



# Board of Directors AGENDA

PLEASANT HILL RECREATION & PARK DISTRICT

147 Gregory Lane  
Pleasant Hill, CA 94523  
(925) 682-0896  
(925) 682-1633  
pleasanthillrec.org

## MISSION STATEMENT

In order to serve the diverse recreational needs of individuals and families and to enrich the quality of life for all residents, the Pleasant Hill Recreation & Park District is committed to providing park facilities, open space, and programs and activities for all ages.

**Thursday, August 13, 2015**  
**ADMINISTRATION OFFICE**  
**CONFERENCE ROOM**  
**147 GREGORY LANE, PLEASANT HILL**

**6:30 p.m.**  
**Regular Meeting**

## Est. Time

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Public Comment  
Five minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter. The public may speak regarding agenda items at the time the matter is taken up. Non-agenda items can be addressed under Public Comment.

30 min

4. Closed Session  
CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
Pursuant to California Government Code Section 54956.8  
Assessor's Parcel Number: 149-130-020 to 24, 030 and 149-230-005 008  
Agency Negotiator: Bob Berggren, General Manager  
Seller: Contra Costa County Flood Control and Contra Costa County  
Public Works  
Regarding: Price and terms of payment

*Documents that are disclosable public records required to be made available under California Government Code Section 54957.5 (b) (1) and (2) are available to the public for inspection at no charge during business hours at our administrative office located at 147 Gregory Lane, Pleasant Hill, California.*

*The Pleasant Hill Recreation & Park District will provide reasonable disability-related modification or accommodations to a person who requires such in order to participate in the meeting of the Board of Directors. Please contact Susie Kubota (925) 682-0896 at least 48 hours before the meeting.*

- 10 min      5.    Consent Calendar **(ACTION)**
  - a. To Approve Bills to be Paid
  - b. To Approve Minutes of April 9, 2015 and June 11, 2015
  
- 10 min      6.    Report From East Bay Artists Guild
  
- 10 min      7.    Report from Pleasant Hill Senior Club
  
- 20 min      8.    To Consider Rehabilitation Services of Northern California (RSNC) for Partner in Wine Women & Shoes 2016 **(ACTION)**
  
- 20 min      9.    Contra Costa Special District's Quarterly Report
  - a. LAFCO Election
  - b. Meeting Report
  
- 20 min.     10.   Report on District's Capital Projects for Fiscal Year 2015-16
  
- 10 min.     11.   Reports and To Set Board Committee Meeting Dates
  - a. Land and Facility Development Committee – August 20, 2015
  - b. Personnel Committee
  - c. Budget & Finance Committee
  - d. Program Committee
  
- 10 min.     12.   Board Announcements and Requests to Staff
  
- 10 min      13.   Staff Announcements
  
- 14.    Adjourn

**Future Board of Directors Meetings:**

August 27, 2015

September 10, and September 24, 2015



## **MEMORANDUM**

TO: Board of Directors

FROM: General Manager

DATE: August 4 , 2015

RE: Closed Session – August 13, 2015 Board Meeting at 6:30 p.m.

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A closed session will occur for Contra Costa County's intention of declaring some properties in Pleasant Hill as surplus. This closed session will begin at **6:30 p.m.**



Contra Costa County  
**Flood Control**  
& Water Conservation District

Julia R. Bueren,  
ex officio Chief Engineer  
Steve Kowalewski,  
Deputy Chief Engineer

July 14, 2015

PLEASANT HILL REC. & PARK  
DISTRICT

JUL 17 2015

RECEIVED

Pleasant Hill Recreation and Park District  
147 Gregory Lane  
Pleasant Hill, CA 94523

RE: Sale of Surplus Land  
Assessor's Parcel Number: 149-130-020 to 024, 030  
Project No.: 4500-6X5028

Dear Sir or Madam:

Contra Costa County Flood Control and Water Conservation District (District) intends to dispose of the surplus properties located on Beatrice Road in the City of Pleasant Hill. Please see the enclosed Assessor's map showing the location of the properties.

Pursuant to Government Code Section 54222, please advise us if your agency is interested in purchasing or leasing this property from the District. If we do not receive a response within sixty (60) days, we will assume there is no interest.

Should you have any questions or require additional information, please contact me at (925) 313-2228.

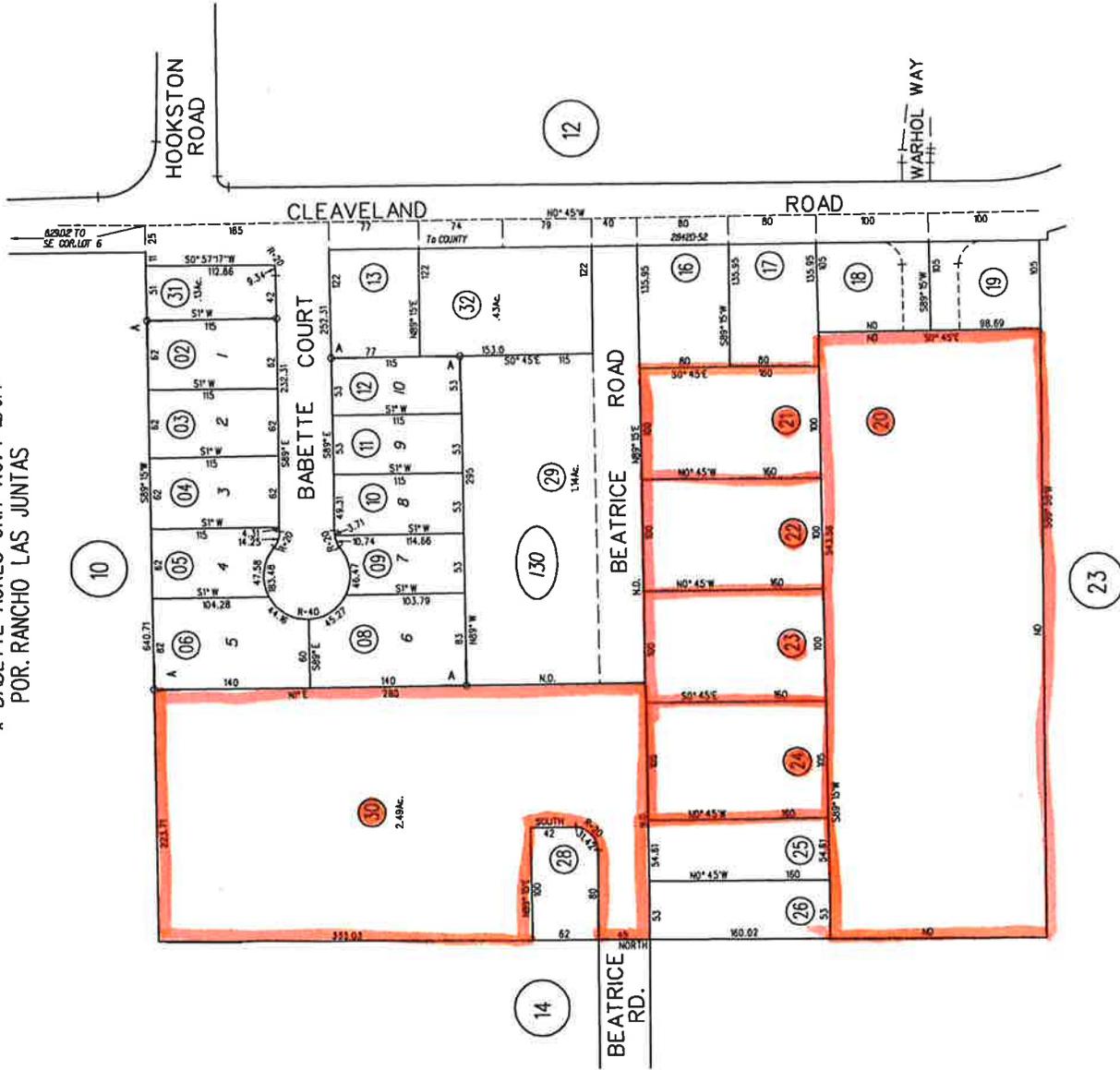
Sincerely,

Karen A. Laws  
Principal Real Property Agent  
Real Estate Division

KAL:LAZ:mc  
G:\realprop\2015-Files\SA.14 Surplus Sales (Gov. 54222) - Beatrice.docx  
Enclosure



A- BABETTE ACRES UNIT NO. 1 MB 51-1  
POR. RANCHO LAS JUNTAS



130

ASSESSOR'S MAP  
BOOK 149 PAGE 13  
CONTRA COSTA COUNTY, CALIF.

NOTE: THIS MAP WAS PREPARED FOR ASSESSMENT PURPOSES ONLY. NO LIABILITY IS ASSUMED FOR THE ACCURACY OF THE INFORMATION DELINEATED HEREON. ASSESSOR'S PARCELS MAY NOT COMPLY WITH LOCAL LOT SPLIT OR BUILDING SITE ORDINANCES.



Contra Costa County  
**Public Works**  
D e p a r t m e n t

Julia R. Bueren, Director

Deputy Directors  
Brian M. Balbas  
Stephen Kowalewski  
Stephen Silveira  
Joe Yee

July 14, 2015

**PLEASANT HILL REC. & PARK  
DISTRICT**

**JUL 17 2015**

**RECEIVED**

Pleasant Hill Recreation and Park District  
147 Gregory Lane  
Pleasant Hill, CA 94523

RE: Sale of Surplus Land  
Assessor's Parcel Number: 149-230-005 & 008 (portion)  
Project No.: 4500-6X5028

Dear Sir or Madam:

Contra Costa County intends to dispose of the surplus properties located on Oak Park Boulevard in the City of Pleasant Hill. Please see the enclosed Assessor's map showing the location of the properties.

Pursuant to Government Code Section 54222, please advise us if your agency is interested in purchasing or leasing this property from Contra Costa County. If we do not receive a response within sixty (60) days, we will assume there is no interest.

Should you have any questions or require additional information, please contact me at (925) 313-2228.

Sincerely,

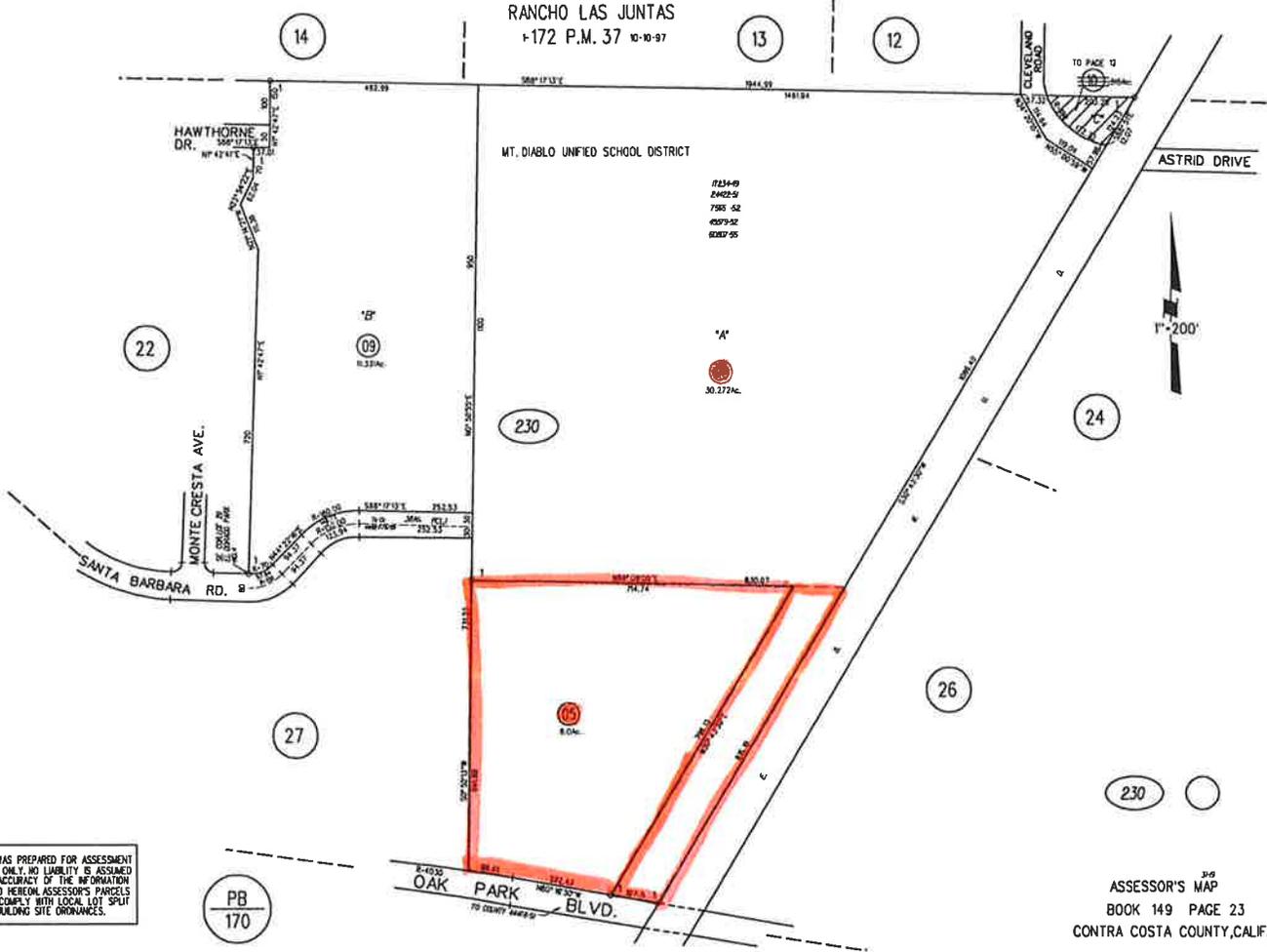
Karen A. Laws  
Principal Real Property Agent  
Real Estate Division

KAL:LAZ:mc  
G:\realprop\2015-Files\SA.14 Surplus Sales (Gov. 54222) - Oak Park.docx  
Enclosure

*"Accredited by the American Public Works Association"*

255 Glacier Drive Martinez, CA 94553-4825  
TEL: (925) 313-2000 • FAX: (925) 313-2333  
www.cccpublicworks.org

RANCHO LAS JUNTAS  
 +172 P.M. 37 10-10-97



NOTE: THIS MAP WAS PREPARED FOR ASSESSMENT PURPOSES ONLY. NO LIABILITY IS ASSUMED FOR THE ACCURACY OF THE INFORMATION DELINEATED HEREON. ASSESSOR'S PARCELS MAY NOT COMPLY WITH LOCAL LOT SPLIT OR BUILDING SITE ORDINANCES.

ASSESSOR'S MAP  
 BOOK 149 PAGE 23  
 CONTRA COSTA COUNTY, CALIF.



## **MEMORANDUM**

TO: Board of Directors

FROM: General Manager

DATE: August 4, 2015

RE: August 13, 2015 Board Meeting

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### **Consent Calendar (ACTION)**

- a. To Approve Bills to be Paid
- b. To Approve Minutes of April 9, 2015 and June 11, 2015

<u>Check</u>	<u>Date</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Voucher</u>
21657	08/13/2015	Aflac	Aflac	88.40	000000
21658	08/13/2015	Altamont	Altamont Beer Works	215.00	000000
21659	08/13/2015	AmerExp	American Express	2,282.99	000000
21660	08/13/2015	AmerPai	Clifton Mathews	2,328.00	000000
21661	08/13/2015	AmFid	American Fidelity	2,239.96	000000
21662	08/13/2015	Antai	Antai Solutions LLC	8,324.00	000000
21663	08/13/2015	ATT CC	AT & T	105.93	000000
21664	08/13/2015	BayABev	Bay Area Beverage Company	415.00	000000
21665	08/13/2015	BayBuil	Bay Building Maintenance Inc.	1,315.00	000000
21666	08/13/2015	BerBob	Robert B. Berggren	400.00	000000
21667	08/13/2015	BillAce	Bill's Ace Hardware	409.03	000000
21668	08/13/2015	Bliss Po	Bliss Point Productions	2,000.00	000000
21669	08/13/2015	BonaSan	Sandra Bonato	200.00	000000
21670	08/13/2015	C & M Pa	C & M Party Props	5,158.98	000000
21671	08/13/2015	CaMus	California Musical Theatre	456.00	000000
21672	08/13/2015	CaUsss	California USSSA	374.00	000000
21673	08/13/2015	CCSNP	Contra Costa Senior Nutrition	2,280.00	000000
21674	08/13/2015	CCWat	Contra Costa Water District	927.68	000000
21675	08/13/2015	Cintas	CINTAS Fire Protection # F44	213.56	000000
21676	08/13/2015	CintCorp	Cintas Corp # 185	355.92	000000
21677	08/13/2015	Cole	Cole Supply Co., Inc.	2,060.28	000000
21678	08/13/2015	Collette	Collette Travel Service Inc	1,248.30	000000
21679	08/13/2015	CoLock	County Lock & Key	94.29	000000
21680	08/13/2015	CommPool	Commercial Pool Systems, Inc.	651.00	000000
21681	08/13/2015	ConSoft	Concord Softball Umpires	4,760.00	000000
21682	08/13/2015	CopySt	Copy Station	222.17	000000
21683	08/13/2015	Cresco	Cresco Equipment Rentals	319.31	000000
21684	08/13/2015	Cyber	Cybercopy	65.01	000000
21685	08/13/2015	DevMtnur	Devil Mountain Wholesale Nurse	288.49	000000
21686	08/13/2015	DonDen	Dennis A. Donaghu	200.00	000000
21687	08/13/2015	DurSch	Durham School Services	356.00	000000
21688	08/13/2015	EBMUD	East Bay Mud	2,813.51	000000
21689	08/13/2015	Ed2go	Education To Go	336.25	000000
21690	08/13/2015	Ewing	Ewing Irrigation	767.47	000000
21691	08/13/2015	FarWest	Farwest Sanitation	153.93	000000
21692	08/13/2015	FirstSt	First Student Inc	3,564.05	000000
21693	08/13/2015	FordH	Hilary L Ford	267.00	000000
21694	08/13/2015	FranTx	Franchise Tax Board	105.00	000000
21695	08/13/2015	GenPlum	General Plumbing Supply	25.55	000000
21696	08/13/2015	GlovBob	Bobby Glover	200.00	000000
21697	08/13/2015	Horizon	Horizon	107.58	000000
21698	08/13/2015	HurdAss	Hurd & Associates	2,990.00	000000
21699	08/13/2015	JPDaBre	JP DasBrew, Inc	196.20	000000
21700	08/13/2015	KidzLove	Kidz Love Soccer Inc	1,618.80	000000
21701	08/13/2015	Leslie	Leslie's Pool Supplies Inc.	24.48	000000
21702	08/13/2015	LincEqu	Lincoln Aquatics	587.55	000000
21703	08/13/2015	MacJam	James MacCabe	475.00	000000
21704	08/13/2015	MadSci	Mad Science Of Mt Diablo	6,345.00	000000
21705	08/13/2015	McKiEle	McKinley Elevator Corp	295.00	000000
21706	08/13/2015	MDUSD	Mt. Diablo Unified School Dist	1,764.00	000000
21707	08/13/2015	MtDiablo	Mt Diablo Landscape Centers	528.47	000000
21708	08/13/2015	MurdDeb	Debbie Murdock	1,144.50	000000
21709	08/13/2015	Nextel	Nextel Communications/Sprint	508.38	000000
21710	08/13/2015	PerlGui	Guillermo Perla	425.00	000000
21711	08/13/2015	PERS	CalPERS	16,572.11	000000
21712	08/13/2015	PG&E	Pacific Gas & Electric Co	19,112.21	000000

<u>Check</u>	<u>Date</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Voucher</u>
21713	08/13/2015	PhCit	Pleasant Hill, City of	6,653.11	000000
21714	08/13/2015	Pioneer	Pioneer Manufacturing Co.	3,054.60	000000
21715	08/13/2015	PleaHill	Pleasant Hill Rec & Park Distr	173,467.84	000000
21716	08/13/2015	Python	Ron McGee	395.00	000000
21717	08/13/2015	RothDar	Darlene Roth	305.30	000000
21718	08/13/2015	SafeCom	Safety Compliance Management	830.00	000000
21719	08/13/2015	SandSaf	Sanderson Safety Supply Co	407.53	000000
21720	08/13/2015	Scien	Sciensational Workshops for Ki	2,375.00	000000
21721	08/13/2015	ShessZac	Zac Shess	200.00	000000
21722	08/13/2015	Spanish	Spanish 4 Children	810.60	000000
21723	08/13/2015	StePrint	Steven's Printing	37.98	000000
21724	08/13/2015	SterSher	Sherry Sterrett	200.00	000000
21725	08/13/2015	SuppWor	Supply Works	1,960.90	000000
21726	08/13/2015	TurfStar	Turf Star, Inc.	184.95	000000
21727	08/13/2015	UnitLab	United Labratories	519.33	000000
21728	08/13/2015	UNIVAR	UNIVAR USA Inc	1,354.58	000000
21729	08/13/2015	UPS Stor	UPS Store # 3769	252.31	000000
21730	08/13/2015	USBank	U.S. Bank	4,626.73	000000
21731	08/13/2015	USBankEq	US Bank Equipment Finance	340.26	000000
21732	08/13/2015	USBankP	U.S. Bank Corporate Payment	45,316.64	000000
21733	08/13/2015	Valic	Valic	1,200.00	000000
21734	08/13/2015	Waterlog	Waterlogic	66.16	000000
21735	08/13/2015	Wave	Wave	15.21	000000
21736	08/13/2015	Xerox	Xerox Corporation	307.76	000000

**CHECK TOTAL: \$346,163.13**



The April 9, 2015 Board Meeting of the Pleasant Hill Recreation & Park District Board of Directors was called to order by Board Chair Sandy Bonato at 7:04 p.m. in the Conference Room at the Administration Office.

**PLEDGE OF ALLEGIANCE**

Recreation Supervisor Talli Pitcher led the Pledge of Allegiance.

**ROLL CALL**

**BOARD PRESENT:** Bonato, Donaghu, Glover, Shess, Sterrett

**STAFF PRESENT:** Berggren, Hunn, Pitcher

**PUBLIC COMMENT**

There was no public comment.

**CONSENT CALENDAR (ACTION)**

**a. To Approve Bills to be Paid**

**b. To Approve Minutes of January 22, 2015**

Upon motion of Donaghu/Shess, the Board approved the consent calendar with some changes to the January 22, 2015 minutes as requested by Board Member Shess, Board Member Donaghu and Board Chair Bonato.

**EX-OFFICIO MEMBER REPORT, ALLIE NACCARA - COLLEGE PARK HIGH SCHOOL**

Allie reported that the Teen Council assisted with two events, Breakfast with Bunny and the "Egg" Citing Egg Hunt on Saturday, April 4. She said it was a great event, they assisted in checking the participants in, helped with the egg hunt and other activities. She said the next event will be Literary Women on April 25 where the Teen Council will help with the clean up. She said the Middle School and High School Dances will be in May. The Neon Dance is on May 15 and the High School dance with a Masquerade Theme is on May 23.

She reported on other activities at College Park High School. Senior Ball tickets are on sale for \$105 and will be held at a venue in San Francisco. The Senior Picnic is at Six Flags on April 17. Grad Nite tickets are on sale for Seniors for \$110. She mentioned that the students are currently on Spring Break and the CPHS Orchestra was on their annual trip to Disney World for a performance. Allie stated that Quarter Three has just ended and report cards were sent home. The ACT testing will be held on April 18. She also reported that The Rocky Horror Show is going to be held on April 23, 25, 29 and May 1 & 2. Allie reported on various Spring Sports scores and outcomes of games. Board Chair Bonato thanked Allie for her report.

**REPORT FROM LAS JUNTAS ARTISTS**

There was no representative present to give a report.

**REPORT ON THE TEEN PROGRAM**

Recreation Supervisor Katrina Hunn reported on the success of the teen afterschool program. Last fiscal year, 2013-14, the final revenue was \$52,245, but for this fiscal year as of March 30,

2015, the program is already at \$62,200. Each month the attendance average ranges from 60 - 78 students each day. During the spring, averages are lower because the kids have sports activities. She has some new staff who have been hired and are working out great as well as staff who have been with the program from the beginning. The staff are making some registration changes for the Fall that will make check in and payments easier for the families. The Board congratulated Hunn on the success of the program. They want Katrina to continue offering this great program for Teens.

### **REPORT ON 2015 BLUES AND BREWS**

Recreation Supervisor Katrina Hunn reviewed the Blues and Brews Festival for 2015. She has several vendors registered and also food vendors. She has been working on getting the right mix of food vendors. In regards to the music, they have reserved the line up for the various bands. Chris Cain will be the headliner this year. Other bands include Frankie G and the Conviction, Caroompas Room, and Spinout. The opening band, The Used Blues Band, was selected by fans through our Get Famous Facebook Contest we held in March. The Big Jangle will perform on Friday for the Pre-Party Concert. The committee is working hard on securing new sponsorships. The price for single beverages will be increased by \$1 this year. Volunteers are signing up through the website. The committee has reached out to Generations Church, Chamber Ambassadors and members, District Staff, and family as prospective volunteers. The Senior Center parking lot will be available for paid parking. The College Park Women's Lacrosse team works the parking lot and the revenue is split 50/50 between the event and their group.

Board Member Shess requested the District be branded more prominently at the event. Katrina said she would work with Jen Thoits on accomplishing this.

Board Chair Bonato thanked Hunn for another successful event and thanked her for her hard work.

### **REPORT ON PLEASANT HILL DOLPHINS SWIM TEAM**

Recreation Supervisor and PH Dolphins Swim Team Head Coach Talli Pitcher reported that it is her 13th year coaching for the Dolphins. All of her children have been on the swim team. She has had fun and she believes that it is a great program for all children, growing up and following their own career paths. She said the majority of the coaches come from the District aquatic programs. Pitcher commented that the good thing about having her as the head coach instead of having a brand new head coach who doesn't have the love for the program or doesn't know everybody. The swim team parents are protective of their kids, sport and their club. She is going in with the support of the parents, swimmers and the coaches. She said it will be a much easier season. She stated that Katrina Hunn is on the Pleasant Hill Dolphins Parent Board. Pitcher said the PH Dolphins Parent Board is a very important part of the team; they fundraise, put on the big Battle of the Ages event, put on all the swim meets, pay the fees for the invitational meets, they work hard and the volunteer hours at the end of the season last year totaled 2,800 hours. Pitcher stated that it is a huge commitment for about 150 families. She said it is one of the bigger programs and it's been a success for a long time. They also put on social events for each age group and events as a whole team.

Pitcher commented that she has been asked in the past to be the head coach, but with her working full time handling the aquatic staff in the summers it would be difficult. The District decided to offer Pitcher the head coach position and hire another staff to handle the aquatic staff for the summers. She reviewed some of the programs they are offering even a clinic with Olympian Jason Lezak. Board Chair Bonato thanked Pitcher for her report and wished her luck this year.

## **REPORTS AND TO SET BOARD COMMITTEE MEETING DATES**

### **a. Land and Facility Development Committee**

Board Chair Bonato said Attorney Curt Kidder will review the three sites to see what our options are. Board Member Shess asked if Kidder will be coming to a committee meeting or board meeting. The General Manager stated that some items may qualify as closed session items when dealing with property. He will get back to the Board.

### **b. Personnel Committee**

The General Manager stated he will need to set a date for a Personnel Committee meeting and will follow up with Bobby Glover and Dennis Donaghu on possible meeting dates.

### **c. Budget & Finance Committee**

Budget & Finance Committee will be meeting on May 29 at 3pm.

### **d. Program Committee**

## **BOARD ANNOUNCEMENTS AND REQUESTS TO STAFF**

Board Member **Sterrett** made the following announcements/questions:

- Sherry said that the "Egg" citing Egg Hunt was co-sponsored by the Lions Club and she heard there were about 700 registrations. She said it is a great event that Katrina puts on with her staff.
- She said that on Saturday and Sunday, April 25 & 26, the Star Quest performances will be at the DVC theatre.

Board Member **Donaghu** made the following announcements/questions:

- He said he attended the Chamber Mixer tonight along with the General Manager. He said Aloma Levine announced an event on May 5, 2015 at the Community Center at 6pm. The Pleasant Hill Community Foundation is sponsoring the event and they want to thank everyone for their contributions. This is not a fundraiser.
- He said he visited his brother in Orange County and said the community there has encountered lack of fields. They have 200 acres and are talking about putting in fields and what the costs are. If there is no grading, they can put one soccer field and one baseball field at a cost of \$1.5 - 2 million. If they grade, they can put in two baseball fields and two soccer and two multi-use fields at a cost of \$15 million. Donaghu commented that the District got a bargain for Pleasant Oaks Park.

Board Member **Glover** made the following announcements/questions:

- He requested staff to update the Board with any information in regards to the restrictions due to water shortage. He thinks it is important to show what our usage is and to make sure we meet the most current restrictions.
- Happy Birthday to Sherry and Zac!

Board Member **Shess** made the following announcements/questions:

- He attended the plant sale at Rodgers Ranch on Saturday. It was a hit and he is an official member of Friends of Rodgers Ranch. He said that John gave them a tour and he was able to enjoy some organic lettuce. Board Member Sterrett commented that they have a program for special needs children and adults and the students enjoy the program.

Board Chair **Bonato** made the following announcements/questions:

- She met with custodial staff and said they are an outspoken group. They all love where they work and love getting compliments from the Board or public. They work from the start of a program or rental and are there until the end. They are a dedicated crew.
- She attended the plant expo at Rodgers Ranch and bought several plants. She saw the bee presentation and said it was wonderful.
- She said Denise Koroslev spoke to her about the grant program where funds come from the Snoopy license plates. They anticipate about \$1.4 million for this year and next year for programs that are "dead on" like the barn restoration project. She wants the District to assist in trying to get the grant funds.

- She requested staff to do a water report and East Bay Municipal Utilities District is giving 20% credit and Contra Costa Water District 25%.
- She has the General Manager's evaluation forms and can email them out or print them.
- She, and her husband, Jim Bonato will subsidize the free swim from 11am - 1pm on the 4th of July at a reduced fee.

### **STAFF ANNOUNCEMENTS**

The General Manager made the following announcements:

- He said that Recreation Superintendent Tina Young wanted the Board to know that Sandra Sherer, the Executive Director for the Monument Crisis Center will be on the local television channel promoting the upcoming Wine, Women and Shoes event.
- Thank you to the Pleasant Hill Lions Club for their \$1,000 contribution for the Egg Hunt and also for their volunteers and assistance for the whole event.
- He handed out the agenda for the Special Board Meeting for April 16 at 4pm.
- He announced that Pam may have to have surgery soon.

### **ADJOURNMENT**

Board Chair Bonato adjourned the meeting at 8:40 p.m.

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Robert B. Berggren, Clerk of the Board



The June 11, 2015 meeting of the Pleasant Hill Recreation & Park District Board of Directors was called to order by Board Chair Bonato at 7:00 p.m. in the Conference Room at the Administrative Office. Bonato reported that the Board met in closed session and gave direction to the attorney on the items in the closed session.

**PLEDGE OF ALLEGIANCE**

Board Member Sterrett led the Pledge of Allegiance.

**ROLL CALL**

**BOARD PRESENT:** Bonato, Donaghu, Glover, Sterrett, Shess

**STAFF PRESENT:** Berggren, Thoits, Riley

**PUBLIC COMMENT**

None

**PRESENTATION OF SIGNED COPY OF THE SPOTLIGHT TO HUNTER KANE**

Marketing Director Thoits introduced Hunter Kane pictured on the cover of the Summer Spotlight. Kane signed a copy of the Spotlight for the "Wall of Fame". Board Chair Bonato presented Kane with his own framed copy of the Spotlight cover.

The Board and District staff thanked Kane for attending the meeting.

**CONSENT CALENDAR (ACTION)**

- a. **To Approve Bills to be Paid**
- b. **To Approve Minutes of March 26, 2015 and May 28, 2015**

Upon motion of Board Members Donaghu & Sterrett the Board approved the Consent Calendar.

**REPORT FROM FOURTH OF JULY COMMISSION**

Fourth of July Commission representative Chris Tipton was present to give the Board a report on the Fourth of July Commission and an update on the upcoming Fourth of July event. He reviewed the activities planned for the Fourth of July.

The Board thanked Tipton for his report, and for all the hard work the Fourth of July Commission does for the community.

**TO CONSIDER LABYRINTH SIGNS AT BROOKWOOD PARK (ACTON)**

- a. **Report on Labyrinth Installation and Opening**

Hospice Representative Mimi Weisel was present to review the proposed signage for the labyrinth at Brookwood Park. She gave an update on the installation of the Labyrinth. Weisel commented that current plans have the delivery of materials on June 13, 2015, and the volunteer work day on June 20, 2015. Weisel said the opening celebration is planned for June 28, 2015.

Weisel reviewed the proposed signage for the labyrinth with the Board.

Board Member Sterrett asked if the sign on the stand had been used by the group before, as she was concerned about vandalism. Weisel commented that this was the first usage of the stand sign, and its placement position should discourage vandals.

Board Chair Bonato asked about the materials of signs. Weisel said the signs were made of heavy duty plastic material.

Weisel commented that their group is very excited about the Labyrinth project; she said it has been a great way to work with the community. She distributed information about the opening celebration on June 28, 2015 to the Board.

Board Member Donaghu asked if the labyrinth will be completed in one day. Weisel said it will all be completed on June 20, 2015.

Upon motion of Board Members Donaghu & Shess the Board approved the signage for the Labyrinth at Brookwood Park with the removal of the "s" from park in the District's name.

### **BUDGET & FINANCE COMMITTEE REPORT**

- a. To Consider Teen/Special Events Coordinator Position (ACTION)**
- b. To Consider Capital Projects for Fiscal Year 2015-16 (ACTION)**
- c. To Approve Resolution 2015-06-11A, Amending Fiscal Year 2014-15 (ACTION)**
- d. To Approve Resolution 2015-06-11B, Adopting Preliminary Budget for Fiscal Year 2015-16 (ACTION)**
- e. To Approve Resolution 2015-06-11C, Adopting Preliminary Budget for Fiscal Year 2016-17 (ACTION)**

- a. This item was tabled as an action item until the Personnel Committee can make a recommendation.
- b. Board Chair Bonato reviewed District staff's top six Capital Projects items for fiscal year 2015-16. Which included:
  - Pleasant Hill pool deck repair.
  - Repaving basketball court at Pleasant Hill Park.
  - Shade Structure for the Teen Center.
  - Aerway Slice Aerator.
  - Tycrop TD-460 Top Dresser.
  - Restroom facilities for Rodgers Smith Park.The Board asked for the pool deck to be added to the Board facilities tour. This item was tabled until more information from the General Manager can be given to the Board.
- c. Upon motion of Board Members Donaghu & Glover the Board approved Resolution 2015-06-11A, Amending Fiscal Year 2014-15 budget.
- d. Upon motion of Board Members Donaghu & Glover the Board approved Resolution 2015-06-11B, Adopting Preliminary Budget for Fiscal Year 2015-16.
- e. Upon motion of Board Members Donaghu & Glover the Board approved Resolution 2015-06-11C, Adopting Preliminary Budget for Fiscal Year 2016-17.

### **TO CONSIDER POOL CHEMICAL BIDS (ACTION)**

Aquatic Supervisor Korey Riley was present to review the chemical bids. Riley reported that five companies had submitted bids. She commented that staff is recommending Sierra Chemical at \$15.10/bag for Sodium Bicarbonate and Commercial Pool Systems, Inc. at \$2.95/gallon for Muriatic Acid.

The Board thanked Riley for continuing to keep the chemical costs low.

Upon motion of Board Members Donaghu & Glover the Board approved Sierra Chemical for Sodium Bicarbonate and Commercial Pool Systems, Inc. for Muriatic Acid.

### **REPORT ON CALIFORNIA ASSOCIATION OF RECREATION & PARK DISTRICTS ANNUAL CONFERENCE**

Board Member Shess reported on the CARPD Conference he attended for the first time. He said that the conference was well attended, and that it had been a very good experience for him. He came away from the conference with new programming and marketing ideas.

The Board thanked Shess for his report and for attending the conference.

### **REPORT AND DISCUSSION ON LIAISON COMMITTEE WITH CITY OF PLEASANT HILL**

Board Chair Bonato reported that she and Board Member Shess met with members of the City of Pleasant Hill to discuss District properties, the Mangini Property, the Teen Center, safety issues at Dinosaur Hill Park, library project update, the status of the City/District partnerships, and the Grayson Woods golf course issue.

Bonato commented that the group is looking into a joint meeting in the fall to discuss economic development plans.

The Board thanked Bonato for the update.

### **REPORT ON 2015 BLUES & BREWS EVENT**

The General Manager gave the Board an update on the upcoming Blues & Brews event on July 17, 2015 & July 18, 2015. He reported that the planning of the event is right on schedule. Board Chair Bonato asked how much sponsorship has been contributed. The General Manager said there has been roughly \$7,000 sponsored so far.

The Board thanked the General Manager for the update and asked him to look into a policy for designated drivers at the event.

### **TO SET A DATE FOR A BOARD STUDY SESSION CONCERNING THE POLICY MANUAL**

The Board Study Session was tentatively scheduled for Tuesday, July 7, 2015 at 4:00 p.m. or Tuesday, July 21, 2015. The General Manager will be checking with the District's legal counsel for his availability.

### **TO SET A DATE FOR THE BOARD TOUR OF DISTRICT FACILITIES**

The Board tour was scheduled for July 9, 2015 at 5:00 p.m.

## **REPORTS AND TO SET BOARD COMMITTEE MEETING DATES**

- a. Land and Facility Development Committee**
- b. Personnel Committee**
- c. Budget & Finance Committee**
- d. Program Committee**

**Land and Facility Development Committee:** Nothing to report at this time.

**Personnel Committee:** Nothing to report at this time.

**Budget & Finance Committee:** Nothing to report at this time.

**Program Committee:** Next meeting June 23, 2015.

## **BOARD ANNOUNCEMENTS AND REQUESTS TO STAFF**

**Sterrett** made the following announcements/questions:

- She commented that the Library Task Force will meet again on August 10, 2015 at City Hall.
- She would like to adjourn tonight's meeting in the honor of Ellen Stevahn and Larry Todd.
- She will be out of town for the next Board meeting.

**Donaghu** made the following announcements/questions:

- He asked the General Manager to let Marketing Director Jen Thoits know that he has not received any emails regarding the Program Committee date.
- He attended the May Chamber of Commerce meeting. The Chamber will be hiring a new employee. The food trucks are scheduled to return. The tiered membership fees are being looked into more seriously.

**Glover** made the following announcements/questions:

- He thanked Board Chair Bonato for her involvement and comments at the disc golf public meeting.
- He complimented the new signage around the District.
- He commented that the Fairfield Senior Center has changed their name. He will find the article and share it with the Board.

**Shess** made the following announcements/questions:

- He also thanked Board Chair Bonato for her involvement and comments at the disc golf public meeting.
- He asked for an update from the General Manager on the Clubs and Organizations meeting with the District staff.
- He congratulated the College Park Falcons on their win.

**Bonato** made the following announcements/questions:

- She received two follow up emails about the Eucalyptus tree. The General Manager commented that park staff is waiting for an arborist report.
- She would like an explanation from the General Manager on the Senior Center Chateau Room blinds cost. The General Manager said he had sent an explanation to the Board.

### **STAFF ANNOUNCEMENTS**

The General Manager made the following announcements:

- He distributed the CSDA election material to Board Member Sterrett who polled the Board and will be voting on their behalf.
- He said the PHBA storage shed will be reviewed by the Architectural Review Committee.
- Magoos restaurant will be holding a 50% off fundraiser for the Senior Center Care Management program.
- The Senior Center has received \$18,200 grant for the Senior Nutrition Program.

### **ADJOURNMENT**

Board Chair Bonato adjourned the meeting at 10:43 p.m. in honor of Ellen Stevahn and Larry Todd.

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Robert B Berggren, Clerk of the Board



## **MEMORANDUM**

TO: Board of Directors  
FROM: General Manager  
DATE: August 4, 2015  
RE: August 13, 2015 Board Meeting

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### **Report from East Bay Artists Guild**

Representative Michael Warwick will be on hand to give an update on membership and activities of the East Bay Artists Guild.



## **MEMORANDUM**

TO: Board of Directors  
FROM: General Manager  
DATE: August 4, 2015  
RE: August 13, 2015 Board Meeting

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### **Report from Pleasant Hill Senior Club**

President Ron Quinn of the Pleasant Hill Senior Club will give a report on the Senior Club's membership and activities and Senior Center facilities.



## **MEMORANDUM**

**TO:** Bob Berggren, General Manager

**FROM:** Tina Young, Recreation Superintendent; Kendra Luke, SC Supervisor; Sheila Cotruvo, Fundraising Coordinator, Katrina Hunn, Special Events Supervisor

**DATE:** August 3, 2015

**RE:** Wine, Women & Shoes 2016 – 3<sup>rd</sup> Party Benefactor Recommendation

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Youth Homes Inc., Meals on Wheels/Senior Outreach Services, and Rehabilitation Services of Northern California, (RSNC) all approached us with an interest to partner with PHRPD for Wine, Women and Shoes 2016. It is nice that non-profit groups are now reaching out to us for this collaboration! After discussions with Youth Homes Inc., and going over the responsibilities of our non-profit partner, Youth Homes, Inc., decided this was not the year for them. In 2016 YH will be celebrating 50 years of supporting local foster youth and they have several events planned for the year, but hope to be considered for an interview for WWS 2017.

After research, interviews and partner expectation discussions, it was determined that Meals on Wheels/Senior Outreach Services and RSNC were both agencies that are a good fit to choose as a WWS charity partner.

The two organizations interviewed are listed below along with their mission:

1. Meals on Wheels/Senior Outreach Services:  
MOW/Senior Outreach Services of Contra Costa are dedicated to helping older adults remain independent for as long as possible. The coordinated, comprehensive services provided allow seniors to live safely, independently and with dignity in their community.
2. Rehabilitation Services of Northern California (RSNC):  
RSNC promotes dignity and independence with people with disabilities and other special needs, providing a safe and supportive environment where persons with disabilities, the frail elderly, and persons with Alzheimer's and related dementia engage in social and health-related activities.

PHR&PD staff met with MOW/Senior Outreach Services and RSNC during the month of July. When determining who would be the right non-profit to partner with on this event we looked at a number of factors including the agencies outreach, their ability to provide staff, board, volunteer and auxiliary support during the planning process, as well as the day of the event and the success of their current fundraising events (See examples of letters of support attached).

While MOW/Senior Outreach Services is an extremely impressive organization and provides vital services to Contra Costa County we feel RSNC has a large and enthusiastic support base including volunteers, staff and Board of Directors. The committee members also feel a partnership with RSNC comes at a critical time for RSNC to help them move forward with their strategic plan, which is to enhance our community with a state of the art senior community on their 4 acres to create an "aging in place" Mecca right here in Pleasant Hill, while continuing to expand their already wide range of long-term support and services for the very frail members of our community.

As RSNC CEO Debbie Toth states, "Like all dreams we need partners to bring our vision to fruition." We feel the shoe fits with RSNC. They have the resources we are looking for to partner with for an event like Wine, Women and Shoes and would like to recommend them to be the 2016 Charity Partner.

MARK DESAULNIER  
11TH DISTRICT, CALIFORNIA

COMMITTEE ON EDUCATION AND  
THE WORKFORCE

SUBCOMMITTEE ON HIGHER EDUCATION AND  
WORKFORCE TRAINING

SUBCOMMITTEE ON WORKFORCE PROTECTIONS

COMMITTEE ON OVERSIGHT AND  
GOVERNMENT REFORM

SUBCOMMITTEE ON TRANSPORTATION AND PUBLIC ASSETS

SUBCOMMITTEE ON HEALTH CARE, BENEFITS, AND  
ADMINISTRATIVE RULES

July 30, 2015

Congress of the United States  
House of Representatives  
Washington, DC 20515

327 CANNON HOUSE OFFICE BUILDING  
PHONE: (202) 225-2095  
FAX: (202) 225-5609

101 YONACIO VALLEY ROAD, SUITE 210  
WALNUT CREEK, CA 94596  
PHONE: (925) 933-2660  
FAX: (925) 933-2677

440 CIVIC CENTER PLAZA, 2ND FLOOR  
RICHMOND, CA 94804  
PHONE: (510) 620-1000  
FAX: (510) 620-1005

Ms. Tina Young  
Superintendent, Pleasant Hill Parks & Recreation  
147 Gregory Lane  
Pleasant Hill, CA 94523

Dear Ms. Young:

I am writing to respectfully request you consider partnering with Rehabilitation Services of Northern California (RSNC) for you 2016 Wine Women and Shoes Fundraiser. In my past elected positions as County Supervisor and State Legislator I had the pleasure of working with RSNC and their CEO, Debbie Toth. Thanks to the leadership of Debbie, RSNC has a proven track record of delivering an affordable and high quality service to our community.

RSNC's two centers in Contra Costa County provide a critical service to frail elders and persons with Alzheimer's disease and related dementias. Their Adult Day Health Care Program offers seniors with disabilities a social and supportive environment to receive the health care they need while giving their caretakers a respite at home. The innovative programming offered by RSNC provides families an alternative to hospitals or nursing homes.

Thank you again for your consideration of partnering with RSNC and for all the incredible work your Department does to support local community-based nonprofits.

Sincerely,



Mark DeSaulnier  
Member of Congress

# Karen Mitchoff

Supervisor, District IV  
Contra Costa County  
Board of Supervisors

# Contra Costa County

2151 Salvio Street, Suite R  
Concord, CA 94520

Phone: (925) 521-7100  
Fax: (925) 646-5202



Tina Young  
Pleasant Hill Park and Rec District  
147 Gregory Ln  
Pleasant Hill, CA 94523

July 30, 2015

Dear Friends at Wine Women & Shoes Committee,

I love the WWS event! I have had so much fun and enjoyed the camaraderie at the past two events in Pleasant Hill. I am so impressed by the amount of work that goes in to making it such a successful event, and one of the things I enjoy most about the event is that it partners with local community-based organizations to provide much-needed funding for projects and programs that are so important to our community.

I am writing to respectfully request you consider partnering with Rehabilitation Services of Northern California (RSNC) for the 2016 event. I have known Debbie Toth, its CEO, and know she is a strong supporter of Pleasant Hill and our residents. As a former board member of the Recreation and Park District Board, I strongly feel RSNC would be a great fit!

I learned about RSNC while serving as a City Council Member and the Mayor of Pleasant Hill, but really got to see their work while serving as a Contra Costa County Supervisor. I have seen Debbie advocate for awareness around Alzheimer's disease, recognize volunteers, educate our legislature about aging issues and truly further her agency's mission "to promote dignity and independence of people with disabilities and other needs." Debbie was selected by my colleague, Assemblymember Susan Bonilla, as Assembly District 14's Woman of the Year because of her community leadership role and dedication to serving our frail and aging population.

By PHRPD partnering with RSNC will be instrumental in helping them move forward into expanding their already wide range of long-term supports and services for the very frail members of our community. The WWS is a great opportunity for those who attend to learn more about RSNC and how the funds raised would help expand affordable housing opportunities so our vulnerable residents can truly age in place on their terms. As the child of an aging parent in this community (as many of us are), it is a comfort to know I can turn to RSNC when the time comes to assist us in making the right housing choice for my mother.

I know you receive numerous requests to partner with other worthy organizations, but I am hopeful that for 2016, you will select Rehabilitation Services of Northern California as your nonprofit partner for the 2016 Wine Women and Shoes event.

Sincerely,

A handwritten signature in cursive script that reads "Karen Mitchoff".

Karen Mitchoff



July 23, 2015

Mr. Bob Berggren  
General Manager  
147 Gregory Lane  
Pleasant Hill, CA 94523

Dear Bob:

I understand that Rehabilitation Services of Northern California (RSNC) has applied to be a beneficiary of the funds raised at Wine, Women and Shoes in 2016. As a longtime supporter of this organization, I just want you to know all the good work they do in the community for a very fragile population.

Republic Services has visited RSNC's facilities in Antioch and Pleasant Hill as well as sponsored many of their fundraising events. I was in awe when I first visited Mt. Diablo Day Health Care Center in Pleasant Hill. It provides quality, structured day recreation and therapy services for the frail elderly, disabled adults, and adults with Alzheimer's and related dementia. People were doing activities and enjoying themselves. This facility and atmosphere not only helps the participants, but also allows a respite for care givers who are usually family members. Even with funding cuts, services are still provided with care and dignity. In addition, RSNC has an amazing housing project on the horizon in Pleasant Hill. The housing will be for frail elders and will include services such as personal care, transportation, nutrition, social and health services and a hospice component. It will also be a green facility with sustainable food, recycling, composting, technology enabled and much more.

In partnership with the Rotary Club of the Delta, Republic Services helped with fundraising efforts for programs at the Bedford Center in Antioch. The Bedford Center provides similar services as the Mt. Diablo Center -adult day care to disabled seniors, particularly those suffering from Alzheimer's disease and related dementia. In 2015, RSNC purchased the Bedford to address the unmet need for services for the rapidly growing aging population in East Contra Costa which allows RSNC to expand their work for the entire community.

Separate from these two valuable facilities is the person who is the heart of the organization, Debbie Toth, Chief Executive Officer. She is a relentless and tireless advocate for her clients and understands the value of community partnerships. I have always been impressed at the number of volunteers at her fundraising events and how much money is raised. Debbie has elevated the visibility of RSNC in the community by being a participating and contributing member.

I am grateful for the work Debbie does and the services her organization provides. I believe RSNC would be a worthy recipient of funds raised at Wine, Women and Shoes. Feel free to contact me if you have any questions.

Sincerely,



SUSAN HURL

Municipal Services Manager

CC: Tina Young, Pleasant Hill Recreation and Park District  
Debbie Toth, CEO, Rehabilitation Services of Northern California

STATE CAPITOL  
P.O. BOX 942849  
SACRAMENTO, CA 94249-0014  
(916) 319-2014  
FAX (916) 319-2114

DISTRICT OFFICE  
2151 SALVIO STREET, SUITE 395  
CONCORD, CA 94520  
(925) 521-1511  
FAX (925) 802-1536

# Assembly California Legislature



**SUSAN A. BONILLA**  
CHAIR: BUSINESS AND PROFESSIONS  
ASSEMBLYWOMAN, FOURTEENTH DISTRICT

COMMITTEES  
HEALTH  
UTILITIES AND COMMERCE

May 15, 2016

Dear Friends:

I write to share my utmost support for selecting Rehabilitation Services of Northern California (RSNC) as the 2016 partner for your Wine Women and Shoes event.

In 2015, Wine Women & Shoes honored and supported Sandra Scherer and the Monument Crisis Center. As you may know, Sandra was the 14<sup>th</sup> Assembly District Woman of the Year in 2011. I would be delighted to see the tradition continue of honoring an incredible woman and organization in Debbie Toth and RSNC, as she is our 14<sup>th</sup> Assembly District Woman of the Year now, in 2015.

RSNC has centers in Contra Costa County and serves more than six hundred people each year. With two adult day health care sites, RSNC provides a safe and supportive environment where persons with disabilities, the frail elderly, and persons with Alzheimer's and related dementia engage in social and health-related activities. These programs provide independent living as an alternative to unnecessary hospitalizations and premature placement into nursing homes.

Under Debbie's leadership, RSNC was awarded a state contract to offer the Multipurpose Senior Services Program (MSSP) in Pleasant Hill, which provides nursing and complex case management to people who wish to remain living in their homes. Debbie also brought the California Community Transitions Project to RSNC, which identifies people living in healthcare facilities who may safely move back to a community setting.

All of these amazing programs and services are provided by the generous leadership of Debbie Toth who ensures that RSNC provides compassion and high quality of service for our community.

On behalf of the 14<sup>th</sup> Assembly District, please accept my heartfelt support and gratitude for all that you do in service to our community.

Sincerely,

A handwritten signature in blue ink that reads "Susan Bonilla".

Susan A. Bonilla  
Assemblywoman, 14<sup>th</sup> District



## **MEMORANDUM**

TO: Board of Directors  
FROM: General Manager  
DATE: August 4, 2015  
RE: August 13, 2015 Board of Directors Meeting

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### **Report on District's Capital Projects for Fiscal year 2015-16**

Attached is a memo regarding the updates and reports on the Capital Projects for Fiscal Year 2015-16.

August 4, 2015

To: Board of Directors

From: General Manager

Re: Update on Capital Projects for FY 2015-16

The following are updates and progression made on the Capital Projects that were approved for the FY 2015-16 Budget:

1. Pleasant Hill Park Pathway Replacement Project – Budget \$200,000 - Bradley

The drawings and specifications have been completed by Landscape Architect Richard Alcina. The plans will be shown to the Board on August 13<sup>th</sup>. Currently the plans are being reviewed by staff and some outside help to review the overall bid package. The timeline will be for the Board to approve going to bid on the Pathway project at the August 27<sup>th</sup> Board Meeting.

2. Pleasant Hill Aquatic Pool Deck Replacement – Budget \$165,000 - Riley

Korey Riley has completed a Request for Proposals for architects to complete drawings for the pool deck replacement project. Korey will be interviewing potential architects and will be receiving proposals by August 17<sup>th</sup>. Riley will make an architect recommendation to the Board at the August 27<sup>th</sup> Board Meeting. Note: Korey's initial interviews with two architects, both expressed concern that the budget of \$165,000 is too low due to the additional cost of replacing the skimmers and the additional cost of ADA access to the pool picnic area.

3. Pleasant Hill Park Basketball Court Resurfacing – Budget \$15,000 - Bradley

Bradley has drawings completed on the resurfacing of the Basketball Court. He went ahead and completed the drawings for the Pleasant Hill Park Parking lot resurfacing at the same time. The parking lot resurfacing is scheduled for FY 2016-17. However, there could be some savings with combining these projects into one.

4. Shade Structures at Teen Center – Budget \$7,000 – Hunn/Miller

Staff is receiving information regarding the color and fabric of the shade structures. Staff is starting to prepare a bid package to go to shade structure vendors.

5. Aerator & Top Dresser – Budget \$19,000 - Bradley

Both items have been ordered through Valley Truck & Tractor and have a 6-8 week delivery. The Slice Aerator is \$10,105 and the Top Dresser is \$8,166 for a total of \$18,271.

6. Rodgers Smith Restroom – Budget \$50,000 – Bradley

The quotes received from the CPRS Conference did not properly reflect the building necessary for Rodgers Smith Park. Bradley has received current quotes from \$115,000 to \$150,000.

Obviously, this is much higher than original estimates. Staff does not have a recommendation at this time, but will further discuss with Board the options for the restroom replacement for Rodgers Smith Park.

7. Website Upgraded – Budget \$30,000 – Young/Thoits

In the next two months, the initial website evaluation stage will continue, including a review of the existing site to identify needs and improvement requirements in navigation, content, organization, design, SEO (Search Engine Optimization), mobility and administrative support. To assist in the development of this list, Marketing will request sample website RFP proposals from other government and educational agencies for insight and consult with LERN resources such as Dan Belhassen, LERN consultant and co-founder of Modern Earth Inc., a Internet consultant and development agency. These requirements will be outlined and documented in a Request For a Proposal (RFP). The RFP with budget parameters will then be distributed to potential designers. Two designers identified are Civic Plus ([civicplus.com](http://civicplus.com)) that designed Hayward's District site and City of Pleasant Hill's site and Aha Consulting ([ahaconsulting.com](http://ahaconsulting.com)) that designed Vancouver Parks and Rec website. Both have experience with public agency websites. Marketing will also identify a few professionals in our community to provide input. Deadline to complete this initial evaluation process is October 31, 2015.

8. Community Center Curved Bench Tile Replacement – Budget \$8,000 – Miller

Miller has conferred with the architects at the Dahlin Group that have made a product recommendation. The samples have been shipped to the District. Staff is reviewing and will bring samples to the Board meeting.



## **MEMORANDUM**

TO: Board of Directors  
FROM: General Manager  
DATE: August 4, 2015  
RE: August 13, 2015 Board Meeting

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### **Contra Costa Special District's Quarterly Report**

#### **a. LAFCO Report**

#### **b. Meeting Report**

Board Chair Sandy Bonato and Board Member Sherry Sterrett attended the July 20, Contra Costa Special District's Quarterly Meeting. This item will consist of two reports:

- a. LAFCO election - it was held due to the death of George Schmidt and item
- b. Meeting Report - the regular meeting was after the LAFCO election



## **MEMORANDUM**

TO: Board of Directors  
FROM: General Manager  
DATE: August 4, 2015  
RE: August 13, 2015 - Board Meeting

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### **Reports and to Set Board Committee Meeting Dates**

- a. Land and Facility Development Committee - August 20, 2015**
- b. Personnel Committee**
- c. Budget and Finance Committee**
- d. Program Committee**

Currently, the meeting date set for the Land and Facility Development Committee is for August 20, 2015.