

Memo

To: Bob Berggren, General Manager
From: Tina L. Young, Acting Recreation Superintendent
Date: 9/18/12
Re: Senior Center Naming Considerations

The name of senior centers is being shaped by the most volatile active generation in modern history. As a consequence, senior center facilities are poised to become prototype of dynamic aging senior centers. As baby boomers turn 50 years old they will become eligible to take part in our senior center, and studies show this new generation of seniors will stay away from a "senior center" because of society's stereotypes.

We know our senior center bustles with activities from a rowdy Zumba Gold class to Weight and Strength classes. The trick to appealing to more than just those already coming to the Senior Center is getting the boomers through the door to see for themselves that people are active and interacting. Some people do think a senior center is the same as a nursing home but nothing can be further from the truth. There are a number of centers in California and nationally who have changed or re-named their senior center to prepare for the next generation to come to senior centers for active, healthy community focused programs and services.

We are building a beautiful, active new facility that is three times the size of our old senior center and we want it to be a place that promotes membership and is inclusive to the wide "senior" demographic as well as to house district activities such as special events, various classes and activities and rental opportunities.

If the District were to consider re-naming the Pleasant Hill Senior Center, some of the suggestions from staff were:

Pleasant Hill Senior Community Center

Gregory Senior Center

Gregory Center

Gregory Senior Community Center

Parkside Senior Center

Parkside Senior Community Center

Parkside Center

Memo

To: Robert B. Berggren, General Manager
From: Korey Riley, Aquatics Supervisor II
Date: September 20, 2012
Re: Aquatics Program Report

Aqua Zumba

We first offered Aqua Zumba on Mon & Wed evenings in Spring 2012. The free trial class on March 26 was a huge hit, with 48 people trying out the class! The 10 week session in spring had 26 people registered for Mon, Wed or both days. The summer session only had 7 students registered for the class, but there was a surge in drop-ins with 87 people over the 10 week session. Spring drop-ins were 36. Aqua Zumba is continuing this fall and there are currently 9 registered students. We are going to offer a Wednesday evening class at the Ed Center when PH Aquatic Park closes for the winter and we are looking at offering a punch card starting next spring.

Dolphins

Registration for the Dolphins swim team was up from 2011, from 195 swimmers to 214. The Mini Dolphins program continues to be strong, with 25 enrolled in the spring program and 29 in the summer program. The Dolphins Parent Board put on a very successful Battle of the Ages Invitational June 23 & 24. Dolphins participated with a float in the 4th of July parade. The team tied for 1st Place at the Devil Mountain Pentathlon. Swimmers set 4 new team records, all at the County meet. Seven swimmers completed their final year of eligibility in 2012 and were recognized at Awards Night with the Jennifer McGarry Forever-a-Dolphin Award. The Dolphins Board recognized Sara Silver with the Norskog Award, which goes to a parent who consistently goes above and beyond the call of duty. Sara has been in charge of computer operations for the team for several years, making sure meets get up and running and that meet results are processed quickly.

Recreation Swim

Recreation swim began on weekends May 26 and started 7 days a week when school was out for the summer June 18. When school resumed in August, recreation swim went back to weekends only and is continuing past Labor Day through the end of September. Recreation

swim attendance for 2012 (through Labor Day) is 9,173, down from 10,940 in 2011 (both figures include pass entries).

In June we offered a Living Social Deal for our swim punch cards (15-swim cards). We sold 177 passes through the deal, for \$2,157 in revenue. 79%, or 140, of the passes have been redeemed. Pass usage was up from 262 in 2011 to 753 in 2012. We feel this was a very successful offering and we will continue to pursue online deals as a way to market and promote our programs.

Water Polo & Splashball

In Summer 2012 we offered youth and high school water polo clinics. Coaches were Jessie Cima and Jessica Laurence (youth) and Brandon Williams (high school). Jessie, Jessica and Brandon all coach for Everist CORE Polo. There were 51 students enrolled in the three youth sessions (compared to 23 in 2011 for two sessions) and 62 enrolled in the high school classes. We have been offering Splashball on Sunday mornings in the spring and fall since Fall 2010. Splashball is a t-ball version of water polo for children 6-10 years. This spring there were 13 students enrolled and the fall class in session now has 16 enrolled. Due to the increased popularity of the program and customer feedback, we are planning to add a summer session of Splashball next year.

Water Walking

We began offering Water Walking geared towards seniors in Summer 2011. Class is taught by Sara Stenson and is held in the training pool Tues/Thurs mornings during water aerobics. The first summer classes were so popular that we continued the class in the fall. In 2011 we had 49 water walk participants in summer and fall. After taking the winter off, water walking resumed when PH Aquatic Park re-opened in spring 2012 and everyone 18+ is welcome. So far in 2012 we have had 104 participants, with one more session scheduled to begin October 9.

Aquatic Staff & Training

For the 2012 season, we had 42 part-time members of the District's Aquatics Team – Lesson Managers, Head Guards, Lifeguards, Swim Instructors and Cashiers. Thirty-nine of the staff are lifeguard certified.

We sent two teams of lifeguards to the Northern California Lifeguard Games on August 5th. The games were reorganized this year, with the individual events from past games eliminated and new events designed to test the lifeguard's ability to work together as a team for a speedy response.

One of the goals of the Northern California Lifeguard Games is to encourage lifeguards to practice their rescue skills so they are prepared to respond to aquatic emergencies. Lifeguards and other pool staff attend 2-hour training sessions each week during the summer. Lifeguards practice a variety of skills including in the water rescue skills and First Aid/CPR skills. This summer we were lucky to have Pete DeQuincy, East Bay Regional Park District Aquatics Supervisor, lead two staff trainings on July 6th and August 17th. Pete emphasizes getting the

rescue done quickly, anyway possible, which forces them to think outside the box. At the trainings between Pete's visits, we built on the skills/scenarios he led them through.

On July 13th, just after the Derby Day boat races had finished, lifeguards responded to an active drowning victim in the diving area. One of the lifeguards on duty mistakenly called out that the victim was passive. Almost before you could blink, staff had brought out the AED, oxygen bag and were clearing swimmers from the pool. In addition, an off duty lifeguard (who had been there to watch the Derby races) raced to the guard room to get gloves as soon as he heard "passive". In seconds he was back on deck with gloves on, ready to provide care. While everyone quickly discovered that the victim was fine and didn't need CPR, it was wonderful to see the pieces of training come together so well.

In summer 2012, lifeguards successfully responded to 5 swimmers needing assistance in the water.

Fall Programs

Pre-Swim Team

We offer pre-swim team classes in the spring and fall. Classes are divided by age: 4-5 years, 6-8 years and 9-13 years. There are 49 students enrolled in this fall's pre-swim team classes, up from 38 in the spring and 39 in fall 2011.

Fall Swim

Dolfins coaches Devon, Talli and Beth are coaching the fall swim program. There are 50 swimmers participating in fall swim this year, up from 34 in 2011. Swimmers have the option to attend USS swim meets this fall.

New Programs

New programs being offered this fall/winter include:

- Winter Swim Clinic – an opportunity for swimmers 6-13 years to continue swimming in December after the end of the fall swim program
- Pre-Swim Team (8-13 years) – this is a new time frame for offering the program, which is usually only offered in the spring and fall.
- Winter Swim Lessons – last year one family wanted to continue lessons past the fall, so we made arrangements for their lessons to continue at the Ed Center Pool when PH Aquatic Park closed for the winter. We decided to advertise lesson dates/times this winter and we timed the lessons to be during evening water aerobics. Since other staff will be on site, we can start with a limited number of openings and add instructors as needed. We currently have one student registered for the Nov. 27 session.

Memo

To: Bob Berggren, General Manager

From: Tina L. Young, Acting Recreation Superintendent

Date: 9/19/12

Re: Report on the Strategic Planning Meeting with Community Groups and Agencies

John Courtney and Tim Gallagher with RJM Design Group conducted two community workshops in August and September to get feedback from our co-sponsored clubs and organizations and local agencies we work closely with. Board members Sherry Sterrett and Sandy Bonato along with staff members Tina Young and Katrina Hunn also were in attendance. The following groups/individuals that attended were:

Dick Savage - PH Senior Club
Jim Bonato and Allen Vinson – 4th of July Committee
Matt Rinn – PH Chamber of Commerce
Brad Morris – PH Dolphins Swim Team
Keith George – PHMSA
Denise Korselev – Rodgers Ranch and Historical Society
Helen Means – OnStage Theatre
Janet Piper – Friends of the Library
Susan Swindell – Guild of Quilters
Jim Utz – Tennis Club
Judi Visscher – Las Juntas Artist
Linda Mayo - MDUSD
Martin Nelis – City of Pleasant Hill
Michael Saenz – YMCA
Anne Baker – Allied Waste Services
Claudia Pinatore - Contra Costa Green Business Program

The attached sheets are results prepared by RJM from the 2 workshops. The consensus items are highlighted and color coded from 1 to 3 or 4 wherever there was commonality.

What is the “Business” of PHRPD in?

Workshop 8-6-12	Workshop 9-13-12
Serving the Public	
Recreation	Fun
Residents & surrounding area	People
Education	Health
Branding	Physical Fitness
	Arts
	Serve People
	Events
	Environmental Appreciation
	Improve Quality of Life
	Provide Outdoor Space
	Feed People
	Nutrition
	Green Space
	Social Opportunities
	Gardens
	Historical Sites
	Places for Connection
	Create Community

What are "Trends" in the Community?

Workshop 8-6-12

Workshop 9-13-12

Kids drawn to sports Academies, losing field time

Technology

Young age kids participation increase in swimming

Declining school enrollment

Increased seniors programs users

Potential aging of population

Grow your own food interest

State laws on recycling

Staying local

Interest in being greener

Chickens okay, no roosters

Climate change

Too structured, desire less organized play

Walkability

Cycle-ability

Interest in senior services

Reduction in funding for adult education (USD) programs

Time for recreation (dual working parents)

Affordability

Transportation costs

Recycled water use

Water quality issues & cost

Changing recreation interests (lacrosse, water polo)

Increased participation

What are “Strengths” of District?

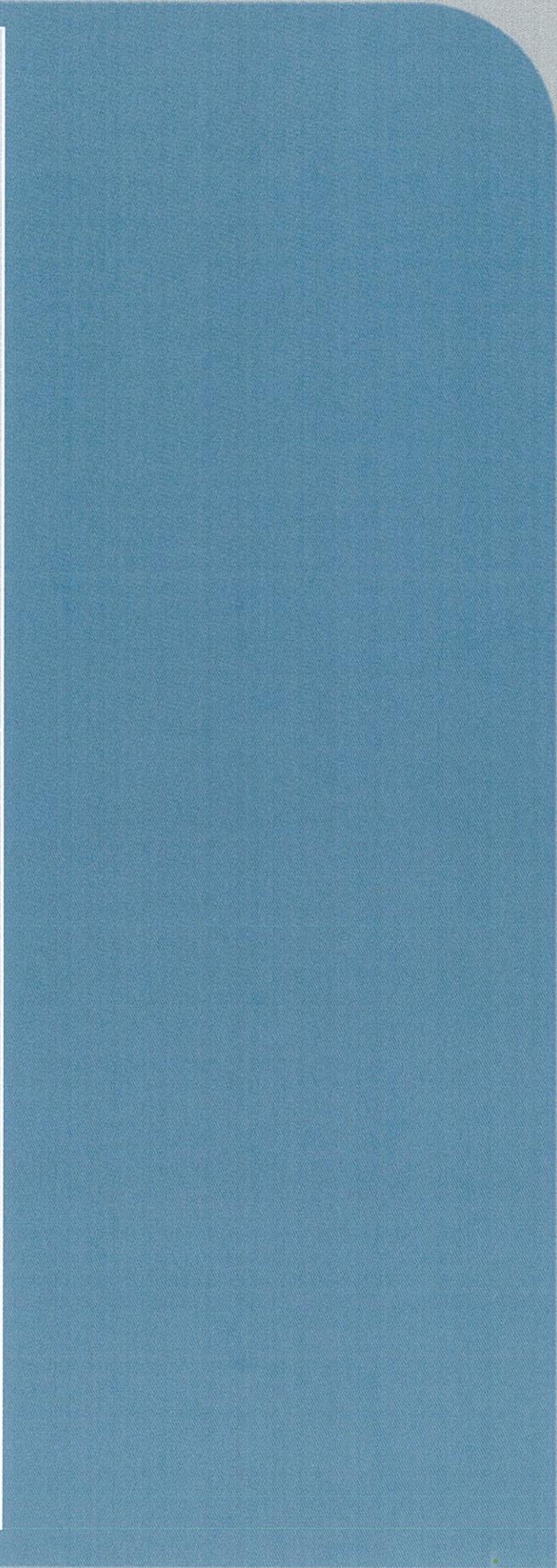
Workshop 8-6-12	Workshop 9-13-12
Support for preservation & history	Staff
Wide variety for all age groups	Awesome classes
Staff & board members listen (good customer relations)	Wide variety of programs
Well maintained parks	Good customer service
Connectivity between City & District	Facilities (parks & buildings)
Programs variety	Well maintained
Independent district structure	Pride
Affordable programs	Staff & board active at City & community events
	Good City/District collaboration & partnerships
	Independent district
	Trusted organization
	Hometown feel
	Efficient government
	Collaboration with nonprofits

What are “Weaknesses” of District?

Workshop 8-6-12	Workshop 9-13-12
Community awareness of programs & services	Lack of money
Confusion over City & District roles	Costs increasing
Should preservation & history be City or District responsibility?	Lack of staff
Advertising (technology use)	Aging facilities (walks, restrooms, playground, bocce, drainage)
No theater	Lack of gym
Not enough art programs	Rely on other entities for facilities
Lack of space stresses facilities	Inability to expand (landlocked)
	Population stable
	Funding affecting program diversity

What are "Opportunities" of District?

Workshop 8-6-12	Workshop 9-13-12
Educate community of facilities & history of parks	Increased facilities could increase revenues 2
Multi use fields, additional fields 1	To identify lines of business
Utilize businesses, team building, packaged opportunities 1	Partnerships 1
School District interaction 1	Rentals increase 2
Rental opportunities with new facilities 2	New recreation opportunities
	Wedding rentals



What are “Threats” to District?

Workshop 8-6-12	Workshop 9-13-12
State money grab	Sacramento money grab
Competition	Competition with other providers
Less money	Technology
Overdependence on partnerships if their priorities cha	Climate change
Inflation	Cost to upgrade technology
Spread too thin	Economy
Incorrect message received by public	Dependence on non-owned facilities
Competition for time & volunteers	

1

2

1

2

3

4

3

4

What are your “Wish List” items?

Workshop 8-6-12

Furniture

Storage for 4th of July

Stronger connection

More involvement w/ business community

Facilities & spaces for swimming

Soccer fields & facility

Wheat barn

Facility for historical society

Facility for library & volunteers

Performing arts space & rehearsal space

Meeting space

Memo

To: Bob Berggren, General Manager
From: Kendra Luke, Senior Center Supervisor
Date: 9/18/12
Re: Senior Center Naming Considerations

The renaming of Senior Centers has been a hot topic among the aging field for a number of years. There are a number of reasons why cities and districts consider or move forward with removing the term “senior” from the name of their building with the most common being that they are trying to appeal to the next generation of seniors (Boomers) to participate in programs and classes.

When the topic of a name change came to the Senior Club Board of Directors and other members of the Pleasant Hill Senior Center there was a very strong opposition to changing the name of the building from The Pleasant Hill Senior Center.

The seniors who have voiced their opinions on the subject feel removing the term senior from the name of the building is a direct insult to everything they have worked so hard to create which includes a great reputation for offering wonderful trips, programs, classes & activities as well as being known as “the friendliest senior center”. Changing the name from The Pleasant Hill Senior Center would result in a loss of identity among the community and aging field.

When Measure E went out to the residents of the Pleasant Hill Recreation and Park District, it listed a new **Senior Center** as one of the four projects. The seniors invested much time and effort to secure the passage of Measure E. They have been called upon to help fund the furnishings and will most likely rally further upon completion and move-in. Many seniors stated if they had known a name change was in the future they’re not sure they would have been in support of this measure nor would they have assisted in the campaign process.

Many of the strong opinions which oppose the name change stem from a fear that this is the start of a slow movement toward pushing seniors out of the building for the purpose of turning it into a center for non senior programs and rental use.

They ask for the Pleasant Hill Recreation & Park District Board of Directors to keep the name of what is currently known to the community as the Pleasant Hill Senior Center as just that, the Pleasant Hill Senior Center.

Memo

To: Bob Berggren, General Manager

From: Tina L. Young, Acting Recreation Superintendent

Date: 9/18/12

Re: Fundraising Recognition Program - Donor Wall and Capital Campaign Gift Policies

The GNU Group designed two major donor display concepts that are simple, elegant, and easily maintained. The plans were designed to grow or change out as the fundraising continues, and the materials appropriately represent the information while remaining cost-effective. We presented the two designs to the board at the Study Session on September 10th, and Donor Display Concept #1 was the preferred plan. The staff then met with the GNU group to present the specifics; the number of donors to date, the donor levels and the name associated with the giving level, and the header letter set copy. To date we have over 40 names that will be placed on the 2 donor recognition walls, one at the Senior Center and one at the Community Center. Staff recommends that we use a “park” theme for our levels of giving. We propose to use the following native Tree’s for identification.

\$100,000 or more	Sequoia
\$ 50,000 - \$99,999	Valley Oak
\$ 10,000 - \$49,999	Sycamore
\$ 5,000 - \$ 9,999	Walnut
\$ 1,000 - \$ 4,999	Monterey Cypress
\$ 500 - \$ 999	Madrone

The Donor Display usually has a Header, which in The GNU Groups example shows “Donor Recognition”. We propose to use “Making a Difference in our Community” for the Header.

As you remember, The Teen Center will have a smaller donor plaque listing only those who have specifically given \$500 or more toward the Teen Center. However, these donor names will also be on the major donor wall at the Senior and Community Center.

Other recognition plaques to be displayed at the Senior and Community Center site include the Business Challenge plaque which will be purchased by Tom MacDonald but designed by GNU Group to match the Donor Wall. As part of the requirements for obtaining and using Measure WW funds, the EBRPD will place their standard plaque at our new Community Center and Teen Center.

I would also like the board to re-look at our Capital Campaign Gift Policies that were approved at the board meeting of May 11, 2011. Item #7 on the attached policy states, "In kind gifts must be approved by the Board in advance of ownership transfer." At the previous board meeting there was discussion by some board members that they felt in-kind gifts, for example food donations to our grand opening events should not be considered as a gift to the campaign. I would encourage the board to reconsider this as we are receiving interest from a number of businesses to donate food or services for our Teen and Senior Center Grand Opening events. We would like the board to consider if an individual donates at least \$1000 worth of in-kind service their name will be placed on our donor wall.

Pleasant Hill Recreation & Park District Capital Campaign Gift Policies

	ISSUE	POLICY	CONSIDERATIONS
1	Pledge Duration	5 years, starting the first year of the campaign; then 4 years in the second year of campaign; 3 years in last year of campaign; 5 year maximum on pledge period. All pledges are to be paid in full by June 30, 2016	<i>This allows donors to consider making larger gifts than might otherwise be possible.</i>
2	Pledge Processing	Since there is an administrative cost associated with processing pledges, from 1% to 5% of the pledge amount due each year may be allocated for this purpose.	
3	Eligible Gift Purposes	Furnishings, equipment, and fixtures for the new facilities. In addition, naming opportunities are available for playing fields and other outdoor features in addition to the facilities. See #5 below.	
4	Gift Acceptance	All gifts will be reviewed by the Pleasant Hill Recreation & Park District Board and referred to the Pleasant Hill Community Foundation for formal acceptance by its Board of Directors.	<i>Allows the Board to decline gifts with bad strings or other unwanted restrictions.</i>
5	Named Gifts/Acceptance	All named gift designations will be reviewed by the campaign steering committee and approved by the Board of Directors. The amounts set for naming designations shall be in proportion to the \$1.8 million goal of the campaign, rather than the construction cost. A named gift gives a donor the opportunity to have his or her name associated with a specific area, space, building or item of equipment. The gift pays for the right to name the space or object, but it does not necessarily pay for the cost of the space or object being named.	<i>This gives the Board the authority to allow or disallow the naming of certain portions of the buildings or grounds. It also allows the Board to set the amount for each named gift.</i>
6	Donor Recognition	Gift level recognition will be reviewed by the steering committee and approved by the Board.	<i>Allows the Board to determine what can be counted for a "gold" or "platinum" recognition on a donor wall and in the final campaign report.</i>
7	Eligible Giving Methods	Cash, negotiable securities, multi-year pledges to be fulfilled with cash or negotiable securities. Paid up life insurance policies and real estate free of environmental contamination may also be accepted. In-kind gifts must be approved by the Board in advance of ownership transfer.	



MEMORANDUM

TO: Board of Directors
FROM: General Manager
DATE: September 20, 2012
RE: Agenda Item #6 – September 26, 2012 Board Meeting

Update on Bond Projects

- **Senior Center**
- **Teen Center**
- **Community Center**
- **Pleasant Oaks Park**

The General Manager and staff will give an update on the various bond projects.



MEMORANDUM

TO: Board of Directors

FROM: General Manager

DATE: September 20, 2012

RE: Agenda Item #9 – September 26, 2012 Board Meeting

Consent Calendar (ACTION)

- a. To Approve Bills to be Paid
- b. To Approve Minutes of August 8, 2012

Accounts Payable
Computer Check Register Totals

<u>Check</u>	<u>Date</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Voucher</u>
17323	09/20/2012	AlhEle	Alhambra Electric	246.00	000000
17324	09/20/2012	Alliance	Alliance Welding	175.43	000000
17325	09/20/2012	AllWast	Allied Waste Services #210	415.30	000000
17326	09/20/2012	AmerExp	American Express	796.52	000000
17327	09/20/2012	AmerSta	American Stage Tours	1,234.00	000000
17328	09/20/2012	AmFidAs	American Fidelity Assurance	169.28	000000
17329	09/20/2012	ARC	ARC	254.24	000000
17330	09/20/2012	ATT3	ATT CALNET 2	734.64	000000
17331	09/20/2012	BankSac	Bank Of Sacramento Escrow Dept	67,319.27	000000
17332	09/20/2012	BelAsso	Bellecci & Associates, Inc.	3,060.00	000000
17333	09/20/2012	CaliBan	California Bank of Commerce	12,597.49	000000
17334	09/20/2012	CaSt	California State Disbursement	297.00	000000
17335	09/20/2012	CCSNP	Contra Costa Senior Nutrition	1,194.92	000000
17336	09/20/2012	CCWat	Contra Costa Water District	1,665.40	000000
17337	09/20/2012	CenCon	Central Contra Costa Sanitary	14,822.44	000000
17338	09/20/2012	CmeLt	CME Lighting Supply Company	16.31	000000
17339	09/20/2012	Cole	Cole Supply Co., Inc.	58.08	000000
17340	09/20/2012	CommPool	Commercial Pool Systems, Inc.	384.29	000000
17341	09/20/2012	Cresco	Cresco Equipment Rentals	147.22	000000
17342	09/20/2012	Critical	Critical Solutions, Inc	68,521.24	000000
17343	09/20/2012	Cyber	Cybercopy	45.43	000000
17344	09/20/2012	Dahlin	Dahlin Group	13,632.00	000000
17345	09/20/2012	DelDen	PBIA	4,279.85	000000
17346	09/20/2012	DLFalk	DL Falk	239,352.40	000000
17347	09/20/2012	DurSch	Durham School Services	1,769.52	000000
17348	09/20/2012	EastBay	East Bay Blue Print & Supply C	222.13	000000
17349	09/20/2012	EBMUD	East Bay Mud	42.52	000000
17350	09/20/2012	EDD	Employment Development Dept.	3,470.00	000000
17351	09/20/2012	Elavon	Elavon	31.38	000000
17352	09/20/2012	FaithLut	Faith Lutheran Church	250.00	000000
17353	09/20/2012	FarWest	Farwest Sanitation	2,636.93	000000
17354	09/20/2012	FranTx	Franchise Tax Board	333.86	000000
17355	09/20/2012	Furber	Furber Saw, Inc.	662.37	000000
17356	09/20/2012	Harriman	Harriman Kinyon Architects Inc	6,127.24	000000
17357	09/20/2012	HydeP	Hyde Printing & Graphics	81.56	000000
17358	09/20/2012	Javis,Fa	Javis Fay Doportto & Gibson LLP	75.18	000000
17359	09/20/2012	KaisFou	File #73029 Kaiser Foundation Health Plan	32,596.30	000000
17360	09/20/2012	Legal S	Legal Shield	79.75	000000
17361	09/20/2012	LincEqu	Lincoln Equipment, Inc.	1,356.26	000000
17362	09/20/2012	LukeA	Ann Luke	2,020.30	000000
17363	09/20/2012	McFadden	McFadden Construction	610,467.89	000000
17364	09/20/2012	MobiMod	Mobile Modular Mngmnt Corp	378.88	000000
17365	09/20/2012	OneWork	One WorkPlace	149,819.88	000000
17366	09/20/2012	PageMor	Page & Moris	5,623.00	000000
17367	09/20/2012	PERS	PERS	14,332.89	000000
17368	09/20/2012	PG&E	Pacific Gas & Electric Co	51.36	000000
17369	09/20/2012	PhCit	Pleasant Hill, City of	2,912.00	000000
17370	09/20/2012	PleaHill	Pleasant Hill Rec & Park Distr	110,552.96	000000
17371	09/20/2012	Pruden	Prudential Municipal Pool/	1,298.30	000000
17372	09/20/2012	PurcPow	Purchase Power	2,525.00	000000
17373	09/20/2012	RJRic	R.J.Ricciardi, Inc	727.50	000000
17374	09/20/2012	RotoRoot	Roto-Rooter Sewer Service	1,575.31	000000
17375	09/20/2012	SandSaf	Sanderson Safety Supply Co	51.68	000000
17376	09/20/2012	SiePac	Sierra Pacific Tours	1,075.00	000000
17377	09/20/2012	SteSil	Steve Silver Productions, INC.	1,814.00	000000
17378	09/20/2012	TeeCom	TEECOM Design Group	521.59	000000

<u>Check</u>	<u>Date</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Voucher</u>
17379	09/20/2012	Travel	Travel Center, Tours & Travel	250.00	000000
17380	09/20/2012	USBank	U.S. Bank	2,729.78	000000
17381	09/20/2012	VSP	PBIA	59.55	000000
17382	09/20/2012	WatersM	Waters Moving & Storage	115.00	000000
17383	09/20/2012	WinkMaj	Marjorie Winkler & Assoc	2,200.00	000000
17384	09/20/2012	Xerox	Xerox Corporation	588.58	000000

CHECK TOTAL:				\$1,392,844.20	



Board of Directors Meeting Minutes August 8, 2012 DRAFT

The August 8, 2012 Board Meeting of the Pleasant Hill Recreation & Park District Board of Directors was called to order by Board Chair Donaghu at 6:07 p.m. in the Conference Room at the Administration Office.

PLEDGE OF ALLEGIANCE

Board Chair Donaghu led the Pledge of Allegiance.

ROLL CALL

BOARD PRESENT: Donaghu, Bonato, Sterrett, Glover, Shepard

STAFF PRESENT: Lischeske, Miller, Young, Spatz, Bradley, Blair, Wusthoff, Luke, Hunn

PUBLIC COMMENT

Jim Utz was present on behalf of the Pleasant Hill Community Foundation. He invited the Board to the Party in the Park celebration on August 24th. This event held at Pleasant Hill Park is to celebrate the 25th Anniversary of the Pleasant Hill Community Foundation.

Utz also passed out the "Catalyst" newsletter which is published by the Foundation.

The Board thanked Utz for the information

Gary Kraft, resident of Pleasant Hill, spoke regarding the naming of the Senior Center. He felt very strongly that the name should be the "Pleasant Hill Senior Center". He wanted to bring the matter to the Board now before a decision was made about the name.

Dick Savage, the Vice President of the Senior Center, spoke regarding the naming of the Senior Center. He questioned the Board as to who does not think it should be called the "Senior Center". He also stated that he felt the Bond passed mainly due to the work the local seniors put into it.

Ron Quinn, resident of Pleasant Hill, added that the seniors will be a growing part of this community.

ADDITIONS TO AGENDA

Board Chair Donaghu announced that a new agenda item was to be added to the agenda, but to do so the Board had to vote to amend the current agenda.

Upon motion of Board Members Bonato & Glover, the Board amended the current agenda adding item #4 to consider awarding the Senior Center and Teen Center Signage bid to the second bidder, Ellis & Ellis.

TO CONSIDER AWARDING THE SENIOR CENTER AND TEEN CENTER BID TO THE SECOND HIGHEST BIDDER ELLIS AND ELLIS IN THE AMOUNT OF \$81,000 (ACTION)

The Board was not comfortable making this decision without more information from the General Manager regarding the Ellis & Ellis bid. The Board felt that if this was deemed an urgent item due to timing there could be an emergency meeting so they could take action on the item, otherwise it would be tabled until the August 22nd Board Meeting. No action was taken on this item at this time. The Board is asking for more information from staff including the budget information and the signage bid information.

TO CONSIDER CONTRACT FOR SPECIAL INSPECTION AND TESTING SERVICES FOR THE COMMUNITY CENTER (ACTION)

Matriscope provided special inspection and testing services for the District on the Teen Center and Senior Center projects to the District's satisfaction. They provided a proposal to perform the same services for the Community Center project. Matriscope's rates for the Community Center project are unchanged from the previous agreement and they have provided a competitive proposal. These special inspections and testing services are required by code.

CSI is recommending that the District award the contract to Matriscope in the amount of \$29,322.

Upon motion of Board Members Glover & Sterrett, the Board approved the contract to Mariscope in the amount of \$29,322 for the special inspections and testing services for the Community Center project.

TO CONSIDER CONTRACT FOR GEOTECHNICAL INSPECTION AND TESTING SERVICES (ACTION)

The PRA Group provided geotechnical observation and testing services for the District on the Teen Center and the Senior Center projects to the District's satisfaction. They provided a proposal to perform the same services for the Community Center project. PRA's rates for the Community Center project are unchanged from the previous agreement and they have provided a competitive proposal. These geotechnical observations and testing services are required by code.

CSI is recommending that the District award the contract to PRA in the amount of \$40,000.

The Board asked to pass on to Ron Johnson the need to back up his recommendations. The Board would like to know for future recommendations such as these how a company's original estimate compared to the actual expenses.

Upon motion of Board Members Glover & Sterrett, the Board approved the contract to The PRA Group in the amount of \$40,000 for the Geotechnical inspection and testing services for the Community Center project.

TO CONSIDER BIDS FOR FURNITURE AT THE SENIOR CENTER (ACTION)

Recreation Supervisor Kendra Luke passed out a hand out to the Board which showed the totals for each furniture package in priority order. Within each package there is a 1st, 2nd, & 3rd priority. Luke asked for the Board to approve the 1st priority package only tonight.

Mal Malpass, resident of Pleasant Hill, spoke regarding some of the furniture items in the package.

Dick Savage, resident of Pleasant Hill, spoke about his concerns that the new tables in the C.C. Cafe were going to be too heavy for the seniors to move for the floor to be cleaned. He stated that it is a requirement from the Health Department that the floor in the C.C. Café be cleaned every day.

Ron Quinn, resident of Pleasant Hill, stated that he thinks it is important to look at functionality of all the furniture. He asked why furniture that is too heavy for seniors to move would be considered. Luke stated that the heavier tables were needed for safety reasons, because the seniors use them as leverage when they stand up from their chairs.

The Board asked for options from staff on how the balance for the furniture costs will be paid. There is currently a budget shortage for the Senior Center furniture, and it was felt that this is a good time for the seniors to know about the shortage. The Board felt that since the fundraising campaign has stalled they would like to see this item with more information at the next Board meeting on August 22nd.

This item was tabled until the August 22nd Board Meeting. At this time the Board would like to see a plan to come up with additional funding to be able to move forward with the base bid. Bond Projects Facilities Coordinator Carrie Miller reminded the Board that the building permit for the Senior Center states that the building can not be opened without furniture.

Board Member Shepard left the meeting at 7:25

UPDATES ON BOND PROJECTS

- **SENIOR CENTER**
- **TEEN CENTER**
- **COMMUNITY CENTER**
- **PLEASANT OAKS PARK**

The Acting Recreation Superintendent made the following comments:

- 15 seniors attended the Senior Board tour of the Senior Center.
- The Community Center project is moving along well, with the notice to proceed scheduled for Monday August 13, 2012.
- The initial plans for Pleasant Oaks Park will be reviewed at an August 20, 2012 meeting.

Board Chair Donaghu started the regular board meeting at 7:30 p.m.

PUBLIC COMMENT

None

CONSENT CALENDAR (ACTION)

A. TO APPROVE BILLS TO BE PAID

Upon motion of Board Members Bonato & Glover, the Board approved the Consent Calendar

TO APPROVE RESOLUTION 2012-08-08, APPROVING THE APPROPRIATION LIMIT FOR FISCAL YEAR 2012-13 (ACTION)

This resolution is required on an annual basis. Bonato felt that the resolution should be updated and re-written.

Upon motion of Board Members Glover & Sterrett, the Board approved Resolution 2012-08-08 approving the appropriation limit for Fiscal Year 2012-13 with the noted changes. Board member Bonato will send the changes to the wording for the resolution. It was asked that the new resolution be included in the next Board Packet.

REPORT ON THE MASTER GARDENER PROGRAM AT RODGERS RANCH

John Matthesen was present to give a report and show a slide presentation on the Master Gardener Program at Rodger's Ranch. John stated that he will be including the Board members on the invite list to the Rodger's Ranch website.

The Board was very impressed with the slide presentation and thanked John and the Master Gardener program for all their hard work and commitment to the Rodgers Ranch project.

BOARD ANNOUNCEMENTS AND REQUESTS TO STAFF

Bonato made the following announcements/questions:

- Attended the Strategic Business Plan meeting hosted by RJM Designs with the Co-Sponsored groups and other Community representatives. Board member Sterrett was also in attendance at that meeting. She was surprised how little our Co-Sponsored groups know about the District. She was also amazed how many groups thought the District's relationship with the School District was pretty solid. Bonato suggested that as the Co-Sponsored groups come to the Board meetings to give their annual reports, it can be asked at that time if they need to know more information about the District.

Sterrett made the following announcements/questions:

- Also was in attendance at the Strategic Business Plan meeting. She thought the consultants did a good job, but wished there had been more people at the meeting. She felt that most of the groups got their information from the Spotlight. She felt that RJM was very supportive

of the District board, and that there should be these informational meetings more often. Sterrett thought the meeting was time well spent.

STAFF ANNOUNCEMENTS

Acting Recreation Superintendent Tina Young made the following announcements:

- Nine people attended the Strategic Planning Meeting. It was felt that there were key community players who were not in attendance and therefore, RJM is looking into hosting another meeting in September.
- The Teen Center Tiles are available for the public to purchase.
- The American Iron Car Show is this Sunday with 89 cars enrolled.
- The Fall Spotlight will be coming out next week. Registration will begin on August 15th.

ADJOURNMENT

Board Chair Donaghu adjourned the meeting at 8:33 p.m.

Tina Young, Acting Clerk of the Board