



Board of Directors AGENDA

PLEASANT HILL RECREATION & PARK DISTRICT

147 Gregory Lane
Pleasant Hill, CA 94523
(925) 682-0896
(925) 682-1633 fax
pleasanthillrec.com

MISSION STATEMENT

In order to serve the diverse recreational needs of individuals and families and to enrich the quality of life for all residents, the Pleasant Hill Recreation & Park District is committed to providing park facilities, open space, and programs and activities for all ages.

**ADMINISTRATION OFFICE
CONFERENCE ROOM
147 GREGORY LANE, PLEASANT HILL**

**Thursday, September 22, 2016
7:00 p.m.
Regular Meeting**

Est. Time

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Public Comment
Five minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter. The public may speak regarding agenda items at the time the matter is taken up. Non-agenda items can be addressed under Public Comment.
- 10 min. 4. Report from Ex-Officio Katelyn Downing, College Park High School
- 10 min. 5. Consent Calendar (Attachment A) **(ACTION)**
 - a. To Approve Bills to be Paid (Exhibit 1)
 - b. To Approve Minutes of August 11, 2016, August 25, 2016 and Special Meeting Minutes of July 14, 2016 (Exhibit 2)
 - c. To Approve Resolution 2016-09-22, Authorizing an Update of District Signature List of Check Signers for US Bank (Exhibit 3)
- 10 min. 6. Report from Co-Sponsored Club, Veterans of Foreign Wars, Commander Jeff Messinger
- 10 min 7. Authorize General Manager to Terminate the Grant Writing Services Agreement with California Consulting (Attachment B) **(ACTION)**

Documents that are disclosable public records required to be made available under California Government Code Section 54957.5 (b) (1) and (2) are available to the public for inspection at no charge during business hours at our administrative office located at 147 Gregory Lane, Pleasant Hill, California.

The Pleasant Hill Recreation & Park District will provide reasonable disability-related modification or accommodations to a person who requires such in order to participate in the meeting of the Board of Directors. Please contact Susie Kubota (925) 682-0896 at least 48 hours before the meeting.

- 10 min. 8. Review End of Fiscal Year Financial Reports and Authorize Transfer of \$144,000 from Unrestricted General Fund Balance to Capital Projects Fund (Attachment C) **(ACTION)**
- 10 min. 9. Reports and To Set Board Committee Meeting Dates
- a. Land and Facility Development Committee - September 27 at 3 pm
 - b. Personnel Committee
 - c. Budget & Finance Committee
 - d. Program Committee
 - e. City/District Liaison Committee
- 10 min. 10. Board Announcements and Requests to Staff
- 10 min. 11. Staff Announcements
12. Adjourn

Future Board of Directors Meetings:

Thursday, October 13, 2016
Thursday, October 27, 2016
Thursday, November 3, 2016