



Board of Directors AGENDA

PLEASANT HILL RECREATION & PARK DISTRICT

MISSION STATEMENT

In order to serve the diverse recreational needs of individuals and families and to enrich the quality of life for all residents, the Pleasant Hill Recreation & Park District is committed to providing park facilities, open space, and programs and activities for all ages.

**COMMUNITY CENTER, McHALE ROOM
320 CIVIC DRIVE, PLEASANT HILL**

****NEW LOCATION****

**Board of Directors Meeting
Thursday, May 25, 2017
7:00 P.M. – SPECIAL MEETING**

1. Call to Order
2. Roll Call and Pledge of Allegiance
3. Public Comment
Five minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter. The public may speak regarding agenda items at the time the matter is taken up. Non-agenda items can be addressed under Public Comment.
4. Report from Ex-Officio Katelyn Downing, College Park High School
5. Report from the General Manager
6. Consent Calendar (Attachment A)
 - a. Approve Bills to be Paid Warrants #24017-24063 (Exhibit 1)
7. Honor and Recognize the 2016-17 Teen Council
 - a. Presentation to Teen Council Members
 - b. Presentation to Chair Ethan Tuey
8. Report from Chair Zac Shess and General Manager Michelle Lacy Regarding California Special District Association (CSDA) Legislative Days
9. Report from Board Member Jennifer Ortega and General Manager Michelle Lacy Regarding the California Association of Recreation & Park Districts (CARPD) Conference

Documents that are disclosable public records required to be made available under California Government Code Section 54957.5 (b) (1) and (2) are available to the public for inspection at no charge during business hours at our administrative office located at 147 Gregory Lane, Pleasant Hill, California.

The Pleasant Hill Recreation & Park District will provide reasonable disability-related modification or accommodations to a person who requires such in order to participate in the meeting of the Board of Directors. Please contact Susie Kubota (925) 682-0896 at least 48 hours before the meeting.

10. Authorize General Manager to Enter into an Agreement with Cliff Glickman Communications, LLC in the amount of \$15,000 to Develop a Comprehensive Strategic Communications Plan (Attachment B)
11. Review and Approval of Proposed Policy Regarding Vacation, Paid-Time Off and Limitations on Vacation Leave Accrual (Attachment C)
12. Opportunity for Committee Chairs to Set Meeting Dates
 - a. Land and Facilities Development Committee – May 24, 2017 at 8:00 a.m.
 - b. Personnel Committee – May 10, 2017 at 8:30 a.m.
 - c. Budget & Finance Committee – May 17, 2017 at 4:30 p.m.
 - d. Program Committee – June 13, 2017 at 5:00 p.m.
13. Board Announcements and Requests to Staff
14. Adjourn

Future Board of Directors Meetings:

Thursday, June 8, 2017, 7:00 p.m.

Thursday, June 22, 2017, 7:00 p.m.

Thursday, July 13, 2017, 7:00 p.m.