



Board of Directors AGENDA

PLEASANT HILL RECREATION & PARK DISTRICT

147 Gregory Lane
Pleasant Hill, CA 94523
(925) 682-0896
(925) 682-1633 fax
pleasanthillrec.com

MISSION STATEMENT

In order to serve the diverse recreational needs of individuals and families and to enrich the quality of life for all residents, the Pleasant Hill Recreation & Park District is committed to providing park facilities, open space, and programs and activities for all ages.

Thursday, September 11, 2014
ADMINISTRATION OFFICE
CONFERENCE ROOM
147 GREGORY LANE, PLEASANT HILL

7:00 p.m.

Est. Time

1. Pledge of Allegiance
2. Roll Call
3. Public Comment
Public comment will be limited to five minutes per person with a maximum time of thirty minutes unless further time is granted by the presiding officer. The public may speak regarding agenda items at the time the matter is taken up. Non-agenda items can be addressed under Public Comment.
- 5 min 4. Consent Calendar **(ACTION)**
 - a. To Approve Bills to be Paid
- 20 min 5. Final Report by the Bond Oversight Committee
- 10 min 6. First Reading of the Amendment to the No Smoking Ordinance to Add Electronic Cigarettes
- 10 min 7. To Consider Bid for KIDSTOP Replacement Flooring **(ACTION)**

Documents that are disclosable public records required to be made available under California Government Code Section 54957.5 (b) (1) and (2) are available to the public for inspection at no charge during business hours at our administrative office located at 147 Gregory Lane, Pleasant Hill, California.

The Pleasant Hill Recreation & Park District will provide reasonable disability-related modification or accommodations to a person who requires such in order to participate in the meeting of the Board of Directors. Please contact Susie Kubota (925) 682-0896 at least 48 hours before the meeting.

- 10 min 8. To Consider Bids for Park Maintenance Truck **(ACTION)**
- 10 min 9. Report on 2014 Holiday Festival
- 10 min. 10. Board Announcements and Requests to Staff
- 10 min. 11. Staff Announcements
- 12. Adjourn

Future Board of Directors Meetings:

Regular Meetings:

September 25, 2014

October 9, and 23, 2014

Special Meeting:

October 16, 2014, joint meeting with the Pleasant Hill City Council- 6:30 p.m. at the Community Center



MEMORANDUM

TO: Board of Directors

FROM: General Manager

DATE: September 4, 2014

RE: Agenda Item #4 – September 11, 2014 Board Meeting

Consent Calendar (ACTION)
a. To Approve Bills to be Paid

Accounts Payable
Computer Check Register



Pleasant Hill
Recreation & Park District
People, Parks & Programs Since 1951

User: markb

Printed: 09/04/2014 - 10:34

Bank Account: AP

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
20380	AcmHom	Acme Home Elevator	09/11/2014	1278975	35.00
Check 20380 Total:					35.00
20381	Aflac	Aflac	09/11/2014	08/2014	12.05
				08/2014	12.05
				08/2014	32.15
				08/2014	32.15
				08/2014	34.32
				08/2014	34.32
Check 20381 Total:					157.04
20382	AmerPai	Clifton Mathews	09/11/2014	1	1,985.00
Check 20382 Total:					1,985.00
20383	AmerSta	American Stage Tours	09/11/2014	20272	1,052.50
				20271	882.50
Check 20383 Total:					1,935.00
20384	AmFid	American Fidelity	09/11/2014	08/2014	364.55
				08/2014	381.24
				08/2014	604.16
				08/2014	70.84
				08/2014	604.16
				08/2014	180.00

					2,204.95
					2,204.95
20385	Antai	Antai Solutions LLC	09/11/2014	1280	6,859.00
					6,859.00
					6,859.00
20386	Astound	Astound Broadbound	09/11/2014	08192014	45.63
					45.63
					45.63
20387	ATT3	ATT CALNET 2	09/11/2014	5621312 5644581	0.12 95.94
					96.06
					96.06
20388	BayAlar	Bay Alarm Company	09/11/2014	38827241408221 40605241140815M 3941424140815m 40608241408151	307.36 150.00 36.00 335.00
					828.36
					828.36
20389	BerBob	Robert B. Berggren	09/11/2014	07/2014 08/2014	50.00 400.00
					450.00
					450.00
20390	Bomac	Bomac's, Inc.	09/11/2014	7461	195.00
					195.00
					195.00
20391	BonaSan	Sandra Bonato	09/11/2014	08312014	200.00

				Check 20391 Total:	200.00
20392	CaSt	California State Disbursement	09/11/2014	082914	285.67
				Check 20392 Total:	285.67
20393	CCC	County Of Contra Costa	09/11/2014	9018	28.25
				Check 20393 Total:	28.25
20394	CCHeal	Contra Costa Health Services	09/11/2014	in148370	1,401.00
				Check 20394 Total:	1,401.00
20395	CCSNP	Contra Costa Senior Nutrition	09/11/2014	08312014	2,268.00
				Check 20395 Total:	2,268.00
20396	CCTimes	Contra Costa Times	09/11/2014	254648	129.60
				Check 20396 Total:	129.60
20397	CCWat	Contra Costa Water District	09/11/2014	b454238 b454236 b455108	1,507.72 309.88 888.85
				Check 20397 Total:	2,706.45
20398	CintCorp	Cintas Corp # 185	09/11/2014	185479554	82.92 88.92
				Check 20398 Total:	171.84

20399	Cleansou	Cleansource	09/11/2014	1515344	477.19
				1503562	1,554.58
				1515352	204.84
			Check 20399 Total:		2,236.61
20400	Cole	Cole Supply Co., Inc.	09/11/2014	995734-2	10.86
				995734-1	24.60
				998318	259.49
				999345	60.42
			Check 20400 Total:		355.37
20401	ConSoft	Concord Softball Umpires	09/11/2014	08312014	6,430.00
			Check 20401 Total:		6,430.00
20402	Cyber	Cybercopy	09/11/2014	6295	279.38
				6306	15.16
			Check 20402 Total:		294.54
20403	DonDen	Dennis A. Donaghu	09/11/2014	08312014	200.00
			Check 20403 Total:		200.00
20404	Eames	Eames Hardware & Supply	09/11/2014	6086	23.82
				6515	8.82
				6522	83.01
				6529	13.01
				6531	4.11
				6536	3.24
				6537	25.26
				6540	42.80
				6550	2.70
				6553	28.10
				6556	23.09
				6560	19.17

			Check 20404 Total:	277.13
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20405	EBMUD	East Bay Mud	09/11/2014	
			08262014	719.80
			08262014	261.75
			08262014	487.35
				<hr/>
			Check 20405 Total:	1,468.90
<hr/>				
20406	Ed2go	Education To Go	09/11/2014	
			1130493	130.00
			1131510	4.50
				<hr/>
			Check 20406 Total:	134.50
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20407	Ewing	Ewing Irrigation	09/11/2014	
			8465980	13.82
			8465981	12.51
			8488689	118.82
			8472641	110.69
			8481440	77.53
			8495662	8.96
			8495662	18.22
			8538767	196.34
			9545407	110.97
			8574279	68.88
			8589687	19.10
				<hr/>
			Check 20407 Total:	755.84
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20408	FarWest	Farwest Sanitation	09/11/2014	
			137477	168.18
				<hr/>
			Check 20408 Total:	168.18
<hr/>				
20409	FranTx	Franchise Tax Board	09/11/2014	
			082914	105.00
				<hr/>
			Check 20409 Total:	105.00
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20410	Furber	Furber Saw, Inc.	09/11/2014	
			199732	1,198.00

				Check 20410 Total:	1,198.00
20411	GlovBob	Bobby Glover	09/11/2014	08312014	200.00
				Check 20411 Total:	200.00
20412	KeckJam	James Keck	09/11/2014	08312014	800.00
				Check 20412 Total:	800.00
20413	KrusePl	Kruse Plumbing	09/11/2014	CI-0658	2,451.53
				Check 20413 Total:	2,451.53
20414	Leslie	Leslie's Pool Supplies Inc.	09/11/2014	3006-89778	4,681.55
				Check 20414 Total:	4,681.55
20415	LincEqu	Lincoln Equipment, Inc.	09/11/2014	SI248578	288.39
				SI248382	219.17
				SI247833	272.61
				SI247837	363.48
				Check 20415 Total:	1,143.65
20416	Mity-Lit	Mity-Lite	09/11/2014	in-556956	384.79
				Check 20416 Total:	384.79
20417	Muir	Muir/Diablo Occupational Medic	09/11/2014	275115	95.00
				Check 20417 Total:	95.00

20418	MurdDeb	Debbie Murdock	09/11/2014	2202.304	1,194.20
					<hr/>
			Check 20418 Total:		1,194.20
					<hr/> <hr/>
20419	Nextel	Nextel Communications/Sprint	09/11/2014		
				709409312-148	57.02
				709409312-148	370.65
				709409312-148	28.51
				709409312-148	57.02
				709409312-148	142.56
				709409312-148	28.51
					<hr/>
			Check 20419 Total:		684.27
					<hr/> <hr/>
20420	Parker C	Parker Communications	09/11/2014	17079	1,792.59
					<hr/>
			Check 20420 Total:		1,792.59
					<hr/> <hr/>
20421	PERS	PERS	09/11/2014		
				083114	106.79
				083114	228.72
				083114	4,506.50
				083114	10,828.95
				083114	956.75
				083114	368.81
				083114	1,118.36
				083114	268.47
					<hr/>
			Check 20421 Total:		18,383.35
					<hr/> <hr/>
20422	PG&E	Pacific Gas & Electric Co	09/11/2014		
				08252014	5,551.65
				08252014	209.84
				08192014	5,049.32
				08192014	20.12
				08192014	11.65
				08192014	13.85
				08192014	13.85
				08192014	10.51
				08192014	1,038.86
				08192014	124.87
				08192014	19.39
				08192014	20.07
				08192014	899.98
				08192014	8.11
				08192014	116.01
				08192014	18.98
				08192014	16.27

08192014	16.27
08192014	10.51
08192014	335.71
08192014	37.37
08192014	1,937.46
08192014	1,937.46
08192014	67.15
08192014	10.62
08192014	500.70
08192014	10.75

Check 20422 Total: 18,007.33

20423	PhCit	Pleasant Hill, City of	09/11/2014	900006592	2,000.00
				900006591	933.88

Check 20423 Total: 2,933.88

20424	PhSen	Pleasant Hill Seniors Club	09/11/2014	08262014	199.04
				09082014	300.00

Check 20424 Total: 499.04

20425	PleaHill	Pleasant Hill Rec & Park Distr	09/11/2014	082914	149,121.46
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Check 20425 Total: 149,121.46

20426	R-Comput	R-Computer	09/11/2014	501510	102.46
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Check 20426 Total: 102.46

20427	RedfordA	Ashley Redford	09/11/2014	2256.301	90.00
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Check 20427 Total: 90.00

20428	SandSaf	Sanderson Safety Supply Co	09/11/2014	8083043.01	106.62
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			Check 20428 Total:		106.62
20429	ShessZac	Zac Shess	09/11/2014	08312014	200.00
			Check 20429 Total:		200.00
20430	Shn	SHN-Group Sales	09/11/2014	545874	1,510.00
			Check 20430 Total:		1,510.00
20431	Spanish	Spanish 4 Children	09/11/2014	6075.301	1,296.00
			Check 20431 Total:		1,296.00
20432	SterSher	Sherry Sterrett	09/11/2014	08312014	20.00
			Check 20432 Total:		20.00
20433	Travel	Travel Center, Trust Account	09/11/2014	4777 graton Fleet	250.00 2,347.00 4,469.00
			Check 20433 Total:		7,066.00
20434	TurfStar	Turf Star, Inc.	09/11/2014	593691	694.40
			Check 20434 Total:		694.40
20435	UNIVAR	UNIVAR USA Inc	09/11/2014	sj635618 sj635285	400.37 653.94
			Check 20435 Total:		1,054.31

20436	USBank	U.S. Bank	09/11/2014		
				083114	19.04
				083114	9.52
				083114	2,900.59
				083114	1,450.30
					<hr/>
			Check 20436 Total:		4,379.45
					<hr/> <hr/>
20437	USBankEq	US Bank Equipment Finance	09/11/2014		
				260638812	471.97
					<hr/>
			Check 20437 Total:		471.97
					<hr/> <hr/>
20438	USBankP	U.S. Bank Corporate Payment	09/11/2014		
				08222014	34,604.48
					<hr/>
			Check 20438 Total:		34,604.48
					<hr/> <hr/>
20439	Valic	Valic	09/11/2014		
				08/2014	575.00
				08/2014	25.00
				08/2014	375.00
				08/2014	575.00
					<hr/>
			Check 20439 Total:		1,550.00
					<hr/> <hr/>
20440	WalCFo	Walnut Creek Ford	09/11/2014		
				741359	4,463.93
					<hr/>
			Check 20440 Total:		4,463.93
					<hr/> <hr/>
20441	Waterlog	Waterlogic	09/11/2014		
				sdin445475w	63.91
					<hr/>
			Check 20441 Total:		63.91
					<hr/> <hr/>
20442	WhitCas	Casey White	09/11/2014		
				2231.302	240.00
					<hr/>
			Check 20442 Total:		240.00
					<hr/> <hr/>
20443	WineWo	Wine, Women & Shoes Inc	09/11/2014		
				786	6,500.00

Check 20443 Total:

6,500.00

Report Total:

302,392.09



MEMORANDUM

TO: Board of Directors

FROM: General Manager

DATE: September 4, 2014

RE: Agenda Item #5 – September 11, 2014 Board Meeting

Final Report by the Bond Oversight Committee

We are very pleased to receive the final Bond Oversight Committee reports. They are attached in the packet. We have invited all the Bond Oversight Committee Members to attend this meeting to be honored for their dedicated service from 2010 - 2014. The members of the Bond Oversight Committee are Chair, Norm Vanhole, Committee Members Frank Gorham, Lisa Hagopian, Erin Hirst, Harold Jeffrey, Marie Simons, and Leo Vardas.

The District would like to honor the Bond Oversight Committee by having their names displayed on tiles at the new Pleasant Hill Teen Center wall. Our Board Chair will be presenting the Bond Oversight Committee's certificates of appreciation.

Pleasant Hill Recreation & Park District (PHR&PD) Citizens Bond Oversight Committee Measure E Projects

Semi-Annual Report as of June 30, 2014

Date Published: July 17, 2014

I. Introduction

This is the semi-annual report of the Citizens Bond Oversight Committee (BOC) for the period ending June 30, 2014. This report summarizes the work of the Committee and its review of the District expenditures pertaining to Measure E Bond Projects for the period beginning January 1, 2014 and ending June 30, 2014.

II. History and Overview of the Citizens Bond Oversight Committee

The District placed a bond measure on the ballot in August 2009 for the residents of the District to consider funding for a new Senior Center, Teen Center, Community Center, Pleasant Oaks Park upgrades and additional restrooms at Pleasant Hill Park, Rodgers-Smith Park, and Brookwood Park. Bond Measure E passed on a 75.7% vote. The total Bond amount was not to exceed twenty eight million dollars (\$28,000,000). It was stated in the Measure that an independent community oversight committee be appointed by the District Board to monitor Bond expenditures.

III. Committee Membership

The Bond Oversight Committee (BOC) is made up of the following members: Frank Gorham, Lisa Hagopian, Erin Hirst, Harold Jeffrey, Marie Simons, Norman Vanhole, and Leo Vardas.

BOC Sub Committees are as follows:

- Communications: Norman Vanhole and Marie Simons
- Audit: Leo Vardas and Harold Jeffrey
- Construction: Frank Gorham
- Budget: Lisa Hagopian and Erin Hirst

IV. Duties of the Committee

1. Review the Capital Improvement Budget Expenditure Plan for the Measure E projects beginning in the fiscal year 2009/2010 through the end of the construction projects.
2. Monitor all plans and expenditures to ensure the funds are spent in accordance with Measure E.
3. Review construction expenditures to ascertain whether the construction expenditures are consistent with the budget.
4. Review any major changes in costs previously approved by the District.
5. Report to the voters and the people of the District semi-annually regarding the revenues and expenditures of Measure E funds.
6. Review an annual Measure E financial report to ensure the funds are spent in accordance with Measure E.

V. Bond Oversight Committee Activities

The Bond Oversight Committee met on March 20, 2014 during this six month reporting period. The meeting on June 19, 2014 was rescheduled to July 17, 2014 because two members were planning to be out of town that week. The date change would also give the BOC members more time to thoroughly review financial activity through the end of June 30, 2014. The March 20, 2014 meeting minutes have been approved and attached for review.

At the meeting on March 20, 2014, the BOC approved the Semi-Annual Report for the period beginning July 1, 2013 through the end of December 31, 2013. Committee Chair Vanhole presented the report to the District Board on April 10, 2014.

The Semi-Annual Report for the period beginning January 1 through the end of June 30, 2014 is scheduled for review and approval at the BOC meeting on July 17, 2014.

VI. Subcommittee Reports

Budget Subcommittee

The Budget Subcommittee comprised of Lisa Hagopian and Erin Hirst reviewed construction project change orders: 1) to ensure funds are spent in accordance with Measure E Expenditure Policy; 2) to report impacts of change orders to individual project budgets as well as the overall Measure E budget. The documents reviewed included the following:

1. D.L. Falk Community Center Construction ten change orders #18 through #29
2. Critical Solutions six change orders #50 through #55

There were a total of sixteen change orders, concerning two firms processed for a six month period beginning January 1 and ending June 30, 2014.

In summary, the revised total budget is \$29.6M for all five Measure E fund projects. (Teen Center \$3.61M, Senior Center \$10.35M, Community Center \$11.44M, Pleasant Oaks Park \$4.2M and Rehabilitation of Park Bathrooms \$0.) There is budgeted a total overall Measure E project fund surplus of \$27,388 based on information received from CSI and District staff as of June 2014. *(Please see Attachment A for further detail of the review by the Budget Subcommittee)*

Construction Subcommittee

The role and responsibilities of the Construction Subcommittee comprised of Frank Gorham are to: 1) monitor construction contract bond expenditures during the construction phase to ensure proper allocation of Bond Funds; 2) monitor construction contract change orders (CCO) utilizing bond funds; 3) ensure both construction contract expenditures and CCO funds are clearly segregated between Bond and Non-bond expenditures and 4) report back to the BOC and the general public regarding questions, findings and conclusions related to construction phase bond expenditures.

This subcommittee is not tasked with ensuring the materials and method of construction are in compliance with the contract documents including the general provisions and the special provisions. This subcommittee is also not responsible for ensuring progress payments are accurate in regard to the actual measured quantities, nor is this subcommittee responsible for identifying or selecting items to be deleted in order to fund extra work. These responsibilities are fulfilled by the PHR&PD and/or its representatives.

For the period of January through June 30, 2014, the BOC received a total of five Community Center construction invoices for review. This contract was accepted by the District as complete on March 27, 2014. In addition, one Pleasant Oaks Park payment invoice for January was received by the BOC. This contract was officially accepted as complete by the District on January 23, 2014.

During this time period, the Construction Subcommittee reviewed invoices in detail as follows:

The amounts (including change orders) for the Community Center were \$237,902.21 for January, \$136,691.51 for February, \$82,935.81 for March and April and \$43,053.00 for June for a total of \$500,582.53. The amounts for the Pleasant Oaks Park were \$136,579.04 for January for a total of \$136,579.04.

As of this reporting period, construction is complete for both the Pleasant Oaks Park and the Pleasant Hill Community Center. Both facilities are in full operation.

The Community Center's final cost was \$8,752,384.80 which is approximately 6% over the contract bid price. The Pleasant Oaks Park's final cost was \$3,595,449.73 or approximately 10% over the contract bid price. These cost increases are typical of projects this scale and these increases were funded by project contingencies and/or eliminated items. *(Please see Attachment B for further detail of the review by the Construction Subcommittee.)*

Audit Subcommittee

The role and responsibilities of the Audit Subcommittee comprised of Leo Vardas and Harold Jeffrey are to: 1) monitor bond expenditures and review an annual Measure E financial report; 2) review any major changes in costs previously approved by the District and 3) report to voters and people of the District semi-annually regarding revenues and expenditures of Measure E funds. Findings and conclusions are as follows:

The Audit Subcommittee's analysis of the District's general ledger record of Measure E expenditures for the six month period ending June 30, 2014, showed bond project payments were \$998,048.16 and revenue (interest earned on unspent bond proceeds) was zero since Measure E expenses by December 2013 had exhausted the \$28 million received from the bond sale as well as the interest earned from the invested bond proceeds.

The cumulative Measure E expenditures since inception at June 30, 2014, for all projects were \$29,811,478.59 that exceeds the \$28 million received from Measure E bond sales. Also, since the beginning of the projects, invested Measure E funds have earned \$221,061. The BOC notes the District has added other funding sources including interest earned on the bond sales (such as \$1,353,985 of Measure WW funds received from East Bay Regional Park District (EBRPD) and \$89,568 from the District's Parkland Fund) to complete Measure E project work. The remaining difference of \$146,865 will be funded from the District's general unrestricted fund reserves.

In summary, the Audit Subcommittee examined 85 additional invoices recorded as Measure E project expenses during the months of January through June 30, 2014 that were deemed appropriate for payment from Measure E bond funds. *(Please see Attachment C and C-1 for further detail of the review by the Audit Subcommittee.)*

Communication Subcommittee

The Communication Subcommittee comprised of Norman Vanhole and Marie Simons prepared the March 20, 2014 BOC meeting minutes that are attached for review. In addition, this Subcommittee prepared the Semi-Annual Report for the period of July through December 31, 2013 for presentation at the District board meeting on April 10, 2014. In addition, this committee has researched ideas for the format and content of the Final BOC Report since all facilities funded by Measure E are now built and open to the public.

The Communication Subcommittee encourages District residents to visit the Pleasant Hill Recreation & Park District's website or call the District office at (925) 682-0896 to review all pertinent BOC activities and public information, including agendas, meeting minutes and reports. In addition, the website has a "fact sheet" on the Measure E Bond Projects and the projects activities and construction progress updates. The BOC also invites the public to attend the BOC's meetings.

VII. Summary

The BOC is pleased to report the construction of the Community Center and Pleasant Oaks Park improvements (funded by Measure E) were completed during this reporting period. The Grand Opening of the Community Center was held on January 26, 2014 and this facility began serving the public in February 2014. The Grand Opening of the Pleasant Oaks Park was held on March 2, 2014 and the park was serving the public the following weekend.

The BOC understands the contract closeout and acceptance phases of the Community Center and Pleasant Oaks Park were completed during this time period. Based upon the information provided by District staff to the Subcommittees, the BOC believes the District continues to generally comply with their mandated requirements and fiscal policies by appropriately spending Measure E funds on the voter approved bond projects.

In summary, the Measure E Project financial activity is as follows:

Description	Budget	Actual	Variance
<u>Revenues</u>			
Measure E	\$ 28,000,000.00	\$ 28,000,000.00	\$ -
Interest	215,320.00	221,061.00	5,741.00
EBRPD Measure WW	1,353,985.00	1,353,985.00	-
Disrict Parkland Fund	89,568.00	89,568.00	-
Total Revenues:	<u>\$ 29,658,873.00</u>	<u>\$ 29,664,614.00</u>	<u>\$ 5,741.00</u>
<u>Expenses</u>			
Senior Center	\$ 10,348,048.00	\$ 10,309,957.54	\$ 38,090.46
Teen center	3,605,714.00	3,607,056.82	(1,342.82)
Community Center	11,483,572.00	11,703,940.73	(220,368.73)
Pleasant Oaks Park	4,194,151.00	4,190,523.50	3,627.50
Total Expenses:	<u>\$ 29,631,485.00</u>	<u>\$ 29,811,478.59</u>	<u>\$ (179,993.59)</u>
Net Difference:	<u>\$ 27,388.00</u>	<u>\$ (146,864.59)</u>	<u>\$ (174,252.59)</u>

According to District staff, the actual net difference of < \$146,864.59> will be funded from the District's general unrestricted fund reserves.

The BOC has determined total expenses of \$29,811,478.59 complies with Measure E voter approved requirements and does not include costs for furniture, fixtures or District administration. The BOC understands all expenses related to the Measure E projects have been paid as of June 30, 2014. There may be a few minor invoices, such as legal review, that have not been received by the District as of this date. However, the BOC will consider all major project expenditures complete as of June 30, 2014 and this will be the last Semi-Annual Report prepared with detail Subcommittee Reports.

There is one remaining item to be completed by the BOC that includes the review of the Annual Independent Audit Report of District's funds including Measure E for Fiscal Year 2013-2014. According to District staff, this report will be ready for review by October or November 2014. In the next few months, the BOC will be preparing a Final BOC Report as an "Executive Summary" that will include completion of this review.

The BOC thanks District staff for their responsiveness to all questions and documents requested by the members during this reporting period.

Lastly, the BOC congratulates the District Board, staff, consultants and all parties involved in the successful completion of all the projects funded by Measure E.

Submitted By:

The Pleasant Hill Recreation & Park District Citizens Bond Oversight Committee

Attachments:

1. March 20, 2014 Meeting Minutes
2. Attachment A – Budget Subcommittee Report for January to June 30, 2014
3. Attachment B – Construction Subcommittee Report for January to June 30, 2014
4. Attachment C - Audit Subcommittee Report for January to June 30, 2014
5. Attachment C-1 - Measure E Expenditure Payments Spreadsheet through June 30, 2014.

Pleasant Hill Recreation & Park District

Date: July 17, 2014
To: Bond Oversight Committee, Measure E Bond Program
From: Budget Subcommittee – Erin Hirst & Lisa Hagopian
Subject: Report for January 1 to June 1, 2014

BACKGROUND:

The purpose of the Budget Sub-committee is to review construction expenditures as outlined by Measure E, and assigned to the District Bond Oversight Committee. Within those responsibilities the Budget Sub-committee reviews project change orders to: a) to ensure funds are spent in accordance with Measure E Expenditure Policy, b) report impacts of change orders to individual project budget(s) as well as overall Measure E budget.

ACTIVITY:

Description of Documents Reviewed: There were a total of 16 change orders involving two firms processed for the first half of 2014.

Findings: DL Falk's contract for construction of the Community Center was increased by ten change orders, (Nos. 18, 19, 21, 22, 23, 24, 25, 27, 28, & 29; Nos. 20 and 26 were voided) for a total amount of \$233,568.70. All changes orders were in regards to adjustments to the scope of work at the Community Center. In summary these changes brought the final contract amount to \$8,752,385.39.

The contract with Critical Solutions, Inc. was increased by six change orders (Nos. 50-55). Change orders were predominately related to extending project and construction management services from November 17, 2013 to June 1, 2014. In summary these changes resulted in a contract increase of \$114,529 and an extension of 189 days. The final contract amount with Critical Solutions in regards to Measure E funds totaled \$2,259,108.

Conclusion: For the five Measure E Fund projects, (Teen Center \$3.61M, Senior Center \$10.35M, Community Center \$11.44M, Pleasant Oaks Park \$4.2M, Rehabilitation of Park Bathrooms \$0) there is a budgeted overall Measure E project fund surplus of \$27,388 based on information received from CSI and District Staff.

ATTACHMENT-B
MEMORANDUM

Submitted: July 9, 2014/Rev 7/15

To: Norm Vanhole, Chair Pleasant Hill Recreation & Park District Citizen's Bond Oversight Committee (BOC), Measure E Funds

From: Francis G. Gorham

Subject: Construction Subcommittee Report Period Ending April 2014 For the Community Center

Subcommittee Responsibilities:

The role and responsibilities of the Construction Subcommittee are to (1) monitor construction contract bond expenditures during the construction phase to ensure proper allocation of Bond Funds (2) monitor construction contract change orders (CCOs) utilizing bond funds (3) ensure both construction contract expenditures and CCO funds are clearly segregated between Bond and Non-bond expenditures and (4) report back to the Bond Oversight Committee and the general public regarding questions, findings and conclusions related to construction phase bond expenditures.

This committee is not tasked with ensuring the materials and method of construction are in compliance with the contract documents including the general provisions and the special provisions. This committee is not responsible for ensuring progress payments are accurate in regard to the actual measured quantities, nor is this committee responsible for identifying or selecting items to be deleted in order to fund extra work. These responsibilities are fulfilled by the District and/or its representatives.

Background Information:

On July 17th 2012 the District held a bid opening for construction of the Community Center (CC) and D.L. Falk Construction of Hayward was named the apparent low bidder. On July 25th the contract was awarded to D.L. Falk Construction for the sum of \$8,222,500.00 and construction began shortly thereafter. During this reporting period (January to April 30, 2014) the Committee received a total of (4) four Community Center progress pay invoices for review. This contract was accepted by the District as complete on March 27, 2014.

On May 2nd 2013 the District held a bid opening for construction of Pleasant Oaks Park and Goodland Landscape Construction of Tracy was named the apparent low bidder. On May 5th the contract was awarded to Goodland Landscape Construction for the sum of

\$3,260,000.00 and construction began in June. One payment invoice was submitted for Pleasant Oaks Park for January during this reporting period. This contract was officially accepted as complete by the District on January 23, 2014. The only remaining payment due is release of retention which has been accounted for in previous reporting periods as monies earned.

Summary and Findings:

The Construction Sub-committee is satisfied with Contract Progress Payments made this period in accordance with the approved Schedule of Values for the Pleasant Hill Community Center and the Pleasant Oaks Park. The amounts paid under both contracts adequately reflect industry standards in regard to the prosecution and progress of work. There are no objections to the Contract Change Order payments made for this period and all payments made qualify for bond measure funds. For additional information regarding progress payments for this period please refer to the condensed payment summary contained in the following pages.

CC Condensed Payment Summary
(January to April)

Construction Subcommittee Report Period Ending April 30, 2014

Community Ctr	Original bid	January ¹ (Invoice 22)	February ¹ (Invoice 23)	March/April ¹ (Invoice 24 & 25)
SOV Payment	\$8,222,500.00	\$242,853.39	\$99,936.00	\$0.00
Exec CCOs	\$0.00	-\$4,951.18	\$36,755.51	\$82,935.81
Misc/Adjust	\$0.00	\$0.00	\$0.00	\$43,052.00
Total	\$8,222,500.00	\$237,902.21	\$136,691.51	\$125,987.81
Total Schedule of Value (SOV) Payments January to April (w/o CCOs ¹)				\$342,789.39
Total Contract Change Order (CCOs) Payments (January to April)				\$157,792.14
Total Payments This Period (January to April)				\$500,581.53
Total Previous CCOs Paid				\$372,092.29
Total Previous Payments (w/o CCOs ¹)				\$7,879,709.98
Total Payments to date¹ (Inc CCO Total)				\$8,752,383.80
CCO Total To Date				\$529,884.43
CCO Summary Chart				
CCO-No	CCO Paid Prev	Description	BF=Bnd Fnds	CCOs Paid to Date
Varies	N/A	CCO PREVIOUSLY RPT	BF	\$372,092.29
CCO-10	\$0.00	Delete Light Fix	BF	-\$1,147.59
CCO-22	\$0.00	Delete Elect & Plumb	BF	-\$3,803.59
CCO-29	\$0.00	Varies	BF	\$43,052.00
CCO-83	\$0.00	Mount Fixtures	BF	\$1,500.00
CCO-109	\$0.00	Hall 1 Light Fix	BF	\$5,664.77
CCO-136	\$0.00	Ftging Details light	BF	\$2,300.00
CCO-141	\$0.00	Irrigation Wire	BF	\$3,930.00
CCO-143	\$0.00	Plumb @ Trash Encl	BF	\$5,138.00
CCO-144	\$0.00	Plaque	BF	\$575.00
CCO-151-154	\$0.00	Varies	BF	\$5,518.74
CCO-155-159	\$0.00	Varies	BF	\$12,129.00
CCO 43,49-52,55-57	\$0.00	Varies	BF	\$8,975.10
CCO-60,61,69,74-81	\$0.00	Varies	BF	\$17,294.82
CCO-82		Lighting conduit	BF	\$3,205.97
CCO-127	\$0.00	Add Irrigation Box	BF	\$2,440.72
CCO 162-164	\$0.00	Cost Corrections	BF	-\$6,235.80
CCO 160-161	\$0.00	Varies	BF	\$2,275.00
CCO-165-172	\$0.00	Varies	BF	\$29,908.00
CCO-173-187	\$0.00	Varies	BF	\$25,072.00
CCO Total	\$0.00			\$529,884.43

PO-Parks Condensed Payment Summary
(January- April)

Pleasant Oaks Park				
PO Park	Original Bid	January ¹ (Invoice 8)		
SOV Paymnt	\$3,260,000.00	\$133,608.70		
Exec CCOs	\$0.00	\$2,970.34		
Misc/Adjust	\$0.00	\$0.00		
Total	\$3,260,000.00	\$136,579.04	\$0.00	\$0.00
Total SOV Payments January-April (w/o CCOs ¹)				\$133,608.70
Total CCOs this Period (January-April)				\$2,970.34
Total Payments this period ¹ (Inc CCO Total)				\$136,579.04
Total Previous CCOs Paid				\$193,679.39
Total Previous Payments (w/o CCOs ¹)				\$3,265,191.30
Total Payments to date				\$3,595,449.73
CCO Total To Date				\$196,649.73
CCO Summary Chart				
CCO-No	CCO Paid this Qtr	Description	BF=Bnd Fnds	CCOs Paid to Date
CCO-2	\$0.00	Box & Fence	BF	\$19,985.28
CCO-3	\$0.00	scope	BF	\$11,885.88
CCO-5	\$0.00	Extra Work	BF	\$24,346.39
CCO-6	\$0.00	Paving Drainage	BF	\$10,725.96
CCO-7	\$0.00	Corrections	BF	\$14,774.87
CCO-8	\$0.00	Misc Change	BF	\$12,934.30
CCO-9	\$0.00	Misc Change	BF	\$18,205.00
CCO-10	\$0.00	Misc Change	BF	\$24,265.00
CCO-11	\$0.00	Misc Change	BF	\$46,530.00
CCO-12	\$0.00	Misc Change	BF	\$10,026.71
CCO-13	\$2,970.34	Misc Change	BF	\$2,970.34
CCO Total	\$2,970.34			\$196,649.73

Conclusion:

As of this reporting period, construction is complete for both the Pleasant Oaks Park and the Pleasant Hill Community Center and both facilities are in full operation.

The Community Center's final cost was \$8,752,384 which is approximately 6% over the contract bid price. The Pleasant Oaks Park's final cost was \$3,595,449.73, or approximately 10% over the contract bid price. These cost increases are typical of projects this scale and these increases were funded by available project contingencies and/or eliminated items.

MEMORANDUM

July 11, 2014
Norm Vanhole, Chair
Pleasant Hill Recreation & Park District
Citizen's Bond Oversight Committee for
Measure E Projects

Subject: BOC Audit Subcommittee Report of Monitoring Measure E Financial Activities January to June 2014

Subcommittee Responsibilities

The role and responsibilities of the Audit Subcommittee are to 1) monitor bond expenditures and review an annual Measure E financial report, 2) review any major change in costs previously approved by the District and 3) report to voters and people of the District semi-annually regarding revenues and expenditures of Measure E funds.

Background and Activity

Pleasant Hill Recreation & Park District (District) prepares a general ledger that is the official accounting system for revenues and expenditures and keeps a separate record of Measure E outlays for each construction project and for each fiscal year ending June 30. The Audit Subcommittee developed and enhanced a software application that analyzes the details recorded in the general ledger accounts set aside for Measure E projects and produces listings that expedite tracing invoice payments to underlying documents each fiscal year quarter. The results of monitoring outlays assigned to Measure E expenditures for two consecutive quarters are incorporated in the BOC semi-annual report to the District Board of Directors (Board) and made available to the general public. The BOC notes that the District has added other funding sources to complete Measure E project work.

Findings and Conclusions

A. The Audit subcommittee's analysis of the District's general ledger record of Measure E expenditures for the period January to June 2014 shows the bond fund outlay was \$1,003,884.65. There was no revenue (interest earned on invested, i.e. unspent, bond proceeds) received during the period because Measure E expenditures by December 2013 had exhausted the \$28,000,000 received from Measure E bond sales as well as the interest revenue from the invested bond funds. Since the beginning of all bond project work in 2010 until June 30, 2014 payments for these projects are a total of \$29,817,315.08. Also since the beginning of the projects, invested Measure E funds have earned \$221,061. In the last BOC six months report we stated that the District had applied Measure WW funds received from the East Bay Regional Park District to make Measure E project expenditures for the Community Center. In the current reporting period the District has also used some of its own reserves and General Fund to make additional Measure E project expenditures.

ATTACHMENT C

The Audit subcommittee calculated the \$29,817,315 total payments for bond project work to June 30, 2014 were made possible by funds received from the \$28,221,061 Measure E bond sales and interest plus the \$1,353,985 Measure WW distribution plus \$89,568 provided from District reserves and \$152,701 from the General Fund. Total payments for constructing the Community Center at June 30, 2014 are \$11,706,228.23. The District held a grand opening of the center on January 26, 2014. Six weeks later, the District held a grand opening [March 2, 2014] of the Pleasant Oaks Park sports facility. Total project expenditures for constructing the Park at June 30, 2014 are \$4,190,523.50.

- B. During Fiscal Year 2013/2014 the Audit subcommittee examined 85 invoices recorded as Measure E project expenses during the months July to December 2013 and another 85 invoices recorded during the months of January to June 2014. All 170 invoices are deemed proper Measure E expenditures. The subcommittee noted in its preceding six months report that additional authorized work for many contractors often was arranged by work tasks [under \$5,000 each] issued on a direct invoice basis without formal modification to the contractor's written contract. These invoices occurring in the current reporting period were part of the group the subcommittee examined and deemed proper Measure E expenditures. As a further indication of official authorization of the work done, the subcommittee noted that the District Board by formal resolution in its Notice of Completions accepted the costs for all four Measure E bond projects—the Teen and Senior Centers in early 2013, the Pleasant Oaks Park facility in January 2014 and the Community Center in March 2014. Upon such acceptance, the District has released 1) funds held in escrow to the Teen and Senior Center construction contractor and 2) funds retained as guarantee of work performance to the Pleasant Oaks Park construction contractor. At June 30, 2014, the District has also released all but about \$50,000 of the funds held in escrow to the construction contractor for the Community Center. The project management contractor, Critical Solutions, Inc. has submitted and received payment for its final invoice. The small amount of remaining Measure E project responsibility has been assumed by the District which does not assign and has not assigned payroll costs to the bond expenditures.

Submitted by BOC Audit Subcommittee

Leo Vardas and Harold Jeffrey

Attachment C-1

Measure E Expenditure Payments To Contractor/Consultant
Organizations Serving The Bond Measure Construction Projects
at June 30, 2014

**MEASURE E EXPENDITURE PAYMENTS TO
CONTRACTOR/CONSULTANT ORGANIZATIONS
SERVING THE BOND MEASURE CONSTRUCTION PROJECTS**

At June 30, 2014 TENTATIVE

Key	Name	General Ledger Expenditures	Accum. Dollars		Total Dollars Paid	Measure E Expenditures by Project			Initial & Added Amt thru C.O.#	Authorized Contract Dollars	WORK SCOPE
			Paid	THIS LINE		Plant Outlets Pk	Comm Ctr	Teen Ctr			
A	Harriman & Associates Harriman Kinoy Architects Fiscal Year 2009/2010 Fiscal Year 2010/2011 Fiscal Year 2011/2012 Fiscal Year 2012/2013 Fiscal Year 2013/2014	[original group]	THIS LINE	1,049,654.37	0.00	744,272.18	305,382.19	0.00	Initial	808,203.00	Architectural design development & construction documentation for Meas. E Senior and Teen Centers excludes \$2,358 non-bond funded C.O. 27)
				125,167.21	93,065.28	32,101.93			C.O. 1-26 & 28-34	246,444.50	
				655,668.44	463,082.95	192,585.49					
				227,834.22	154,549.29	73,284.93					
				40,984.50	33,574.66	7,409.84					
				0.00	0.00	0.00				Total	
	Jul-Dec 2013		0.00	0.00	0.00	0.00	0.00				
	Jan-Jan 2014		0.00	0.00	0.00	0.00	0.00				
B	Critical Solutions, Inc. Fiscal Year 2009/2010 Fiscal Year 2010/2011 Fiscal Year 2011/2012 Fiscal Year 2012/2013 Fiscal Year 2013/2014		THIS LINE	2,262,377.27	862,672.12	172,356.09	908,687.98	318,661.08	Initial	1,697,901.00	Meas. E project management, design phase & construction administration services
				49,332.86	17,394.73	4,799.52	16,740.43	10,398.18			
				376,289.70	68,536.00	10,041.43	216,176.56	81,535.71			
				803,125.82	189,770.44	8,138.28	443,983.48	161,233.62			
				735,001.32	387,361.74	53,925.62	228,220.39	65,493.57			
				298,627.57	199,609.21	95,451.24	3,567.12	0.00			
				132,796.59	76,467.02	52,762.45	3,567.12	0.00			
				42,803.61	23,264.16	17,434.53	2,104.92	0.00			
				40,098.88	24,027.53	15,383.95	687.40	0.00			
				49,894.10	29,175.33	19,943.97	774.80	0.00			
				91,569.70	49,251.64	42,318.06	0.00	0.00			
				36,433.46	18,508.97	17,924.49	0.00	0.00			
				33,614.67	17,160.12	16,454.55	7,939.02	0.00			
	21,521.57	13,582.55	7,939.02	0.00	0.00						
	61,300.08	60,929.35	370.73	280.09	0.00						
	23,500.00	23,219.91	280.09	0.00	0.00						
	18,000.00	18,000.00	0.00	0.00	0.00						
	19,800.08	19,709.44	90.64	0.00	0.00						
	12,961.20	12,961.20	0.00	0.00	0.00						
	12,961.20	12,961.20	0.00	0.00	0.00						
	1,074,583.18	1,074,583.18	0.00	0.00	0.00						
	96,895.47	96,895.47	0.00	0.00	0.00						
	163,794.30	163,794.30	0.00	0.00	0.00						
	576,092.08	576,092.08	0.00	0.00	0.00						
	215,025.33	215,025.33	0.00	0.00	0.00						
	22,776.00	22,776.00	0.00	0.00	0.00						
	13,632.00	13,632.00	0.00	0.00	0.00						
	6,816.00	6,816.00	0.00	0.00	0.00						
	6,816.00	6,816.00	0.00	0.00	0.00						
	9,144.00	9,144.00	0.00	0.00	0.00						
	10,224.00	10,224.00	0.00	0.00	0.00						
	17,040.00	17,040.00	0.00	0.00	0.00						
	18,120.00	18,120.00	0.00	0.00	0.00						
	Adj: Meas E account Dec-2										
C	Dahlin Group Fiscal Year 2009/2010 Fiscal Year 2010/2011 Fiscal Year 2011/2012 Fiscal Year 2012/2013 Fiscal Year 2013/2014		THIS LINE	1,074,583.18	1,074,583.18	0.00	0.00	0.00	Initial	996,300.00	Architectural design development & construction documentation for Meas. E Community Center
				96,895.47	96,895.47	0.00	0.00	0.00		100,105.00	
				163,794.30	163,794.30	0.00	0.00	0.00			
				576,092.08	576,092.08	0.00	0.00	0.00			
				215,025.33	215,025.33	0.00	0.00	0.00			
				22,776.00	22,776.00	0.00	0.00	0.00			
	13,632.00	13,632.00	0.00	0.00	0.00						
	6,816.00	6,816.00	0.00	0.00	0.00						
	6,816.00	6,816.00	0.00	0.00	0.00						
	9,144.00	9,144.00	0.00	0.00	0.00						
	10,224.00	10,224.00	0.00	0.00	0.00						
	17,040.00	17,040.00	0.00	0.00	0.00						
	18,120.00	18,120.00	0.00	0.00	0.00						
	Adj: Meas E account Dec-2										
	1,074,583.18	1,074,583.18	0.00	0.00	0.00				2,259,108.00		
	96,895.47	96,895.47	0.00	0.00	0.00						
	163,794.30	163,794.30	0.00	0.00	0.00						
	576,092.08	576,092.08	0.00	0.00	0.00						
	215,025.33	215,025.33	0.00	0.00	0.00						
	22,776.00	22,776.00	0.00	0.00	0.00						
	13,632.00	13,632.00	0.00	0.00	0.00						
	6,816.00	6,816.00	0.00	0.00	0.00						
	6,816.00	6,816.00	0.00	0.00	0.00						
	9,144.00	9,144.00	0.00	0.00	0.00						
	10,224.00	10,224.00	0.00	0.00	0.00						
	17,040.00	17,040.00	0.00	0.00	0.00						
	18,120.00	18,120.00	0.00	0.00	0.00						
	Adj: Meas E account Dec-2										
	1,074,583.18	1,074,583.18	0.00	0.00	0.00				996,300.00		
	96,895.47	96,895.47	0.00	0.00	0.00				100,105.00		
	163,794.30	163,794.30	0.00	0.00	0.00						
	576,092.08	576,092.08	0.00	0.00	0.00						
	215,025.33	215,025.33	0.00	0.00	0.00						
	22,776.00	22,776.00	0.00	0.00	0.00						
	13,632.00	13,632.00	0.00	0.00	0.00						
	6,816.00	6,816.00	0.00	0.00	0.00						
	6,816.00	6,816.00	0.00	0.00	0.00						
	9,144.00	9,144.00	0.00	0.00	0.00						
	10,224.00	10,224.00	0.00	0.00	0.00						
	17,040.00	17,040.00	0.00	0.00	0.00						
	18,120.00	18,120.00	0.00	0.00	0.00						
	Adj: Meas E account Dec-2										
	1,074,583.18	1,074,583.18	0.00	0.00	0.00				2,259,108.00		
	96,895.47	96,895.47	0.00	0.00	0.00						
	163,794.30	163,794.30	0.00	0.00	0.00						
	576,092.08	576,092.08	0.00	0.00	0.00						
	215,025.33	215,025.33	0.00	0.00	0.00						
	22,776.00	22,776.00	0.00	0.00	0.00						
	13,632.00	13,632.00	0.00	0.00	0.00						
	6,816.00	6,816.00	0.00	0.00	0.00						
	6,816.00	6,816.00	0.00	0.00	0.00						
	9,144.00	9,144.00	0.00	0.00	0.00						
	10,224.00	10,224.00	0.00	0.00	0.00						
	17,040.00	17,040.00	0.00	0.00	0.00						
	18,120.00	18,120.00	0.00	0.00	0.00						
	Adj: Meas E account Dec-2										
	1,074,583.18	1,074,583.18	0.00	0.00	0.00				996,300.00		
	96,895.47	96,895.47	0.00	0.00	0.00				100,105.00		
	163,794.30	163,794.30	0.00	0.00	0.00						
	576,092.08	576,092.08	0.00	0.00	0.00						
	215,025.33	215,025.33	0.00	0.00	0.00						
	22,776.00	22,776.00	0.00	0.00	0.00						
	13,632.00	13,632.00	0.00	0.00	0.00						
	6,816.00	6,816.00	0.00	0.00	0.00						
	6,816.00	6,816.00	0.00	0.00	0.00						
	9,144.00	9,144.00	0.00	0.00	0.00						
	10,224.00	10,224.00	0.00	0.00	0.00						
	17,040.00	17,040.00	0.00	0.00	0.00						
	18,120.00	18,120.00	0.00	0.00	0.00						
	Adj: Meas E account Dec-2										
	1,074,583.18	1,074,583.18	0.00	0.00	0.00				996,300.00		
	96,895.47	96,895.47	0.00	0.00	0.00				100,105.00		
	163,794.30	163,794.30	0.00	0.00	0.00						
	576,092.08	576,092.08	0.00	0.00	0.00						
	215,025.33	215,025.33	0.00	0.00	0.00						
	22,776.00	22,776.00	0.00	0.00	0.00						
	13,632.00	13,632.00	0.00	0.00	0.00						
	6,816.00	6,816.00	0.00	0.00	0.00						
	6,816.00	6,816.00	0.00	0.00	0.00						
	9,144.00	9,144.00	0.00	0.00	0.00						
	10,224.00	10,224.00	0.00	0.00	0.00						
	17,040.00	17,040.00	0.00	0.00	0.00						
	18,120.00	18,120.00	0.00	0.00	0.00						

Key	General Ledger Name Expenditures	Accum. Dollars Paid	Total Dollars Paid	Comm. Ctr.	Measure E Expenditures by Project			Initial & Added Amt thru C.O.#	Authorized Contract Dollars	WORK SCOPE
					Plant Oaks Pk.	Sen. Ctr.	Teen Ctr.			
D	Jerry Haag	THIS LINE	87,326.37	30,213.31	19,726.00	29,200.64	8,186.42	Initial	66,725.00	Geotechnical services for Meas. E Senior & Teen Center projects; also services for temporary relocation of selected Community Center activities to Winslow Center [excludes \$13,540 non-bond work] consulting services- MND noise redctn
	Fiscal Year 2009/2010		64,068.04	24,644.07	11,089.11	21,946.61	6,388.25	C.O. 5	13,801.50	
	Fiscal Year 2010/2011		16,883.33	5,569.24	2,261.89	7,254.03	1,798.17	Ltr auth	1,142.50	
	Fiscal Year 2011/2012		0.00	0.00	0.00	0.00	0.00	C.O. 6	10,000.00	
	Fiscal Year 2013/2014		0.00	0.00	0.00	0.00	0.00	Total	91,669.00	
Jul-Dec 2013 Jan-Jun 2014			0.00	0.00	0.00	0.00	0.00			
E	Mark Cornelius	THIS LINE	95,598.00	36,521.05	7,305.63	37,569.57	14,201.75	b /		Legal services related to Meas. E projects
	Fiscal Year 2009/2010		21,045.50	5,236.10	1,827.76	8,730.73	5,250.91			
	Fiscal Year 2010/2011		27,842.50	8,473.67	2,991.59	12,739.85	3,637.39			
	Fiscal Year 2011/2012		36,225.00	16,376.11	1,742.14	13,290.07	4,816.68			
	Fiscal Year 2012/2013		9,459.00	5,751.17	438.14	2,772.92	496.77			
	Fiscal Year 2013/2014		1,026.00	684.00	306.00	36.00	0.00			
	Jul-Sep 2013		198.00	18.00	180.00	0.00	0.00			
	# 18770 Jul		0.00							
	# 18900 Aug		162.00		162.00					
	# 19016 Sep		36.00	18.00	18.00					
Oct-Dec 2013		378.00	360.00	18.00	0.00	0.00				
# 19149 Oct		72.00								
# 19276 Nov		270.00	252.00	18.00						
# 19400 Dec		36.00	36.00							
Jan-Mar 2014		450.00	306.00	108.00	36.00	0.00				
# 19549 Jan		234.00	126.00	90.00	18.00					
# 19671 Feb		180.00	162.00	18.00						
# 19814 Mar		36.00	18.00							
Apr-Jun 2014		0.00	0.00	0.00	0.00	0.00				
# 18770 Jul		0.00								
# 18900 Aug		162.00		162.00						
# 19016 Sep		36.00	18.00	18.00						
Oct-Dec 2013		378.00	360.00	18.00	0.00	0.00				
# 19149 Oct		72.00								
# 19276 Nov		270.00	252.00	18.00						
# 19400 Dec		36.00	36.00							
Jan-Mar 2014		450.00	306.00	108.00	36.00	0.00				
# 19549 Jan		234.00	126.00	90.00	18.00					
# 19671 Feb		180.00	162.00	18.00						
# 19814 Mar		36.00	18.00							
Apr-Jun 2014		0.00	0.00	0.00	0.00	0.00				
# 18770 Jul		0.00								
# 18900 Aug		162.00		162.00						
# 19016 Sep		36.00	18.00	18.00						
Oct-Dec 2013		378.00	360.00	18.00	0.00	0.00				
# 19149 Oct		72.00								
# 19276 Nov		270.00	252.00	18.00						
# 19400 Dec		36.00	36.00							
Jan-Mar 2014		450.00	306.00	108.00	36.00	0.00				
# 19549 Jan		234.00	126.00	90.00	18.00					
# 19671 Feb		180.00	162.00	18.00						
# 19814 Mar		36.00	18.00							
Apr-Jun 2014		0.00	0.00	0.00	0.00	0.00				
# 18770 Jul		0.00								
# 18900 Aug		162.00		162.00						
# 19016 Sep		36.00	18.00	18.00						
Oct-Dec 2013		378.00	360.00	18.00	0.00	0.00				
# 19149 Oct		72.00								
# 19276 Nov		270.00	252.00	18.00						
# 19400 Dec		36.00	36.00							
Jan-Mar 2014		450.00	306.00	108.00	36.00	0.00				
# 19549 Jan		234.00	126.00	90.00	18.00					
# 19671 Feb		180.00	162.00	18.00						
# 19814 Mar		36.00	18.00							
Apr-Jun 2014		0.00	0.00	0.00	0.00	0.00				
# 18770 Jul		0.00								
# 18900 Aug		162.00		162.00						
# 19016 Sep		36.00	18.00	18.00						
Oct-Dec 2013		378.00	360.00	18.00	0.00	0.00				
# 19149 Oct		72.00								
# 19276 Nov		270.00	252.00	18.00						
# 19400 Dec		36.00	36.00							
Jan-Mar 2014		450.00	306.00	108.00	36.00	0.00				
# 19549 Jan		234.00	126.00	90.00	18.00					
# 19671 Feb		180.00	162.00	18.00						
# 19814 Mar		36.00	18.00							
Apr-Jun 2014		0.00	0.00	0.00	0.00	0.00				
# 18770 Jul		0.00								
# 18900 Aug		162.00		162.00						
# 19016 Sep		36.00	18.00	18.00						
Oct-Dec 2013		378.00	360.00	18.00	0.00	0.00				
# 19149 Oct		72.00								
# 19276 Nov		270.00	252.00	18.00						
# 19400 Dec		36.00	36.00							
Jan-Mar 2014		450.00	306.00	108.00	36.00	0.00				
# 19549 Jan		234.00	126.00	90.00	18.00					
# 19671 Feb		180.00	162.00	18.00						
# 19814 Mar		36.00	18.00							
Apr-Jun 2014		0.00	0.00	0.00	0.00	0.00				
# 18770 Jul		0.00								
# 18900 Aug		162.00		162.00						
# 19016 Sep		36.00	18.00	18.00						
Oct-Dec 2013		378.00	360.00	18.00	0.00	0.00				
# 19149 Oct		72.00								
# 19276 Nov		270.00	252.00	18.00						
# 19400 Dec		36.00	36.00							
Jan-Mar 2014		450.00	306.00	108.00	36.00	0.00				
# 19549 Jan		234.00	126.00	90.00	18.00					
# 19671 Feb		180.00	162.00	18.00						
# 19814 Mar		36.00	18.00							
Apr-Jun 2014		0.00	0.00	0.00	0.00	0.00				
# 18770 Jul		0.00								
# 18900 Aug		162.00		162.00						
# 19016 Sep		36.00	18.00	18.00						
Oct-Dec 2013		378.00	360.00	18.00	0.00	0.00				
# 19149 Oct		72.00								
# 19276 Nov		270.00	252.00	18.00						
# 19400 Dec		36.00	36.00							
Jan-Mar 2014		450.00	306.00	108.00	36.00	0.00				
# 19549 Jan		234.00	126.00	90.00	18.00					
# 19671 Feb		180.00	162.00	18.00						
# 19814 Mar		36.00	18.00							
Apr-Jun 2014		0.00	0.00	0.00	0.00	0.00				
# 18770 Jul		0.00								
# 18900 Aug		162.00		162.00						
# 19016 Sep		36.00	18.00	18.00						
Oct-Dec 2013		378.00	360.00	18.00	0.00	0.00				
# 19149 Oct		72.00								
# 19276 Nov		270.00	252.00	18.00						
# 19400 Dec		36.00	36.00							
Jan-Mar 2014		450.00	306.00	108.00	36.00	0.00				
# 19549 Jan		234.00	126.00	90.00	18.00					
# 19671 Feb		180.00	162.00	18.00						
# 19814 Mar		36.00	18.00							
Apr-Jun 2014		0.00	0.00	0.00	0.00	0.00				
# 18770 Jul		0.00								
# 18900 Aug		162.00		162.00						
# 19016 Sep		36.00	18.00	18.00						
Oct-Dec 2013		378.00	360.00	18.00	0.00	0.00				
# 19149 Oct		72.00								
# 19276 Nov		270.00	252.00	18.00						
# 19400 Dec		36.00	36.00							
Jan-Mar 2014		450.00	306.00	108.00	36.00	0.00				
# 19549 Jan		234.00	126.00	90.00	18.00					
# 19671 Feb		180.00	162.00	18.00						
# 19814 Mar		36.00	18.00							
Apr-Jun 2014		0.00	0.00	0.00	0.00	0.00				
# 18770 Jul		0.00								
# 18900 Aug		162.00		162.00						
# 19016 Sep		36.00	18.00	18.00						
Oct-Dec 2013		378.00	360.00	18.00	0.00	0.00				
# 19149 Oct		72.00								
# 19276 Nov		270.00	252.00	18.00						
# 19400 Dec		36.00	36.00							
Jan-Mar 2014		450.00	306.00	108.00	36.00	0.00				
# 19549 Jan		234.00	126.00	90.00	18.00					
# 19671 Feb		180.00	162.00	18.00						
# 19814 Mar		36.00	18.00							
Apr-Jun 2014		0.00	0.00	0.00	0.00	0.00				
# 18770 Jul		0.00								
# 18900 Aug		162.00		162.00						
# 19016 Sep		36.00	18.00	18.00						
Oct-Dec 2013										

Key	General Ledger Expenditures	Accum. Dollars Paid	Total Dollars Paid	Measure E Expenditures by Project			Initial & Added Amt thru C.O.#	Authorized Contract Dollars	WORK SCOPE
				Comm Ctr	Sen Ctr	Teen Ctr			
G	TEECOM	THIS LINE	54,217.54	2,861.70	34,000.79	PAGE THREE 16,559.03	Initial	77,700.00	Technology system design services for Meas. E projects
	Fiscal Year 2009/2010						C.O. 1	(2,129.14)	
	Fiscal Year 2010/2011		51,296.98	4,406.85	26,784.44	19,462.73			
	Fiscal Year 2011/2012		(250.72)	(1,545.15)	5218.40	(4,077.03)			
	Fiscal Year 2012/2013		3,171.28	0.00	1,997.95	1,173.33			
Fiscal Year 2013/2014		0.00	0.00	0.00	0.00			75,570.86	
<i>Jul-Dec 2013 & Jan-Jun 2014</i>									
H	Abey Arnold & Assoc	THIS LINE	264,630.00	0.00	264,630.00	0.00	Yndr agrmt	2,100.00	Preliminary development work
	Fiscal Year 2009/2010		17,000.00		17,000.00				
	Fiscal Year 2010/2011		(14,900.00)		(14,900.00)				
	Fiscal Year 2011/2012		37,977.00		37,977.00				
	Fiscal Year 2012/2013		206,883.00	0.00	206,883.00	0.00	Initial	248,750.00	
Fiscal Year 2013/2014		17,670.00	0.00	17,670.00	0.00	C.O. 2	15,020.00		
<i>Jul-Sep 2013</i>									
<i># 18754 Jul</i>									
<i>Oct-Dec 2013</i>									
<i># 8319 Oct</i>									
<i># 19321 Dec</i>									
<i>Jan-Jun 2014</i>									
J	Paige-Morris	THIS LINE	16,637.13	0.00	11,279.43	5,357.70	Initial	45,878.00	Architectural design development & construction documentation for Meas. E Pleasant Oaks Park Added work; PH Pinng + ARC request
	Fiscal Year 2009/2010						C.O. 5	10,522.11	
	Fiscal Year 2010/2011		15,207.68		10,235.98	4,971.70			
	Fiscal Year 2011/2012		887.80	0.00	501.80	386.00			
	Fiscal Year 2012/2013		541.65	0.00	541.65	0.00	Subtotal	56,400.11	
Fiscal Year 2013/2014		0.00	0.00	0.00	0.00	C.O. 6	0.00		
<i>Jul-Dec 2013 & Jan-Jun 2014</i>									
K	PERMCO	THIS LINE	3,000.00	0.00	0.00	0.00	Initial	3,000.00	Design of Meas. E Senior & Teen Center building interiors (excludes services related to movable furniture and equipment) \$1,750 non-bond fund services
	Fiscal Year 2009/2010								
	Fiscal Year 2010/2011		0.00	0.00	0.00	0.00			
	Fiscal Year 2011/2012		0.00	0.00	0.00	0.00			
	Fiscal Year 2012/2013		0.00	0.00	0.00	0.00			
Fiscal Year 2013/2014		0.00	0.00	0.00	0.00				
<i>Jul-Dec 2013 & Jan-Jun 2014</i>									
L	Omni	THIS LINE	959.00	0.00	959.00	0.00	Initial	3,000.00	Determine property corners and encroachments related to Meas. E Pleasant Oaks Park project
	Fiscal Year 2009/2010								
	Fiscal Year 2010/2011		959.00	0.00	959.00	0.00			
	Fiscal Year 2011/2012		0.00	0.00	0.00	0.00			
	Fiscal Year 2012/2013		0.00	0.00	0.00	0.00			
Fiscal Year 2013/2014		0.00	0.00	0.00	0.00				
<i>Jul-Dec 2013 & Jan-Jun 2014</i>									

Key Name	General Ledger Expenditures	Accum. Dollars Paid	Total Dollars Paid	Comm Ctr	Measure E Expenditures by Project			Initial & Added Amt thru C.O.#	Authorized Contract Dollars	WORK SCOPE
					Plant Oaks Pl	Sen Ctr	Teen Ctr			
M	Antal Solutions Fiscal Year 2009/2010 Fiscal Year 2010/2011 Fiscal Year 2011/2012 Fiscal Year 2012/2013 Fiscal Year 2013/2014	THIS LINE 7,565.00 2,975.00 0.00 4,590.00 0.00	7,565.00 2,975.00 0.00 4,590.00 0.00	1,213.36 977.36 0.00 236.00 0.00	139.77 139.77 0.00 3,222.77 0.00	4,969.76 1,746.99 0.00 1,131.23 0.00	1,242.11 110.88 0.00 1,131.23 0.00			
	<i>Jul-Dec 2013 & Jan-Jan 2014</i>	0.00	0.00	0.00	0.00	0.00	0.00			
	[NEW GROUP]									
N-1	RGA Environmental Fiscal Year 2010/2011 Fiscal Year 2011/2012 Fiscal Year 2012/2013 Fiscal Year 2013/2014	THIS LINE 12,070.00 11,450.00 620.00 0.00 0.00	12,070.00 11,450.00 620.00 0.00 0.00	5,773.71 5,100.00 673.71 0.00 0.00	0.00 1,700.00 1,700.00 0.00 0.00	4,630.64 4,600.00 30.64 0.00 0.00	1,665.65 1,750.00 (84.35) 0.00 0.00	Initial C.O. 1 Total	11,450.00 620.00 12,070.00	Observation & inspection services for hazards abatement at 3 demolition sites Added work at Comm Ctr
	<i>Jul-Dec 2013 & Jan-Jan 2014</i>	0.00	0.00	0.00	0.00	0.00	0.00			
N-2	Millennium Fiscal Year 2010/2011 Fiscal Year 2011/2012 Fiscal Year 2012/2013 Fiscal Year 2013/2014	THIS LINE 7,750.00 7,750.00 0.00 0.00	7,750.00 7,750.00 0.00 0.00	2,150.00 2,150.00 0.00 0.00	1,700.00 1,700.00 0.00 0.00	2,000.00 2,000.00 0.00 0.00	1,900.00 1,900.00 0.00 0.00	Initial	9,650.00	Environmental site assessment services for all Meas. E projects
	<i>Jul-Dec 2013 & Jan-Jan 2014</i>	0.00	0.00	0.00	0.00	0.00	0.00			
N-3	Chandler Tree Removal Fiscal Year 2010/2011 Fiscal Year 2011/2012 Fiscal Year 2012/2013 Fiscal Year 2013/2014	THIS LINE 11,620.00 11,620.00 0.00 0.00 0.00	11,620.00 11,620.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00	6,970.00 6,970.00 0.00 0.00 0.00	4,650.00 4,650.00 0.00 0.00 0.00	d /		Meas. E site clearing (tree removal) services for Senior & Teen Center projects
	<i>Jul-Dec 2013 & Jan-Jan 2014</i>	0.00	0.00	0.00	0.00	0.00	0.00			
N-4	Hamilton Tree Service Fiscal Year 2010/2011 Fiscal Year 2011/2012 Fiscal Year 2012/2013 Fiscal Year 2013/2014	THIS LINE 25,299.00 3,499.00 0.00 13,950.00 7,850.00	25,299.00 3,499.00 0.00 13,950.00 7,850.00	10,399.00 3,499.00 0.00 3,000.00 3,900.00	14,900.00 0.00 10,950.00 3,950.00	0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00	d /		Meas. E site clearing (tree removal) services for Community Center project
	<i>Jul-Sep 2013 # 18652 Jul # 18975 Aug (Oct-Dec 2013 & Jan-Jan 2014)</i>	7,850.00 3,950.00 3,900.00 0.00	7,850.00 3,950.00 3,900.00 0.00	3,900.00 3,900.00 0.00	3,950.00 3,950.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00			services for Community Center project services for Pleasant Oaks Park project

Key	General Ledger Expenditures	Accum. Dollars Paid	Total Dollars Paid	Measure E Expenditures by Project			Comm Ctr	Initial & Added Amt thru C.O.#	Authorized Contract Dollars	WORK SCOPE
				Plant Oaks Pk	Sen Ctr	Teen Ctr				
N-5	Associated Right of Way	THIS LINE	1,980.00	0.00	1,980.00	0.00	Initial	6,000.00	Real estate & right of way services related to Meas. E projects	
	Fiscal Year 2010/2011		1,980.00		1,980.00					
	Fiscal Year 2011/2012		0.00	0.00	0.00	0.00				
	Fiscal Year 2012/2013		0.00	0.00	0.00	0.00				
	Fiscal Year 2013/2014		0.00	0.00	0.00	0.00				
Jul-Dec 2013 & Jan-Jun 2014										
N-6	Janus Corp	THIS LINE	40,555.00	16,618.18	22,356.65	1,580.17	Initial C.O. 1	33,435.00	7,120.00	Hazardous materials abatement services for Meas. E projects
	Fiscal Year 2010/2011		20,646.11	10,312.73	9,360.95	972.43				
	Fiscal Year 2011/2012		19,908.89	6,305.45	12,995.70	607.74				
	Fiscal Year 2012/2013		0.00	0.00	0.00	0.00				
	Fiscal Year 2013/2014		0.00	0.00	0.00	0.00				
Jul-Dec 2013 & Jan-Jun 2014										
N-7	Ear West Sanitation	THIS LINE	7,547.06	0.00	5,535.36	2,011.70	Initial C.O. 3	216,000.00	(859.00)	Temporary restroom facilities at Pleasant Hill park during Teen Center construction
	Fiscal Year 2010/2011		4,219.38	0.00	3,094.70	1,124.68				
	Fiscal Year 2011/2012		3,327.68	0.00	2,440.66	887.02				
	Fiscal Year 2012/2013		0.00	0.00	0.00	0.00				
	Fiscal Year 2013/2014		0.00	0.00	0.00	0.00				
Jul-Dec 2013 & Jan-Jun 2014										
N-8	PARC Services, Inc.	THIS LINE	215,140.90	215,140.90	0.00	0.00	Initial C.O. 3	215,141.00	216,000.00	Meas. E site clearing (demolition of existing Community Center) services
	Fiscal Year 2010/2011		215,140.90	215,140.90	0.00	0.00				
	Fiscal Year 2011/2012		0.00	0.00	0.00	0.00				
	Fiscal Year 2012/2013		0.00	0.00	0.00	0.00				
	Fiscal Year 2013/2014		0.00	0.00	0.00	0.00				
Jul-Dec 2013 & Jan-Jun 2014										
N-9	Architectural Energy Corp	THIS LINE	51,025.00	26,770.00	24,255.00	0.00	Initial Initial Total	24,255.00	32,000.00	CAL Green commissioning services for Meas. E project building systems
	Fiscal Year 2010/2011		15,534.41	9,000.00	6,534.41	0.00				
	Fiscal Year 2011/2012		12,320.59	1,100.00	11,220.59	0.00				
	Fiscal Year 2012/2013		23,170.00	16,670.00	6,500.00	0.00				
	Fiscal Year 2013/2014		0.00	0.00	0.00	0.00				
	Jul-Sep 2013		2,400.00	2,400.00	0.00	0.00				
	# 18939 Sep-1		1,300.00	1,300.00	0.00	0.00				
	# 18939 Sep-2		1,100.00	1,100.00	0.00	0.00				
	Oct-Dec 2013		13,350.00	6,850.00	6,500.00	0.00				
	# 19134 Oct		1,850.00	1,850.00	0.00	0.00				
	# 19222 Dec		11,500.00	5,000.00	6,500.00	0.00				
	Jan-Mar 2014		4,450.00	4,450.00	0.00	0.00				
	# 19585 Feb		1,500.00	1,500.00	0.00	0.00				
	# 19722 Mar		1,750.00	1,750.00	0.00	0.00				
	Apr-Jun 2014		1,200.00	1,200.00	0.00	0.00				
# 19856 Apr		2,970.00	2,970.00	0.00	0.00					
Total										

ATTACHMENT C-1

Key	Name	General Ledger Expenditures	Accum. Dollars Paid	Total Dollars Paid	Comm Cr.	Measure E Expenditures by Project			Initial & Added Amt. thru C.O #	Authorized Contract Dollars
						Plsnt Oaks Pk	Sen Cr	Teen Cr		
	# 19968	May		1,150.00	1,150.00					WORK SCOPE

Key	General Ledger Name	Accum. Dollars Paid	Total Dollars Paid	Comm Ctr	Measure E Plsnt Oaks Pk	Sen Ctr	Teen Ctr	Initial & Added Amt thru C.O.#	Authorized Contract Dollars	WORK SCOPE
N-10	WRA Inc.	THIS LINE	22,324.45	11,122.94	2,681.55	6,591.98	1,927.98	e /	8,900.00	Arborist services during construction of Meas. E Senior & Teen Center projects ^{1**} Effctv 7/21/11
	Fiscal Year 2010/2011						PAGE SIX			
	Fiscal Year 2011/2012		10,869.85	3,049.89	0.00	6,078.28	1,741.68			
	Fiscal Year 2012/2013		8,224.81	6,128.05	1,396.76	513.70	186.30			
	Fiscal Year 2013/2014		3,229.79	1,945.00	1,284.79	0.00	0.00	*Initial	5,850.00	Arborist services supporting Meas. E Community Center project
	Jul-Sep 2013		1,699.79	860.00	839.79	0.00	0.00	C.O. 2	5,400.00	Non-bond task \$125 is excluded from Meas. E authorized dollars
	# 19004 Aug		1,699.79	860.00	839.79	0.00	0.00	Total	11,250.00	
	Oct-Dec 2013		1,530.00	1,085.00	445.00	0.00	0.00	TOTAL ALL entres	20,150.00	
	# 19199 Oct		1,530.00	1,085.00	445.00	0.00	0.00			
	Jan-Jun 2014		0.00	0.00	0.00	0.00	0.00			
N-11	Mattiscope Engng Labs, Inc.	THIS LINE	112,518.08	48,176.66	0.00	39,550.12	24,791.30	f /	36,000.00	Special inspection materials testing services related to Meas. E Senior & Teen Center projects
	Fiscal Year 2010/2011									
	Fiscal Year 2011/2012		49,144.92	38,604.78	0.00	26,366.12	22,778.80	C.O. 3	29,485.00	Additional special testing
	Fiscal Year 2012/2013		53,801.28	9,571.88	0.00	13,184.00	2,012.50	Total	65,485.00	
	Fiscal Year 2013/2014		9,571.88	0.00	0.00	0.00	0.00	Initial	29,322.00	Special inspection materials testing services for Meas. E Community Ctr
	Jul-Sep 2013		3,833.22	3,833.22	0.00	0.00	0.00	C.O. 2	15,160.00	Additional special testing
	# 18796 Jul		1,993.68	1,993.68	0.00	0.00	0.00	Total	44,482.00	
	# 18982 Aug		1,839.54	1,839.54	0.00	0.00	0.00	TOTAL ALL entres	109,967.00	
	Oct-Dec 2013		5,738.66	5,738.66	0.00	0.00	0.00			
	# 19194 Oct		2,044.00	2,044.00	0.00	0.00	0.00			
	# 19423 Dec		3,694.66	3,694.66	0.00	0.00	0.00			
	Jan-Jun 2014		0.00	0.00	0.00	0.00	0.00			
N-12	McInerney	THIS LINE	180,474.54	27,474.75	18,608.44	133,860.90	530.45	b /		Legal services related to Meas. E design and construction phases
	Fiscal Year 2010/2011									
	Fiscal Year 2011/2012		57,261.96	2,812.50	0.00	54,143.01	306.45			
	Fiscal Year 2012/2013		67,909.47	6,887.25	0.00	60,798.22	224.00			
	Fiscal Year 2013/2014		55,303.11	17,775.00	18,608.44	18,919.67	0.00			
	Jul-Sep 2013		7,146.10	2,100.00	0.00	5,046.10	0.00			
	# 18797 Jul		1,776.64	1,237.50		539.14				
	# 18921 Aug		5,369.46	862.50		4,506.96				
	Oct-Dec 2013		18,662.03	3,562.50	9,502.25	5,597.28	0.00			
	# 19101 Oct		5,309.43	1,312.50		3,996.93				
	# 19233 Nov		4,857.35	1,762.50	2,925.00	1,698.85				
	# 19299 Dec-1		4,644.00	487.50	4,081.50	75.00				
	# 19424 Dec-2		3,851.25		2,495.75	1,355.50				
	Jan-Mar 2014		14,921.56	4,350.00	7,692.19	2,879.37	0.00			
	# 19566 Jan		9,132.20	1,125.00	7,092.19	915.01				
	# 19695 Feb		1,362.50	75.00	375.00	912.50				
	# 19838 Mar		3,562.50	3,150.00	225.00	187.50				
	# 19838 Mar		864.36		864.36					
	Apr-Jun 2014		14,573.42	7,762.50	1,414.00	5,396.92	0.00			
	# 20018 May-1		262.50	37.50	37.50	187.50				
	# 20018 May-2		585.00		585.00					
	# 20078 May-3		4,514.43	2,062.50	1,376.50	1,075.43				
	# 20078 May-4		3,375.00	3,375.00						
	# 20217 Jun		5,836.49	2,287.50		3,548.99				

Key	General Ledger Expenditures	Accum. Dollars Paid	Total Dollars Paid	Measure E Expenditures by Project			Initial & Added Amt thru C.O.#	Authorized Contract Dollars	WORK SCOPE
				Comm Ctr	Sen Ctr	Teen Ctr			
N-13	Stone Tree & Landsc Fiscal Year 2010/2011 Fiscal Year 2011/2012 Fiscal Year 2012/2013 Fiscal Year 2013/2014 <i>Jul-Dec 2013 & Jan-Jan 2014</i>	THIS LINE 3,080.00 3,080.00 0.00 0.00 0.00	3,080.00 3,080.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00	1,700.00 1,700.00 0.00 0.00 0.00	PAGE SEVEN 1,380.00 1,380.00 0.00 0.00 0.00	d /		Tree preservation services for Meas. E Community Center project
N-14	TRUCREW Inc. Fiscal Year 2010/2011 Fiscal Year 2011/2012 Fiscal Year 2012/2013 Fiscal Year 2013/2014 <i>Jul-Dec 2013 & Jan-Jan 2014</i>	THIS LINE 16,625.00 16,625.00 0.00 0.00 0.00	16,625.00 16,625.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00	16,625.00 16,625.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00	Initial	20,000.00	Excavation work related to connecting new Sen Ctr to sewer main on Gregory
N-15	GNU Group Fiscal Year 2010/2011 Fiscal Year 2011/2012 Fiscal Year 2012/2013 Fiscal Year 2013/2014 <i>Jul-Dec 2013 & Jan-Mar 2014</i> Apr-Jun 2014 # 20070 May-1 # 20070 May-2	THIS LINE 13,454.01 12,196.56 645.63 611.82 0.00 611.82 444.17 167.65	13,454.01 12,196.56 645.63 611.82 0.00 611.82 444.17 167.65	5,660.55 5,048.73 0.00 611.82 0.00 611.82 444.17 167.65	4,984.69 4,601.19 383.50 0.00 0.00 0.00 0.00 0.00	2,808.77 2,546.64 262.13 0.00 0.00 0.00 0.00 0.00	Plan Design TOTAL ALL entries	4,400.00 13,832.00 18,232.00	Planning and design of building signage required for all Meas. E projects (excludes District only signage)
N-15A	Yomar [non-perform signage] Sep 2012 Bid bond refund	THIS LINE (5,426.00)	(5,426.00)	(3,541.00)	(1,885.00)				FY 2012/2013 transaction
N-16	W W Gregory Fiscal Year 2010/2011 Fiscal Year 2011/2012 Fiscal Year 2012/2013 Fiscal Year 2013/2014 <i>Jul-Dec 2013 & Jan-Jan 2014</i>	THIS LINE 1,045.00 0.00 1,045.00 0.00 0.00	1,045.00 0.00 1,045.00 0.00 0.00	1,045.00 0.00 1,045.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00	d /		Right of way services related to Community Ctr prof.
N-17	Bellecci & Associates, Inc. Fiscal Year 2010/2011 Fiscal Year 2011/2012 Fiscal Year 2012/2013 Fiscal Year 2013/2014 Jul-Sep 2013 # 18945 Sep Oct-Dec 2013 # 19265 Nov # 19389 Dec <i>Jan-Jan 2014</i>	THIS LINE 22,318.67 2,600.83 7,010.00 12,707.84 2,772.00 2,772.00 9,935.84 2,132.00 7,803.84 0.00	22,318.67 2,600.83 7,010.00 12,707.84 2,772.00 2,772.00 9,935.84 2,132.00 7,803.84 0.00	2,600.83 2,600.83 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	5,192.00 0.00 3,060.00 2,132.00 0.00 2,772.00 2,772.00 2,132.00 7,803.84 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	Dir invoice Dir invoice Sml Contract Initial Total	2,600.00 3,950.00 3,060.00 15,584.00 25,194.00	Technical assistance for Meas E projects [stormwater pollution prevention]

Key	General Ledger Name Expenditures	Accum. Dollars Paid	Total Dollars Paid	Comm Ctr	Measure E Expenditures by Project			Initial & Added Amt thru C.O.#	Authorized Contract Dollars	WORK SCOPE
					Plant Oaks Pk	Sen Ctr	Teen Ctr			
N-18	ICM	THIS LINE	23,476.24	0.00	0.00	0.00	PAGE EIGHT	d/		Install SR Ctr kitchen equipment.
	Fiscal Year 2010/2011									
	Fiscal Year 2011/2012									
	Fiscal Year 2012/2013		23,476.24	0.00	0.00	0.00				
	Fiscal Year 2013/2014		0.00	0.00	0.00	0.00				
	Jul-Dec 2013 & Jan-Jun 2014		0.00	0.00	0.00	0.00				
N-19	Milani & Associates	THIS LINE	8,198.00	7,014.00	0.00	869.00	315.00	d/		Survey & related eng. tasks Comm Ctr
	Fiscal Year 2010/2011									
	Fiscal Year 2011/2012									
	Fiscal Year 2012/2013		8,198.00	7,014.00	0.00	869.00	315.00			
	Fiscal Year 2013/2014		0.00	0.00	0.00	0.00	0.00			
	Jul-Dec 2013 & Jan-Jun 2014		0.00	0.00	0.00	0.00	0.00			
N-20	Pacific General Engineering	THIS LINE	129,023.35	4,928.56	0.00	76,631.73	47,463.06			Nine specific tasks Sr &/or Tn Ctrs for concrete paving, curbs & other work.
	Fiscal Year 2010/2011									
	Fiscal Year 2011/2012									
	Fiscal Year 2012/2013		124,094.79	0.00	0.00	76,631.73	47,463.06			
	Fiscal Year 2013/2014		4,928.56	4,928.56	0.00	0.00	0.00			
	Jul-Dec 2013		0.00	0.00	0.00	0.00	0.00			
	Jan-Mar 2014		4,928.56	4,928.56	0.00	0.00	0.00			
	# 19504 Jan		4,928.56	4,928.56	0.00	0.00	0.00			
	Apr-Jun 2014		0.00	0.00	0.00	0.00	0.00			
	Small Cntrs									
	1 - May								4,414.50	
	C.O. 1								1,248.50	
	1 - Sep								24,600.00	
	3 - Oct								28,747.00	
	1 - Nov								4,170.00	
	2 - Dec								22,283.14	
	Subtotal								85,463.14	
	Three C.O.s									
	Jan 2013								13,879.09	
	Mar 2013								19,330.00	
	C.O. 1								5,433.00	
	Total								124,095.23	
	Combined								4,928.56	
									129,023.79	
N-21	Anderson Carpets	THIS LINE	31,862.00	0.00	0.00	31,862.00	0.00			Floor covering SR Ctr multipurpose rm
	Fiscal Year 2010/2011									
	Fiscal Year 2011/2012									
	Fiscal Year 2012/2013		31,862.00	0.00	0.00	31,862.00	0.00			
	Fiscal Year 2013/2014		0.00	0.00	0.00	0.00	0.00			
	Jul-Dec 2013 & Jan-Jun 2014		0.00	0.00	0.00	0.00	0.00			

Key	General Ledger Expenditures	Accum. Dollars Paid	Total Dollars Paid	Measure E Expenditures by Project			Initial & Added Amt thru C.O.#	Authorized Contract Dollars	WORK SCOPE
				Comm Ctr	Plant Oaks Plk	Sen Ctr			
N-22	Aquatech Consultancy Inc.	THIS LINE	19,416.30	5,287.55	0.00	12,128.75	g /	4,850.00	Water test services SR & TN Ctrs
	Fiscal Year 2010/2011					PAGE NINE			
	Fiscal Year 2011/2012					2,000.00		8,421.00	
	Fiscal Year 2012/2013		14,128.75	0.00	0.00	12,128.75	C.O. 2	13,271.00	
	Fiscal Year 2013/2014		5,287.55	5,287.55	0.00	0.00	Total	5,287.55	Jan & Mar 2014 inv appvd as direct pur.
	Jul-Dec 2013		0.00	0.00	0.00	0.00	Combined	18,558.55	
	Jan-Mar 2014		5,287.55	5,287.55	0.00	0.00			
	# 19504 Jan		2,000.00	2,000.00	0.00	0.00			
	# 19727 Mar		3,287.55	3,287.55	0.00	0.00			
	Apr-Jun 2014		0.00	0.00	0.00	0.00			
N-23	Bay Alarm	THIS LINE	32,569.27	1,831.55	0.00	16,737.52	h /	23,737.00	CCTV & alarm SR & TN Ctrs
	Fiscal Year 2010/2011					14,000.20	Initial C.O. 1	232.81	Added equipmt incl sales tax
	Fiscal Year 2011/2012						Total	23,959.81	
	Fiscal Year 2012/2013		32,459.72	1,722.00	0.00	16,737.52	Initial	5,692.00	Required fire alarm SR & TN Ctrs
	Fiscal Year 2013/2014		109.55	109.55	0.00	0.00	Total	1,085.91	Added equipmt incl sales tax
	Jul-Dec 2013		0.00	0.00	0.00	0.00	TOTAL ALL entries	6,777.91	
	Jan-Mar 2014		109.55	109.55	0.00	0.00	Combined	30,737.72	Feb 2014 inv appvd as direct purchase
	# 19592 Feb		109.55	109.55	0.00	0.00		109.55	
	Apr-Jun 2014		0.00	0.00	0.00	0.00		30,847.27	
N-24	J & R Fence	THIS LINE	6,745.00	0.00	0.00	4,471.00			Temporary fence SR and TN Ctr
	Fiscal Year 2010/2011								
	Fiscal Year 2011/2012								
	Fiscal Year 2012/2013		6,745.00	0.00	0.00	4,471.00			
	Fiscal Year 2013/2014		0.00	0.00	0.00	0.00			
	Jul-Dec 2013 & Jan-Jan 2014		0.00	0.00	0.00	0.00			
N-25	National Construction Rentals	THIS LINE	3,120.52	0.00	0.00	3,120.52			Restore fence SR Ctr
	Fiscal Year 2010/2011								
	Fiscal Year 2011/2012								
	Fiscal Year 2012/2013		3,120.52	0.00	0.00	3,120.52			
	Fiscal Year 2013/2014		0.00	0.00	0.00	0.00			
	Jul-Dec 2013 & Jan-Jan 2014		0.00	0.00	0.00	0.00			
N-26	Parker Communications	THIS LINE	24,663.94	9,948.48	0.00	12,021.08		20,726.00	Deposit & bal instal phone system and equipment for Comm, SR and TN Ctrs
	Fiscal Year 2010/2011						Initial	3,937.94	Add applic sales tx & upgrades for Meas. E portion
	Fiscal Year 2011/2012						Trn change	24,663.94	
	Fiscal Year 2012/2013		24,663.94	9,948.48	0.00	12,021.08	Total		
	Fiscal Year 2013/2014		0.00	0.00	0.00	0.00			
	Jul-Dec 2013 & Jan-Jan 2014		0.00	0.00	0.00	0.00			

Key	General Ledger Expenditures	Accum. Dollars Paid	Total Dollars Paid	Comm Ctr	Plsmt Oaks Plk	Measure E Expenditures by Project		Initial & Added Amt thru C.O.#	Authorized Contract Dollars	WORK SCOPE
						Sen Ctr	Teen Ctr			
N-27	PCCI	THIS LINE	10,834.78	0.00	0.00	10,834.78	PAGE TEN	b /		Support services to legal team
	Fiscal Year 2010/2011									
	Fiscal Year 2011/2012		10,834.78	0.00	0.00	10,834.78				
	Fiscal Year 2012/2013		0.00	0.00	0.00	0.00				
	Fiscal Year 2013/2014		0.00	0.00	0.00	0.00				
	Jul-Dec 2013 & Jan-Jun 2014		0.00	0.00	0.00	0.00				
N-28	R-Computer	THIS LINE	1,128.78	424.26	0.00	567.52	137.00	Initial	124,719.90	Computer for security & HVAC systems in Meas. E project buildings
	Fiscal Year 2010/2011									
	Fiscal Year 2011/2012		1,128.78	424.26	0.00	567.52	137.00			
	Fiscal Year 2012/2013		0.00	0.00	0.00	0.00	0.00			
	Fiscal Year 2013/2014		0.00	0.00	0.00	0.00	0.00			
	Jul-Sep 2013		0.00	0.00	0.00	0.00	0.00			
	Oct-Dec 2013		0.00	0.00	0.00	0.00	0.00			
	# 19309 Nov		37,737.39	37,737.39	0.00	0.00	0.00			
	Adj [xfr to non-bond exp] Dec		(37,737.39)	(37,737.39)	0.00	0.00	0.00			
	Jan-Jun 2014		0.00	0.00	0.00	0.00	0.00			
N-29	Spintar [Prsntn Products, Inc.]	THIS LINE	90,427.89	0.00	0.00	72,049.97	18,377.92	Initial	124,719.90	Audio-video equipment & installation for SR and TN Ctrs -- [INCLUDES NON MEAS. E AUTHRZD DOLLARS]
	Fiscal Year 2010/2011									
	Fiscal Year 2011/2012		90,427.89	0.00	0.00	72,049.97	18,377.92			
	Fiscal Year 2012/2013		0.00	0.00	0.00	0.00	0.00			
	Fiscal Year 2013/2014		0.00	0.00	0.00	0.00	0.00			
	Jul-Dec 2013 & Jan-Jun 2014		0.00	0.00	0.00	0.00	0.00			
N-30	Subtronic Corp	THIS LINE	3,978.75	0.00	2,318.75	1,660.00	0.00			
	Fiscal Year 2010/2011									
	Fiscal Year 2011/2012		3,978.75	0.00	2,318.75	1,660.00	0.00			
	Fiscal Year 2012/2013		0.00	0.00	0.00	0.00	0.00			
	Fiscal Year 2013/2014		0.00	0.00	0.00	0.00	0.00			
	Jul-Dec 2013 & Jan-Jun 2014		0.00	0.00	0.00	0.00	0.00			
N-31	Acoustic Specialties	THIS LINE	18,445.00	0.00	0.00	18,445.00	0.00	Initial	6,016.00	Sound dampening Sr Ctr
	Fiscal Year 2010/2011									
	Fiscal Year 2011/2012		18,445.00	0.00	0.00	18,445.00	0.00	C.O. 2	13,448.00	
	Fiscal Year 2012/2013		0.00	0.00	0.00	0.00	0.00	Total	19,464.00	
	Fiscal Year 2013/2014		0.00	0.00	0.00	0.00	0.00			
	Jul-Dec 2013 & Jan-Jun 2014		0.00	0.00	0.00	0.00	0.00			

ATTACHMENT C-1

Key	General Ledger Expenditures	Accum. Dollars Paid	Total Dollars Paid	Measure E Expenditures by Project			Initial & Added Amt thru C.O.#	Authorized Contract Dollars	WORK SCOPE
				Comm Ctr	Sen Ctr	Teen Ctr			
N-32	Ellis & Ellis	THIS LINE	74,850.60	0.00	48,847.97	PAGE ELEVEN 26,002.63			Fabricate/ install signage
	Fiscal Year 2010/2011								
	Fiscal Year 2011/2012								
	Fiscal Year 2012/2013		74,850.60	0.00	48,847.97	26,002.63			
	Fiscal Year 2013/2014		0.00	0.00	0.00	0.00			
	Jul-Dec 2013 & Jan-Jan 2014		0.00	0.00	0.00	0.00			
N-33	First Digital Solutions	THIS LINE	2,639.75	0.00	2,639.75	0.00			
	Fiscal Year 2010/2011								
	Fiscal Year 2011/2012								
	Fiscal Year 2012/2013		2,639.75	0.00	2,639.75	0.00			
	Fiscal Year 2013/2014		0.00	0.00	0.00	0.00			
	Jul-Dec 2013 & Jan-Jan 2014		0.00	0.00	0.00	0.00			
N-34	Woodwork Insurance Inspections	THIS LINE	1,700.00	0.00	1,700.00	0.00			
	Fiscal Year 2010/2011								
	Fiscal Year 2011/2012								
	Fiscal Year 2012/2013		1,700.00	0.00	1,700.00	0.00			
	Fiscal Year 2013/2014		0.00	0.00	0.00	0.00			
	Jul-Dec 2013 & Jan-Jan 2014		0.00	0.00	0.00	0.00			
N-35	Wulff, R	THIS LINE	9,000.00	0.00	9,000.00	0.00			
	Fiscal Year 2010/2011								
	Fiscal Year 2011/2012								
	Fiscal Year 2012/2013		9,000.00	0.00	9,000.00	0.00			
	Fiscal Year 2013/2014		0.00	0.00	0.00	0.00			
	Jul-Dec 2013 & Jan-Jan 2014		0.00	0.00	0.00	0.00			
N-36	Pacific Metro Electric, Inc.	THIS LINE	4,729.14	0.00	4,729.14	0.00			Required to assist sound damping work
	Fiscal Year 2010/2011								
	Fiscal Year 2011/2012								
	Fiscal Year 2012/2013		4,729.14	0.00	4,729.14	0.00			
	Fiscal Year 2013/2014		0.00	0.00	0.00	0.00			
	Jul-Dec 2013 & Jan-Jan 2014		0.00	0.00	0.00	0.00			

Key	General Ledger Name Expenditures	Accum. Dollars Paid	Total Dollars Paid	Measure E Expenditures by Project			Initial & Added Amt thru C.O.#	Authorized Contract Dollars	WORK SCOPE
				Comm Ctr	Plant Oaks Pk	Sen Ctr			
N-37	Eagle Iron Works	THIS LINE	7,070.00	0.00	7,070.00	0.00		7,070.00	Apr 2014 inv apprvd as direct purchase
	Fiscal Year 2010/2011								
	Fiscal Year 2011/2012								
	Fiscal Year 2012/2013								
	Fiscal Year 2013/2014								
	Jul-Dec 2013 & Jan-Mar 2014		0.00	0.00	0.00	0.00			
	Apr-Jun 2014		7,070.00	0.00	7,070.00	0.00			
	## 8636 Apr		7,070.00	0.00	7,070.00	0.00			
N-38	MICE Corp	THIS LINE	8,700.00	0.00	8,700.00	0.00		8,700.00	Apr 2014 inv apprvd as direct purchase
	Fiscal Year 2010/2011								
	Fiscal Year 2011/2012								
	Fiscal Year 2012/2013								
	Fiscal Year 2013/2014								
	Jul-Dec 2013 & Jan-Mar 2014		0.00	0.00	0.00	0.00			
	Apr-Jun 2014		8,700.00	0.00	8,700.00	0.00			
	## 8637 Apr		8,700.00	0.00	8,700.00	0.00			
N-39	Morgan Outdoor	THIS LINE	8,220.00	8,220.00	0.00	0.00		8,220.00	Apr 2014 inv apprvd as direct purchase
	Fiscal Year 2010/2011								
	Fiscal Year 2011/2012								
	Fiscal Year 2012/2013								
	Fiscal Year 2013/2014								
	Jul-Dec 2013 & Jan-Mar 2014		0.00	0.00	0.00	0.00			
	Apr-Jun 2014		8,220.00	8,220.00	0.00	0.00			
	## 8627 Apr		8,220.00	8,220.00	0.00	0.00			
	(OTHER ACTIVITIES)								
P	Small Payments under S250	THIS LINE	20,857.15	6,033.34	1,704.00	7,794.50	5,325.31		
	Fiscal Year 2009/2010		901.76	127.33	48.50	471.78	253.15		
	Fiscal Year 2010/2011		5,705.04	1,744.66	58.32	2,515.12	1,386.94		
	Fiscal Year 2011/2012		10,764.17	2,836.80	73.33	4,252.01	3,602.03		
	Fiscal Year 2012/2013		2,558.10	815.40	1,104.92	554.59	83.19		
	Fiscal Year 2013/2014		928.08	509.15	418.93	0.00	0.00		
	Jul-Sep 2013		87.72	0.00	87.72	0.00	0.00		
	# 18759 Jul		66.04		66.04				
	# () Sep		21.68		21.68				
	Oct-Dec 2013		625.58	509.15	116.43	0.00	0.00		
	# 19140 Oct-1		201.67	201.67					
	# 19142 Oct-2		250.00	250.00					
	# 19202 Nov		15.53		15.53				
	# 19386 Dec-1		57.48	57.48					
	# 19413 Dec-2		100.90	100.90					

ATTACHMENT C-1

Key	General Ledger Expenditures	Accum. Dollars		Total Dollars Paid	Comm Ctr	Measure E Expenditures by Project		Teen Ctr	Initial & Added Amt thru C.O.#	Authorized Contract Dollars	WORK SCOPE
		Paid				Pisnt Oaks Plk	Sen Ctr				
	Jan-Mar 2014			214.78	0.00	214.78	0.00	0.00			
	# 19656 Feb			214.78		214.78					
	Apr-Jun 2014			0.00	0.00	0.00	0.00	0.00			

Key	Name	General Ledger Expenditures	Accum. Dollars Paid	Total Dollars Paid	Comm Ctr	Measure E Expenditures by Project		Initial & Added Amt thru C.O.#	Authorized Contract Dollars	WORK SCOPE
						Plmnt Onks Pk	Sen Ctr			
Q-1	Q-- PYMTS/FEEES \$250 OR MORE									
	General	THIS LINE	112,000.05	64,837.50	4,138.04	35,088.59	7,935.92			
	Fiscal Year 2009/2010		900.00	300.00		300.00	300.00			
	Fiscal Year 2010/2011		22,585.54	4,627.60	47.22	15,661.73	2,248.99			
	Fiscal Year 2011/2012		44,234.89	32,992.49		8,467.16	2,775.24			
	Fiscal Year 2012/2013		29,849.16	14,572.70	1,615.91	10,886.63	2,773.92			
	Fiscal Year 2013/2014		14,430.46	12,344.71	2,474.91	(226.93)	(162.23)			
	Jul-Sep 2013		2,524.66	1,811.91	1,101.91	(226.93)	(162.23)			
	#18894 Jul		1,053.00		1,053.00					
	#18712 Jul		43.89		43.89					
	#18718 Jul		251.17		251.17					
	#18718 Jul Adjust		(246.15)		(246.15)					
	# 8240 Aug		800.00	800.00						
	# 8240 Aug Void		(800.00)	(800.00)						
	# 8241 Aug		660.00	660.00						
	#18836 Aug		261.38	261.38						
	#18839 Aug		273.42			273.42				
	Refund Sep		(662.58)			(500.35)	(162.23)			
	#18960 Sep		200.74	200.74						
	#18970 Sep		219.64	219.64						
	() Sep		470.15	470.15						
	Oct-Dec 2013		11,905.80	10,532.80	1,373.00					
	#19130 Oct		949.19	949.19						
	#19258 Nov-1		1,373.00		1,373.00					
	# 8382, # 8383 Nov-2		3,350.57	3,350.57						
	#19409 Dec-1		1,983.64	1,983.64						
	#19418 Dec-2		293.02	293.02						
	#19427 Dec-3		742.20	742.20						
	#19439 Dec-4		3,214.18	3,214.18						
	Jan-Jun 2014		0.00	0.00	0.00					
Q-2	City PH	THIS LINE	222,655.00	141,306.94	20,791.49	46,856.62	13,799.95			
	Fiscal Year 2009/2010		50,000.00	19,201.52	9,315.59	17,300.38	4,182.51			
	Fiscal Year 2010/2011		31,450.00	11,472.00	4,659.00	11,236.49	4,082.51			
	Fiscal Year 2010/2011--Eq		12,200.00	12,200.00						
	Fiscal Year 2011/2012		30,000.00	11,472.00	4,659.00	10,173.00	3,696.00			
	Fiscal Year 2012/2013		18,000.00	5,856.42	2,157.90	8,146.75	1,838.93			
	Fiscal Year 2013/2014		81,005.00	81,005.00	0.00	0.00	0.00			
	Jul-Sep 2013		81,005.00	81,005.00	0.00	0.00	0.00			
	#18734 Jul share pkg lot payg		81,005.00	81,005.00	0.00	0.00	0.00			
	Oct-Dec 2013 & Jan-Jun 2014		0.00	0.00	0.00					
Q-3	Contra Costa County	THIS LINE	19,120.35	7,145.50	0.00	6,925.10	5,049.75			
	Fiscal Year 2009/2010		8,741.50							
	Fiscal Year 2010/2011		8,106.20	5,914.00		4,308.25	4,433.25			
	Fiscal Year 2011/2012		2,696.00	2,420.00	0.00	2,192.20	616.50			
	Fiscal Year 2012/2013		(423.35)	(1,188.50)	0.00	765.15	0.00			
	Fiscal Year 2013/2014		0.00	0.00	0.00	0.00	0.00			
	Jul-Dec 2013		765.15	0.00	0.00	765.15	0.00			
	Jan-Mar 2014		0.00	0.00	0.00	0.00	0.00			

ATTACHMENT C-1

Key	Name	General Ledger Expenditures	Accum. Dollars		Total Dollars Paid	Comm Ctr	Measure E Expenditures by Project		Teen Ctr	Initial & Added Amt thru C.O.#	Authorized Contract Dollars	WORK SCOPE
			Paid	Total			Plsnt Oaks Pk	Sen Ctr				
	# 19462 Jan			765.15				765.15				
	Apr-Jun 2014			(4,188.50)	(1,188.50)		0.00	0.00				
	Plan check refund May			(1,188.50)	(1,188.50)							

Key Name	General Ledger Expenditures	Accum. Dollars Paid	Total Dollars Paid	Comm Ctr	Measure E Expenditures by Project		Initial & Added Amt thru C.O.#	Authorized Contract Dollars	WORK SCOPE
					Plsnt Oaks Pk	Sen Ctr			
Q-4	CA EPA & Water Res. Bd Fiscal Year 2009/2010 Fiscal Year 2010/2011 Fiscal Year 2011/2012 Fiscal Year 2012/2013 Fiscal Year 2013/2014 Jul-Dec 2013 & Jan-Jun 2014	THIS LINE 1,940.50 375.00 512.50 1,053.00 0.00 0.00	1,940.50 375.00 512.50 1,053.00 0.00 0.00	200.00	853.00	652.50 275.00 377.50 0.00 0.00 0.00	235.00 100.00 135.00 0.00 0.00 0.00		
Q-5	Central San Fiscal Year 2009/2010 Fiscal Year 2010/2011 Fiscal Year 2011/2012 Fiscal Year 2012/2013 Fiscal Year 2013/2014 Jul-Dec 2013 & Jan-Jun 2014	THIS LINE 68,851.55 69,062.55 (2,550.00) 2,339.00 0.00 0.00	68,851.55 69,062.55 (2,550.00) 2,339.00 0.00 0.00	2,789.00 450.00 2,339.00 0.00 0.00	0.00	54,175.67 57,175.67 (3,000.00) 0.00 0.00 0.00	11,886.88 11,886.88 0.00 0.00 0.00 0.00		
Q-6	Fire Districts Fiscal Year 2009/2010 Fiscal Year 2010/2011 Fiscal Year 2011/2012 Fiscal Year 2012/2013 Fiscal Year 2013/2014 Jul-Dec 2013 & Jan-Jun 2014	THIS LINE 8,456.98 5,122.68 3,119.30 215.00 0.00 0.00	8,456.98 5,122.68 3,119.30 215.00 0.00 0.00	3,119.30 3,119.30 0.00 0.00 0.00	0.00	3,161.09 2,946.09 215.00 0.00 0.00	2,176.59 2,176.59 0.00 0.00 0.00		
Q-7	Flood Cntrl Fiscal Year 2009/2010 Fiscal Year 2010/2011 Fiscal Year 2011/2012 Fiscal Year 2012/2013 Fiscal Year 2013/2014 Jul-Dec 2013 & Jan-Jun 2014	THIS LINE 43,881.00 10,000.00 4,500.00 29,381.00 0.00 0.00	43,881.00 10,000.00 4,500.00 29,381.00 0.00 0.00	4,500.00 4,500.00 0.00 0.00 0.00	29,381.00	10,000.00 10,000.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00		
Q-8	Contra Costa Water Fiscal Year 2009/2010 Fiscal Year 2010/2011 Fiscal Year 2011/2012 Fiscal Year 2012/2013 Fiscal Year 2013/2014 Jul-Dec 2013 & Jan Mar 2014 Apr-Jun 2014 Refund bal deposit Jun	THIS LINE 300,544.43 10,000.00 296,794.00 (1,948.38) (4,301.19) 0.00 (4,301.19) (4,301.19)	300,544.43 10,000.00 296,794.00 (1,948.38) (4,301.19) 0.00 (4,301.19) (4,301.19)	115,377.81 119,679.00 0.00 (4,301.19) 0.00 0.00 (4,301.19)	0.00	135,646.43 7,334.43 129,903.71 (1,591.71) 0.00 0.00 0.00	49,520.19 2,665.57 47,211.29 (356.67) 0.00 0.00 0.00		

Key	Name	General Ledger Expenditures	Accum. Dollars Paid	Total Dollars Paid	Measure E Expenditures by Project			Initial & Added Amt thru C.O.#	Authorized Contract Dollars	WORK SCOPE
					Comm Ctr	Sen Ctr	Teen Ctr			
Q-9	Pacific Gas & Elec.		THIS LINE	44,536.61	31,620.76	2,915.85	7,334.43			
	Fiscal Year 2009/2010						2,665.57			
	Fiscal Year 2010/2011			10,000.00						
	Fiscal Year 2011/2012			30,266.00						
	Fiscal Year 2012/2013			1,200.00		1,200.00				
	Fiscal Year 2013/2014			3,070.61	1,354.76	1,715.85				
	Int-Sep 2013			0.00	0.00	0.00				
	Oct-Dec 2013			3,070.61	1,354.76	1,715.85				
	# 8438 Dec-1			1,715.85		1,715.85				
	# 19366 Dec-2			1,354.76	1,354.76					
	Jan-Jun 2014			0.00	0.00	0.00				
	MEMO TOTAL ALL "Q"		THIS LINE	821,986.47	370,796.81	58,079.38	299,840.43	93,269.85		
	Fiscal Year 2009/2010			50,900.00	19,501.52	9,315.59	17,600.38	4,482.51		
	Fiscal Year 2010/2011			179,537.27	28,299.60	4,706.22	116,272.09	30,259.36		
	Fiscal Year 2011/2012			414,982.89	208,392.79	4,659.00	148,113.57	53,817.53		
	Fiscal Year 2012/2013			82,784.78	25,388.12	35,207.81	17,316.17	4,872.68		
	Fiscal Year 2013/2014			93,781.53	89,214.78	4,190.76	538.22	(162.23)		
R	Relocating costs except ADP		THIS LINE	22,660.15	10,838.02	0.00	11,822.13	0.00		Temporary property storage costs pending completion of Senior & Community Center projects
	Fiscal Year 2009/2010			9,971.65	2,145.65		7,826.00			
	Fiscal Year 2010/2011			4,947.49	3,095.79		1,851.70			
	Fiscal Year 2011/2012			5,207.41	3,062.98		2,144.43			
	Fiscal Year 2012/2013			2,533.60	2,533.60		0.00			
	Fiscal Year 2013/2014									
	Jul-Sep 2013			987.37	987.37	0.00	0.00	0.00		
	#18667 Jul-1			189.88	189.88					
	#18728 Jul-2			75.95	75.95					
	#18799 Aug-1			189.88	189.88					
	#18861 Aug-2			75.95	75.95					
	#18924 Sep-1			189.88	189.88					
	#18984 Sep-2			75.95	75.95					
	#19041 Sep-3			189.88	189.88					
	Oct-Dec 2013			797.49	797.49	0.00	0.00	0.00		
	# 19104 Oct-1			75.95	75.95					
	# 19176 Oct-2			189.88	189.88					
	# 19235 Nov			75.95	75.95					
	# 19301 Dec-1			189.88	189.88					
	# 19426 Dec-2			189.88	189.88					
	# 19362 Dec-3			75.95	75.95					
	Jan-Mar 2014			748.74	748.74	0.00	0.00	0.00		
	#19501 Jan			265.83	265.83					
	#19569 Feb			210.95	210.95					
	#19569 Feb- cr adj			(56.96)	(56.96)					
	#19698 Mar			151.90	151.90					
	#19971 Mar			215.00	215.00					
	#19971 Mar- cr adj			(37.98)	(37.98)					
	Apr-Jun 2014			0.00	0.00	0.00	0.00	0.00		

ATTACHMENT C-1

Key	Name	General Ledger Expenditures	Accum. Dollars		Total Dollars Paid	Measure E Expenditures by Project		Initial & Added Amt. thru C.O.#	Authorized Contract Dollars
			Plnt	Comm Ctr		Plnt Oaks Pk	Sen Ctr		
Y-7	Jackson Plumbing			6,880.67	6,880.67				
	#19618 Feb								WORK SCOPE

Key	Name	General Ledger Expenditures	Accum. Dollars Paid	Total Dollars Paid	Comm Ctr	Plsnt Onks Pk	Measure E Expenditures by Project		Initial & Added Amt thru C.O.#	Authorized Contract Dollars	WORK SCOPE
							Sen Ctr	Teen Ctr			
Y-8	Cresco Equip #19472 Jan		89.51	89.51							
Y-9	Eames Hdwr / ARC / Cal card #19480 Jan		8.45								
	#19656 Jan		83.83								
	--- Feb		171.38								
	Total		263.66								
Y-10	Misc trnsfr from District to Meas E/ Gen Fund 1300 Jan 9, 2014		3,450.46	3,450.46							
	Apr-Jun 2014		0.00	0.00				0.00			
	Costs to Ready POPk for Opening Jan-Mar 2014		2,708.10	2,708.10				0.00			
Z-1	Gates & Assoc #19488 Jan		885.00	885.00							
Z-2	Mad Dog Drilling #19498 Jan		375.00	375.00							
Z-3	Safelplay by Design #19515 Jan		425.00	425.00							
Z-4	RR Signs #19486 Jan		65.10	65.10							
	Cal card -- Feb		958.00	958.00							
	Apr-Jun 2014		0.00	0.00				0.00			
[CONSTRUCTION]											
U	McFadden Construction		9,144,787.22	9,144,787.22				6,781,579.94	2,363,207.28	Initial w/o CO 1	Lump-sum cost construction of Meas. E Senior & Teen Center projects. Work began July 2011. Work completed for both projects. Grand openings were held October 2012 [Teen] and January 2013 [Senior]
	Fiscal Year 2010/2011		6,561,402.48	6,561,402.48				4,444,698.10	2,116,704.38	C.O. 2-7	
	Fiscal Year 2011/2012		2,583,384.74	2,583,384.74				2,336,881.84	246,502.90	C.O. 8-22	
	Fiscal Year 2012/2013		0.00	0.00				0.00	0.00	C.O. 23-30	
	Fiscal Year 2013/2014		0.00	0.00				0.00	0.00	BD Settlement	
	Jul-Dec 2013 & Jan-Jun 2014		0.00	0.00				0.00	0.00	J/	
	Total		10,219,287.00	10,219,287.00				150,000.00	150,000.00	Total	
	With C.O.1		10,369,287.00	10,369,287.00						Total	
1-1	Bank of Sacramento Escrow 10% Fiscal Year 2010/2011		1,003,511.89	1,003,511.89				719,115.90	284,395.99		Senior & Teen Center construction contract requires ten percent be withheld from approved and paid construction invoices and remitted to an Escrow holder.
	Fiscal Year 2011/2012		730,221.04	730,221.04				494,339.04	235,892.00		
	Fiscal Year 2012/2013		273,290.85	273,290.85				224,786.86	48,503.99		
	Fiscal Year 2013/2014		0.00	0.00				0.00	0.00		
	Jul-Dec 2013 & Jan-Jun 2014		0.00	0.00				0.00	0.00		

Key	General Ledger Expenditures	Accum. Dollars Paid	Total Dollars Paid	Measure E Expenditures by Project		Initial & Added Amt thru C.O.#	Authorized Contract Dollars	WORK SCOPE
				Plsnt Oaks Pk	Comm Ctr			
V	D L Falk Construction, Inc.	THIS LINE	8,314,765.55	0.00	0.00	Initial	8,222,500.00	Lump-sum cost construction of Meas. E Community Center Project. Agreement dated 7/26/12. Work commenced August 2012 and nearly complete December 2013.
	Fiscal Year 2010/2011							
	Fiscal Year 2011/2012		4,221,601.22	0.00	0.00	C.O. 1-17	296,316.69	
	Fiscal Year 2012/2013		4,093,164.33	0.00	0.00	Sub Total	8,518,816.69	
	Fiscal Year 2013/2014		1,926,727.89	0.00	0.00			
	Jul-Sep 2013		473,444.59	0.00	0.00	C.O. 18, 19 & 24	96,505.19	Several accelerated tasks to allow grand opening [temp. occupancy] January 2014 approved February 2014.
	#18779 Jul		793,830.21	0.00	0.00	C.O. 20 skipped		Increase for Jan 2014 tasks approved Feb 2014
	#18905 Aug		659,453.09	0.00	0.00	C.O. 21, 22 & 23	36,755.51	CO 26=50; small tasks approved 3/20 & 4/2/14
	#18966 Sep		1,690,883.04	0.00	0.00			Many small tasks approved 5/2/14
	Oct-Dec 2013		702,736.53	0.00	0.00			District mgr apprvd added authorized dollars for final [June 2014] invoice
	#19155 Oct		207,803.04	0.00	0.00	C.O. 25, 26 & 27	31,094.00	Community Center construction contract [CO #02] requires five percent be withheld from approved and paid construction invoices and remitted to an Escrow holder.
	#19155 Nov		540,823.84	0.00	0.00			
	#19283 Dec-1		239,519.63	0.00	0.00			
	#19345 Dec-2		380,260.80	0.00	0.00			
	Jan-Mar 2014		226,007.10	0.00	0.00			
	#19478 Jan-1		129,856.93	0.00	0.00			
	#19554 Jan-2		24,396.77	0.00	0.00			
	#19677 Mar		95,292.60	0.00	0.00			
	Apr-Jun 2014		54,392.25	0.00	0.00			
	#19877 Apr		40,900.35	0.00	0.00			
	#20061 Jun			0.00	0.00			
	[CONSTRUCTION] cont.							
V-1	Calif. Bank of Commerce Escrow	THIS LINE	437,619.24	0.00	0.00			
	[5%]							
	Fiscal Year 2010/2011							
	Fiscal Year 2011/2012		222,189.54	0.00	0.00	Total	8,709,332.39	
	Fiscal Year 2012/2013		215,429.70	0.00	0.00			
	Fiscal Year 2013/2014		101,406.74	0.00	0.00	Combined	8,752,384.39	
	Jul-Sep 2013		24,918.14	0.00	0.00			
	#18763 Jul		41,780.54	0.00	0.00			
	#18891 Aug		34,708.06	0.00	0.00			
	#18950 Sep		88,993.83	0.00	0.00			
	Oct-Dec 2013		10,937.00	0.00	0.00			
	#19209 Oct		28,464.41	0.00	0.00			
	#19269 Dec-1		12,606.29	0.00	0.00			
	#19269 Dec-2		36,986.13	0.00	0.00			
	#19269 Dec-3		20,013.73	0.00	0.00			
	Jan-Mar 2014		11,895.11	0.00	0.00			
	#19460 Jan-1		6,834.58	0.00	0.00			
	#19539 Jan-2		1,284.04	0.00	0.00			
	#19662 Mar		5,015.40	0.00	0.00			
	Apr-Jun 2014		2,862.75	0.00	0.00			
	#19867 Apr		2,152.65	0.00	0.00			
	#20050 Jun			0.00	0.00			
	MEMO Total D L Falk & Escrow		8,752,384.79	0.00	0.00			

Key	General Ledger Expenditures	Accum. Dollars Paid	Total Dollars Paid	Measure E Expenditures by Project		Initial & Added Amt thru C.O.#	Authorized Contract Dollars	WORK SCOPE
				Comm Ctr	Plsnt Oaks Prj			
W	Goodland Landscape Construction Inc.	THIS LINE	3,408,571.32	0.00	0.00	m /	3,260,000.00	Clearing/regrading site; installing irrigation & athletic structures; adding curb & road work including parking.
	Fiscal Year 2010/2011							
	Fiscal Year 2011/2012							
	Fiscal Year 2012/2013		377,157.17	0.00	0.00			Work commenced June 2013 and sod applied/field fencing completed mid November 2013-- grand opening set March 2014.
	Fiscal Year 2013/2014		3,031,414.15	0.00	0.00	C.O. 1-12	332,479.39	
	Jul-Sep 2013		1,510,757.24	0.00	0.00	Total	3,592,479.39	
	#18788 Jul		361,317.72					
	#18852 Aug-1		461,698.13					
	Adjust wk paid by Cen San		(2,592.99)					
	#19029 Sep		690,334.38					
	Oct-Dec 2013		1,390,906.83	0.00	0.00			
	#19165 Oct		712,059.58					
	Adjust wk paid by PHBA		(4,513.00)					
	#19227 Nov		495,771.58					
	#19354 Dec		187,588.67					
	Jan-Mar 2014		129,750.08	0.00	0.00			
	#19490 Jan		129,750.08					
	Apr-Jun 2014		0.00	0.00	0.00			
W-1	District Withheld Amounts [5%] from Approved Goodland invoices	THIS LINE	179,772.42	0.00	0.00			Pleasant Oaks Park construction contract provides for District to withhold five percent from approved Goodland Landscape invoices [Held with remaining Bond project funds]
	Fiscal Year 2012/2013		19,850.38	0.00	0.00			
	Fiscal Year 2013/2014		159,922.04	0.00	0.00			
	Jul-Sep 2013		(19,850.38)	0.00	0.00			
	Reverse Jun 2013 accrual		(19,850.38)					
	Oct-Dec 2013		0.00	0.00	0.00			
	Jan-Mar 2014		179,772.42	0.00	0.00			
	#19490 Jan		179,772.42					
	Apr-Jun 2014		0.00	0.00	0.00			
	MEMO Total Goodland Landscape & Escrow							
	Fiscal Year 2012/2013		397,007.55					
	Fiscal Year 2013/2014		3,191,336.19					Total PH Rec pymts including \$7105.99 reimbursed by others is \$3,595,449.73
	TOTAL		3,588,343.74					
	General Ledger Adjustments							
	FY 2009/2010-- Reallocate		0.00	(19.81)	869.69	188.75	(1,038.63)	

Key Name	General Ledger Expenditures	Accum. Dollars Paid	Total Dollars Paid	Comm Ctr	Measure E Pmnt Oaks Pk	Measure E Expenditures by Project Sen Ctr	Teen Ctr	Initial & Added Am thru C.O.#	Authorized Contract Dollars	WORK SCOPE
	TOTAL ALL "Key" Orgzins	THIS LINE	29,817,315.08	11,706,228.23	4,190,523.50	10,313,506.53	3,607,056.82			
	Fiscal Year 2009/2010		446,837.77	171,306.34	47,950.17	165,619.96	61,961.30			
	Fiscal Year 2010/2011		1,596,948.14	327,795.70	8,002.68	912,231.30	348,918.46			
	Fiscal Year 2011/2012		9,925,656.79	1,259,676.94	52,742.81	5,912,195.39	2,701,041.65			
	Fiscal Year 2012/2013		9,695,667.38	5,189,045.32	719,557.55	3,291,766.87	495,297.64			
	Fiscal Year 2013/2014		8,152,205.00	4,758,403.93	3,362,270.29	31,693.01	(162.23)			
	Measure E Expenditures									
	July to September 2013									
	Listed Analysis Above [pgs 1-19]		3,790,351.94	2,226,409.15	1,555,718.73	8,386.29	(162.23)			
	Recorded in General Ledger		3,790,351.94	2,226,409.15	1,555,718.73	8,386.29	(162.23)			
	Differences		0.00	0.00	0.00	0.00	0.00			
	October to December 2013									
	Listed Analysis Above [pgs 1-19]		3,357,968.41	1,874,987.87	1,468,751.26	14,229.28	0.00			
	Recorded in General Ledger		3,357,968.41	1,874,987.87	1,468,751.26	14,229.28	0.00			
	Differences		0.00	0.00	0.00	0.00	0.00			
	January to March 2014									
	Listed Analysis Above [pgs 1-19]		853,959.90	529,663.08	320,616.30	3,680.52	0.00			
	Recorded in General Ledger		853,959.90	529,663.08	320,616.30	3,680.52	0.00			
	Differences		(0.00)	(0.00)	0.00	0.00	0.00			
	April to June 2014									
	Listed Analysis Above [pgs 1-19]		149,924.75	127,343.83	17,184.00	5,396.92	0.00			
	Recorded in General Ledger		149,924.75	127,343.83	17,184.00	5,396.92	0.00			
	Differences		0.00	0.00	0.00	0.00	0.00			
	Six Months Jan to Jun 2014									
			1,003,884.65	657,006.91	337,800.30	9,077.44	0.00			
	Year Jul 2013 to Jun 2014									
			8,152,205.00	4,758,403.93	3,362,270.29	31,693.01	(162.23)			
	COMMENT									
	Measure E Expenditures per Independent Accountant's Report for FY 2009/2010 is \$ 446,838.									
	for FY 2010/2011 is \$1,596,948.									
	for FY 2011/2012 is \$9,925,657.									
	for FY 2012/2013 is \$9,695,668.									
	for FY 2013/2014 is not available.									

Key	General Ledger Expenditures	Accum. Dollars Paid	Total Dollars Paid	Comm Ctr	Measure E Expenditures by Project Plsnt Oaks Pk	Sen Ctr	Teen Ctr	Initial & Added Amt thru C.O.#	Authorized Contract Dollars	WORK SCOPE
										PAGE TWENTY-ONE
a /	Before the final April 2014 invoice, total Measure E payments to Critical Solutions, Inc. from January 1, 2010 through March 2014 were \$9,691.93 less than authorized Measure E contract dollars through Change Order No. 55. The BOC Audit subcommittee considers the District Manager's approval of the final invoice \$12,961.20 sufficient to increase authorized dollars to match all payments made to the contractor for Measure E project work. [pg 1]									
b /	Legal adviser work is arranged as needed on a continuing basis at an agreed rate per hour. [multiple pgs]									
c /	Payments to PRA from Measure E funds slightly exceeded authorized amounts by \$4,008.75 at June 30, 2014. [pg 2]									
d /	Minor services arranged by email and telephone and invoiced upon completion of work. [multiple pgs]									
e /	Payments to WRA from Measure E funds slightly exceeded authorized amounts by \$2,174.45 at December 31, 2013. [pg 6]									
f /	Payments to Matrixscope Engineering Labs, Inc. from Measure E funds slightly exceeded authorized amounts by \$2,551.08 at December 31, 2013. [pg 6]									
g /	Payments to Aquatech Consultancy Inc. from Measure E funds slightly exceeded authorized amounts by \$857.75 at June 30, 2014. [pg 9]									
h /	Payments to Bay Alarm from Measure E funds slightly exceeded authorized amounts including Change Orders by \$1,722 at June 30, 2014. [pg 9]									
j /	Senior Center project work related to Change Order No. 1--Boece courts and Horseshoe pit for \$150,000 was funded by non-Measure E funds and is noted separate from the authorized Meas. E contract amount. Total authorized including Change Orders [all funds] \$10,369,287. Notice of completion has been filed and notice given escrow holder that funds may be released to Contractor. [pg 17]									
k /	Community Center project work is complete at June 30, 2014 and notice of completion has been filed. Total authorized dollars including District manager's approval of final invoice [\$43,052] is \$8,752,384 for the Community Center.									
m /	Pleasant Oaks Park sports field project is complete and District withheld amounts [five percent of project costs] paid to the contractor. Measure E total payments were \$3,588,343.74 plus \$7,105.99 paid by others for a combined project cost of \$3,595,449.73 [pg 19]									



MEMORANDUM

TO: Board of Directors
FROM: General Manager
DATE: September 4, 2014
RE: Agenda Item #6 – September 11, 2014 Board Meeting

First Reading of the Amendment to the No Smoking Ordinance to Add Electronic Cigarettes

Enclosed in your packet is an updated and amended version of the no smoking ordinance adding to prohibit the use of electronic cigarettes. This is our first reading and no action is required at this meeting.



Board of Directors Resolution

PLEASANT HILL RECREATION & PARK DISTRICT COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA BOARD OF DIRECTORS

IN THE MATTER OF **ORDINANCE 2014-09-25**
AMENDING ORDINANCE 2011-05-25 OF THE PLEASANT HILL RECREATION & PARK DISTRICT TO REGULATE SMOKING AND USE OF TOBACCO PRODUCTS IN DISTRICT PARKS, FACILITIES AND OPEN SPACE

THE PLEASANT HILL RECREATION & PARK DISTRICT BOARD OF DIRECTORS DOES HEREBY ORDAIN THAT THE FOLLOWING ORDINANCE BE ESTABLISHED TO HELP PROVIDE FOR THE PUBLIC'S SAFETY WHILE USING DISTRICT PARKS, FACILITIES AND OPEN SPACE:

SECTION I – FINDINGS

The Pleasant Hill Recreation & Park District hereby finds and declares as follows:

WHEREAS, tobacco use causes death and disease and continues to be an urgent public health challenge, as evidenced by the following:

- Tobacco-related illness is the leading cause of preventable death in the United States,ⁱ accounting for about 443,000 deaths each year;ⁱⁱ and
- Scientific studies have concluded that tobacco use can cause chronic lung disease, coronary heart disease, and stroke, in addition to cancer of the lungs, larynx, esophagus, and mouth;ⁱⁱⁱ and
- Some of the most common types of cancers including stomach, liver, uterine, cervix, and kidney, are related to tobacco use;^{iv} and

WHEREAS, secondhand smoke has been repeatedly identified as a health hazard, as evidenced by the following:

- The U.S. Surgeon General concluded that there is no risk-free level of exposure to secondhand smoke;^v and
- The California Air Resources Board placed secondhand smoke in the same category as the most toxic automotive and industrial air pollutants by categorizing it as a toxic air contaminant for which there is no safe level of exposure;^{vi} and
- The California Environmental Protection Agency included secondhand smoke on the Proposition 65 list of chemicals known to the State of California to cause cancer, birth defects, and other reproductive harm;^{vii} and

WHEREAS, exposure to secondhand smoke causes death and disease, as evidenced by the following:

- Secondhand smoke is responsible for as many as 73,000 deaths among nonsmokers each year in the United States;^{viii} and
- Exposure to secondhand smoke increases the risk of coronary heart disease by approximately thirty percent;^{ix} and
- Secondhand smoke exposure causes lower respiratory tract infections, such as pneumonia and bronchitis in as many as 300,000 children in the United States under the age of 18 months each year;^x and exacerbates childhood asthma;^{xi} and

WHEREAS, cigarette butts pose a health threat to young children, as evidenced by the following:

- In 2004, American poison control centers received nearly 8,000 reports of children poisoned by the ingestion of cigarettes, cigarette butts, and other tobacco products;^{xii} and
- Children who ingest cigarette butts can experience vomiting, nausea, lethargy, and gagging;^{xiii} and

WHEREAS, cigarette butts are a major and persistent source of litter, as evidenced by the following:

- It is estimated that over two billion cigarette butts are discarded every day worldwide, and that Americans alone discard more than 175 million pounds of cigarette butts every year;^{xiv} and
- Cigarette butts are often cast onto sidewalks and streets, and frequently end up in storm drains that flow into streams, rivers, bays, lagoons and ultimately the ocean;^{xv} and
- Cigarette filters, made of plastic cellulose acetate, take approximately 15 years to decompose;^{xvi} and

WHEREAS, state law prohibits smoking within 25 feet of playgrounds and tot lot sandbox areas and expressly authorizes local communities to enact additional restrictions;^{xvii} and state law prohibits smoking within 20 feet of entryways and operable windows of public buildings;^{xviii}

WHEREAS, electronic smoking devices, commonly known as "electronic cigarettes", "e-cigarettes", "e-cigars", e-cigarillos", "e-pipes", "e-hookahs", "electronic nicotine delivery systems", etc., are battery operated devices designed to deliver nicotine, flavor, and/or other substances through a vapor inhaled by the user; and;

WHEREAS, use of electronic smoking devices has increased significantly in recent years, as evidenced by the fact that:

- Between 2011 and 2012 the percentage of all youth in grades 6 to 12 who had tried electronic smoking devices doubled ^{xix};
- 6.8% of all youth between 6th and 12th grade report trying electronic smoking devices;
- 10% of high school students have tried electronic smoking devices ^{xx};
- 9.3% of youth who have used electronic smoking devices have never smoked conventional cigarettes ^{xxi};
- Between 2010 and 2011, rates of both awareness and use of unregulated electronic smoking devices by adults also increased significantly ^{xxii}; and

WHEREAS, existing studies on electronic smoking devices' vapor emissions and cartridge contents have found a number of dangerous substances including:

- Chemicals known to the State of California to cause cancerⁱⁱⁱ such as formaldehyde, acetaldehyde, lead, nickel, and chromium ^{xxiii}, ^{xxiv}
- PM 2.5, acrolein, tin, toluene, and aluminum ^{xxv}, ^{xxvi}, ^{xxvii}, ^{xxviii}, which are associated with a range of negative health effects such as skin, eye, and respiratory irritation ^{xxix}, ^{xxx}, ^{xxxi}, ^{xxxii}, neurological effects ^{xxxiii}, damage to reproductive systems ^{xxxiv}, and even premature death from heart attacks and stroke ^{xxxv};
- Inconsistent labeling of nicotine levels in electronic smoking device products ^{xxxvi}, and
- In one instance, diethylene glycol, and ingredient used in antifreeze and toxic to humans ^{xxxvii}, and

WHEREAS, at least 44 local jurisdictions in California prohibit the use of electronic smoking devices in specific locations.

NOW THEREFORE, it is the intent of the Pleasant Hill Recreation & Park District, in enacting this ordinance, to provide for the public health, safety, and welfare by discouraging the inherently

dangerous behavior of smoking and the use of electronic smoking devices around non-tobacco and non-users of electronic devices, especially children; by protecting the public from exposure to secondhand smoke and secondhand by products of electronic smoking devices where they recreate; by reducing the potential for children to wrongly associate smoking and/or the use of electronic smoking devices with a healthy lifestyle; and by affirming and promoting a healthy environment in and around the District's parks, facilities and open spaces.

SECTION III - DEFINITIONS

The following words and phrases, whenever used in this ordinance, shall have the meanings defined in this section unless the context clearly requires otherwise:

"Recreational Area" means any area, including streets and sidewalks, that is owned or operated by Pleasant Hill Recreation & Park District and open to the general public for recreational purposes, regardless of any fee or age requirement. The term "Recreational Area" includes but is not limited to parks, picnic areas, playgrounds, sports fields, walking paths, gardens, hiking trails, bike paths, horseback riding trails and swimming pools.

"Tobacco" means a substance containing tobacco leaf, including but not limited to cigarettes, cigars, pipe tobacco, snuff, chewing tobacco, dipping tobacco, and smokeless tobacco.

"Electronic Smoking Device" means an electronic and/or battery-operated device, the use of which may resemble smoking, which can be used to deliver an inhaled dose of nicotine or other substances. "Electronic Smoking Device" includes any such device, whether manufactured, distributed, marketed, or sold as an electronic cigarette, an electronic cigar, an electronic cigarillo, an electronic pipe, an electronic hookah, or any other product name or descriptor. "Electronic Smoking Device" does not include any product specifically approved by the United States Food and Drug Administration for use in the mitigation, treatment, or prevention of disease.

SECTION IV - SMOKING, USING ELECTRONIC SMOKING DEVICES AND RELATED PROHIBITIONS

1. Tobacco smoking and the use of all electronic smoking devices are prohibited in all Recreational Areas and places within the District, including but not limited to:
 - a. All District parks (including parking lots for the parks).
 - b. All District facilities (including parking lots).
 - c. All District designated open space areas (including parking lots).
 - d. All hiking trails owned or operated by the District.
2. Disposing of tobacco and/or electronic smoking device related waste is prohibited in all Recreational Areas and places within the District, including parking lots.
3. Use or disposal of any tobacco and/or electronic smoking device products, whether or not capable of being smoked, is prohibited in all Recreational Areas and places within the District.

PASSED AND ADOPTED on September 25, 2014, by the following vote:

AYES:

NOES:

ABSENT:

Sherry M. Sterrett, Chair

I hereby certify that the foregoing ordinance was approved by the vote indicated herein above at the regular meeting of the Board of Directors on September 25, 2014.

Robert B. Berggren, Clerk of the Board

ⁱ US Department of Health and Human Services, Centers for Disease Control and Prevention. *Targeting Tobacco Use: The Nation's Leading Cause of Preventable Death*. 2008, p.2. Available at: www.cdc.gov/nccdphp/publications/aag/pdf/osh.pdf.

ⁱⁱ US Department of Health and Human Services, Centers for Disease Control and Prevention. "Smoking-Attributable Mortality, Years of Potential Life Lost, and Productivity Losses – United States, 2000-2004." *Morbidity and Mortality Weekly Report*, 57(45): 1226-1228, 2008. Available at: www.cdc.gov/mmwr/preview/mmwrhtml/mm5745a3.htm.

ⁱⁱⁱ US Department of Health and Human Services, Centers for Disease Control and Prevention. *Targeting Tobacco Use: The Nation's Leading Cause of Preventable Death*. 2008, p.2. Available at: www.cdc.gov/nccdphp/publications/aag/pdf/osh.pdf.

^{iv} Leistikow B, Zubair K, et al. "Male Tobacco Smoke Load and Non-Lung Cancer Mortality Associations in Massachusetts." *BMC Cancer*, 8:341, 2008. Available at: www.biomedcentral.com/1471-2407/8/341.

^v US Department of Health and Human Services, Office of the Surgeon General. 2007. Report highlights available at: www.surgeongeneral.gov/library/secondhandsmoke/factsheets/factsheet7.html.

^{vi} Resolution 06-01, Cal. Air Resources Bd. (2006) at 5. Available at: www.arb.ca.gov/regact/ets2006/res0601.pdf; See California Environmental Protection Agency, Air Resources Board. *News Release California Identifies Secondhand Smoke as a "Toxic Air Contaminant."* Jan. 26, 2006. Available at: www.arb.ca.gov/newsrel/nr01206.htm.

^{vii} California Environmental Protection Agency, Office of Environmental Health Hazard Assessment. *Chemicals Known to the State to Cause Cancer or Reproductive Toxicity*. 2006, p. 8 & 17. Available at: www.oehha.ca.gov/prop65/propr65_list/files/P65single081106.pdf.

^{viii} US Department of Health and Human Services, Center for Disease Control and Prevention. *Fact Sheet – Secondhand Smoke*. 2006 Available at: www.cdc.gov/tobacco/data_statistics/fact_sheets/secondhand_smoke/general_facts/index.htm.

^{ix} Barnoya J and Glantz S. "Cardiovascular Effects of Secondhand Smoke: Nearly as Large as Smoking." *Circulation*, 111:2684-2698, 2005. Available at: www.circ.ahajournals.org/cgi/content/full/111/20/2684.

^x US Department of Health and Human Services, Centers for Disease Control and Prevention. *Targeting tobacco Use: The Nation's Leading Cause of Preventable Death*. 2008, p.2. Available at: www.cdc.gov/nccdphp/publications/aag/pdf/osh.pdf.

^{xi} US Department of Health and Human Services, Centers for Disease Control and Prevention. *Fact Sheet – Secondhand Smoke*. 2006. Available at: www.cdc.gov/tobacco/data_statistics/fact_sheets/secondhand_smoke/general_facts/index.htm.

^{xii} American Association of Poison Control Centers. *2004 Annual Report of the American Association of Poison Control Centers Toxic Exposure Surveillance System*. Elsevier Inc., 2004, p. 645. Available at: www.poisson.org/prevent/documents/TESS%20Annual%20Report%202004.pdf.

^{xiii} US Department of Health and Human Services, Center for Disease Control and Prevention. "Ingestion of Cigarettes and Cigarette Butts by Children – Rhode Island, January 1994-July 1996." *Morbidity and Mortality Weekly Report*, 46(06): 125-128, 1997. Available at: www.cdc.gov/mmwr/preview/mmwrhtml/00046181.htm.

^{xiv} Surfrider Foundation, San Diego Chapter, Hold on to Your Butt, www.surfridersd.org/hotyb.php.

^{xv} Surfrider Foundation, San Diego Chapter, Hold on to Your Butt, www.surfridersd.org/hotyb.php.

^{xvi} Surfrider Foundation, San Diego Chapter, Hold on to Your Butt, www.surfridersd.org/hotyb.php.

^{xvii} Cal. Health & Safety Code § 104495 (West 2008).

^{xviii} Cal. Government Code § 7597 (West 2008).

xix Corey, C., Johnson, S., Apelberg, B., et al. (2013). "Notes from the Field: Electronic Cigarette Use Among Middle and High School Students - United States, 2011-2012." *Morbidity and Mortality Weekly Report (MMWR)*. 62(35): 729-730. Available at: www.cdc.gov/mmwr/preview/mmwrhtml/mm6235a6.htm.

xx Ibid.

xxi Ibid

xxii King, B., Alam S., Promoff, G., et al. (2013). "Awareness and Ever Use of Electronic Cigarettes Among U.S. Adults, 2010-2011." *Nicotine and Tobacco Research*, doi: 10.1093/ntr/ntt013, 2013.

xxiii German Cancer Research Center. (2013). "*Electronic Cigarettes - An Overview*" Red Series Tobacco Prevention and Control. Available at: www.dkfz.de/de/tabakkontrolle/download/Publikationen/RoteReihe/Band_19_e-cigarettes_an_overview.pdf.

xxiv Goniewicz M, Knysak J, Gawron M, et al. (2013). Levels of selected carcinogens and toxicants in vapour from electronic cigarettes. *Tob. Control*. 1:1-8. Available at: www.ncbi.nlm.nih.gov/pubmed/23467656.

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xxvi Goniewicz M, Knysak J, Gawron M, et al. (2013). Levels of selected carcinogens and toxicants in vapour from electronic cigarettees. *Tob. Control*. 1:1-8. Available at: [ww.ncbi.nlm.nih.gov/pubmed/23467656](http://www.ncbi.nlm.nih.gov/pubmed/23467656).

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xxviii Schober W, Szendrei K, Matzen W, et al. (2013). Use of electronic cigarettes (e-cigarettes) impairs indoor air quality and increases FeNO levels of e-cigarette consumers. *Int. J. Hyg. Environ. Health*. Available at: <http://dx.doi.org/10.1016/j.ijhej.2013.11.003>

xxix Agency for Toxic Substances and Disease Registry (ATSDR). (2008). Toxic Substances Portal - Aluminum. Available at: www.atsdr.cdc.gov/phs/phs.asp?id=1076&tid=34.

xxx Agency for Toxic Substances and Disease Registry (ATSDR). (2005). Toxic Substances Portal - Tin. Available at: www.atsdr.cdc.gov/phs/phs.asp?id=541&tid=98.

xxxi United States Environmental Protection Agency. (N.d.) EPA Schools Monitoring Initiative Fact Sheet. Available at: www.epa.gov/air/sat/pdfs/acroleinupdate.pdf.

xxxii Agency for Toxic Substances and Disease Registry (ATSDR). (2007). Toxic Substances Portal - Acrolein. Available at: www.atsdr.cdc.gov/PHS/PHS.asp?id=554&tid=102.

xxxiii State of California Environmental Protection Agency Office of Environmental Health Hazard Assessment. (n.d.). Chronic Toxicity Summary: Toluene. CAS Registry Number: 108-88-3.

Available at: http://oehha.ca.gov/air/chronic_rels/pdf/108883.pdf.

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xxxv Environmental Protection Agency. (2012). Particle Pollution and Health. Available at: [ww.epa.gov/pm/2012/fshealth.pdf](http://www.epa.gov/pm/2012/fshealth.pdf).

xxxvi Department of Health and Human Services Food and Drug Administration. (2009). "FDA Evaluation of E-Cigarettes". Available at: www.fda.gov/downloads/drugs/Scienceresearch/UCM173250.pdf.

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MEMORANDUM

TO: Board of Directors
FROM: General Manager
DATE: September 4, 2014
RE: Agenda Item #7 – September 11, 2014 Board Meeting

To Consider Bid for KIDSTOP Replacement Flooring (ACTION)

The General Manager is recommending contracting with National Flooring and Supply to accomplish the flooring replacement at KIDSTOP. Attached is the budget summary.

**Pleasant Hill Recreation & Park District
Board of Directors Summary Sheet**

Date: September 11, 2014

Agenda Item: To Consider Bids for KIDSTOP Replacement Flooring

Organization/Board Member/Staff Request: Carrie Miller

Summary of Item: The flooring in the KIDSTOP building located at Gregory Gardens Elementary School needs to be replaced. This is the original sub-flooring that did last 20 years since the building was built in 1994. This is the second top-layer replacement in 20 years.

The District received two bids for the project:

\$12,495.98	National Flooring & Supply
\$14,630.00	Accustom Floor covering & Home Renovation

Building Maintenance Superintendent Miller recommends that the work be completed during Christmas Holiday break when KIDSTOP is closed. National Flooring has agreed to complete the project during the holiday break.

Financial Information:

Cost of Item: \$12,495.98

Budget Item ___ \$14,000 Capital Expenditures - Recreation

Account Number __15000-80157

Overseen/Supervised by: Building Maintenance Superintendent Carrie Miller

GM Recommendation: General Manager recommends to the Board of Directors to approve the bid of National Flooring & Supply for \$12,486.98 for the replacement flooring for the KIDSTOP Building.

Board Action Requested: Approve the bid from National Floor & Supply for the flooring replacement at KIDSTOP.



MEMORANDUM

TO: Board of Directors

FROM: General Manager

DATE: August 18, 2014

RE: Agenda Item #7 – August 28, 2014 Board Meeting

To Consider Bids for Park Maintenance Truck (ACTION)

The General Manager is recommending purchase of a new park maintenance truck. The budget summary page is attached for your information.

**Pleasant Hill Recreation & Park District
Board of Directors Summary Sheet**

Date: September 11, 2014

Agenda Item: To Consider Purchase of Park Maintenance Truck

Organization/Board Member/Staff Request: Tom Bradley

Summary of Item: A new truck for park maintenance services is needed. The District did not purchase a truck last year, instead opting for the ABI infield prep machine. Staff is recommending a Ford F150 4x2 Regular Cab Pickup.

The District received the following bids:

\$22,045.46	Downtown Ford (State of California Contract) Sacramento
\$25,780.33	Towne Ford Sales (Redwood City)
\$27,590.00	Walnut Creek Ford

Financial Information:

Cost of Item: \$22,045.46

Budget Item ___ \$22,000 Capital Expenditures - Parks

Account Number __ 15000-80847

Overseen/Supervised by: Park Maintenance Superintendent Tom Bradley

GM Recommendation: General Manager recommends to the Board of Directors to approve the bid of Downtown Ford in Sacramento for \$22,045.46 for a 2014 Ford F150 4x2 Regular Cab truck.

Board Action Requested: Approve the bid from Downtown Ford in Sacramento for \$22,045.46 for a 2014 Ford F150 4x2 Regular Cab truck for Park Maintenance.



MEMORANDUM

TO: Board of Directors

FROM: General Manager

DATE: September 4, 2014

RE: Agenda Item #9 –September 11 , 2014 Board Meeting

Report on 2014 Holiday Festival

Recreation Supervisor Katrina Hunn will be present to give a report on the upcoming 2014 Holiday Festival.



To: Bob Berggren, General Manager
From: Katrina Hunn, Supervisor - Teen Center & Special Events

Date: September 4, 2014

Re: Holiday Festival 2014 Update

We are excited to bring back the Holiday Festival at the New Community Center. The Holiday Festival will be held Wednesday, December 10, 2014. We have a committee working hard on planning the festivities. We have some favorite attractions planned as well as some new and exciting ones. Favorites like the coloring contest, letters to Santa, train rides, visits with Santa, live entertainment, and the crafter faire will be back. Food will be available for purchase in the North Pole Kitchen. A new feature will be the Frozen Room, with decorations, activities and entertainment centered on the movie Frozen. We also hope to have a "snow park" but will only do so if we can secure a sponsor.

We have reached out the community for additional involvement from our service organizations and District Co-Sponsored groups. Jen Thoits put together a sponsorship packet and we are currently seeking event and attraction sponsors as well as in-kind donations. We have already secured an event sponsorship from Republic Service. The sponsorship packet is attached.



2014 SPONSORSHIP OPPORTUNITIES

27th Annual
HOLIDAY FESTIVAL

December 10, 2014 | 5:00 – 8:30pm

PH Community Center
320 Civic Drive, PH



Be Part of the Magic!



"With the completion of the new Community Center, we are excited to bring our annual Holiday Festival back."

- Bob Berggren
General Manager
Pleasant Hill Recreation & Park District

27th Annual Holiday Festival FREE to the public

When & Where:

Wednesday, December 10
5:00 – 8:30pm
Pleasant Hill Community Center
320 Civic Drive

Expected Attendance:

Over 3,000 guests
Activities geared toward
children of all ages!



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2014 SPONSORSHIP OPPORTUNITIES

About the Holiday Festival

The Pleasant Hill Recreation & Park District's Holiday Festival is back! After a four-year hiatus due to the construction of our new Pleasant Hill Community Center, the Festival will celebrate it's 27th anniversary this year.

The Holiday Festival is one of largest and most popular holiday family events in the community. Free to the public, this spectacular event is the District's way of saying 'Thank you' to all those families who have participated in our programs, activities and events throughout the year.

Guests will be treated to a new FROZEN[®]-inspired wonderland, live holiday entertainment throughout the evening, hands-on holiday crafts, visits with Santa and Mrs. Claus, train rides, free cocoa and cookies, a food court, our famous talking Christmas tree and many more delightful holiday surprises.

Your sponsorships will allow us to bring this magical Holiday Festival back to the community in a spectacular way and create a memorable holiday experience for all ages to enjoy. Be recognized as an organization that brings joy to families and goodwill toward men (women & children).

Thank you for your sponsorship consideration.

Be Part of the Magic!



EXCLUSIVE EVENT SPONSORSHIPS

Winter Wonderland- \$3,000

(only 1 more available)

- * Premier event sponsorship
- * Logo printed in event program distributed to over 3,000 guests
- * Prominent logo placement in ALL public relations and print & digital/social media initiatives
- * Prominent logo with website links on District and event Facebook pages
- * Prominent logo included on all general event signage
- * Verbal recognition on stage during welcome
- * A dedicated live Christmas tree to decorate with your organization's logo on special ornaments

Secure your Sponsorship Early!
Call (925) 771-7632



Be Part
of the Magic!

Magical Special Feature Sponsorships



Special Feature Sponsorships

Each of the following unique special feature sponsorships listed below includes the following benefits:

- * Special recognition signage at Special Feature site
- * Organization name recognition in printed event program distributed to over 3,000 guests
- * Logo with website links on District & event Facebook pages
- * Name recognition on general event signage

Do You Want to Build A Snowman Park? - \$2,500

Guest won't believe their eyes! Be the organization that brings snow to Pleasant Hill!

Create a winter wonderland snow park in the onsite playground. Sponsorship covers snow making services, snow transportation, machine rental and necessary supplies.

Light Up the NEW Community Center - \$2,000

Your company will be recognized for allowing our new Community Center to dazzle and delight visitors not just at the event but also throughout the holiday season. The building and surrounding areas will be bedecked with lights to create a spectacular holiday display. After four years in storage, many of holiday lights did not survive. New lights and supplies are desperately needed.

FROZEN© Kingdom- \$1,500

Be at the center of this main attraction inspired by the popular Disney movie, FROZEN©. Guests will have the opportunity to meet and take photos with Princess Elsa, build (and eat) Olaf the Snowman, prepare food for Sven the reindeer and sing along with Princess Elsa.

© Disney, All Rights Reserved, Disney Lifestyle

Talking Christmas Tree- \$1,500

One of the most popular and traditional events at the Holiday Festival! Children of all ages will be awed by the customized 'chat' they have with the magical talking Christmas tree. Tree will be adorned with your company logo on special snowflake ornaments.

Frosty & Friends - \$1,000

Give young guest the opportunity to frolic and play with big inflatable frosty and his inflatable friends. Sponsorship will help replace worn inflatable characters.



Secure your Sponsorship Early!
Call (925) 771-7632

Be Part of the Magic!



Sparkling Activity Sponsorships



Activity Sponsorships

Each of the following unique activity sponsorship opportunities listed below includes the following benefits:

- * Name recognition in printed event program distributed to over 3,000 guests
- * Name recognition on District and event Facebook pages
- * Name recognition on signage at the event

Crazy Cottage Jump House - \$600

A perfect activities for high-energy guests – their parents will thank you later as tired jumpers fall fast asleep.

Sven's Friends Petting Zoo - \$600

Introduce young guests to Sven's (the reindeer from FROZEN©) domestic friends for a fun holiday experience to remember.

Parade of Lights- \$500

Your company will shine as 350+ guests light up the very first Holiday Festival light parade with glowing magic wands or sticks compliments of your organization.

Juggler Extraordinaire - \$500

Nothing adds to the wonder and magic to a Festival than an extraordinary juggler. Be the company that puts a big smile on over 3,000 faces.

Get Into Character - \$400

Warm young guests hearts with an endearing hug from one of several roaming holiday characters. Characters holiday helpers will distribute company information or gift from you.

Coloring Contest - \$250

Encourage creativity! Your logo and name will appear on coloring pages distributed to all students at the local elementary schools in Pleasant Hill. Coloring contest winners posted at Holiday Festival. Sponsorship covers printing costs and winner prizes (Toys R Us gift cards).



Be Part of the Magic!

Secure your Sponsorship Early!
Call (925) 771-7632

Santa's Helper Donations



Santa's Helper Donations

Each of the following Santa's Helpers donations opportunities listed below includes the following benefits:

- * Name recognition in printed event program distributed to over 3,000 guests
- * Name recognition on event signage

Hot Cocoa & Cookies

A big hit! Treat guest to a warm and cozy cup of cocoa and a yummy cookie. Need hot chocolate, paper cups and commercial cookies for at least 1,000 guests.

Build Edible Olaf Supplies

Graham crackers, marshmallows, pretzel sticks, frosting, edible pens and paper boats for 500 guests needed to make an edible Olaf the Snowman (from the movie FROZEN©)

Craft Supplies

Paper, pens, crayons and craft supplies needed for hands-on art activities

Reindeer Food Supplies

Birdseed, white paper bags and decorative holiday stickers needed to make reindeer 'food' for 500+ guests.

Santa's Candy Canes

500-1,000 mini candy canes needed for Santa to distribute to his visitors.

Gift Cards

Gift cards for event supplies are most appreciated!

Cash

Extra cash will go a long way to make our Holiday Festival comeback a huge success.



Be Part of the Magic!

Secure your Sponsorship Early!
Call (925) 771-7632

Our Mission

Pleasant Hill Recreation & Park District:

To enhance the quality of life for our community by providing park facilities and recreation programs of exceptional quality while maintaining and protecting our parklands for future generations.



About the Pleasant Hill Recreation & Park District

The Pleasant Hill Recreation & Park District improves the quality of life for our local community by providing a wide variety of affordable and convenient recreation, sports, health, enrichment, educational and wellness programs, activities and events for all ages. We also offer an extensive system of multi-use parks, open space areas and beautiful community facilities including an Aquatic park, two additional pools, a historical site, a new Community Center, new Senior Center complex and new Teen Center. Pleasant Hill Recreation & Park District facilities opportunities to play, learn, and celebrate in our community.

Our Impact:

Promote an active, healthy life-style for preschool, youth, teens, adults and seniors.

Foster self-enrichment and personal development in over 2,300 classes, programs and activities.

We preserve and drive community economic value by providing diverse programs, well-maintained neighborhood and community parks, trails and open space to attract and retain residents, businesses and visitors.

We strengthen community engagement by working closely with community partners and clubs, coordinating volunteer activities, co-sponsoring community events, and supporting local charities.

We preserve and protect natural resources of California by conscientiously and proactively maintaining the District's 269 acres of parkland.

We improve safety and security by providing positive recreational activities and safe environments for at-risk groups.



Pleasant Hill Recreation & Park District
27th Annual Holiday Festival

SPONSORSHIP AGREEMENT

Yes!

I want to Be Part of the Magic as a Holiday Festival Sponsor:

Name as you would like it to appear for recognition purposes: _____

Sponsorship Opportunities:

Winter Wonderland Event Sponsor (\$3,000)

Special Feature Sponsor (circle)

Snow Park Light Display Frozen Kingdom Talking Tree Frosty & Friends

Activity Sponsor (circle) :

Jump House Petting Zoo Light Parade Juggler Character Helper Coloring Contest

Santa Helper Donations (circle):

Hot Cocoa & Cookies Edible Olaf Craft Supplies Reindeer Food Candy Canes

Gift Cards (specify): _____ Cash (specify): \$ _____

Contact Name: _____

Billing Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Send an Invoice to the above address to the attention of: _____

Check enclosed for \$ _____ (payable to PHRPD)

Charge to credit card for \$ _____ (please fill out information below)

Name as it appears on the card: _____

Please Circle: Visa MasterCard Discover

CC#: _____ Exp: _____ Security Code: _____

Signature: _____

Send completed form to Jen Thoits. Fax: (925) 937-6342 or Email: jthoits@pleasanthillrec.com



Be Part of
the Magic!

JOIN US!

**Thank you for your
sponsorship consideration & support!**

Contacts:

Katrina Hunn & Jen Thoits

Holiday Festival Event Sponsorship Committee

(925) 771-7632

khunn@pleasanthillrec.com

jthoits@pleasanthillrec.com



