

# Board of Directors Regular Meeting Minutes July 26, 2018



The July 26, 2018 Regular Meeting of the Pleasant Hill Recreation & Park District Board of Directors was called to order by Board Chair Glover at 7:05 p.m. in the Conference Room at the Administration Office.

## **ROLL CALL**

**BOARD PRESENT:** Bonato, Glover, Ortega, Pierce, Shess

**STAFF PRESENT:** Bradley, Lacy, Thoits

## **PLEDGE OF ALLEGIANCE**

Board Chair Glover led the Pledge of Allegiance.

## **PUBLIC COMMENT**

There was no public comment.

## **REPORT FROM THE GENERAL MANAGER (ATTACHMENT A)**

General Manager Lacy reviewed the report enclosed in the board packet. She added the following announcements verbally:

- Lacy attended the Board of Supervisors meeting where they approved the Memorandum of Understanding (MOU) for the 1700 Oak Park Boulevard 5-acre property. She said Supervisor Karen Mitchoff extends her thanks and looks forward to working with all of us.

## **CONSENT CALENDAR (ATTACHMENT B)**

- a. Approve Bills to be Paid, warrants #25724-25795 (Exhibit 1)

Upon motion of Bonato and seconded by Pierce, the Board approved the consent calendar as presented.

## **PRESENTATION AND SIGNING OF SPRING/SUMMER 2018 SPOTLIGHT COVER WITH JAIME PITCHER, ASHLEY BURNS AND HAILEY BURNS**

Marketing Director Jen Thoits introduced Ashley and Hailey Burns. She commented that Jaime Pitcher was at a Water Polo game and could not be present. Ashley and Hailey signed a copy of the Spring/Summer 2018 Spotlight, which will be added to the Wall of Fame. They were presented with their own framed copy of the Spotlight cover by Board Chair Glover. Glover thanked them for their time and for signing the Spotlight.

## **REVIEW AND RECOMMENDATION REGARDING REVISED PLANS SUBMITTED BY PLEASANT HILL BASEBALL ASSOCIATION FOR PROPOSED UTILITY BUILDING IN PLEASANT OAKS PARK (Attachment C)**

General Manager Michelle Lacy introduced PHBA Past President Rob Curran, who has been working on this project for the past couple of years. He will continue working on the project along with Robert Booth, who is a PHBA parent who has been working on the details of the plans. Lacy remarked she has asked to have a softer feel and a less industrial design. She passed out to the Board Members, samples of the facing, rollup doors and pointed out the pitch roof elements.

Board Member Bonato mentioned the past versions and said there was an entrance for Pleasant Hill Recreation maintenance. Lacy stated the entrance will be on the left. Board Member Shess

noticed there is landscape in the back of the building and lots of trees already, will they add more. Lacy said they will add some trees. He asked about the roll up doors and their height. Curran stated they cannot go much smaller because it needs to fit the forklift when deliveries are made of the clay, equipment and supplies. Shess asked if the building is longer and Lacy answered that the storage building is not longer, but deeper. They added 9 feet in depth. Board Member Pierce confirmed the location and asked if there will be any loss of trees. The General Manager said two trees will be lost that were ill and more will be planted in the back of the building. Board Member Ortega asked how many parking spaces will be lost. Lacy said 10 parking spaces. She asked what would the City's concern be and Lacy stated the look and design on all four sides and the trees in the back. She feels the neighbor's trees also will provide adequate screening. Board Member Bonato asked about communication to the neighbors. General Manager Lacy said she is waiting until the Board approves the plans, but she will contact them.

Rob Curran thanked the Board for having him there and said that he took it to heart to make the building look nicer. Board Member Bonato said on behalf of the kids in the District, she thanked them. They did a marvelous job on the look and design of the building. Pierce said the design looks great. Ortega commented that this is the storage PHBA needs. Shess echoed all the Board Members comments. He said they exercised patience and was taken aback by increasing the building by 30% of the footprint. He is concerned about the neighbors' reaction to this increased footprint. He said the building is set back more and the aesthetics of the building are good. Board Chair Glover echoed the comments of the Board and said through all this work, we ended up with this design and thanked everyone for their hard work, especially Rob Curran and Robert Booth.

#### **AUTHORIZE GENERAL MANAGER TO SOLICIT BIDS FOR FRANK SALFINGERE PARK WALKWAY REPLACEMENT CAPITAL IMPROVEMENT PROJECT (Attachment D)**

General Manager Lacy commented that this project was on the Capital Improvement Project list last year and was moved to this year. The project will bring the path up to current ADA compliance standards and they will add a turnaround point for the train for the Holiday Festival. Board Chair Glover asked if we have price checked in advance and Lacy said they are estimating bids for about \$35,000. Board Member Bonato asked since this is on City property, she wondered what our obligations are. Lacy said we will notify the City of our plans for access and will work with them, but the District is not obligated to get approval.

Upon motion of Bonato and seconded by Shess, the Board unanimously authorized the General Manager to solicit bids for Frank Salfingere Park walkway replacement capital improvement project.

#### **VERBAL REPORT FROM COMMITTEE CHAIR AND OPPORTUNITY TO SET MEETING DATES**

- a. Land and Facilities Development Committee – TBD
- b. Personnel Committee – TBD
- c. Budget & Finance Committee – Board Member Bonato confirmed with the General Manager that the Budget Summit will be in the Fall.
- d. Program Committee – August 15, 8:30 a.m.
- e. District/City Liaison Committee - TBD

#### **BOARD ANNOUNCEMENTS AND REQUESTS TO STAFF**

**Shess** made the following announcements/questions:

- He attended the Blues and Brews Festival and said the whole weekend was fantastic. Friday was great and might have exceeded last year's numbers. He said moving the Saturday event to the evening was genius. One concern he had was about staff being overworked with coming off of Wine Women and Shoes and the 4<sup>th</sup> of July. He

commented that we need to take care of staff. He is concerned about the diminishing number of breweries participating over the past few years.

- He said he read the CSDA article about web compliance and wondered if we are in compliance. General Manager Lacy said that we are in compliance.
- Shess said regarding last night's Master Plan Community Meeting, he is not surprised about the outcome of the survey. He was thinking the important findings should be in print in the Community Focus. He wants more outreach and maybe even having something in the East Bay Times as well.
- He thanked Lacy for working with Pleasant Hill Baseball Association (PHBA).

**Pierce** made the following announcements/questions:

- He said he attended the Blues and Brews Festival on Saturday and said it was great.
- It was good to be a part of the Master Plan Community Meeting and was surprised to see the majority of the community gets their information from the Spotlight.
- One of the consultants, Leon, said that programs energize facilities and thought it was a strong statement and is certainly true in the District. He looks forward to the next community meeting.

**Ortega** made the following announcements/questions:

- She attended the City Council Meeting on Monday where the City of Pleasant Hill passed the MOU with the County and Pleasant Hill Recreation and Park District regarding the 1700 Oak Park Boulevard property. She commented that the City gave us kudos and thanked the District. She said it was nice to be in attendance when they signed off on the MOU.
- She attended the Blues and Brews Festival. On Friday night it was awesome, but she was concerned about the dogs, some weren't on leash.
- She attended the Master Plan Community Meeting and wants to dig in a little bit more and draw more conclusions. She said it was good overall.
- She commented that the Mosquito and Vector Control sent out information on West Nile Virus and precautions to take for prevention. She wants to get the message out to the community.

**Bonato** made the following announcements/questions:

- She was in Tucson, Arizona and whenever she is out of town, she tries to find a park or two. It was very hot. She said the Sonoran National Park is an 8 mile loop and said they have easy hands on activities for visitors.
- In regards to the Master Plan Community Meeting, she was disappointed about the turnout. She thought the emphasis on data is excellent to use for future decisions. It is important for the Board. She didn't know what to expect and is uncomfortable with them coming back with recommendations, we are being led instead of leading. They can come back with ideas, but we can take a different path if we want. She applauded Jen Thoits for inviting Angelica Mancuso, Senator Dodd's representative from Napa. It was quite impressive to see her in attendance.

**Glover** made the following announcements/questions:

- He said the Blues and Brews Festival was an excellent event. It was awesome to see all the people in attendance.
- Last night at the Master Plan Community Meeting, he felt there was a good representation and each person will take this information back to their groups. It was favorable to see that 80% of our community use our parks or facilities. The results of the survey are a testament to the District.

**ADJOURNMENT**

Board Chair Glover adjourned the meeting at 8:03 p.m.

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Michelle Lacy, Clerk of the Board