rec & Park District, New Falconpointe HOA). The story pole will be installed on 11/12 and available for viewing upon completion. We have an access permit until 11/26, thus the pole will be removed prior to that date. The 3 other alternatives will be staked on the following dates: 1) CCWD on 11/12, 2) PH R&P TBD following an onsite meeting 11/12, 3) New Falconpointe TBD following HOA meeting 11/7.

5) Verification that all of the consultant's comments have been satisfied on the plan sets

The 3rd party consultants comments' have been included on the plan sets on sheet A-4, and A-5 in a notes section in the upper left hand corner.

Sincerely,

Jimmy Stillman | Authorized Land Use Planning Agent for AT&T
Modus Inc. | 149 Natoma Street 3rd Floor | San Francisco, CA 94105 | 530-913-9577

SITE NUMBER: CNU4781 / FA: (#10133001)
SITE NAME: MORELLO AVENUE

99 PASO NOGAL COURT
PLEASANT HILL, CA 94523
JURISDICTION: CITY OF PLEASANT HILL

SITE TYPE: MONOPINE

PROJECT DESCRIPTION

NEW SITE BUILD UNMANNED TELECOMMUNICATIONS FACILITY

1. BRING POWER / TELCO / FIBER TO SITE LOCATION
2. INSTALL NEW 10'-0" X 25'-0" X 7'-0" HIGH [illegible] FENCE LEASE AREA
3. INSTALL (3) FRA-72 & (4) PURCELL CABINETS MOUNTED ON NEW CONCRETE PAD
4. INSTALL A NEW UTILITY H-FRAME
5. ADD (2) NEW GPS UNITS
6. INSTALL A NEW 45'-0" ACL MONOPINE (BY OTHERS)
7. ADD (12) PANEL ANTENNAS – (3) PER SECTOR
8. ADD (16) RRU'S – (4) PER SECTOR
9. ADD (1) SURGE SUPPRESSION UNITS

CODE COMPLIANCE

ALL WORK AND MATERIALS SHALL BE PERFORMED AND INSTALLED IN ACCORDANCE WITH THE CURRENT EDITIONS OF THE FOLLOWING CODES AS ADOPTED BY THE LOCAL GOVERNING AUTHORITIES. NOTHING IN THESE PLANS IS TO BE CONSTRUED TO PERMIT WORK NOT CONFORMING TO THESE CODES.

1) 2010 CALIFORNIA BUILDING CODE (CBC) WITH CALIFORNIA AMENDMENTS, BASED ON THE 2009 IBC
2) 2010 CALIFORNIA RESIDENTIAL CODE (CRC) WITH APPENDIX H, PATIO COVERS, BASED ON THE 2009 IRC
3) 2010 CALIFORNIA HISTORICAL BUILDING CODE (CHBC)
4) 2010 CALIFORNIA EXISTING BUILDING CODE (CEBC) BASED ON THE 2009 IEBC
5) 2010 CALIFORNIA GREEN BUILDINGS STANDARDS CODE (CGBSC)
6) 2010 CALIFORNIA FIRE CODE (CFC), BASED ON THE 2009 IFC, WITH CALIFORNIA AMENDMENTS
7) 2010 CALIFORNIA MECHANICAL CODE (CMC), BASED ON THE 2009 UMC
8) 2010 CALIFORNIA PLUMBING CODE (CPC) BASED ON THE 2009 UPC
9) 2010 CALIFORNIA ELECTRICAL CODE (CEC) WITH CALIFORNIA AMENDMENTS, BASED ON THE 2011 NEC
10) 2010 CALIFORNIA ENERGY CODE (CEC)
11) ANSI / EIA-TIA-222-G
12) 2009 NFPA 101, LIFE SAFETY CODE
13) 2009 NFPA 72, NATIONAL FIRE ALARM CODE
14) 2008 NFPA 13, FIRE SPRINKLER CODE

OCCUPANCY AND CONSTRUCTION TYPE

OCCUPANCY: U (UNMANNED)

CONSTRUCTION TYPE: V-B

HANDICAP REQUIREMENTS

FACILITY IS UNMANNED AND NOT FOR HUMAN HABITATION. ACCESSIBILITY ACCESS AND REQUIREMENTS ARE NOT REQUIRED, IN ACCORDANCE WITH CALIFORNIA STATE ADMINISTRATIVE CODE, PART 2, TITLE 24, SECTION 11038.1, EXCEPTION 1 & SECTION 11348.2.1, EXCEPTION 4

PROJECT INFORMATION

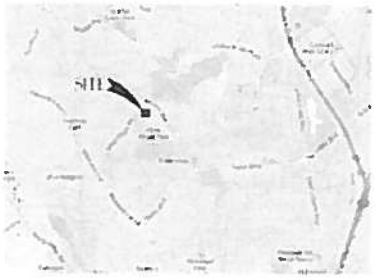
PROPERTY INFORMATION
SITE NAME: MORELLO AVENUE
SITE NUMBER: CNU4781
SEARCH RING: MORELLO AVENUE
FA#: 10133001
SITE ADDRESS: 99 PASO NOGAL COURT, PLEASANT HILL, CA 94523
APN NUMBER: 154-320-015
ZONING: R7
CURRENT USE: UTILITIES
PROPOSED USE: TELECOMMUNICATIONS FACILITY
JURISDICTION: CITY OF PLEASANT HILL
LATITUDE: N 37° 58' 04.92" (37.968018)
LONGITUDE: W 122° 05' 15.14" (-122.087506)
GROUND ELEVATION: 307.5 AMSL

PROPERTY OWNER
CONTRA COSTA WATER DISTRICT
P.O. BOX 1229
CONCORD, CA 94524

POWER AGENCY
PG&E

TELEPHONE AGENCY
AT&T

VICINITY MAP



SPECIAL INSPECTIONS

1. ANCHOR BOLTS WET-SET INTO CONCRETE
2. EXPANSION BOLTS INTO EXISTING CONCRETE
3. HIGH STRENGTH BOLTING
4. WELDING
5. STEEL REINFORCEMENT / REBAR PLACEMENT
6. STEEL MATERIAL VERIFICATION
7. A NLS ENGINEER TO INSPECT DRILLED PIERS

PROJECT TEAM

APPLICANT/LESSEE:
AT&T MOBILITY
2600 CAMINO RAMON, 4TH FLOOR W
SAN RAMON, CA 94583

SITE ACQUISITION:
MOCKS
149 NATOMA STREET, 3RD FLOOR
SAN FRANCISCO, CA 94105
CONTACT: JEFF ALMEIDA
CELL: (650) 302-8985

ZONING MGR:
MOCKS
149 NATOMA STREET, 3RD FLOOR
SAN FRANCISCO, CA 94105
CONTACT: AMANDA WOLF
CELL: (925) 983-3011

CONSTRUCTION MGR:
DECON
6161 STONERIDGE MALL RD
PLEASANTON, CA 94588
CONTACT: RYAN ANDERSON
EMAIL: RYAN.ANDERSON@DECONCORP.COM
PH: (925) 630-8[illegible]

ARCHITECT:
THOMAS R. HOLLAND, AIA
PACIFIC TELECOM SERVICES, LLC
149 NATOMA STREET, 3RD FLOOR
SAN FRANCISCO, CA 94105
CONTACT: DEANNE MCKEEMAN
EMAIL: DMCKEEMAN@PTS-WIRELESS.COM
PH: (916) 930-1982

DIRECTIONS FROM AT&T

DIRECTIONS FROM AT&T'S OFFICE AT 2600 CAMINO RAMON, SAN RAMON, CA

1	HEAD NORTHEAST ON CAMINO RAMON TOWARD BISHOP DR	0.4 MI
2	BARE THE 2ND RIGHT ONTO BOLLINGER CANYON RD	0.4 MI
3	MERGE ONTO I-680 N VIA THE RAMP TO SACRAMENTO	18.3 MI
4	TAKE THE WILLOW PASS RD EXIT TOWARD TAYLOR BLVD	0.3 MI
5	TURN LEFT ONTO WILLOW PASS RD	0.1 MI
6	CONTINUE ONTO SUNVALLEY BLVD	0.3 MI
7	CONTINUE ONTO TAYLOR BLVD	0.8 MI
8	TURN RIGHT ONTO MORELLO AVE	0.8 MI
9	TURN LEFT ONTO PASO NOGAL CT	0.1 MI

APPROVALS

WHO/WHAT	PHONE	DATE
AT&T		
VENDOR		
RF		
LEASING / LANDLORD		
PLANNING		
CONSTRUCTION		
POWER / TELCO		

SHEET INDEX

		REV
T-1	TITLE SHEET	1
C1	SITE SURVEY (BY OTHERS)	1
A-1	SITE PLAN	1
A-2	EXISTING ENLARGED SITE PLAN	1
A-3	PROPOSED ENLARGED SITE PLAN	1
A-4	SOUTH & EAST ELEVATIONS	1
A-5	NORTH & WEST ELEVATIONS	1
A-6	ANTENNA PLAN & DETAILS	1
L-1	LANDSCAPING PLAN	1
L-2	IRRIGATION PLAN	1
L-3	IRRIGATION DETAILS	1

RECEIVED
NOV 12 2013

GENERAL CONTRACTOR NOTES

DO NOT SCALE DRAWINGS

THESE DRAWINGS ARE FORMATTED TO BE FULL SIZE AT 24" x 36". CONTRACTOR SHALL VERIFY ALL PLANS AND EXISTING DIMENSIONS AND CONDITIONS ON THE JOBSITE AND SHALL IMMEDIATELY NOTIFY THE ARCHITECT/ENGINEER IN WRITING OF ANY DISCREPANCIES BEFORE PROCEEDING WITH THE WORK OR MATERIAL ORDERED OR BE RESPONSIBLE FOR THE SAME.

DIGALERT
800-227-2600

PREPARED FOR:
at&t
2600 CAMINO RAMON, 4W950 N
SAN RAMON, CALIFORNIA 94583

SITE ACQUISITION/PERMITTING:
MOCKS

ARCHITECT:
PTS
PACIFIC TELECOM SERVICES, LLC

AT&T SITE NO:	CNU4781
PROJECT NO:	
DRAWN BY:	AF
CHECKED BY:	LEB

REV	DATE	DESCRIPTION
1	11/06/13	100% ZONING
0	09/19/13	100% ZONING
A	09/16/13	90% ZD REVIEW

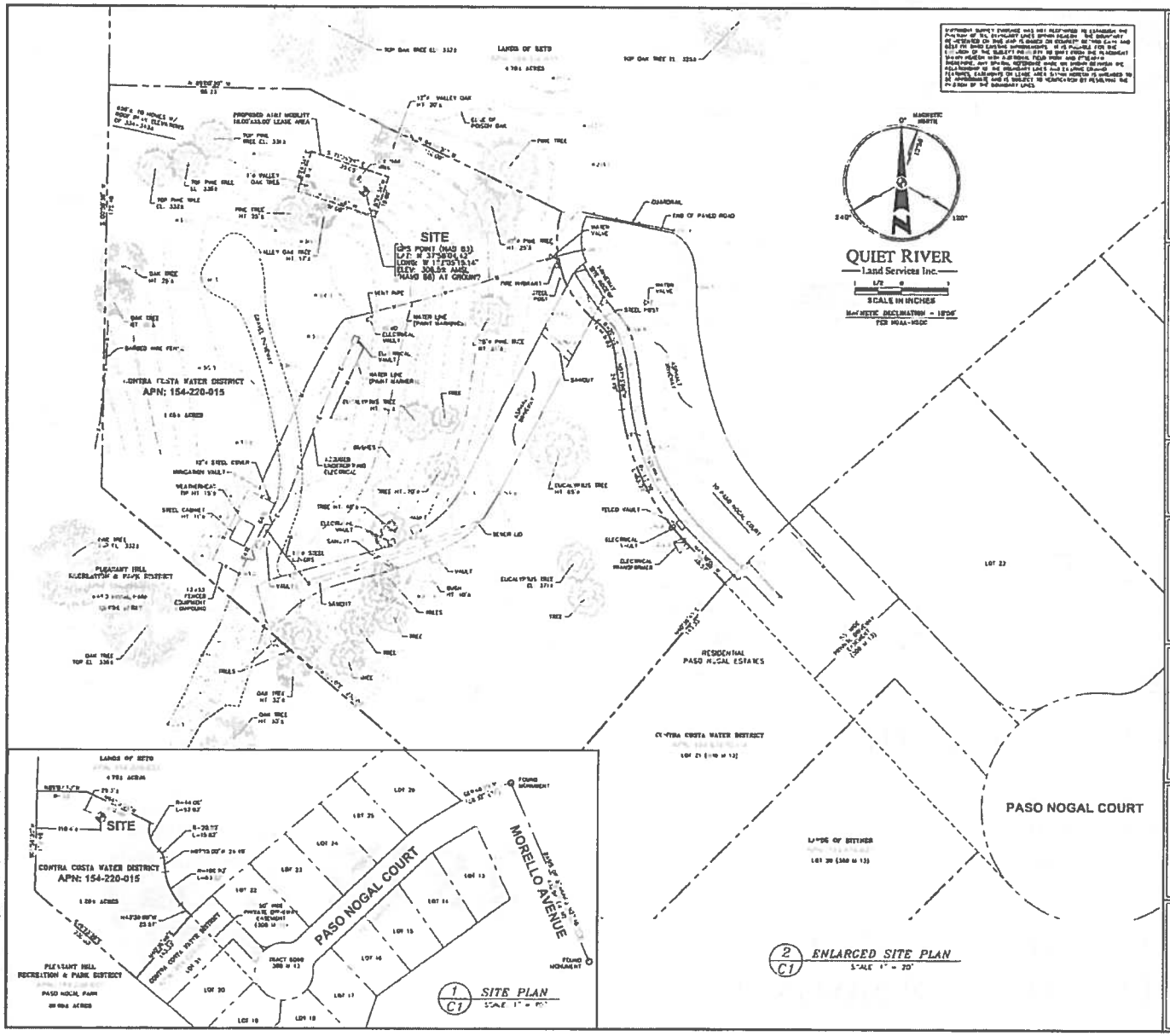
LICENSER:

IT IS A VIOLATION OF LAW FOR ANY PERSON, UNLESS THEY ARE ACTING UNDER THE DIRECTION OF A LICENSED PROFESSIONAL ENGINEER, TO ALTER THIS DOCUMENT

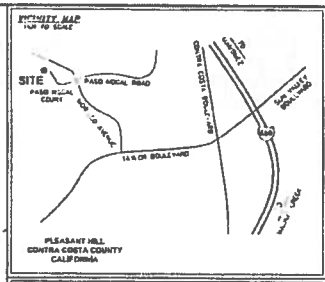
ISSUED FOR:
CNU4781/
FA: (#10133001)
MORELLO
AVENUE
99 PASO NOGAL COURT
PLEASANT HILL, CA 94523

SHEET TITLE:
TITLE SHEET

SHEET NUMBER:
T-1



VICINITY MAP



PROPERTY INFORMATION

Owner: CONTRA COSTA WATER DISTRICT
Address: P.O. BOX 1050
CONCORD, CA 94522
Site: MORELLO AVENUE
Address: 99 PASO NOGAL COURT
PLEASANT HILL, CA 94523
Assessor's Parcel Number: 154-220-015
Height of Building/Tower: N/A
Title Report:
TITLE REPORT FOR THIS PROPERTY WAS PROVIDED BY NORTH AMERICAN TITLE COMPANY, REPORT NO. 54.14-12564.67-12, DATED AS OF AUGUST 16, 2013
Legal Description:
PROPERTY SITUATED IN THE CITY OF PLEASANT HILL, COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA

FEMA FLOOD ZONE DESIGNATION

National Flood Insurance Program
County: CONTRA COSTA Effective Date: JUNE 16, 2009
Community-Panel Number: 06013C-0[illegible]-F
The Flood Zone Designation for this site is defined by zone X
ZONE X Areas determined to be outside the 0.2% annual chance floodplain

SURVEY DATA

NAD 83 Datum
Lat N 37°56'[illegible]" Long W 12[illegible]°57'19.14"
Datum Base: NAD 83 Equipment Used: Topcon Hiperlite Receiver (See Note 3)
Site Ground Elevation: 308.54 AMSL (NAVD 88) AT GPS SITE LOCATION
Basis of Elevation:
GLOBAL POSITIONING SYSTEM (GPS)
(SEE NOTE 3)
Basis of Bearing:
BEARING IS MAP BRG FILED IN BOOK 208 OF MAPS, AT PAGE 13, OF THE RECORDS OF CONTRA COSTA COUNTY, AND TWO FOUND MONUMENTS AS SHOWN
Date of Field Survey: SEPTEMBER 6, 2013

NOTES

1) This is not a boundary survey. This is a topographic map with property lines and monuments being a graphic depiction of records information gathered from preliminary title reports, field tie of record, visible and buried monuments found during the field survey. No property monuments were set. No land research was performed by Quiet River Land Services, Inc.

2) The latitude, longitude and elevation were taken from post-processed L1/L2, C/A code, dual frequency Global Positioning System (GPS) and a Topcon Hiperlite Receiver. Topcon authorizations report horizontal and vertical accuracy (horizontal) when data is properly collected and processed. (Elevation ± 0.10 feet)

3) Unless otherwise noted on a background utility locating service company was contacted prior to this map being prepared. However, there may be non-visible or partially visible utilities on the property not shown on this map – as-built drawings were not provided.

4) Any electronic digital media provided by Quiet River Land Services, Inc. to our client is a courtesy and is not to be reproduced. Distributed, sold, altered, removed, added or amended without the express written consent of an Officer of Quiet River Land Services, Inc. Further, only the final stamped signed and dated original "hard copy" version of our survey or map is considered to be our legally recognized product.

SURVEYOR'S STATEMENT

The undersigned, a Registered Professional Land Surveyor licensed under the laws of the State of California do hereby state that the information, measurements, monuments, record bearings, bearings and distances as shown hereon are based upon a field survey or field survey and report items of public record and are established in a fully report, by reference. For purposes, the Latitude and Longitude coordinates are expressed in NAD 83 Datum and are accurate to within ±1.0 feet horizontally and the ground elevation expressed in NAVD 88 Datum, is within ±1.0 feet vertically. The coordinate values and elevations are in the U.S. Survey Feet unless otherwise noted in the F.S.E. Information is as of this date and is accurate to the best of my knowledge and belief.

SIGNATURE DATE

LEGEND

APN	ASSESSOR'S PARCEL NUMBER		ASPHALT
CP	CONTROL POINT		CONCRETE
EL	ELEVATION		
FH	FIRE HYDRANT	△	CONTROL POINT
IND	POUND		
HT	HEIGHT	○	FOUND MONUMENT
MON	MONUMENT		GPS POINT
(M-M)	MONUMENT TO MONUMENT	P 15.3 / M 13.3	PARAPET/ROOF ELEVATIONS
P.O.B	POINT OF BEGINNING		
P.O.C	POINT OF COMMENCEMENT	+ 13.3	SPOT ELEVATION
PP	POWER POLE		
(TYP)	TYPICAL		TEMPORARY BENCHMARK

DATE: OCTOBER 29, 2013
DRAWN BY: MAS
FILE NO: ATM1376

REVISIONS

DATE	DESCRIPTION	INITIAL
5/14/13	MAS CHANGE	MAS
10/29/13	MAS CHANGE	MAS

at&t
AT&T MOBILITY
2000 Crystal Drive, 4th Floor
San Ramon, CA 94583

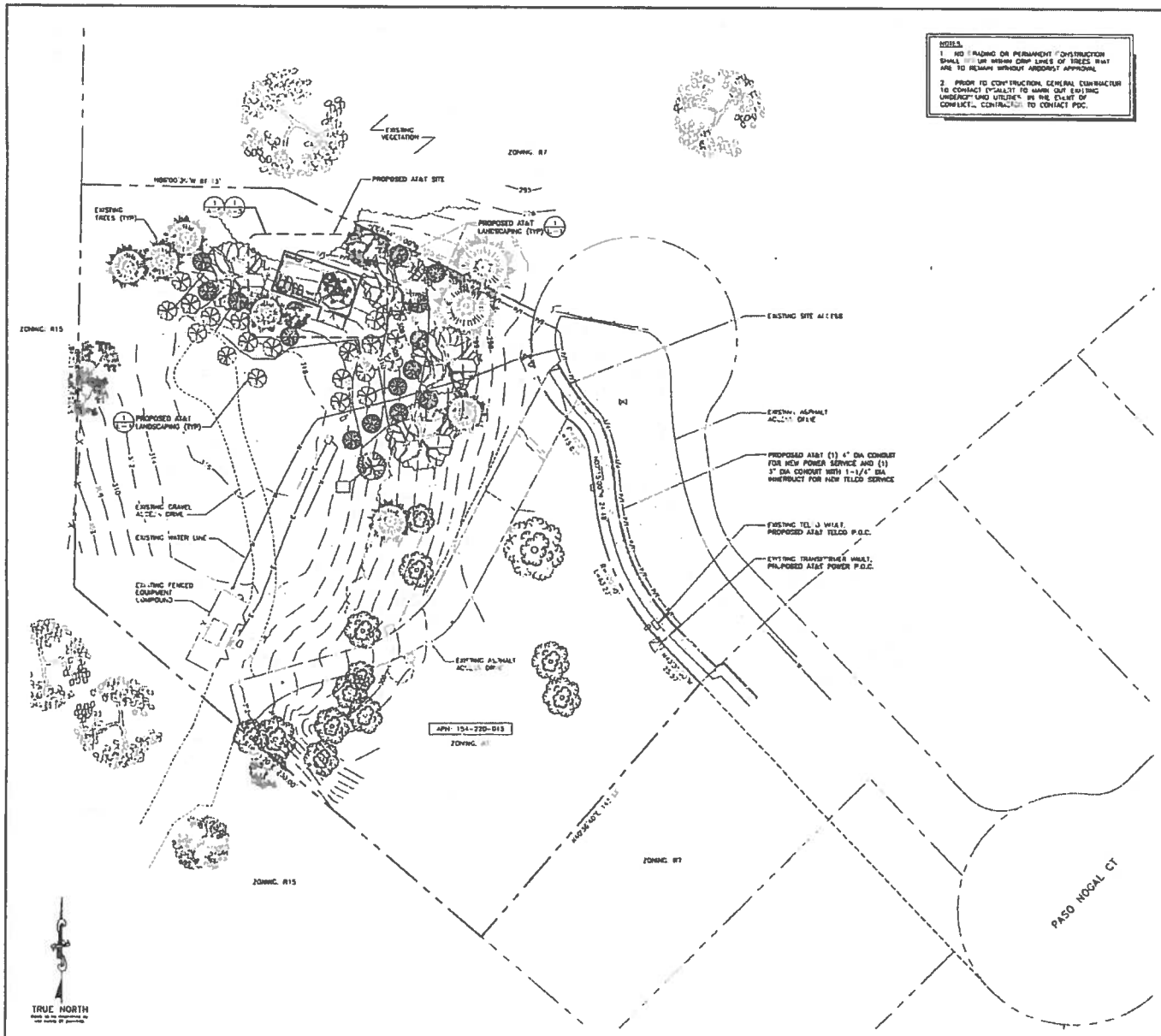
QUIET RIVER
Land Services Inc.
11301 Dublin Boulevard, Suite 200
Dublin, CA 94568
(925) 231-8788 Phone

EXISTING SITE CONDITIONS

CNU4781
MORELLO AVENUE

99 PASO NOGAL COURT
PLEASANT HILL, CA 94523

C1
OF 1 SHEET



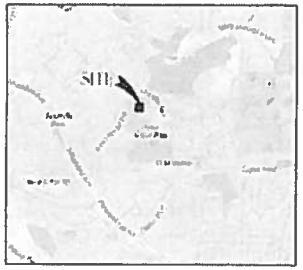
NOTES:

1. NO GRADING OR PERMANENT CONSTRUCTION SHALL OCCUR WITHIN DRIP LINES OF TREES THAT ARE TO REMAIN WITHOUT ARBORIST APPROVAL.
2. PRIOR TO CONSTRUCTION, GENERAL CONTRACTOR TO CONTACT DIGALERT TO MARK OUT EXISTING UNDERGROUND UTILITIES IN THE VICINITY OF CONFLICT. CONTRACTOR TO CONTACT POC.

LEGEND

- SUBJECT BOUNDARY LINE
- RIGHT-OF-WAY CENTERLINE
- RIGHT-OF-WAY LINE
- ADJACENT BOUNDARY LINE
- SECTIONAL BREAKDOWN LINE
- OVERHEAD POWER LINE
- BURIED POWER LINE
- BURIED GAS LINE
- OVERHEAD TELEPHONE LINE
- BURIED TELEPHONE LINE
- BURIED CABLE LINE
- BURIED SANITARY SEWER
- BURIED STORM DRAIN
- DITCH LINE/FLOW LINE
- ROCK RETAINING WALL
- VEGETATION LINE
- CHAIN LINK FENCE
- WOOD FENCE
- BARBED WIRE/WIRE FENCE
- TRANSFORMER
- LIGHT STANDARD
- POWER VAULT
- UTILITY BOX
- UTILITY POLE
- POLE GUY WIRE
- GAS VALVE
- GAS METER
- TELEPHONE VAULT
- TELEPHONE RISER
- FIRE HYDRANT
- GATE VALVE
- WATER METER
- FIRE STAND PIPE
- CATCH BASIN, TYPE I
- CATCH BASIN, TYPE II
- SIGN
- BOLLARD
- MAIL BOX
- 234.21 SPOT ELEVATION

VICINITY MAP



PREPARED FOR:

at&t

2400 CAMINO RAMON, #B250 N
SAN RAMON, CALIFORNIA 94583

SITE ACQUISITION/PERMITTING:

ARCHITECT:

PTS
PACIFIC TELECOM SERVICES, LLC

AT&T SITE NO.	CCU4781
PROJECT NO.	
DRAWN BY	AF
CHECKED BY	LEB

REV	DATE	DESCRIPTION
1	11/06/13	100% ZONING
0	7/19/13	100% ZONING
A	06/18/13	90% ZD REVIEW

LICENSOR:

IF NOT A REPRESENTATION OF LAND FOR ANY PURPOSE, UNLESS SUCH ARE STAMPED UNDER THE DIRECTION OF A LICENSED PROFESSIONAL ENGINEER, OR IS NOT PART OF A PLAN

ISSUED FOR:

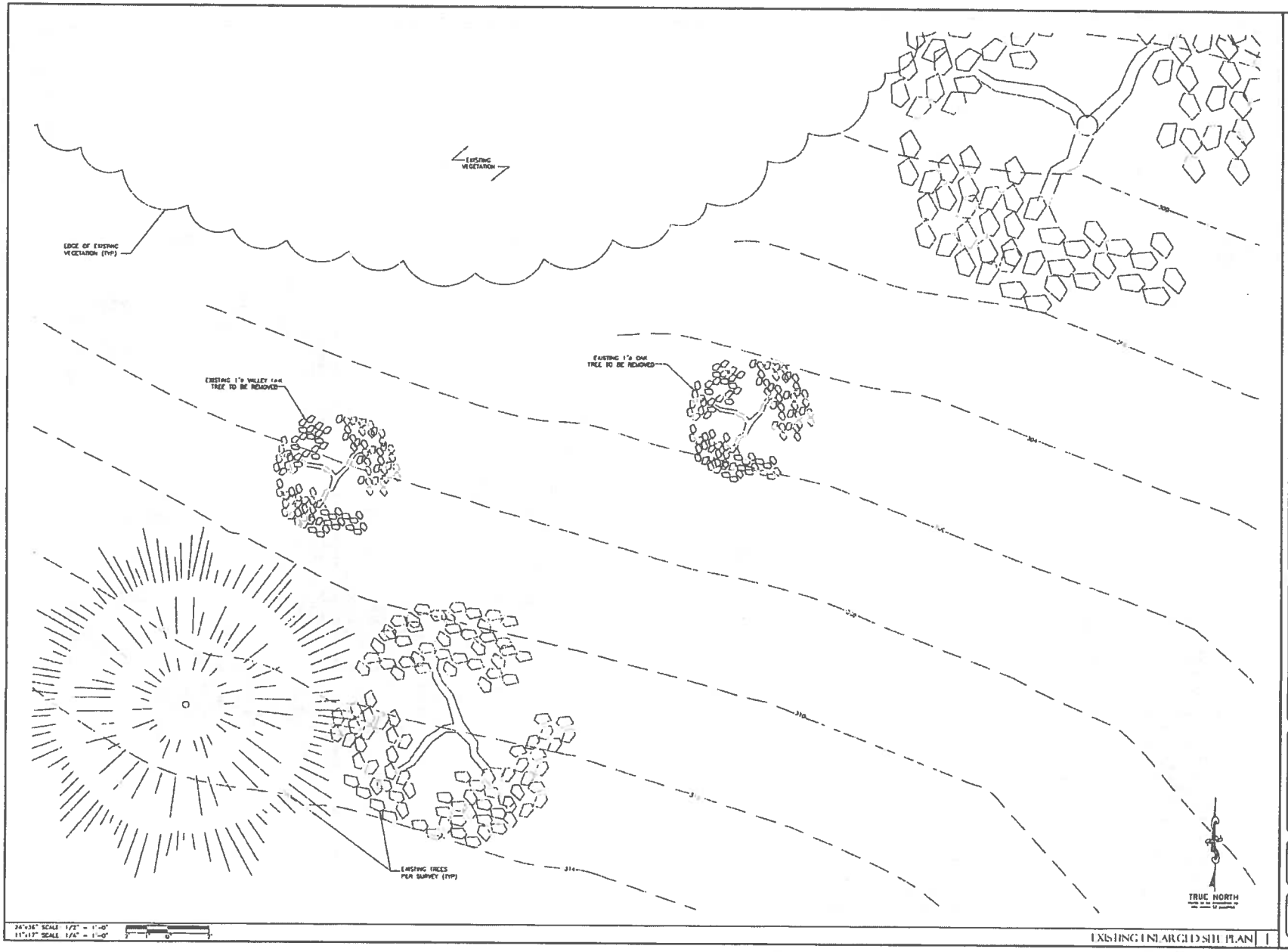
CNU14781 / FA: (#10133001)
MORELLO AVENUE
99 PASO NOGAL COURT
PLEASANT HILL, CA 94523

SHEET TITLE:

SITE PLAN

SHEET NUMBER:

A-1



24"x36" SCALE 1/2" = 1'-0"
11"x17" SCALE 1/4" = 1'-0"

EXISTING ENLARGED SITE PLAN

PREPARED FOR:

at&t

2600 CAMINO RAMON, 4W850 N
SAN RAMON, CALIFORNIA 94583

SITE ACQUISITION/PERMITTING:

ARCHITECT:

PTS

AT&T SITE NO: CNU1478I

PROJECT NO:

DRAWN BY: AF

CHECKED BY: LLG

REV	DATE	DESCRIPTION
1	11/06/13	100% ZONING
0	09/19/13	100% ZONING
A	08/16/13	90% ZD REVIEW

LICENSOR:

IT IS A VIOLATION OF LAW FOR ANY PERSON, UNLESS THEY ARE ACTING UNDER THE DIRECTION OF A LICENSED PROFESSIONAL ENGINEER, TO ALTER THIS DRAWING

ISSUED FOR:

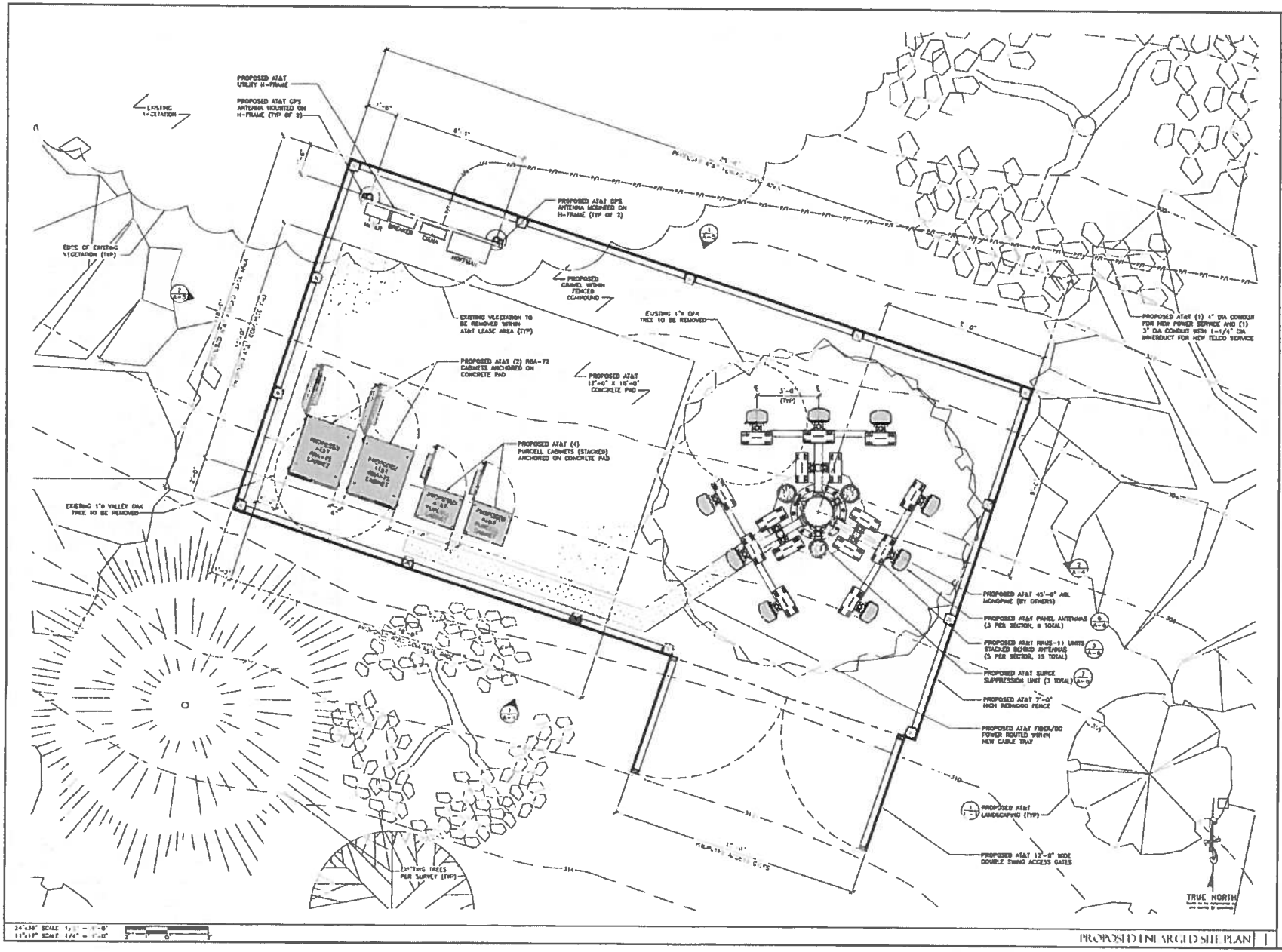
CNU1478I
IA: (#10133001)
MORELLO AVENUE
89 PASO NOGAL COURT
PLEASANT HILL, CA 94523

SHEET TITLE:

EXISTING ENLARGED SITE PLAN

SHEET NUMBER:

A-2



PREPARED FOR:

at&t

7600 CAMINO RAMON, 4NB50 N
SAN RAMON, CALIFORNIA 94583

SITE ACQUISITION/PERMITTING:

ARCHITECT:

PTS

AT&T SITE NO	CNU4721
PROJECT NO.	
DRAWN BY	AF
CHECKED BY	LEB

REV	DATE	DESCRIPTION
1	11/06/13	100% ZONING
0	09/19/13	60% ZONING
A	08/16/13	90% ZD REVIEW

LICENSOR:

IT IS A VIOLATION OF LAW FOR ANY PERSON, UNLESS THEY ARE ACTING UNDER THE DIRECTION OF A LICENSED PROFESSIONAL ENGINEER TO ALTER THIS DOCUMENT

FOR:

CNU4781/
IA: (#1013300)
MORELLO
AVENUE
99 PASO NOGAL COURT
PLEASANT HILL, CA 94523

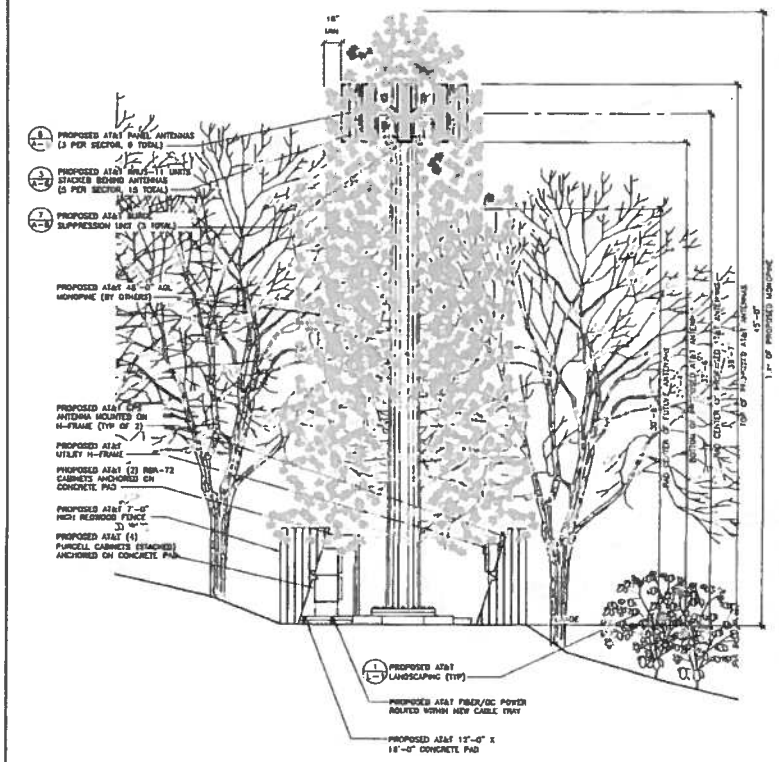
SHEET TITLE:

PROPOSED ENLARGED SITE PLAN

SHEET NUMBER:

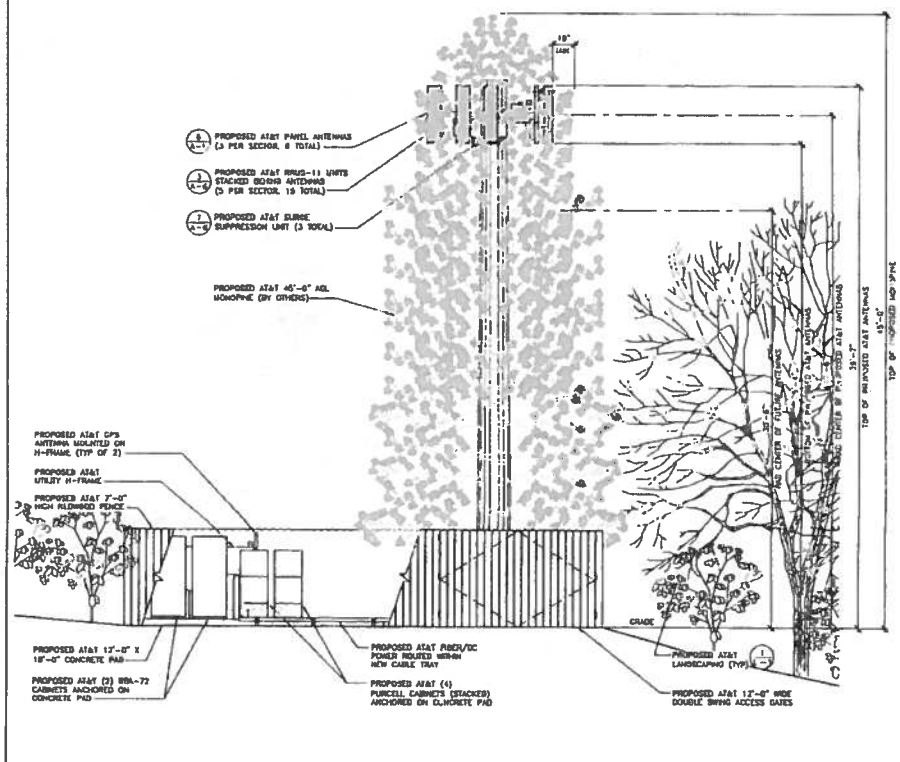
A-3

JURISDICTIONAL TREE REQUIREMENTS:
1. BRANCH COUNT OF 1.5 AT 12-CENTER PER VERTICAL FOOT
2. NATURAL SHAPE OF BRANCH CANOPY (TOP DOWN) 4', 6', 8' BRANCHES
3. PANEL ANTENNAS AT LEAST 1.5 FEET FROM SURROUNDING BRANCHES
4. PANEL ANTENNAS ARE COVERED BY HIGH MESH COUNT "ANTENNA SOCKS" THAT COVER AT A MIN FRONT AND 5"-8" OF EACH ANTENNAS AND ACTUATOR AND CABLE PROCUMN. FROM BOTTOM OF ANTENNAS
5. PANEL ANTENNAS, BRACKETS, RELATED EQUIPMENT, CABLES LEADING TO TRUNK OF MONOPINE ARE PAINTED GREEN AND BROWN IN CAMOUFLAGE
6. USE 3:1 BARK CLADDING TO ENTIRE TRUNK OF MONOPINE
7. USE 3D BARK CLADDING TO EACH BRANCH
8. EFFECTIVE ENCLOSURE DESIGN
9. LOCATE ENTRY GATE TO ENCLOSURE AT LEAST VISIBLE SIDE
10. NO EQUIPMENT OR PROJECT MOUNTED TO EXTERNAL FACE OF FENCE



24"x36" SCALE 1/4" = 1'-0"
11"x17" SCALE 1/8" = 1'-0"

EAST ELEVATION 2



24"x36" SCALE 1/4" = 1'-0"
11"x17" SCALE 1/8" = 1'-0"

SOUTH ELEVATION 1

PREPARED FOR:

at&t

2000 CAMINO RAMON, 400 SO N
SAN RAMON, CALIFORNIA 94583

SITE ACQUISITION/PERMITTING:

ARCHITECT:

PTS

AT&T SITE NO	CNU4781
PROJECT NO	
DRAWN BY	AF
CHECKED BY	LEB

REV	DATE	DESCRIPTION
1	11/06/13	100% ZONING
0	09/19/13	100% ZONING
A	09/11/13	90% ZD REVIEW

LICENSOR:

IT IS A VIOLATION OF LAW FOR ANY PERSON, UNLESS THEY ARE ACTING UNDER THE DIRECTION OF A LICENSED PROFESSIONAL ENGINEER, TO ALTER THIS DRAWING

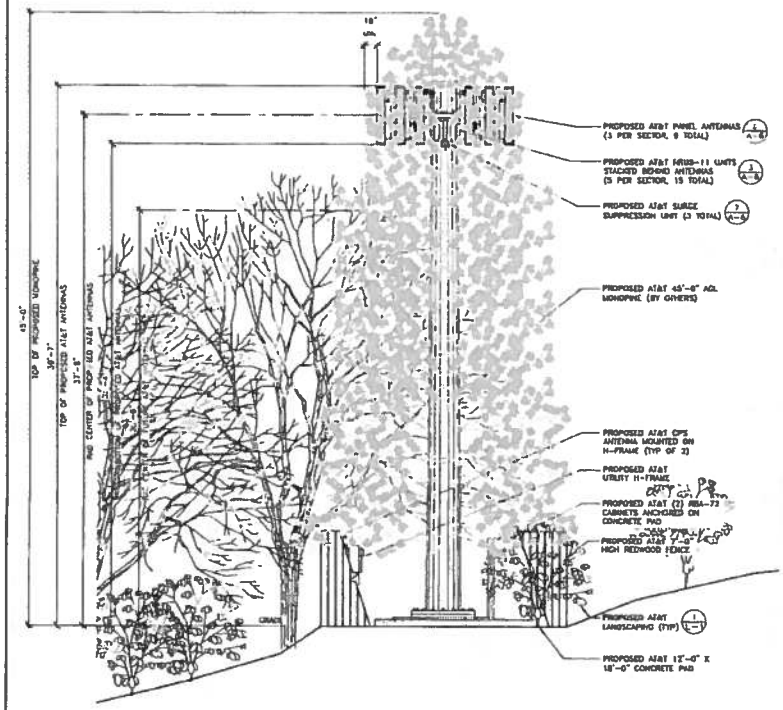
ISSUED FOR:
CNU4781
TA: (#10133001)
MORELLO AVENUE
99 PASO HOGAL COURT
PLEASANT HILL, CA 94523

SHEET TITLE:
SOUTH & EAST ELEVATIONS

SHEET NUMBER:
A-4

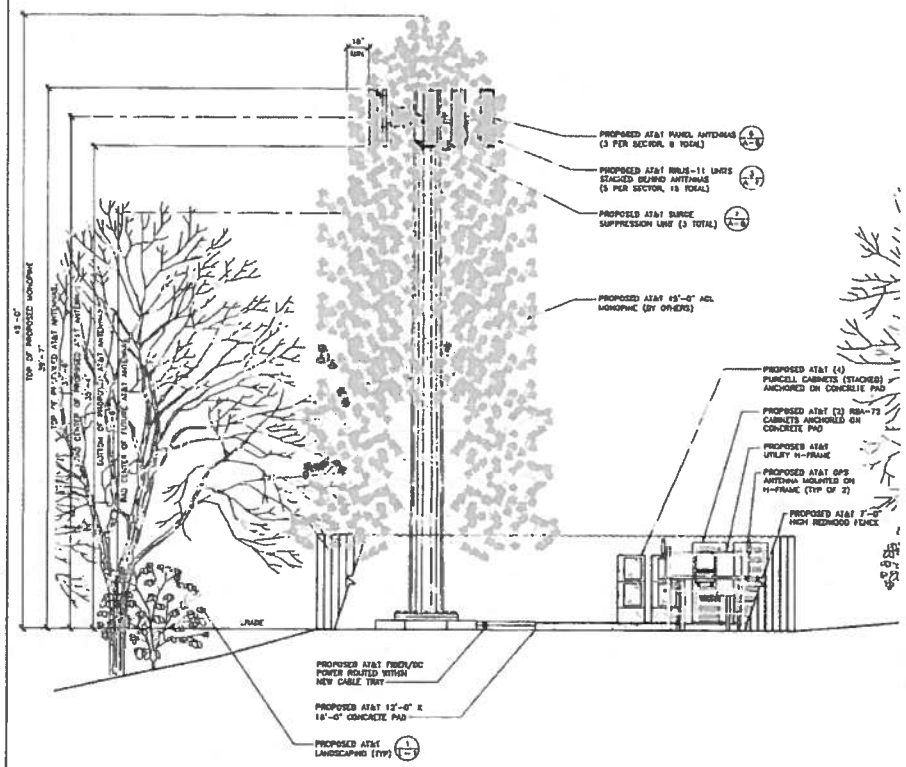
JURISDICTIONAL TREE REQUIREMENTS:

1. BRANCH COUNT OF [illegible] OR GREATER PER VERTICAL FOOT
2. NATURAL SHAPE OF GROWTH CANOPY (TOP DOWN) 4', 6', 8' BRANCHES
3. PANEL ANTENNAS AT LEAST 1.5 FEET FROM SURROUNDING BRANCHES
4. PANEL ANTENNAS ARE COVERED BY HIGH NEEDLE COUNT "ANTENNA SOCKS" THAT COVER AT A MIN FRONT AND SIDES OF EACH ANTENNAS AND ACTUATOR AND CABLE PROVIDING FROM BOTTOM OF ANTENNAS
5. PANEL ANTENNAS, BRACKETS, RELATED EQUIPMENT, CABLES EXTERIOR TO TRUNK OF MONOPINE ARE PAINTED GREEN AND BROWN IN CAMOUFLAGE
6. USE 3D BARK CLATTING TO ENTIRE TRUNK OF MONOPINE
7. USE 3D BARK CLADDING TO EACH BRANCH
8. EFFECTIVE ENCLOSURE DESIGN
9. [illegible] ENTRY GATE TO ENCLOSURE AT LEAST VISIBLE SIDE
10. NO ELEMENTS OF PROJECT MOUNTED TO EXTERNAL FACE OF FENCE



24"x36" SCALE 1/4" = 1'-0"
11"x17" SCALE 1/8" = 1'-0"

WEST ELEVATION 2



24"x36" SCALE 1/4" = 1'-0"
11"x17" SCALE 1/8" = 1'-0"

NORTH ELEVATION 1

PREPARED FOR:

at&t

2010 CAMINO RAMON, 4W850 N
SAN RAMON, CALIFORNIA 94583

SITE ACQUISITION/PERMITTING:

ARCHITECT:

PTS

AT&T SITE NO.	CCU4781
PROJECT NO:	
DRAWN BY	AF
CHECKED BY:	LEB

REV	DATE	DESCRIPTION
1	11/06/13	100% ZONING
0	08/19/13	100% ZONING
A	05/16/13	90% ZD REVIEW

LICENSOR:

IT IS A VIOLATION OF LAW FOR ANY PERSON UNLESS HE OR SHE HAS FIRST BEEN GIVEN PERMISSION BY A LICENSED PROFESSIONAL ENGINEER TO ALTER THIS DRAWING

VESTED FOR:

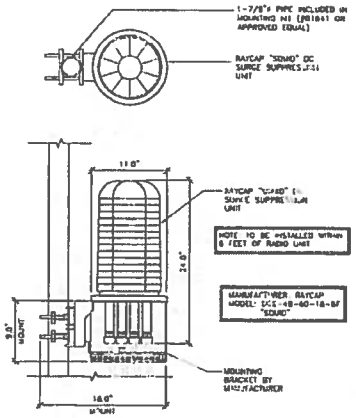
CNU4781/
TA: (#10133001)
MORELLO
AVENUE
99 PASO NOGAL COURT
PLEASANT HILL, CA 94523

SHEET TITLE:

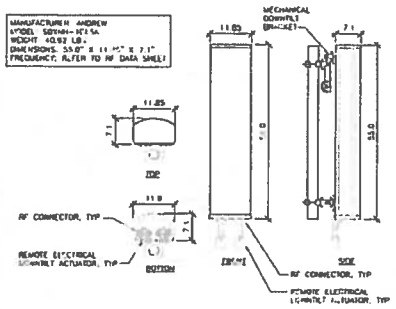
NORTH & WEST ELEVATIONS

SHEET NUMBER:

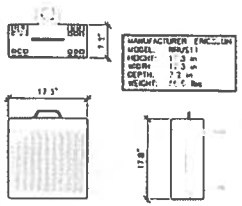
A-5



SURGE SUPPRESSION UNIT 7



ANTENNA SPECIFICATIONS 6

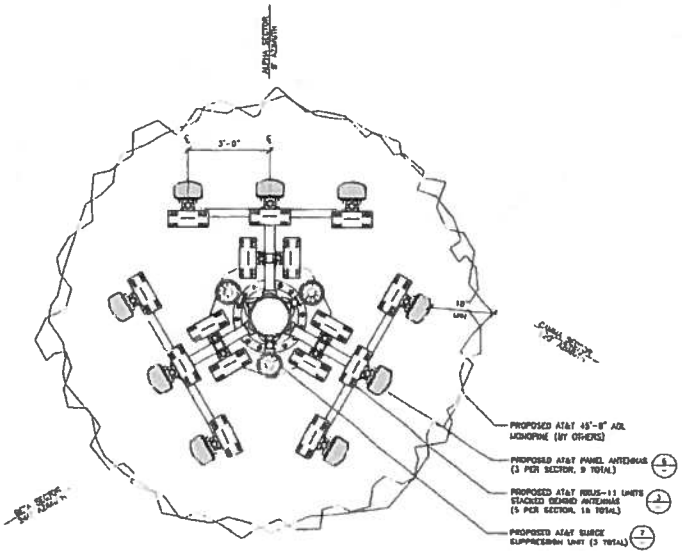


RRUS-11 3

RF SCHEDULE 2

SECTOR	ANTENNA MODEL NO.	AZIMUTH	RAD CENTER	RRU	TMA	FIBER LENGTH	COAX LENGTH	COAX DIA.	NO.
ALPHA	A1	0°	37'-6"	(2) RRUS-11	-	-	-	-	-
	A2	0°	37'-6"	(1) RRUS-11	-	-	-	-	-
	A3	0°	37'-6"	(1) RRUS-11	-	-	-	-	-
BETA	B1	240°	37'-6"	(2) RRUS-11	-	-	-	-	-
	B2	240°	37'-6"	(2) RRUS-11	-	-	-	-	-
	B3	240°	37'-6"	(1) RRUS-11	-	-	-	-	-
GAMMA	C1	120°	37'-6"	(2) RRUS-11	-	-	-	-	-
	C2	120°	37'-6"	(1) RRUS-11	-	-	-	-	-
	C3	120°	37'-6"	(1) RRUS-11	-	-	-	-	-

RF DATA SHEET PENDING



ANTENNA PLAN 1

NOT USED 5

NOT USED 4

PREPARED FOR:

at&t

2600 CAMINO RAMON, 4W850 N
SAN RAMON, CALIFORNIA 94583

SITE ACQUISITION/PERMITTING:

ARCHITECT:

PTS

AT&T SITE NO:	CCU4783
PROJECT NO:	
DRAWN BY:	AF
CHECKED BY:	LLB

REV	DATE	DESCRIPTION
1	11/06/13	100% ZONING
0	09/18/13	100% ZONING
A	09/16/13	90% ZD REVIEW

LICENSOR:

IF ON A MEMBER OF THE FIRM AND PERSON, UNLESS THEY ARE ACTING UNDER THE DIRECTION OF A LICENSED PROFESSIONAL ENGINEER, IS NOT THE INTENDED.

PROJECT FOR:

CNU4783/
TA: (#10133001)
MORELLO
AVENUE

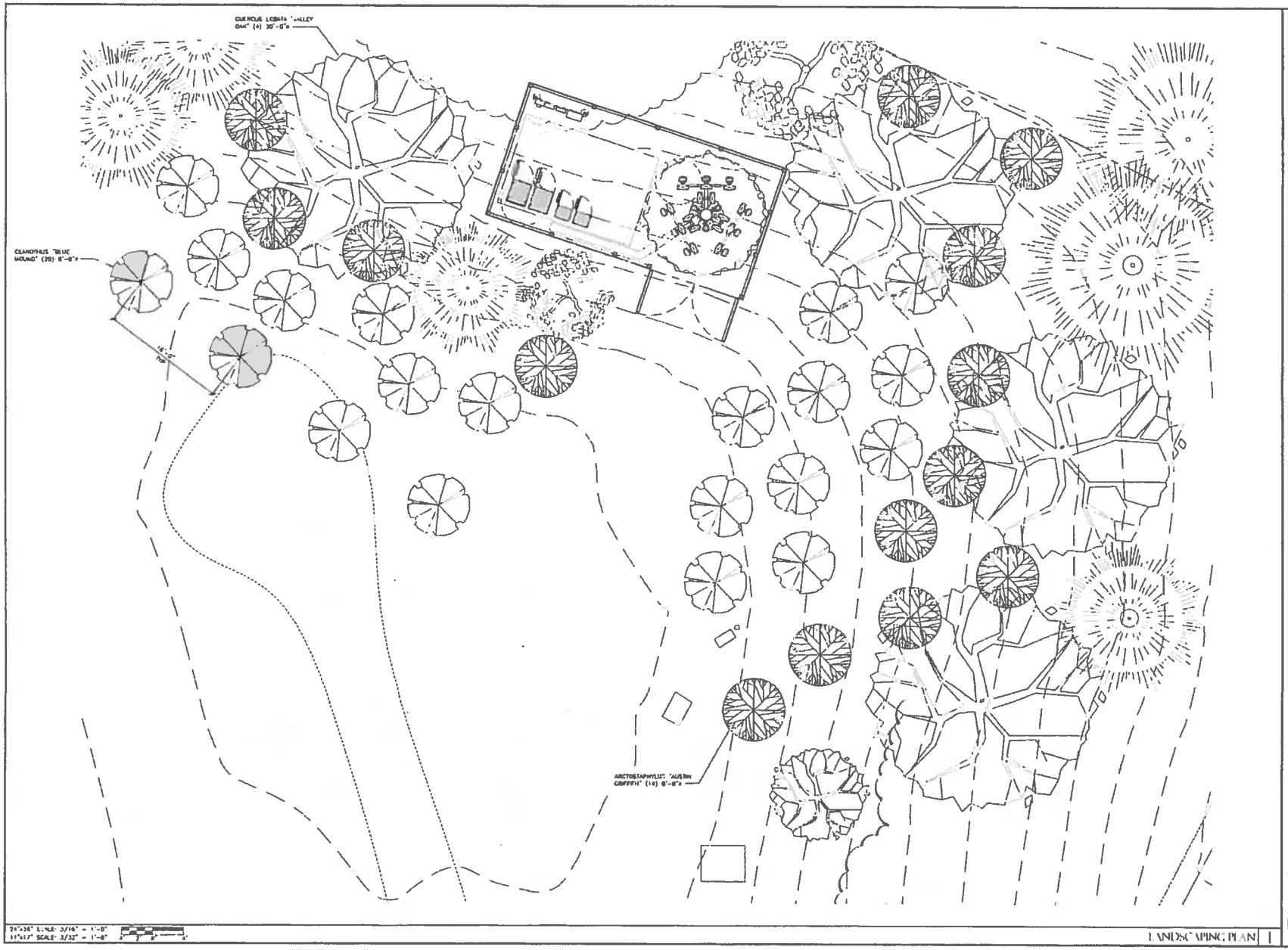
99 PASO NOGAL COURT
PLEASANT HILL, CA 94523

SHEET TITLE:

ANTENNA PLAN
& DETAILS

SHEET NUMBER:

A-6



PREPARED FOR:

at&t

2673 CAMINO RAMON, 4WEST 17
SAN RAMON, CALIFORNIA 94583

SITE ACQUISITION/PERMITTING:

ARCHITECT:

PTS

AT&T SITE NO.	CCU4781
PROJECT NO	
DRAWN BY	AF
CHECKED BY	IEB

REV	DATE	DESCRIPTION
1	11/08/13	100% ZONING
0	09/19/13	100% ZONING
A	08/21/13	90% ZONING REVIEW

LICENSOR:

IT IS A VIOLATION OF LAW FOR ANY PERSON, UNLESS THEY ARE ACTING UNDER THE DIRECTION OF A LICENSED PROFESSIONAL ENGINEER TO ALTER THIS DOCUMENT

ISSUED FOR:

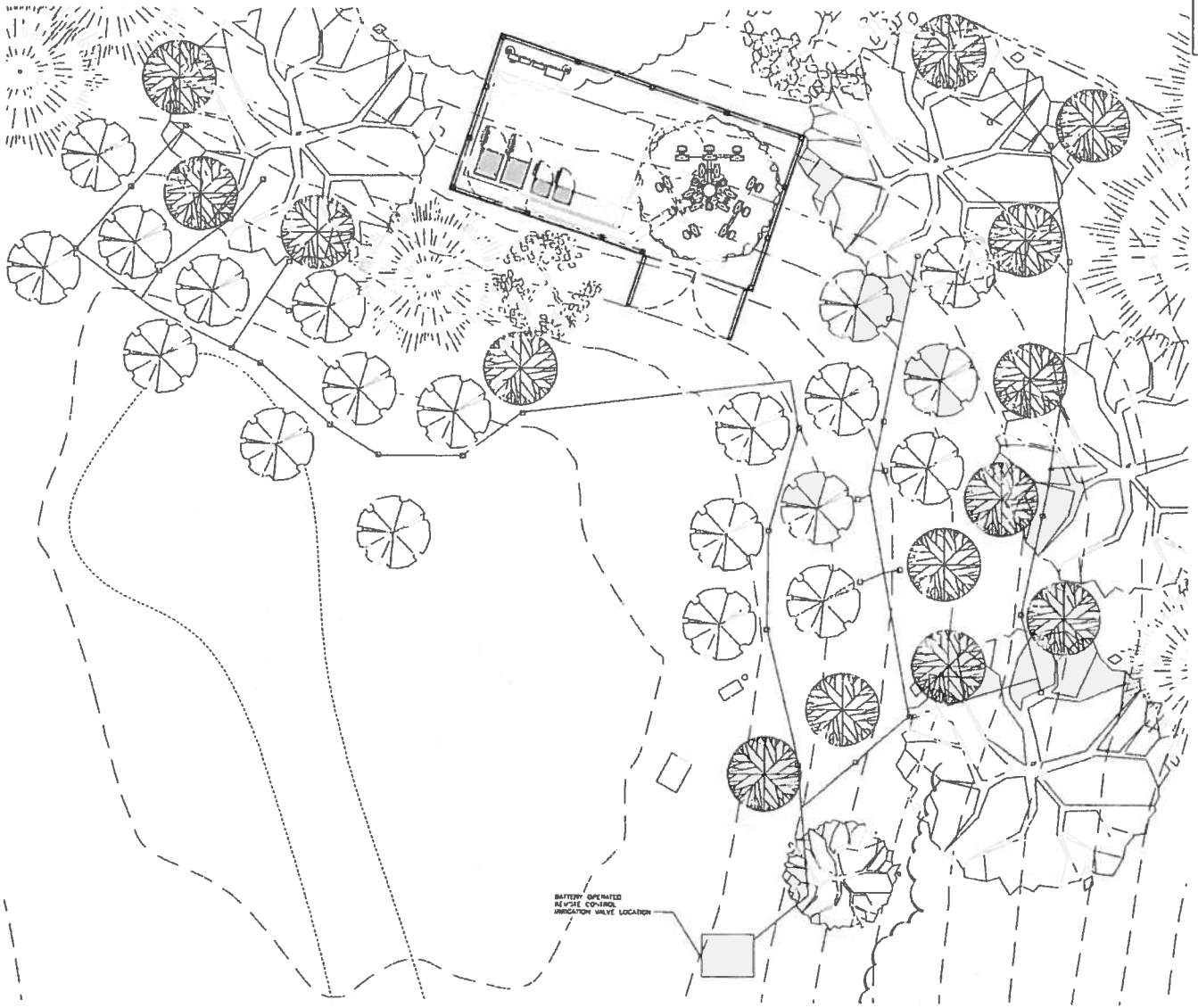
CNU4781/
IA (#10833001)
MORELLO
AVENUE
99 PASO NOGAL COURT
PLEASANT HILL, CA 94523

SHEET TITLE:

LANDSCAPING PLAN

SHEET NUMBER:

L-1



LEGEND

- RB ESP 4DV OUTDOOR CONTROLLER
- RB 1" MESB A.
- RB 1401 BUBBLER ON FLEXIBLE RISER
- 1" SCH 40 PVC PIPE

24"x36" SCALE 3/16" = 1'-0"
11"x17" SCALE 3/32" = 1'-0"

IRRIGATION PLAN

PREPARED FOR:

at&t

2680 CAMINO RAMON
SAN RAMON, CALIFORNIA

SITE ACQUISITION/PERMITTING:

ARCHITECT:

PTS

AT&T SITE NO CCU4781
PROJECT NO.
DRAWN BY AF
CHECKED BY LEB

REV	DATE	DESCRIPTION
1	11/01/13	1" II ZONING
0	09/10/13	[illegible]
A	09/10/13	DESIGN REVIEW

LICENSOR:

IT IS A VIOLATION OF LAW FOR ANY PERSON, UNLESS HE IS ACTING UNDER THE DIRECTION OF A LICENSED PROFESSIONAL ENGINEER, TO ALTER THIS DRAWING

ISSUED FOR:

CNU4781/
T.A. (#1013300)
MORELLO
AVENUE
99 PASO NOGAL COURT
PLEASANT HILL, CA 94523

SHEET TITLE:

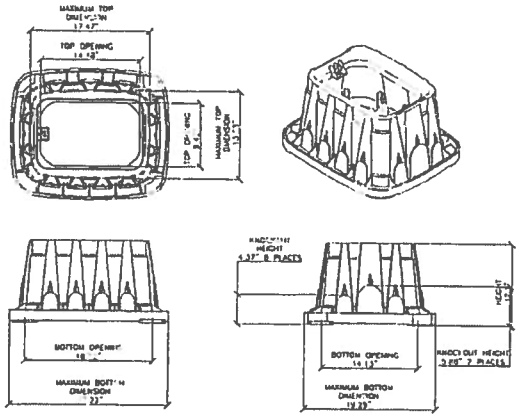
IRRIGATION PLAN

SHEET NUMBER:

L-2

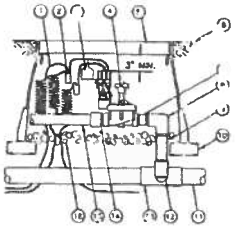
NOT USED

4



STANDARD VALVE BOX

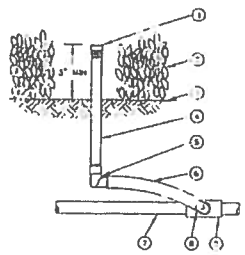
3



(1) 30-INCH LINEAR LENGTH OF METAL CONDUIT
(2) WATERPROOF SPLICE-KIT RAIN BIRD SPKC-K1 (1 OF 2) (OR APPROVED EQUAL)
(3) ID TAG: RAIN BIRD WO SERIES (OR APPROVED EQUAL)
(4) REMOTE CONTROL VALVE RAIN BIRD PEB-PRS-D (OR APPROVED EQUAL)
(5) VALVE BOX WITH COVER RAIN BIRD VB-STD (OR APPROVED EQUAL)
(6) FINISH GRADE/TOP OF MULCH
(7) PVC SCH 80 NIPPLE (CLOSE)
(8) PVC SCH 40 ELL
(9) PVC SCH 80 NIPPLE (LENGTH AS REQUIRED)
(10) BRICK (1 OF 4)
(11) PVC MAINLINE PIPE
(12) SCH 80 NIPPLE (7-INCH LENGTH MINIMUM) AND SCH 40 ELL
(13) PVC SCH 40 TEE OR ELL
(14) PVC SCH 40 MALE ADAPTER
(15) PVC LATERAL PIPE
(16) 30-INCH MINIMUM DEPTH OF 3/4-INCH WASHED GRAVEL

1" PESB PRS D RCV

2



(1) PRESSURE COMPENSATING FULL CIRCLE BUBBLER RAIN BIRD 1401 (OR APPROVED EQUAL)
(2) PLANT MATERIAL
(3) FINISH GRADE/TOP OF MULCH
(4) UV DEGRADATION RESISTANT 1-1/2-INCH PVC SCH 80 NIPPLE (LENGTH AS REQUIRED)
(5) 1/2-INCH FEMALE NPT x 0.490-INCH BARB ELBOW RAIN BIRD MODEL 32FE-050 (OR APPROVED EQUAL)
(6) SWING PIPE, 12-INCH LENGTH RAIN BIRD MODEL SP-1100 (OR APPROVED EQUAL)
(7) PVC LATERAL PIPE
(8) 1/2-INCH MALE NPT x 490-INCH BARB ELBOW RAIN BIRD MODEL SAE-050 (OR APPROVED EQUAL)
(9) PVC SCH 40 TEE OR ELL

RB 1401 1/4 GPM BUBBLER

1

PREPARED FOR:

at&t

2600 CAMINO RAMON, SUITE N
SAN RAMON, CALIFORNIA 94583

SITE ACQUISITION/PERMITTING:

ARCHITECT:

PTS

AT&T SITE NO:	CCU4781
PROJECT NO:	
DRAWN BY	AF
CHECKED BY:	LEB

REV	DATE	DESCRIPTION
1	11/06/13	100% ZONING
0	09/11/13	100% ZONING
A	09/10/13	90% ZD REVIEW

LICENSOR:

ISSUED FOR:
CNU4781
LA: (#10F3300)
MORELLO AVENUE
99 PASO NOGAL COURT
PLEASANT HILL, CA 94523

SHEET TITLE:
IRRIGATION DETAILS

SHEET NUMBER:
L-3