

Board of Directors Meeting Minutes August 24, 2011



Pleasant Hill
Recreation & Park District

People, Parks, and Programs Since 1951

The August 24, 2011 Board Meeting of the Pleasant Hill Recreation & Park District Board of Directors was called to order by Board Vice Chair Dennis Donaghu at 6:01 p.m. in the Conference Room at the Administration Office.

PLEDGE OF ALLEGIANCE

Board Vice Chair Donaghu led the Pledge of Allegiance.

ROLL CALL

BOARD PRESENT: Donaghu, Glover, Shepard, Sterrett

ABSENT: Bonato

STAFF PRESENT: Berggren, Hunn, Luke, Miller, Spatz, Young

PUBLIC COMMENT

There was no public comment.

FUNDRAISING REPORT

a. To Consider Naming Opportunities for the Bond Projects (ACTION)

b. Other Updates

Campaign Coordinator Sandy Noack said that all Board Members have pledged towards the campaign. She said they have been working on letters of intent to Foundations and made copies of what is involved. At times the documents might be 50 or more pages long. She thanked the Board for their support. The General Manager commented that there have been some additional naming opportunities, which the Board will need to approve. He thanked Board Member Glover for assisting with connections within the community to solicit for support. Noack mentioned some of the additions for the naming opportunities such as the arts and crafts room at the Senior Center is \$10,000, the playground is \$10,000, event lobby entrance by the library is \$25,000, Senior Center entry lobby is at \$35,000, and the Senior Center café lounge is \$35,000. She will list the pricing next to the naming opportunity in the future.

Upon motion of Sterrett/Glover, the Board approved the additional naming opportunities for the bond projects.

REVIEW STEPHEN HARRIMAN AND ASSOCIATES AND THE DAHLIN GROUP CONTRACT AND CHANGE ORDERS (ACTION)

Board Vice Chair Donaghu tabled this agenda item until the next Board Meeting when Board Chair Bonato can be present to discuss.

BOND PROJECT UPDATES/STATUS

a. Review Decision Making Authority

The General Manager stated that Board Chair Bonato had requested to review this item. The Board felt that they had approved and reviewed this earlier.

b. Senior Center Update

c. Teen Center Update

d. Community Center Update

The General Manager stated that the Construction Committee gets bond updates every Monday from Bond Project Facility Coordinator Carrie Miller. He passed out a report for the Board to review. Board Member Sterrett asked if they can have these reports weekly.

He mentioned that there were soil compaction issues that were resolved. The construction company has been breaking water lines or sprinkler systems and park staff has been handling ongoing repairs. He said Project Manager Ron Johnson has complimented staff on handling these issues because they can delay a project. The General Manager said there has been an issue with the chlorine and chemical deliveries for the pool, but it has been worked out.

The General Manager remarked that there were 8 firms that showed up for the pre-bid conference on August 19 for the Community Center demolition project. The General Manager discussed an issue regarding drop off and pick up of Valley View Middle School and College Park High School students. He said there is a concern when the demolition project begins and making sure the construction trucks are not waiting to get into the parking lot to the Community Center. He said this is an issue that will have to be worked out.

Board Member Sterrett brought up the issue of art and mentioned that Gordon Hunter Studios has completed some artwork at John Muir Hospital. She said they have incorporated the art into the walkways and entryways. She said this would be an idea for the Community Center. She passed out an example.

Board Vice Chair Donaghu adjourned the meeting at 6:26 p.m. for the bond project items.

Board Vice Chair Donaghu reconvened the board meeting for the regular board meeting items at 7:30 p.m.

PUBLIC COMMENT

BEVERLY LANE, East Bay Regional Park District (EBRPD) Board Member – She has been visiting other agencies and wanted to review the EBRPD activities and update of the Measure WW funds. She has been on the Board for 17 years and is the President this year. She mentioned one thing that has happened with the Measure WW funds is Richmond remodeled their Plunge pool. Lane said they used about 40% of their allocated funds. She mentioned that Danville will be remodeling their Veterans building. She said it is interesting how the Measure WW funds are being used in the various areas.

Lane stated that EBRPD has a great partnership with the East Contra Costa Habitat Conservancy. She said Clayton is a member as well as all cities in the East County excluding Antioch. She mentioned that for many years the EBRPD has been working with the conservancy to assist in their mitigation of environmental impacts and land preservation. She said the Park District has been working with them as a land agent and most of the new land they have acquired has been through this conservancy. She said they are excited about the partnership, but the Park District has a requirement to allow public access to the new parkland, although there are some restrictions that the conservancy may require in order to preserve wildlife habitat. She gave an example of certain parks where dogs are not allowed due to the kit fox habitat areas they want to protect. She continued to speak about their plans. Lane stated that they were also able to get a TIGER grant to assist in funding for accessibility on some of their trails due to a high percentage of commuter use such as the Iron Horse Trail.

Lane said their tax funds have decreased and their District has had a freeze on employment and fewer staff and they have had some major labor negotiations. She said they have been

promoting "Healthy Parks, Healthy People". She handed out some brochures regarding this campaign. Board Vice Chair Donaghu thanked Lane for her presentation.

REPORT FROM LAS JUNTAS ARTISTS

There was no one present to give a report. It will be rescheduled.

REPORT ON THE ARCHITECTURAL REVIEW COMMISSION MEETING ON THE POSSIBLE CELL TOWER ADJACENT TO PASO NOGAL PARK

Board Member Glover attended the Architectural Review Commission (ARC) meeting and reported that AT&T was trying to focus in on what the purview was of ARC and is focusing on the aesthetics. He said the neighbors were there in force to state the reasons why it is not an ideal site for the tower, but AT&T did not focus on what they could do to assist with this concern. He expressed the District's concerns with the tower being in the view of public, close to open space trails and more. He continued to report on the meeting and said that it will be brought back to the ARC on September 1st and to City Council on the 12th. He mentioned a few things that were brought up by ARC when he voiced the District's concerns, one of which was where the property lines are for the Recreation District and the Water District, also if certain tree planting was required of the applicant, would the District be opposed to trees being planted on District property to help mitigate the tower. He said he will check with the rest of the Board. He stated that he does not feel it would help the view corridor. Board Member Shepard said that it may be cost prohibitive for the applicant, but she thought that palms would be good to plant if they were to consider this idea. He said the Water District will be completing some landscaping around their utility box. Park Superintendent Lynn Spatz described where the property line is separating the Water District, the Recreation District and also a private property land owner. The General Manager thanked Glover for representing the District. The Board will continue to follow this issue.

TO CONSIDER DATES FOR BOARD TOUR OF DISTRICT FACILITIES AND BOND PROJECTS

The General Manager stated that it is the time of year where the Board has the annual tour of District sites and facilities. He recommended some dates and the Board decided on Wednesday, October 5 from 3:00 p.m. – 6:00 p.m. Bond Oversight Committee Member Harold Jeffrey asked if he may attend the tour for the bond projects. The Board invited him to attend. The General Manager will check with Board Chair Bonato on the date. He also asked what other sites the Board is interested in visiting. The Board suggested the Winslow Center would be another site to visit.

TO APPROVE RESOLUTION 2011-08-24, APPROVING THE APPROPRIATION LIMIT FOR FISCAL YEAR 2011 – 12 (ACTION)

The General Manager stated this is an annual resolution that needs to be approved on Article 13B that is based on the population and personal income per capita. He recommended approval of the appropriation limit for fiscal year 2011 – 12.

Upon motion of Sterrett/Glover, the Board approved the appropriation limit for fiscal year 2011 – 12 as presented.

CONSENT CALENDAR (ACTION)

Board Member Shepard had a question on a warrant. Board Vice Chair Donaghu had one minor correction to the minutes of May 25, 2011.

- a. To Approve Bills to be Paid, warrants #15656 - #15723 in the amount of \$347,793.53 dated August 24, 2011.
- b. To Approve Minutes of May 25, 2011

Upon motion of Shepard/Glover, the Board approved the consent calendar as presented with a minor change to the minutes of May 25, 2011.

BOARD ANNOUNCEMENTS AND REQUESTS TO STAFF

Board Member Sterrett announced that she felt the American Iron Car Show was a great success. She said she did not attend because of all the walking, but her son and husband attended and said there were large crowds and felt that it was a nice venue having the event downtown. She heard from other public and staff as well, how it was a great event. She forwarded an email to the General Manager in regards to California Forward. She met with park maintenance staff and met for two hours with 14 employees. She said she put together an information packet. She explained the budget and how goals are put together and formulated. She said one of their goals was giving the employees a raise and benefits were another goal to look at. She said they questioned how the Board can have them pay for benefits and she stated they expressed that the timeline was so short for families to make adjustments when they were affected by having to pay 5% of their benefits. She stated they requested to have more time to be notified when they may be affected again in the future. She also mentioned that the employees had concerns voiced about the furlough days. She brought up to the General Manager some ideas the employees expressed to her. She announced that the Program Committee meeting is tomorrow and they will be reviewing the analytical programs for Aquatics and Teens. She said they will discuss future goals, anticipated needs and more.

Board Member Glover apologized for missing the last board meeting, but he was sick with the flu. He was at the American Iron Car Show and said it was a great event.

Board Vice Chair Donaghu said he attended the Chamber Board Meeting last week. He said Charley Daly will be back on Monday. He mentioned the article in the Contra Costa Times in regards to the Pleasant Hill Chamber of Commerce. He said the Chamber will continue business as usual.

STAFF ANNOUNCEMENTS

The General Manager said he will have a report on the wood evaluation for the Winslow Center before the Board Tour.

ADJOURNMENT

Board Vice Chair Donaghu adjourned the meeting at 8:30 p.m.

Robert B. Berggren, Clerk of the Board