



MEMORANDUM

TO: Board of Directors

FROM: General Manager

DATE: February 2, 2012

RE: Agenda Item #9 – February 8, 2012 Board Meeting

Presentation and Approval of Audit and Management Letter (ACTION)
Review District Annual Audit
Review Measure E Annual Audit
Review Pleasant Hill Seniors Club Annual Audit

Enclosed in your packet is the District's annual audit as well as the Measure E and Pleasant Hill Seniors Club annual audit. There is also the annual management letter enclosed. Michael O'Connor of RJ Ricciardi Inc. Certified Public Accountants will be on hand to make a presentation of the three audits. Following the presentation of the audits, we are requesting that the Board of Directors approve the acceptance of the annual audits for the District, Measure E Funds and the Pleasant Hill Seniors Club.