



# Board of Directors AGENDA

PLEASANT HILL RECREATION & PARK DISTRICT

147 Gregory Lane  
Pleasant Hill, CA 94523  
(925) 682-0896  
(925) 682-1633 fax  
pleasanthillrec.com

## MISSION STATEMENT

In order to serve the diverse recreational needs of individuals and families and to enrich the quality of life for all residents, the Pleasant Hill Recreation & Park District is committed to providing park facilities, open space, and programs and activities for all ages.

*Documents that are disclosable public records required to be made available under California Government Code Section 54957.5 (b) (1) and (2) are available to the public for inspection at no charge during business hours at our administrative office located at 147 Gregory Lane, Pleasant Hill, California.*

*The Pleasant Hill Recreation & Park District will provide reasonable disability-related modification or accommodation to a person with a disability who requires a modification or accommodation in order to participate in the meeting of the Board of Directors. Please contact Susie Kubota (925) 682-0896 at least 48 hours before the meeting if you require such modification or accommodation.*

**ADMINISTRATION OFFICE  
CONFERENCE ROOM  
147 GREGORY LANE, PLEASANT HILL  
Wednesday, February 8, 2012**

## **5:00 p.m. - CLOSED SESSION**

### **CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to subdivision (b) of California Government Code Section 54956.9: (One potential case)

**6:00 p.m.**

## **Bond Projects Meeting**

### **Est. Time**

1. Pledge of Allegiance
2. Roll Call
3. Public Comment  
Public comment will be limited to five minutes per person with a maximum time of thirty minutes unless further time is granted by the presiding officer. The public may speak regarding agenda items at the time the matter is taken up. Non-agenda items can be addressed under Public Comment.
4. Bond Project Updates/Status
  - a. To Consider Contract for Design Services with Abey Arnold & Associates for Pleasant Oaks Park **(ACTION)**
  - b. Senior Center Update
  - c. Teen Center Update
  - d. Community Center Update
  - e. To Clarify Change Order Payments to Jerry Haag and Janus Corporation

50 min.

5. Confirm Date of Board Tour of Teen Center and Senior Center

5 min.

**7:00 p.m. – Regular Board Meeting**

6. Public Comment  
Public comment will be limited to five minutes per person with a maximum time of thirty minutes unless further time is granted by the presiding officer. The public may speak regarding agenda items at the time the matter is taken up. Non-agenda items can be addressed under Public Comment.
- 10 min. 7. Ex-Officio Member Report, Genesis Cassidy – College Park High School
- 5 min. 8. Consent Calendar **(ACTION)**
  - a. To Approve Bills to be Paid
  - b. To Approve Minutes of August 10, 2011
- 30 min. 9. Presentation and Approval of Audit and Management Letter **(ACTION)**
  - Review District Annual Audit
  - Review Measure E Annual Audit
  - Review Pleasant Hill Seniors Club Annual Audit
- 10 min. 10. Report from Contra Costa Special Districts Quarterly Meeting
- 10 min. 11. Board Announcements and Requests to Staff
- 10 min. 12. Staff Announcements
13. Adjourn

**Future Board of Directors Meetings:**

February 22, 2012  
March 14 and 28, 2012

Board Study Session: February 7, 2012, 9:00 a.m.