



Board of Directors AGENDA

PLEASANT HILL RECREATION & PARK DISTRICT

147 Gregory Lane
Pleasant Hill, CA 94523
(925) 682-0896
(925) 682-1633 fax
pleasanthillrec.com

MISSION STATEMENT

In order to serve the diverse recreational needs of individuals and families and to enrich the quality of life for all residents, the Pleasant Hill Recreation & Park District is committed to providing park facilities, open space, and programs and activities for all ages.

Thursday, April 9, 2015
ADMINISTRATION OFFICE
CONFERENCE ROOM
147 GREGORY LANE, PLEASANT HILL

7:00 p.m.
Regular Meeting

Est. Time

1. Pledge of Allegiance
2. Roll Call
3. Public Comment
Public comment will be limited to five minutes per person with a maximum time of thirty minutes unless further time is granted by the presiding officer. The public may speak regarding agenda items at the time the matter is taken up. Non-agenda items can be addressed under Public Comment.
- 10 min 4. Consent Calendar (**ACTION**)
 - a. To Approve Bills to be Paid
 - b. To Approve Minutes of January 22, 2015
- 10 min 5. Ex-Officio Member Report, Allie Naccara – College Park High School
- 10 min 6. Report From Las Juntas Artists
- 15 min 7. Report on the Teen Program
- 15 min 8. Report on 2015 Blues & Brews

Documents that are disclosable public records required to be made available under California Government Code Section 54957.5 (b) (1) and (2) are available to the public for inspection at no charge during business hours at our administrative office located at 147 Gregory Lane, Pleasant Hill, California.

The Pleasant Hill Recreation & Park District will provide reasonable disability-related modification or accommodations to a person who requires such in order to participate in the meeting of the Board of Directors. Please contact Susie Kubota (925) 682-0896 at least 48 hours before the meeting.

- | | | |
|--------|-----|--|
| 15 min | 9. | Report on the Pleasant Hill Dolphins Swim Team |
| 10 min | 10. | Reports and To Set Board Committee Meeting Dates |
| | | a. Land and Facility Development Committee |
| | | b. Personnel Committee |
| | | c. Budget & Finance Committee |
| | | d. Program Committee |
| 10 min | 11. | Board Announcements and Requests to Staff |
| | 12. | Staff Announcements |
| | 13. | Adjourn |

Future Board of Directors Meetings:

Regular Meetings:

April 23, 2015

May 14 and 28, 2015

Special Meeting:

April 16, 2015 4:00 P.M.



MEMORANDUM

TO: Board of Directors

FROM: General Manager

DATE: April 2, 2015

RE: April 9, 2015 Board Meeting

Consent Calendar (ACTION)

- a. To Approve Bills to be Paid**
- b. To Approve Minutes of January 22, 2015**

<u>Check</u>	<u>Date</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Voucher</u>
21162	04/09/2015	Aantex	Aantex Pest Control	875.00	000000
21163	04/09/2015	Aflac	Aflac	88.40	000000
21164	04/09/2015	AlhEle	Alhambra Electric	2,684.00	000000
21165	04/09/2015	ALL100	ALLIED 100	1,633.86	000000
21166	04/09/2015	AmerSta	American Stage Tours	1,060.00	000000
21167	04/09/2015	AmFid	American Fidelity	2,429.96	000000
21168	04/09/2015	Antai	Antai Solutions LLC	6,859.00	000000
21169	04/09/2015	BayAlar	Bay Alarm Company	1,282.95	000000
21170	04/09/2015	BerBob	Robert B. Berggren	400.00	000000
21171	04/09/2015	BillAce	Bill's Ace Hardware	244.52	000000
21172	04/09/2015	BonaSan	Sandra Bonato	200.00	000000
21173	04/09/2015	BurkeADR	Burke ADR	672.00	000000
21174	04/09/2015	CaMus	California Musical Theatre	869.00	000000
21175	04/09/2015	CCCPubWo	Contra Costa County Public Wor	615.61	000000
21176	04/09/2015	CCWat	Contra Costa Water District	213.39	000000
21177	04/09/2015	CintCorp	Cintas Corp # 185	176.68	000000
21178	04/09/2015	Cole	Cole Supply Co., Inc.	1,142.93	000000
21179	04/09/2015	CoLock	County Lock & Key	231.50	000000
21180	04/09/2015	ConSoft	Concord Softball Umpires	3,344.00	000000
21181	04/09/2015	CopySt	Copy Station	243.48	000000
21182	04/09/2015	Denelect	Denalect Alarm Company	92.00	000000
21183	04/09/2015	DonDen	Dennis A. Donaghu	200.00	000000
21184	04/09/2015	Ed2go	Education To Go	67.25	000000
21185	04/09/2015	Elavon	Elavon	94.56	000000
21186	04/09/2015	Ewing	Ewing Irrigation	199.96	000000
21187	04/09/2015	FlorSus	Susanna Flory	300.00	000000
21188	04/09/2015	FranTx	Franchise Tax Board	105.00	000000
21189	04/09/2015	Furber	Furber Saw, Inc.	188.38	000000
21190	04/09/2015	GlovBob	Bobby Glover	200.00	000000
21191	04/09/2015	ICOM Mec	ICOM Mechanical Inc	993.05	000000
21192	04/09/2015	KidzLove	Kidz Love Soccer Inc	6,678.00	000000
21193	04/09/2015	KrusePl	Kruse Plumbing	2,585.80	000000
21194	04/09/2015	LawsJod	Jody Lawson	3,335.07	000000
21195	04/09/2015	LincEqu	Lincoln Aquatics	1,101.32	000000
21196	04/09/2015	MacAlv	Mac Alvey's Nursery	174.68	000000
21197	04/09/2015	Mity-Lit	Mity-Lite	2,367.76	000000
21198	04/09/2015	MPADes	MPA Design	3,832.00	000000
21199	04/09/2015	MtDiablo	Mt Diablo Landscape Centers	185.19	000000
21200	04/09/2015	MurdDeb	Debbie Murdock	1,493.10	000000
21201	04/09/2015	NaccAll	Allie Naccara	40.00	000000
21202	04/09/2015	Nextel	Nextel Communications/Sprint	699.28	000000
21203	04/09/2015	P&DApp	P&D Appliance	285.75	000000
21204	04/09/2015	PERS	PERS	18,643.92	000000
21205	04/09/2015	PG&E	Pacific Gas & Electric Co	10,685.31	000000
21206	04/09/2015	PhSen	Pleasant Hill Seniors Club	170.01	000000
21207	04/09/2015	PleaHill	Pleasant Hill Rec & Park Distr	124,222.00	000000
21208	04/09/2015	RotoRoot	Roto-Rooter Sewer Service	425.00	000000
21209	04/09/2015	SandSaf	Sanderson Safety Supply Co	70.84	000000
21210	04/09/2015	ShessZac	Zac Shess	200.00	000000
21211	04/09/2015	SiePac	Sierra Pacific Tours	675.00	000000
21212	04/09/2015	Spanish	Spanish 4 Children	542.40	000000
21213	04/09/2015	StePrint	Steven's Printing	100.91	000000
21214	04/09/2015	SterSher	Sherry Sterrett	200.00	000000
21215	04/09/2015	SuppWor	Supply Works	1,254.53	000000
21216	04/09/2015	Travel	Travel Center, Trust Account	10,627.50	000000
21217	04/09/2015	UPS Stor	UPS Store # 3769	156.03	000000

<u>Check</u>	<u>Date</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Voucher</u>
21218	04/09/2015	USBank	U.S. Bank	2,422.06	000000
21219	04/09/2015	USBankP	U.S. Bank Corporate Payment	23,785.53	000000
21220	04/09/2015	Valic	Valic	1,550.00	000000

CHECK TOTAL: \$246,215.47

Accounts Payable Computer Check Proof List

User: julie
Printed: 04/02/2015 - 12:31 PM



Pleasant Hill Recreation & Park District People, Parks & Programs Since 1951

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:Aantex	Aantex Pest Control			Check Sequence: 1	ACH Enabled: No
25766	CC	360.00	04/09/2015	100-1231-75515	pest control
25784	SC	220.00	04/09/2015	100-1220-75515	pest control
25846	WC	295.00	04/09/2015	100-1230-75515	pest control
	Check Total:	875.00			
Vendor:Aflac	Aflac			Check Sequence: 2	ACH Enabled: No
03/2015	Aflac	32.15	03/26/2015	100-0000-21355	
03/2015	Aflac	12.05	03/26/2015	100-0000-21355	
03/2015	Aflac	32.15	04/09/2015	100-0000-21355	
03/2015	Aflac	12.05	04/09/2015	100-0000-21355	
	Check Total:	88.40			
Vendor:AlhEle	Alhambra Electric			Check Sequence: 3	ACH Enabled: No
18296	CC ceiling projector	968.00	04/09/2015	100-1500-80313	installation
18297	SC emergency exit sign	934.00	04/09/2015	100-1220-75515	installation
18298	SC kitchen fans	782.00	04/09/2015	100-1220-75515	installation
	Check Total:	2,684.00			
Vendor:ALL100	ALLIED 100			Check Sequence: 4	ACH Enabled: No
476505	PH Middle School Gym	1,633.86	04/09/2015	100-1250-75620	AED
	Check Total:	1,633.86			
Vendor:AmerSta	American Stage Tours			Check Sequence: 5	ACH Enabled: No
21063	Giants 2857.015	1,060.00	04/09/2015	100-1220-75630	Sen trips
	Check Total:	1,060.00			
Vendor:AmFid	American Fidelity			Check Sequence: 6	ACH Enabled: No
03/2015	American Fidelity 125/Daycare	604.16	04/09/2015	100-0000-21345	
03/2015	American Fidelity 125/Daycare	190.00	04/09/2015	100-0000-21345	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
03/2015	American Fidelity 125/Daycare	523.32	04/09/2015	100-0000-21345	
03/2015	American Fidelity 125/Daycare	58.34	04/09/2015	100-0000-21345	
04/2015	American Fidelity 125/Daycare	604.16	03/26/2015	100-0000-21345	
04/2015	American Fidelity 125/Daycare	449.98	03/26/2015	100-0000-21345	
	Check Total:	2,429.96			
Vendor:Antai 1402	Antai Solutions LLC Apr consultant fees Check Total:	6,859.00 6,859.00	04/09/2015	Check Sequence: 7 100-1210-75507	ACH Enabled: No IT
Vendor:BayAlar 3411924150315m 388284150315m 3941424150315m	Bay Alarm Company PHAC TC SC Check Total:	229.95 480.00 573.00 1,282.95	04/09/2015 04/09/2015 04/09/2015	Check Sequence: 8 100-1280-75515 100-1255-75515 100-1220-75515	ACH Enabled: No alarms alarms alarms
Vendor:BerBob 03/2015	Robert B. Berggren Car Allowance Check Total:	400.00 400.00	04/09/2015	Check Sequence: 9 100-1100-60350	ACH Enabled: No
Vendor:BillAce 427352 427365 427366 427387 427390 427418 427435 427477 427479 45612	Bill's Ace Hardware tape mold control glove trewax adhesive spackl bolts paint thinner adhesive Check Total:	60.04 38.25 14.64 61.11 7.01 28.25 12.21 4.87 14.64 3.50 244.52	04/09/2015 04/09/2015 04/09/2015 04/09/2015 04/09/2015 04/09/2015 04/09/2015 04/09/2015 04/09/2015 04/09/2015	Check Sequence: 10 100-1280-75530 100-1280-75530 100-1280-75530 100-1280-75530 100-1300-75520 100-1280-75530 100-1300-75505 100-1300-75505 100-1300-75505 100-1300-75520	ACH Enabled: No parts and suppl parts and suppl
Vendor:BonaSan 03312015	Sandra Bonato Mar Check Total:	200.00 200.00	04/09/2015	Check Sequence: 11 100-1100-60100	ACH Enabled: No Board
Vendor:BurkeADR MSC 13-01865	Burke ADR SC	672.00	04/09/2015	Check Sequence: 12 100-1100-70000	ACH Enabled: No arbitrator

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	672.00			
Vendor:CaMus 06122015	California Musical Theatre My Fair Lady 2863.015	299.00	04/09/2015	Check Sequence: 13 100-1220-75630	ACH Enabled: No sen trips
07092015	Bye Bye 2867.015	284.00	04/09/2015	100-1220-75630	sen trips
08092015	West Side 2872.015	286.00	04/09/2015	100-1220-75630	sen trips
	Check Total:	869.00			
Vendor:CCCPubWo 306300	Contra Costa County Public Wor flood control SC	615.61	04/09/2015	Check Sequence: 14 100-1220-75515	ACH Enabled: No encroachment pe
	Check Total:	615.61			
Vendor:CCWat i672954 i673444	Contra Costa Water District Pinewood PO Pk	91.73	04/09/2015	Check Sequence: 15 100-1300-65710	ACH Enabled: No water
	Check Total:	121.66	04/09/2015	100-1300-65710	water
	Check Total:	213.39			
Vendor:CintCorp 185503328 185504149	Cintas Corp # 185 terry towels terry towels	90.42	04/09/2015	Check Sequence: 16 100-1220-75515	ACH Enabled: No janatorial
	Check Total:	86.26	04/09/2015	100-1220-75515	janatorial
	Check Total:	176.68			
Vendor:Cole 25133 25530 25879 26565	Cole Supply Co., Inc. tissue spindle picker soap	618.94	04/09/2015	Check Sequence: 17 100-1300-75515	ACH Enabled: No rr supplies
	Check Total:	29.49	04/09/2015	100-1300-76500	rr supplies
	Check Total:	16.22	04/09/2015	100-1300-75535	rr supplies
	Check Total:	478.28	04/09/2015	100-1300-75520	rr supplies
	Check Total:	1,142.93			
Vendor:CoLock 150217 150227 150228	County Lock & Key athletics Parks Parks	24.53	04/09/2015	Check Sequence: 18 100-1250-75620	ACH Enabled: No keys
	Check Total:	196.07	04/09/2015	100-1300-75520	keys
	Check Total:	10.90	04/09/2015	100-1300-75520	keys
	Check Total:	231.50			
Vendor:ConSoft 03312015	Concord Softball Umpires 3/15-31	3,344.00	04/09/2015	Check Sequence: 19 100-1250-75622	ACH Enabled: No umps
	Check Total:	3,344.00			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: CopySt 234345 234345 234498	Copy Station log books log books spring flyers Check Total:	85.50 40.53 117.45 243.48	04/09/2015 04/09/2015 04/09/2015	Check Sequence: 20 100-1280-75525 100-1280-75527 100-1280-75625	ACH Enabled: No copies copies copies
Vendor: Denelect 98310	Denalect Alarm Company motion sensor Check Total:	92.00 92.00	04/09/2015	Check Sequence: 21 100-1210-75510	ACH Enabled: No DO repairs
Vendor: DonDen 03312015	Dennis A. Donaghu Mar 2015 Check Total:	200.00 200.00	04/09/2015	Check Sequence: 22 100-1100-60100	ACH Enabled: No Board
Vendor: Ed2go 1153655 1154741	Education To Go instructor reg fees Check Total:	65.00 2.25 67.25	04/09/2015 04/09/2015	Check Sequence: 23 100-1210-75620 100-1210-75620	ACH Enabled: No on line on line
Vendor: Elavon M5059100776	Elavon DO Check Total:	94.56 94.56	04/09/2015	Check Sequence: 24 100-1100-73340	ACH Enabled: No credit card fee
Vendor: Ewing 9366882 9369883	Ewing Irrigation rainbird turface Check Total:	158.95 41.01 199.96	04/09/2015 04/09/2015	Check Sequence: 25 100-1300-75505 100-1300-75505	ACH Enabled: No parts parts
Vendor: FlorSus LL&L 2015	Susanna Flory speaker Check Total:	300.00 300.00	04/09/2015	Check Sequence: 26 100-1220-75250	ACH Enabled: No LL&L
Vendor: FranTx 033115	Franchise Tax Board Margret R Graves Check Total:	105.00 105.00	04/09/2015	Check Sequence: 27 100-0000-21390	ACH Enabled: No
Vendor: Furber 203939 204074	Furber Saw, Inc. washers oil	6.58 181.80	04/09/2015 04/09/2015	Check Sequence: 28 100-1300-75510 100-1300-75510	ACH Enabled: No repairs repairs

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	188.38			
Vendor:GlovBob 03312015	Bobby Glover Mar 2015 Check Total:	200.00 200.00	04/09/2015	Check Sequence: 29 100-1100-60100	ACH Enabled: No Board
Vendor:ICOM Mec 508998	ICOM Mechanical Inc CC Hvac Check Total:	993.05 993.05	04/09/2015	Check Sequence: 30 100-1231-75515	ACH Enabled: No repairs
Vendor:KidzLove 5033.512	Kidz Love Soccer Inc soccer Check Total:	6,678.00 6,678.00	04/09/2015	Check Sequence: 31 100-1250-75620	ACH Enabled: No instructor
Vendor:KrusePl cl-0662 cl-0663	Kruse Plumbing coffee urn/ice maker plumbing plumbing roof top hose bib Check Total:	1,096.25 1,489.55 2,585.80	04/09/2015 04/09/2015	Check Sequence: 32 100-1231-75515 100-1231-75515	ACH Enabled: No CC CC
Vendor:LawsJod 03242015	Jody Lawson See's candy Check Total:	3,335.07 3,335.07	04/09/2015	Check Sequence: 33 100-1260-75300	ACH Enabled: No reimbursement
Vendor:LineEqu si259933 si259968 si260438	Lincoln Aquatics acid acid slippery Check Total:	545.21 545.21 10.90 1,101.32	04/09/2015 04/09/2015 04/09/2015	Check Sequence: 34 100-1280-75527 100-1280-75527 100-1280-75530	ACH Enabled: No chemicals chemicals sign
Vendor:MacAlv 7803	Mac Alvey's Nursery gold dust Check Total:	174.68 174.68	04/09/2015	Check Sequence: 35 100-1300-75505	ACH Enabled: No bocce
Vendor:Mity-Lit 269 269	Mity-Lite TC Athletics Check Total:	1,576.51 791.25 2,367.76	04/09/2015 04/09/2015	Check Sequence: 36 100-1255-75515 100-1250-75620	ACH Enabled: No carts carts

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:MPADes 31506	MPA Design design Check Total:	3,832.00 3,832.00	04/09/2015	Check Sequence: 37 100-1500-80104	ACH Enabled: No pathways PH Par
Vendor:MtDiablo 201355	Mt Diablo Landscape Centers WC Check Total:	185.19 185.19	04/09/2015	Check Sequence: 38 100-1300-75520	ACH Enabled: No sand
Vendor:MurDDeb 2202.503	Debbie Murdock weight Check Total:	1,493.10 1,493.10	04/09/2015	Check Sequence: 39 100-1220-75545	ACH Enabled: No instructor
Vendor:NaccAll 03312015	Allie Naccara Mar Check Total:	40.00 40.00	04/09/2015	Check Sequence: 40 100-1100-60100	ACH Enabled: No Board
Vendor:Nextel 709409312-155 709409312-155 709409312-155 709409312-155 709409312-155 709409312-155	Nextel Communications/Sprint cell cell cell cell cell cell Check Total:	58.27 29.14 29.14 58.27 145.68 378.78 699.28	04/09/2015 04/09/2015 04/09/2015 04/09/2015 04/09/2015 04/09/2015	Check Sequence: 41 100-1280-65365 100-1250-65365 100-1220-65365 100-1100-65365 100-1350-65365 100-1300-65365	ACH Enabled: No cell phones cell phones cell phones cell phones cell phones cell phones
Vendor:P&DApp 57495	P&D Appliance water leak Check Total:	285.75 285.75	04/09/2015	Check Sequence: 42 100-1220-75515	ACH Enabled: No cabinet
Vendor:PERS 033115 033115 033115 033115 033115 033115	PERS PERS PERS PERS PERS PERS Check Total:	351.79 1,396.93 464.64 975.68 10,916.39 4,538.49 18,643.92	04/09/2015 04/09/2015 04/09/2015 04/09/2015 04/09/2015 04/09/2015	Check Sequence: 43 100-0000-21250 100-0000-21250 100-0000-21250 100-0000-21250 100-0000-21250 100-0000-21250	ACH Enabled: No

Invoice No

Description

Amount

Payment Date

Acct Number

Reference

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:PG&E	Pacific Gas & Electric Co			Check Sequence: 44	ACH Enabled: No
03192015	Po pk	20.62	04/09/2015	100-1300-65701	utilities
03202015	heritage meadows	13.67	04/09/2015	340-3400-65701	utilities
03202015	cliffside	11.91	04/09/2015	300-3000-65701	utilities
03202015	PH Park	847.31	04/09/2015	100-1280-65705	utilities
03202015	PH Park	162.98	04/09/2015	100-1280-65701	utilities
03202015	hospice	9.52	04/09/2015	100-1300-65701	utilities
03202015	ball pk	91.31	04/09/2015	100-1300-65701	utilities
03202015	PH Park	18.11	04/09/2015	100-1300-65701	utilities
03202015	RRanch	22.18	04/09/2015	100-1233-65701	utilities
03202015	Seh House	40.18	04/09/2015	100-1232-65701	utilities
03202015	Las Juntas	15.90	04/09/2015	100-1300-65701	utilities
03202015	falls ct	11.91	04/09/2015	300-3000-65701	utilities
03202015	Driftwood	13.67	04/09/2015	340-3400-65701	utilities
03202015	Po pk	20.91	04/09/2015	100-1300-65701	utilities
03202015	Shadowood	10.32	04/09/2015	100-1300-65701	utilities
03202015	chilpancingo	9.52	04/09/2015	100-1300-65701	utilities
03202015	Viking Dr	621.90	04/09/2015	100-1300-65701	utilities
03202015	shannon hills	16.38	04/09/2015	100-1300-65701	utilities
03202015	R Smith	74.62	04/09/2015	100-1300-65701	utilities
03202015	CC	1,241.65	04/09/2015	100-1231-65705	utilities
03202015	WC	423.70	04/09/2015	100-1230-65701	utilities
03202015	WC	57.63	04/09/2015	100-1230-65705	utilities
03202015	Brookwood	9.56	04/09/2015	100-1300-65701	utilities
03202015	PH Park	847.30	04/09/2015	100-1300-65705	utilities
03202015	CC	2,688.42	04/09/2015	100-1231-65701	utilities
03252015	SC	2,783.03	04/09/2015	100-1220-65701	utilities
03252015	SC	601.10	04/09/2015	100-1220-65705	utilities
	Check Total:	10,685.31			
Vendor:PhSen	Pleasant Hill Seniors Club			Check Sequence: 45	ACH Enabled: No
03282015	breakfast with bunny	170.01	04/09/2015	100-1265-75150	food items
	Check Total:	170.01			
Vendor:PleaHill	Pleasant Hill Rec & Park Distr			Check Sequence: 46	ACH Enabled: No
033115	Reimburse Payroll	124,222.00	04/09/2015	100-0000-10410	
	Check Total:	124,222.00			
Vendor:RotoRoot	Roto-Rooter Sewer Service			Check Sequence: 47	ACH Enabled: No
c-922-15	pump interceptor	425.00	04/09/2015	100-1220-75515	grease
	Check Total:	425.00			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:SandSaf 8084479-01	Sanderson Safety Supply Co goggles Check Total:	70.84 70.84	04/09/2015	Check Sequence: 48 100-1300-75370	ACH Enabled: No safety
Vendor:ShessZac 03312015	Zac Shess Mar Check Total:	200.00 200.00	04/09/2015	Check Sequence: 49 100-1100-60100	ACH Enabled: No Board
Vendor:SiePac 67529	Sierra Pacific Tours Day on Bay 2848.015 Check Total:	675.00 675.00	04/09/2015	Check Sequence: 50 100-1220-75630	ACH Enabled: No sen trips
Vendor:Spanish 6631.501	Spanish 4 Children immersion Check Total:	542.40 542.40	04/09/2015	Check Sequence: 51 100-1260-75250	ACH Enabled: No instructor
Vendor:StePrint 29243	Steven's Printing WW&S Check Total:	100.91 100.91	04/09/2015	Check Sequence: 52 100-1100-74000	ACH Enabled: No posters
Vendor:SteSher 03312015	Sherry Sterrett Mar Check Total:	200.00 200.00	04/09/2015	Check Sequence: 53 100-1100-60100	ACH Enabled: No Board
Vendor:SuppWor 1608775	Supply Works SC	253.83	04/09/2015	Check Sequence: 54 100-1220-75515	ACH Enabled: No supplies
1614693-00	towel roll	192.51	04/09/2015	100-1220-75515	RR supplies
1614702-00	terry towel	117.66	04/09/2015	100-1270-75515	RR supplies
1614952-00	mop towel	690.53	04/09/2015	100-1231-75515	RR supplies
	Check Total:	1,254.53			
Vendor:Travel 04222015	Travel Center, Trust Account Equestrian 2848.015	2,597.00	04/09/2015	Check Sequence: 55 100-1220-75630	ACH Enabled: No sen trips
04302015	SJ Baptista 2855.015	2,535.00	04/09/2015	100-1220-75630	sen trips
05012015	Finocchio 2858.015	3,854.00	04/09/2015	100-1220-75630	sen trips
05202015	Cache 2455.015	1,641.50	04/09/2015	100-1220-75630	sen trips
	Check Total:	10,627.50			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: UPS Stor 03142015	UPS Store # 3769 color Check Total:	156.03 156.03	04/09/2015	Check Sequence: 56 100-1290-75625	ACH Enabled: No copies
Vendor: USBank 033115 033115	U.S. Bank PARS #6746022400 PARS #6746022400 Check Total:	807.37 1,614.69 2,422.06	04/09/2015 04/09/2015	Check Sequence: 57 100-0000-21335 100-0000-21330	ACH Enabled: No
Vendor: USBankP 03232015	U.S. Bank Corporate Payment charges Check Total:	23,785.53 23,785.53	04/09/2015	Check Sequence: 58 100-0000-20100	ACH Enabled: No Cal Card
Vendor: Valic 03/2015 03/2015 03/2015 03/2015	Valic Valic Valic Valic Valic Check Total:	375.00 575.00 25.00 575.00 1,550.00	04/09/2015 04/09/2015 03/26/2015 03/26/2015	Check Sequence: 59 100-0000-21340 100-0000-21340 100-0000-21340 100-0000-21340	ACH Enabled: No
	Total for Check Run: Total Number of Checks:	246,215.47 59			

Board of Directors Meeting Minutes
January 22, 2015
DRAFT



The January 22, 2015 Board Meeting of the Pleasant Hill Recreation & Park District Board of Directors was called to order by Board Chair Bonato at 7:02 p.m. in the Conference Room at the Administration Office.

PLEDGE OF ALLEGIANCE

Ex-Officio Naccara led the Pledge of Allegiance.

ROLL CALL

BOARD PRESENT: Sterrett, Bonato, Shess, Donaghu

ABSENT: Glover

STAFF PRESENT: Berggren, Hurtado, Bradley

PUBLIC COMMENT

None

EX-OFFICIO MEMBER REPORT, ALLIE NACCARA – COLLEGE PARK HIGH SCHOOL

Ex-Officio Naccara gave the following report:

Teen Council news:

- The council will be helping with the Pleasant Hill Lion's Club crab feed this Saturday.
- Still planning The Prom Fashion show for early March.

College Park news:

- Finals week is this week.
- The Drama department is producing "The Rocky Horror Picture Show".
- Prom tickets will be on sale February 9, 2015 – February 20, 2015.
- Mt. Diablo Unified School District will be offering an online Drivers Education class for students in the school district.
- Talent Show auditions will be held January 27, 2015 and January 28, 2015.
- The Career Center will be offering an Interview Workshop on January 29, 2015.
- Boys Lacrosse tryouts will be February 9-13, 2015 after school.
- The Music Department will be holding a fundraiser on February 7, 2015 called "World's Greatest Race". It is a family friendly scavenger hunt in downtown Pleasant Hill.

CONSENT CALENDAR (ACTION)

- TO APPROVE BILLS TO BE PAID**
- TO APPROVE MINUTES OF OCTOBER 8, 2014**

Upon motion of Board Members Sterrett & Donaghu the Board approved the Consent Calendar with corrections to the October 8, 2014 minutes.

PRESENTATION FROM AND DISCUSSION WITH THE PLEASANT HILL LIBRARY TASK FORCE

Board Chair Bonato presented the Board and audience members with background information about the Library Task Force and proposed library project. She introduced Councilmember Michael Harris, Head Branch Librarian Patrick Reemer, City of Pleasant Hill Public Information Officer Martin Nelis, Katherine Brackin, Jack Prosek, and Pleasant Hill Board member Sherry Sterrett, all members of the Library Task Force. Reemer and Harris showed the Board a power point presentation with different local library designs. Reemer explained that the current library has \$10 million in deferred maintenance, and is not able to serve the needs of the community. He said the new library would need to have a bigger footprint with more meeting rooms. Reemer reviewed the task force's goals, and all the sub- committees of the task force, which include: the Funding Committee, the Community Outreach Committee, and the Needs Assessment Committee.

Councilmember Harris discussed the importance of the location of the Library. He said it was very important to have good parking, and to have it centrally located in the City. Harris said the Task Force looked at many facilities and narrowed it down to five possibilities including Pleasant Hill Park, which he said would not be the ideal site, as there would have to be augmentations to the park. Harris reported that the Task Force has to finalize their location decision soon. He asked the Board for their input regarding the Pleasant Hill Park site.

Board Member Sterrett said she supported the library, but did not support having it in Pleasant Hill Park.

Board Chair Bonato commented that more discussion would be good.

Board Member Donughu commented that after talking to the public about the park location he to is opposed to the park location.

Board Chair Bonato said she would like to have all the Board members present to discuss the issue in more detail.

Board Member Shess said he was very supportive of a new library, but is concerned with the park location.

Councilmember Harris said he appreciated the Board's concerns regarding the Pleasant Hill Park. He concurred that this may not be a good location.

Task Force Committee member, Jack Prosek spoke. He commented that the library issue has been discussed long before the organization of the task force. He discussed parking and traffic issues with possible site locations. Prosek said his favorite recommended location is the Beatrice road location.

Mark Rolandelli was present, he spoke in favor of Bond projects, and collaborative efforts between all the organizations involved in the project. He commented that he is in favor of a multiuse site next to the Pleasant Hill Middle School. He said he felt very strongly the community would a multi use site.

The Board thanked the Task Force for their presentation and report to the Board.

TO CONSIDER PLANS BY THE PLEASANT HILL BASEBALL ASSOCIATION FOR STORAGE FACILITY AT PLEASANT OAKS PARK (ACTION)

The General Manager reported that the storage facility plans have been reviewed by the land & Facilities Committee. He commented that the Pleasant Hill Baseball Association has provided all the requested information to the District and the Board regarding the storage facility.

Recreation Supervisor Lance Hurtado was present. He reviewed the storage facility plans with the Board. He commented that there had been a change in the location from the original plans. The General Manager reported that there are plans in place to add landscaping around the building to make it more aesthetically pleasing.

Board Member Shess asked about the change of the door to a rollup version. Hurtado and Rolandelli explained the rollup was better getting equipment in and out. The Board discussed the location and the design changes.

Board Chair Bonato commented that she was not aware of the height of the building. She commented that the building looks really high. The General Manager and Rolandelli explained that the building needs to be a certain height to get the equipment in and out. Bonato said she is concerned about the look of the building; she would like to make sure it blends into the park. Board Chair Bonato asked if there was a way to make the building look a little lower.

Rolandelli said the design of the eaves could be changed. Bonato said she feels changing the design is important. Board Chair Bonato asked if the plans should be approved before the memorandum of understanding has been finalized. The General Manager said the order of approval should be fine. Bonato asked who would be contracting the work of the building. PHBA said they will be contracting the work. Bonato said she would like to see the ownership of the building added to the agreement.

Upon motion of Board Members Donaghu & Sterrett the Board approved to accept the plans of the storage unit with the extension of the eaves if economically feasible.

TO CONSIDER AMENDING USE AGREEMENT WITH THE PLEASANT HILL BASEBALL ASSOCIATION (ACTION)

Recreation Supervisor Lance Hurtado reviewed the most current Memorandum of Understanding with PHBA to the Board; he commented that this MOU is much like the MOU's the District has done for other buildings in the park. Hurtado reported that PHBA has reviewed the MOU, but would like to review it in more detail. Board Chair Bonato asked if it would help PHBA to have the District's legal counsel review it. PHBA representative Mark Rolandelli said it would. Board Chair Bonato gave her copy of proposed changes to the General Manager to share with the District legal counsel.

This item was tabled until the MOU could be revisited.

Board Chair Bonato commented that she would like PHBA to have a Mandated Reporting Policy in place.

The Board thanked Rolandelli and Booth for all their hard work and contributions to the community.

TO CONSIDER USE AGREEMENT WITH MT. DIABLO UNIFIED SCHOOL DISTRICT REGARDING TENNIS COURTS AT PLEASANT HILL MIDDLE SCHOOL (ACTION)

The General Manager reported that since the last Board Meeting he had met with legal counsel to revise the wording in the agreement as per the Board's request. Board Member Sterrett said the revision greatly improved the document. Board Chair Bonato asked that legal counsel look at the

document one more time, she wanted the insurance company to be happy with the wording. The General Manager said he will take care of it.

Upon motion of Board Members Sterrett & Shess the Board approved to accept the Use Agreement with Mt. Diablo Unified School District regarding the tennis courts at Pleasant Hill Middle School subject to question responses.

TO CONSIDER AGREEMENT WITH MPA DESIGN FOR DESIGN SERVICES FOR THE PLEASANT HILL PARK PATHWAY REPLACEMENT PROJECT (ACTION)

The General Manager reviewed the changes made to the agreement. The Board asked that the General Manager send them copies of the change.

Upon motion of Board Members Donaghu & Shess the Board approved to accept the Agreement with MPA Design for design services for the Pleasant Hill Park Pathway Replacement project.

TO SET BOARD COMMITTEE MEETING DATES

a. LAND AND FACILITY DEVELOPMENT COMMITTEE

The meeting was scheduled for February 5, 2015. Board Chair Bonato requested that the Committee look into the Old School House and the Winslow Center property issues.

b. PERSONNEL COMMITTEE

The meeting was scheduled for January 23, 2015.

c. BUDGET COMMITTEE

The Budget Committee meeting took place on January 22, 2015 at 4:00 p.m.

d. PROGRAM COMMITTEE

The Program Committee meeting was scheduled for February 4, 2015 at 4:00 p.m.

BOARD ANNOUNCEMENTS AND REQUESTS TO STAFF

Bonato made the following announcements/questions:

- She wanted to know the status of the minutes. The General Manager said staff is working to get caught up.
- She said that she met with reporter Lisa White this morning to update her on District activities.
- She asked that a survey be completed to District employees to see how many of them are veterans.
- She asked about the status of the District audit. The General Manager said it will be on the February 12, 2015 agenda.

Sterrett made the following announcements/questions:

- She asked if the Budget Committee had supported replacing the blinds at the Senior Center. The General Manager said more information will be forthcoming.
- She announced that the Contra Costa Chapter Special District's meeting is next Monday.
- She announced that the CSDA Legislative days will be May 19th and 20th 2015.
- She commented that the District can apply for CSDA educational grants for Board Members and District Staff to be used for seminar registrations.
- The Senior Center is in the middle of their membership drive.

Donaghu made the following announcements/questions:

- He attended the Chamber mixer last week at Daily Digital imaging.
- There will be no Chamber Board meetings this month.
- He announced the Chamber has seven new Board members.
- He attended the retirement party for Joe Ovick at the Community Center. He said he thought the sound system issue seemed to be more how people were holding the microphone. Board Chair Bonato would like a report on the microphone situation.

STAFF ANNOUNCEMENTS

The General Manager made the following announcements:

- Next Wednesday is the Annual CAPRI site inspection.
- The Board study session will be on February 6, 2015. Board Member Sterrett would like to see special education training discussed.
- He will be involved in the mediation with Phil Abey in Oakland on February 3, 2015.
- He will not be here for the next Board Meeting. He will be at the February 26th meeting.
- He will be looking into which Board Members still need the Ethics Training.

ADJOURNMENT

Board Chair Bonato adjourned the meeting at 10:26 p.m.

Robert B. Berggren, Clerk of the Board



MEMORANDUM

TO: Board of Directors
FROM: General Manager
DATE: April 2, 2015
RE: April 9, 2015 Board Meeting

Report from Las Juntas Artists

Representatives Judi Visscher and Walter Crew will be on hand to give a report on membership and activities of Las Juntas Artists.



MEMORANDUM

TO: Board of Directors
FROM: General Manager
DATE: April 2, 2015
RE: April 9, 2015 Board Meeting

Report on Teen Program

Recreation Supervisor Katrina Hunn will report on the Teen Center activities and membership.



MEMO

To: Bob Berggren, General Manager
 From: Katrina Hunn, Supervisor - Teen Center

Date: April 1, 2015

Re: Teen Center Afterschool Program Update

The Teen Center Afterschool Program has been thriving this year. The total membership is currently at 185 members. We have students from 6 schools that attend our center. The revenue generated from the Afterschool Program for this school year as of March 30th is \$62,200. The 2013/2014 programs final revenue was \$52,245. I will be at the Board Meeting on April 9th to answer any questions regarding the program. Below is our attendance report to date for date for the 2014/2015 program.

9/2	62	10/1	94	11/3	74	12/1	75	1/5	69	2/2	63	3/2	63
9/3	70	10/2	66	11/4	65	12/2	70	1/6	65	2/3	59	3/3	55
9/4	60	10/3	69	11/5	106	12/3	92	1/7	84	2/4	83	3/4	82
9/5	63	10/6	75	11/6	83	12/4	63	1/8	68	2/5	61	3/5	59
9/8	69	10/7	63	11/7	72	12/5	66	1/9	69	2/6	62	3/6	54
9/9	75	10/8	98	11/10	72	12/8	69	1/12	72	2/9	61	3/9	59
9/10	86	10/9	70	11/12	94	12/9	55	1/13	69	2/10	58	3/10	55
9/11	68	10/10	74	11/13	67	12/10	85	1/14	36	2/11	87	3/11	82
9/12	65	10/13	72	11/14	64	12/11	61	1/15	60	2/12	54	3/12	55
9/15	76	10/14	69	11/17	69	12/12	46	1/16	59	2/17	49	3/16	57
9/16	68	10/15	105	11/18	79	12/15	69	1/20	55	2/18	84	3/17	52
9/17	88	10/16	68	11/19	92	12/16	63	1/21	82	2/19	57	3/18	70
9/18	67	10/20	77	11/20	69	12/17	84	1/22	54	2/20	57	3/19	56
9/19	66	10/21	83	11/21	61	12/18	58	1/23	62	2/23	65	3/20	54
9/22	75	10/22	107			12/19	61	1/27	78	2/24	50	3/23	54
9/23	70	10/23	75					1/28	99	2/25	81	3/24	49
9/24	93	10/24	68					1/29	65	2/26	62	3/25	75
9/25	60	10/27	76					1/30	62	2/27	52	3/26	54
9/26	61	10/28	79									3/27	60
9/29	70	10/29	88									3/30	56
9/30	65	10/30	64									3/31	54
Monthly Average	70		78		76		68		67		64		60



MEMORANDUM

TO: Board of Directors
FROM: General Manager
DATE: April 2, 2015
RE: April 9, 2015 Board of Directors Meeting

Report on 2015 Blues & Brews

Recreation Supervisor Katrina Hunn will be on hand to give an update and report on this year's Blues and Brews that will be held on July 17 & 18, 2015.



MEMORANDUM

TO: Board of Directors
FROM: General Manager
DATE: April 2, 2015
RE: April 9, 2015 Board Meeting

Report on Pleasant Hill Dolphins Swim Team

Head Coach and Recreation Supervisor Talli Pitcher will be on hand to give an update and report on the plans this season for the Pleasant Hill Dolphins Swim Team



MEMORANDUM

TO: Board of Directors
FROM: General Manager
DATE: April 2, 2015
RE: April 9, 2015 Board Meeting

Reports and to Set Board Committee Meeting Dates

- a. Land and Facility Development Committee**
- b. Personnel Committee**
- c. Budget and Finance Committee**
- d. Program Committee**

This is an ongoing item. Some of the committees will give updates and schedule any meetings.