



147 Gregory Lane
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Board of Directors AGENDA

PLEASANT HILL RECREATION & PARK DISTRICT

MISSION STATEMENT

In order to serve the diverse recreational needs of individuals and families and to enrich the quality of life for all residents, the Pleasant Hill Recreation & Park District is committed to providing park facilities, open space, and programs and activities for all ages.

Thursday, February 14, 2013
ADMINISTRATION OFFICE
CONFERENCE ROOM
147 GREGORY LANE, PLEASANT HILL

6:30 p.m.
BOND PROJECTS MEETING

Est. Time

1. Pledge of Allegiance
2. Roll Call
3. Public Comment
Public comment will be limited to five minutes per person with a maximum time of thirty minutes unless further time is granted by the presiding officer. The public may speak regarding agenda items at the time the matter is taken up. Non-agenda items can be addressed under Public Comment

5 min

4. Set a Date to Tour the Community Center Site

20 min

5. Updates on Bond Projects
 - Senior Center
 - Teen Center
 - Community Center
 - Pleasant Oaks Park

Documents that are disclosable public records required to be made available under California Government Code Section 54957.5 (b) (1) and (2) are available to the public for inspection at no charge during business hours at our administrative office located at 147 Gregory Lane, Pleasant Hill, California.

The Pleasant Hill Recreation & Park District will provide reasonable disability-related modification or accommodations to a person who requires such in order to participate in the meeting of the Board of Directors. Please contact Susie Kubota (925) 682-0896 at least 48 hours before the meeting.

7:00 p.m. - Regular Board Meeting

6. Public Comment
Public comment will be limited to five minutes per person with a maximum time of thirty minutes unless further time is granted by the presiding officer. The public may speak regarding agenda items at the time the matter is taken up. Non-agenda items can be addressed under Public Comment.
- 10 min 7. Ex-Officio Member Report, Genesis Cassidy – College Park High School
- 5 min 8. Consent Calendar **(ACTION)**
 - a. To Approve Bills to be Paid
 - b. To Approve Minutes of December 19, 2012 and January 10, 2013
- 40 min 9. Presentation and Approval of Audit and Management Letter **(ACTION)**
 - a. Review District Annual Audit
 - b. Review Measure E Annual Audit
 - c. Review Pleasant Hill Seniors Club Annual Audit
- 10 min 10. To Consider Endorsement of Pleasant Hill Education Initiative **(ACTION)**
- 30 min 11. Program Committee Report
 - a. To Consider Updated District Refund Policy **(ACTION)**
 - b. Review of the Spring/Summer 2013 Spotlight
- 10 min 12. Report from Contra Costa Special Districts Quarterly Meeting
- 10 min 13. Board Announcements and Requests to Staff
- 10 min 14. Staff Announcements
15. Adjourn

Future Board of Directors Meetings:

Regular Meetings:

February 28, 2013

March 14, and 28, 2013